DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

John Wilmer Porter Building
17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

AGENDA FOR PLANNING COMMISSION
WORKSESSION AND MEETING
April 11, 2016
TOWN HALL
17755 MAIN STREET, DUMFRIES VA 22026

PLANNING COMMISSION WORK SESSION 6:00 PM

I. Call to Order

II. Roll Call

III. Discussion and review of the following:

1) CUP 2015-004 True Faith Church Review

2) FY17-FY21 CIP

IV. Adjournment

PLANNING COMMISSION REGULAR MEETING 7:00 PM

V. Call to Order

VI. Roll Call

VII. Public Hearing, CUP 2015-004 True Faith Church

VIII. Public Hearing, FY17-FY21 CIP

IX. Briefing to citizens of items discussed during 6 pm. Work Session

X. Open Forum

XI. Adjournment

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MEMORANDUM

TO: Planning Commission
FROM: Bryant Phillips, Interim Town Planner/Zoning Administrator
DATE: April 11, 2016
RE: CUP 2015-04 - True Faith Church

BACKGROUND

Request: True Faith Church is requesting a conditional use permit for a place of worship to be located at 17792 Main Street, per requirements of section 70-282(B)(5) of Code of Town of Dumfries, Virginia.

Location: The subject site is located at 17792 Main Street, Dumfries, Virginia 22026, in a multitenant two-story building with GPIN# 8189-71-4330. The site is 1.8 acres. The proposed location is where the used appliance store previously operated, one unit down from where the BADR Center, and below the office for WAR Towing and Recovery.

Comprehensive Plan Designation: The subject site is identified as open space in the future land use map of Town of Dumfries comprehensive plan.

Zoning: B-2, Neighborhood Business District.

Surrounding Land Uses & Zoning: This site is bordered by the following zoning district and use in each direction:

Direction	Type of Zoning	Existing Use
North	R-2 General Residential	Vacant Land and Townhouses
South	B-2 Neighborhood Business	Places of worship, car wash
East	B-1 General Business B-2 Neighborhood Business	Vacant Land, Dumfries Dental Arts, places of worship
West	B-1 General Business B-2 Neighborhood Business	Automobile uses, residential single family homes, place of worship

Overview
True Faith Church (TFC) meets weekly on Saturdays from 10:30 am through 3:30 pm for bible studies, church service, and leadership meetings. The church meets biweekly on Friday nights from 11 pm to 1 am, and during those hours the first Sunday of the month for prayers. Activities are contained within the unit.

True Faith Church is currently in the process of looking for a permanent location to operate from. They have a submitted a conditional use permit application for another location that they may be

purchasing. However, because this is pending and not a certainty, the church has indicated that they still wish to move forward with this conditional use permit application for their current location.

Church Program

The church meets on Friday nights twice a month, Saturdays, and Sunday nights once a month. They have not yet caused disturbance to nearby neighbors, and do not plan to. The church does not use loud equipment and makes every effort to preserve the peace of the surrounding area. TFC plans to meet the needs of the community by offering mentoring services to the youth. A majority of the members live in or close to Dumfries within Prince William County.

Current Use of Property

The lot contains two buildings. The BADR center occupies the building towards the rear of the property. TFC plans to use the building on the front of the property in the unit previously occupied by the appliance store. An office/residential space is located above the unit the church is seeking approval to operate from.

Parking and Traffic

Parking and traffic are a concern due to the amount of uses present on the site. The BADR Center has over 20 parking spaces available to TFC. According to the applicant the front portion of the lot is not marked, but the owner has given TFC permission to stripe the parking area directly in front of the building, giving them a total of 30 spaces. The church claims to have 80 plastic chairs with 50-60 attendees that sit in pews. More clarification is needed to determine parking calculations.

Proposed Conditions:

If the Planning Commission moves to provide a favorable recommendation to Town Council I suggest making it a condition that the services not conflict with service times from the BADR Center, and that TFC not operate outside of the hours presented in the application.

Staff Recommendation:

The BADR Center is located on the same property. A place of worship, while not permitted by right in the B-2 District, is in harmony with surrounding residential uses at this specific location. A place of worship is located across the street, to the south, and on the same lot. Traffic may become a problem on Saturdays and Sundays. Conflicts may also arise with the BADR center in the future. Parking on site does not seem to be adequate. Due to parking regulations and adequacy concerns, staff does not recommend approval of this application.

