



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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DUMFRIES TOWN COUNCIL MEETING
TUESDAY, DECEMBER 10, 2013
7:00 PM

A copy of this agenda with supporting documents is available at www.dumfriesva.gov. Go to **Meetings & Minutes** and then select **Agendas**, click on the **Meeting Date** you are interested in.

- I. **Call To Order and Roll Call**
- II. **Planning Commission Call to Order and Roll Call**
- III. **Moment of Silent Prayer and Reflection and Pledge of Allegiance**
- IV. **Public Hearings**
 - A. [Joint Public Hearing with the Planning Commission on Conditional Use Permit for Kid's Zone Daycare located at 17926 Main Street to Operate a Daycare](#)
 - i. Planning Commission Discussion/Recommendation to Council
 - ii. Staff Presentation – Laura O’Dell
 - iii. Open Public Hearing to Citizen Comment Period
 - iv. Close the Public Hearing
 - v. Council Discussion
 - vi. Vote on the Conditional Use Permit
 - vii. Planning Commission to Adjourn
 - B. [Public Hearing to Seek Citizen Input on Whether the Town Should Proceed with the Process to Request Changing the Biennial Election to the November General Election](#)
 - i. Staff Presentation – Dan Taber
 - ii. Open Public Hearing to Citizen Comment Period
 - iii. Close the Public Hearing
 - iv. Discussion
 - v. Vote Giving Direction to Staff on Whether to Proceed
- V. **Approval of the Minutes – February 5, 2013**

(Minutes from the February 19, 2013 work session, March 4, 2013 Caddigan meeting, March 5, 2013, March 7, 2013 Historic Dumfries Virginia meeting, March 19, 2013 work session, April 2, 2013, April 16,

2013 work session, April 23, 2013 budget work session, April 30, 2013 budget work session, May 7, 2013, May 21, 2013 work session, June 4, 2013, June 18, 2013 work session, July 9, 2013, July 23, 2013 work session, August 7, 2013, August 20, 2013 work session, September 3, 2013, September 17, 2013 work session, October 8, 2013, October 22, 2013 work session, October 29, 2013 Joint Meeting with Supervisor Caddigan, November 16, 2013 Special Called Meeting, November 12, 2013, and November 26, 2013 work session are unavailable for adoption)

- VI. Adoption of the Agenda** - Are there any amendments to the agenda?
- VII. [Approval of the Consent Agenda](#)**
(Any item placed under the consent agenda shall be removed and taken up as a separate matter if so requested by any member of Council, otherwise all items will be voted on with one motion)
- A. Resolution Approving Canon Ridge Subdivision
 - B. Resolution Reaffirming the Events Committee
 - C. Resolution Adopting the Parks and Recreation Logo
 - D. Resolution Commending Grace Church
 - E. Resolution to Create Adopt-a-Road Program
 - F. Resolution Commending Historic Dumfries Virginia, Inc.
 - G. Resolution Making Appointments to the Towing Advisory Committee
- VIII. Citizen Comment Period** (On Any Matter) [Citizens may address Council for up to 5 minutes. A chair or representative of a board, commission, or committee may speak for up to 8 minutes.]
- IX. Mayor's Comments**
- X. Council Member Comments**
- XI. Presentations**
- A. [Introduction of Officer Chad Polliard – Chief Edwards](#)
 - B. [Comprehensive Plan – Darren Coffey, Principal, The Berkley Group](#)
 - C. [Resolution Commending Grace Church – Mayor Foreman](#)
- XII. [Boards & Commissions](#)**
- A. Architectural Review Board (11-19-13 & 12-17-13)*
 - B. Board of Zoning Appeals (11-20-13 & 12-18-13)*
 - C. Historic Dumfries (2nd Thursday of the Month)
 - D. Planning Commission (11-18-13 & 12-16-13)*
- *(last meeting date & next meeting date)

XIII. [Council Reports](#)

- A. Boys and Girls Club (11-18-13 & 12-16-13)*
 - B. Events Committee (11-6-13)
 - C. Parks and Recreation Commission (11-19-13 & 12-16-13)*
 - D. Northern Virginia Regional Commission (12-12-13)
 - E. Northern Virginia Transportation Authority (12-12-13)
 - F. Northern Virginia Cigarette Tax Board (December)* (no report)
- *(last meeting date & next meeting date)

XIV. Staff Presentations

- A. [Director of Community Services](#)
- B. [Planner/Zoning Administrator](#)
- C. [Director of Public Works](#)
- D. [Chief of Police](#)
- E. [Town Attorney](#)
- F. [Town Manager](#)
- G. Treasurer (moved to work session)

XV. Council Report on Meetings with Elected Officials Pertaining to the Town (none scheduled)

XVI. Action Items

- A. [Discussion on Application for Conditional Use Permit for Grace Church at 17889 Fraley Boulevard to Expand the Parking Lot – Laura O’Dell](#)
- B. [Discussion on 2014 Legislative Agenda – Dan Taber](#)
- C. [Amendments to the Temporary Roadside Food Vendors Ordinance – Dan Taber](#)
- D. [Resolution Authorizing the Town Manager Enter into a Contract with the Department of Environmental Quality and Transfer Funds from the Stormwater Management Account – Richard West](#)
- E. [Council Performance – Mayor Foreman](#)

XVII. Information Item

- A. [Draft Memorandum of Understanding \(MOU\) between Counties and their respective Towns regarding distribution and use of 30 percent funds under Chapter 766 of the 2013 Virginia Acts of Assembly – Richard West](#)

XVIII. Closed Session

- A. [Closed Session under Virginia Code Section 2.2-3711\(A\)\(1\) Personnel \(Consideration of Appointment to a Board, Committee, or Commission\)](#)
Is there anything to report?

XIX. Adjournment