



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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**DUMFRIES TOWN COUNCIL
WORK SESSION AGENDA
TUESDAY, AUGUST 16, 2011
7:00 PM**

WORK SESSION

1. **Call to Order**
Forrester/Toney – all ayes
Amendments to the Agenda
2. **Citizen Comments**
3. **Mayor's Comments**
4. **Boards & Commissions (attached to minutes)**
 - a. Planning Commission (8/08/2011 & 9/12/2011)*
 - b. Board of Zoning Appeals (7/20/11 & 8/17/11)* **verbal**
 - c. Historic Dumfries, Virginia (8/11/2011 & 9/08/2011)*
No reports: ARB (no July meeting was held), Dumfries Business Association, Towing Advisory Board
*(last meeting date & next meeting date)
5. **Staff Reports/Comments**
 - a. Treasurer
 - b. Town Attorney (attached to minutes)
 - c. Town Manager
6. **Information Items**
 - a. Massage technician license fees and taxes (memo attached) (introduced)
Forrester moved to have the Town Attorney draft an ordinance eliminating the \$1,000 fee

Jurgensen/Forrester
Eliminate the \$1,000 fee and leave the background check as is

Jurgensen/West – all ayes
With suggested amendment to have staff look at the background check fee
 - b. Springsted Contract (Executive Search for a Town Manager)
discussed under Town Manager Report
 - c. Provision of County Services
Jurgensen/Barr – all ayes

Revise Meeting Schedule for Reflect all Work Sessions as Regular Meetings for the remainder of the Year

7. Action Items

a. Consider revising Council meeting schedule for remainder of 2011

b. Temporary Contract for Building & Residential Inspection Services

Toney/Forrester Ayes: Foreman, Forrester, Toney, Yohey

Nay: Barr, Jurgensen, West

Proceed with Procurement of up to Public Works \$500 limit and the Town Managers limit of \$5,000 until Council has time to review the contract and make a decision

c. Accept Donation of Land

West/Jurgensen – all ayes

Resolution Number R-2011-0008

8. Council Comments

9. Closed Session under Virginia Code § 2.2-3711A(1) Personnel regarding Town Attorney Contract; items requested by Councilman Foreman; Town Personnel Policies and Town Code relevant to specific recent employment matters; Discussion of compensation for grant writer to complete the CDBG application for Ginn Park

Business Opportunity

Closed Session West/Toney Ayes: Foreman, Forrester, Jurgensen, Toney, West, Yohey

Abstain: Barr

Open Session West/Toney Ayes: Foreman, Forrester, Jurgensen, Toney, West, Yohey

Absent: Barr

Jurgensen/West Ayes: Foreman, Forrester, Jurgensen, Toney, West, Yohey
Absent: Barr

Debi Sandlin is to proceed as instructed in Closed Session

Forrester/West Ayes: Foreman, Forrester, Jurgensen, Toney, West, Yohey
Absent: Barr

Engage in Services by a Provider as discussed to include; the amount, number of hours, guaranteed finished product while meeting due date

Foreman/Forrester

To perform Town Manager's assessment for period of 7-1-2010 to 6-30-2011

Foreman/West

Amended the motion to have Council vote at the next meeting

10. Adjourn

West/Toney Ayes: Foreman, Forrester, Jurgensen, Toney, West, Yohey

Absent: Barr