Attachments:

1. CUP Application
2. Letter from Applicant
3. Aerial Photo

CUP15-072

DUMFRIES, VIRGINIA
John Wilmer Porter Building
17755 Main Street
Dumfries, Virginia 22026-2386
703-221-3400

www.dumfriesva.gov

RECEIVED NOV 30 2015 date stamp

Taxes current ☐ Yes ☐ No

CK# 251 PAID $500.00 NOV 30 2015 paid stamp TOWN OF DUMFRIES, VA

APPLICATION FOR A CONDITIONAL USE PERMIT

Please refer to the fee schedule for applicable application fee
The applicant is responsible for costs of public hearing advertisements (determined later)

Name of Business or Organization: TRUE FAITH CHURCH

If organization is a non-profit, please provide a copy of your 501(c)3

Site address in Town: 17792 SOUTH MAIN STREET, DUMFRIES, VA 22026

I hereby submit this request for a Conditional Use Permit in accordance with Section 70-10 of the Town of Dumfries Zoning Ordinance, to:

MEET FOR CHURCH SERVICES. SEE THE ATTACHED FOR DETAILED DESCRIPTION OF THE FACILITY USAGE.

State specifically all activities and materials required by this proposed use, attach additional pages if necessary.

Type of business or use

Use with a drive-through window	☐	Child care or adult day care center	☐
Automobile sales or service	☐	Convenience store	☐
Church or charitable institution	☒	Other	☐

Can customers or the public visit the site?	☒ Yes	☐ No (SEE ATTACHED)
Does the building contain assembly area (church, auditorium, or movie theater)?	☒ Yes	☐ No
Is equipment brought to the site?	☐ Yes	☒ No
Does the business contain any equipment beyond desktop computers?	☐ Yes	☒ No (SEE ATTACHED)
Are vehicles larger than an SUV parked onsite?	☐ Yes	☒ No

I hereby certify that I have the authority to make the foregoing application on behalf of the named business or organization, that the information given is correct, that I have read and I understand the applicable zoning ordinances for the zoning district, and that this project will comply with all applicable Codes and Ordinances of the Town of Dumfries and the State of Virginia.

Applicant

Name ELISHA OKYERE
Please Print

Signature

Address 3201 MOUNTAIN LAUREL LP
DUMFRIES, VA 22026

Phone 703-582-9869

Email Oelisha@yahoo.com

Form updated 2014

November 30, 2015

True Faith Church
P. O. Box 361
Dumfries, VA 22026

Town of Dumfries
17755 Main Street
Dumfries, VA 22026

RE: Addendum to the Application for Conditional Use Permit

Dear Sir/Madam:

True Faith Church is providing this addendum to provide additional information regarding the use of 17792 South Main Street for church services.

Usage: The church meets weekly on Saturdays from 10:30AM through 3:30PM for bible studies, church service and leadership meetings (10:30AM – 11:30PM for bible studies; 11:30 - 2:00PM for church service; and 2:00 -3:00PM for leadership meetings as necessary). The church also meets bi-weekly on Friday nights (11:00PM – 1:00AM) and monthly, usually on the first Sunday of every month, for prayers. The church does not use any noisy equipment or instruments to disrupt the peace and tranquility of the area. Our activities are contained in the church premise. Our voices, through preaching or singing, do not go outside of the premise to disturb any neighbors, not even the other tenants in the same building.

Parking and Traffic Flow: The landlord has given the church the permission to use the parking lot at the back of the building (where the Muslims park on Friday afternoons). There are over 20 marked parking spaces at the back of the building. In addition, the landlord has also given us the permission to park in front of the building. Although the parking lot in front of the building is not marked, it has the capacity for at least 10 parking spaces. The church has about 80 plastic chairs in the church premise. Approximately 50 -60 attendees sit in the pews on Saturdays and the attendees for the non-Saturdays meetings are usually significantly lower than the Saturday roll. We believe that the parking spaces available to the church, in relation to the number of people that attend church services, is well within the ratio stipulated in Section 70-13. - Minimum off-street parking, under the conditional use permit section of the Dumfries town code.

