



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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DUMFRIES TOWN COUNCIL MEETING TUESDAY, OCTOBER 1, 2013 7:00 PM

A copy of this agenda with supporting documents is available at www.dumfriesva.gov. Go to **Meetings & Minutes** and then select **Agendas**, click on the **Meeting Date** you are interested in.

- I. **Call To Order and Roll Call**
- II. **Moment of Silent Prayer and Reflection and Pledge of Allegiance**
- III. **Approval of the Minutes – none available**

(Minutes from the January 22, 2013 work session, February 5, 2013, February 19, 2013 work session, March 4, 2013 Caddigan meeting, March 5, 2013, March 7, 2013 Historic Dumfries Virginia meeting, March 19, 2013 work session, April 2, 2013, April 16, 2013 work session, April 23, 2013 budget work session, April 30, 2013 budget work session, May 7, 2013, May 21, 2013 work session, June 4, 2013, June 18, 2013 work session, July 9, 2013, July 23, 2013 work session, August 7, 2013, August 20, 2013 work session, September 3, 2013, and September 17, 2013 work session meetings are unavailable for adoption)

- IV. **Adoption of the Agenda** - Are there any amendments to the agenda?
- V. **[Approval of the Consent Agenda](#)**
(Any item placed under the consent agenda shall be removed and taken up as a separate matter if so requested by any member of Council, otherwise all items will be voted on with one motion)
 - A. Resolution Commending the Service of Jennifer Stringfellow on the Architectural Review Board – O'Dell
 - B. Resolution Approving the Questionnaire and Background Checks Application to be Appointed to a Town Board, Committee or Commission - Taber
- VI. **Citizen Comment Period** (On Any Matter) [Citizens may address Council for up to 5 minutes. A chair or representative of a board, commission, or committee may speak for up to 8 minutes.]

VII. Mayor's Comments

VIII. Council Member Comments

IX. [Presentations](#)

- A. Resolution to Commend the Dumfries United Methodist Church for its Service to the Community – Mayor Foreman
- B. Resolution Recognizing John Webb for His Continued Years of Service on the Planning Commission – Mayor Foreman

X. [Boards & Commissions](#)

- A. Architectural Review Board (~~9-10-13~~ & 10-8-13)* (no report)
 - B. Board of Zoning Appeals (~~9-18-13~~ & 10-16-13)* (no report)
 - C. Historic Dumfries (2nd Thursday of the Month)
 - D. Planning Commission (9-9-13 & 10-7-13)*
- *(last meeting date & next meeting date)

XI. [Council Reports](#)

- A. Boys and Girls Club (no report - pending appointment to the Board)
 - B. Events Committee (9-10-13 & 10-8-13)*
 - C. Parks and Recreation Commission (9-24-13 & 10-29-13)*
 - D. Northern Virginia Regional Commission (9-26-13 & 10-24-13)*
 - E. Northern Virginia Transportation Authority Commission (9-26-13 & 10-24-13)
 - F. Northern Virginia Cigarette Tax Board (December)* (no report)
- *(last meeting date & next meeting date)

XII. Staff Presentations

- A. [Director of Community Services](#)
- B. [Planner/Zoning Administrator](#)
- C. [Director of Public Works](#)
- D. [Chief of Police](#)
- E. Town Attorney (no report)
- F. [Town Manager](#)
- G. Treasurer (moved to work session)

XIII. Council Report on Meetings with Elected Officials Pertaining to the Town (none scheduled)

XIV. Action Items

- A. [Public Hearing – Amend Article II Nuisances, Chapter 26 Environment, Section 26 by Adding 26-22\(a\)\(14\) Graffiti Prevention and Removal](#)
 - i. Staff Presentation – Laura O'Dell

- ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote on Introduction of Ordinance Adopting the Amendment to Article II Nuisances
- B. [Public Hearing – Add Article IV Virginia Maintenance Code, Chapter 14 Buildings and Building Regulations, Section 14-190 through 14-195 to Adopt the Virginia Maintenance Code](#)
- i. Staff Presentation – Laura O’Dell Add Article IV Virginia Maintenance Code, Chapter 14 Buildings and Building Regulations, Section 14-190 through 14-195 to Adopt the Virginia Maintenance Code
 - ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote on Introduction of Ordinance to Add Article IV Virginia Maintenance Code
- C. [Public Hearing – Fee Schedule for SP-1 Zoning District and for Temporary Banner Signs for Religious Institutions and Nonprofit Organizations](#)
- i. Staff Presentation – Dan Taber
 - ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote on Introduction of Ordinance to Adopt the Fee Schedule
- D. [Public Hearing – Amendments to the Temporary Roadside Food Vendors Ordinance](#)
- i. Staff Presentation – Dan Taber
 - ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote on Introduction of Ordinance to Amend Chapter 42, Peddlers and Solicitors, to Add Article III, Temporary Roadside Food Vendors
- E. [Resolution to Re-Appoint a Member to the Architectural Review Board – Laura O’Dell](#)
- F. [Resolution Authorizing the Town Manager to Enter Into a Project Administration Agreement with Prince William County for the US Route 1 Widening Project – Richard West](#)
- G. [Discussion Concerning the Next Quarterly Meeting with PWC Supervisor Maureen Caddigan – Mayor Foreman](#)
- H. [Discussion on Moving the Town’s Biennial Election to the November General Election – Dan Taber](#)

- I. [Discussion Concerning the Status of the Yohey Memorial and Plans for a Dedication Ceremony – Councilman Wood/Chair Parks & Recreation Commission](#)

XV. Information Item (none)

XVI. Closed Session

- A. [Closed Session under Virginia Code Section 2.2-3711\(A\)\(1\) Personnel and 2.2-3711\(A\)\(3\) Real Property Acquisition](#)
[Is there anything to report?](#)

XVII. Adjournment