Since church activities are on weekends and Friday nights, we do not significantly impact the traffic flow in the neighborhood.

Ties to the Community: I, as one of the church pastors, reside at 3201 Mountain Laurel Loop, Dumfries, with my wife and children. The church has significant number of other people that live in either Dumfries or Prince William County. The members of the church are men and women of good reputation in their communities. Beside the goal of preaching the gospel to win souls for our Lord Jesus Christ, the church provides mentoring services to the youth to be productive and successful in life, and become good citizens. The church activities do not adversely affect the

health, safety, or welfare of persons residing or working in the neighborhood of the church premise and will not be detrimental to public welfare in any manner.

If additional information is needed, don't hesitate to contact us at the above address or via phone calls (703-582-9869). We look forward to hearing your positive feedback.

Sincerely,

FOR

True Faith Church

Commonwealth of Virginia

STATE CORPORATION COMMISSION

Richmond, January 21, 2005

This is to certify that the certificate of incorporation of

True Faith Church of Virginia, Inc.

was this day issued and admitted to record in this office and that the said corporation is authorized to transact its business subject to all Virginia laws applicable to the corporation and its business.
Effective date: January 21, 2005

State Corporation Commission
Attest:

Joel H. Peck
Clerk of the Commission

CIS0431

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: OCT 04 2005

TRUE FAITH CHURCH OF VIRGINIA INC
9301 BAYLOR PARK CT
BRISTOW, VA 20136

Employer Identification Number:
20-2262867
DLN:
17053187062005
Contact Person:
TERRY W BREWER
ID# 31227
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(i)
Form 990 Required:
No
Effective Date of Exemption:
September 20, 2005
Contribution Deductibility:
Yes

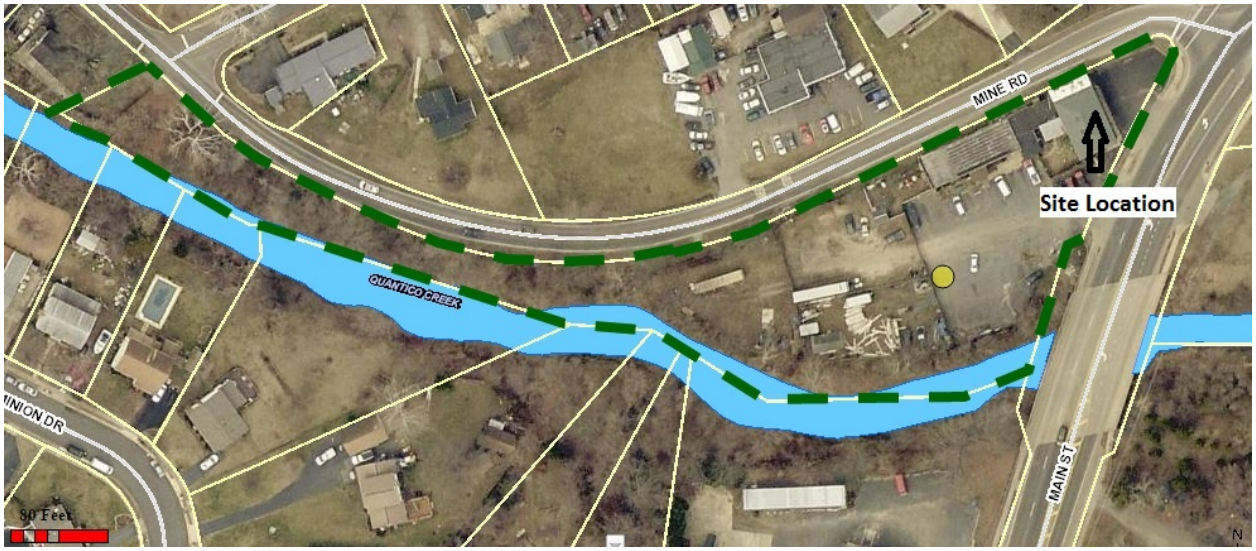
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Information for Exempt Organizations Under Section 501(c)(3) for some helpful information about your responsibilities as an exempt organization.

True Faith Church Site Location Aerial Photo



FY2017-2021
Capital Improvement Program

Proud of Our Historic Past,
Excited for Our Future

Town of Dumfries, Virginia

"Virginia's Oldest Continuously Chartered Town"

DUMFRIES, VIRGINIA
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March 18, 2016

The Honorable Mayor and Members of Town Council
Members of the Planning Commission
Town of Dumfries
17755 Main Street
Dumfries, VA 22026-2386

Dear Mayor, Members of Town Council and the Planning Commission:

Please find the *Recommended FY 2017-21 Capital Improvement Program (CIP)* for your review and consideration. The CIP is a five-year financial and project planning document that provides a macro view of the town's financial position while also establishing a plan for future capital needs. This year's emphasis is on ensuring a continuous progression of capital projects from year to year. To this end, projects (i.e., items $20,000 or more) that have been planned in previous years that are still scheduled for funding should advance by a year, projects that cannot be funded should be re-evaluated and adjusted accordingly, and new projects should be added in as appropriate.

The development of the annual CIP, within the context of the Comprehensive Plan and the annual budget process, ensures the responsible fiscal sustainability of the community. The annual development of the CIP by staff, the Planning Commission, and Council should be a methodical and continuous process that carefully maps out the town's capital needs.

Thank you for your careful review and consideration of this document. We are prepared to work with you as you review these recommendations and create the five-year Capital Improvement Program for the community. Thank you for your continued support as we pursue improvements that will enhance the quality of life for citizens of Dumfries.

Sincerely,

Daniel Taber
Town Manager

CAPITAL IMPROVEMENT PROGRAMMING

INTRODUCTION

Capital Improvement Programming is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. The first year of the *Recommended Capital Improvement Program* represents the Town Manager's recommendations to the Town Council as the Capital Improvement Program (CIP) budget.

The town's CIP serves as the major financial planning guide for expenditures toward capital facilities and equipment. It guides development of large-scale projects for which costs exceed the amount normally available in the annual budgeting process such as transportation improvements, park infrastructure, or government buildings. The CIP helps to ensure that major projects, considered together, are within the fiscal reach of the town. The town continually reexamines the way it does business, and strives to achieve maximum efficiency and cost savings in its operations.

CIP ORGANIZATION

A five-year CIP allows the Town Council and the citizenry an opportunity to view the short-term capital construction and acquisition needs of the Town of Dumfries. This process enables the Town to better plan its financing strategy for capital improvements and annual operating requirements.

The Town of Dumfries's CIP is composed of three major sections. The introduction on Capital Improvement Programming provides an overview of why and how the town's CIP is developed along with the benefits of Capital Improvement Programming.

The Financial Analysis section includes the Principles of Sound Financial Management, multi-year financial trend indicator charts, historical revenue and expenditure data, and projected revenue, expenditure and debt service for the CIP period.

Finally, Funding Priorities are included by subject areas for those projects recommended for funding during the CIP period. These General Fund areas include Capital Reserve, Transportation, Stormwater Management, Parks & Recreation, Public Safety, and Buildings & Grounds.

LEGAL BASIS FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP)

The Town of Dumfries prepares a five-year CIP pursuant to Section 15.2-2239 of the *Code of Virginia*.

> A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities,

including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Capital Program

A. Submission to Council. The Manager shall prepare and submit to the Council a five-year capital program at least three months prior to the final date for submission of the budget.
B. Contents. The capital program shall include:
   - A clear general summary of its contents;
   - A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
   - Cost estimates, method of financing and recommended time schedules for each such improvement; and
   - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

BASIS FOR BUDGETING

The first year of the CIP represents the Recommended Capital Improvement Budget for that year. Following adoption by the Town Council, the first year of the CIP should be viewed as the capital budget. Any changes to the capital budget during Council consideration of the fiscal year budget also alters the first year of the CIP. Alterations to the CIP during deliberations on the annual budget should be dependent primarily upon changed circumstances from when the CIP was originally adopted. The CIP is a proposed expenditure plan; the budget adopted by the Town Council provides the legal authorization to actually expend Town funds.

The CIP is based on a fiscal year calendar. The fiscal year calendar for the Town of Dumfries begins July 1 and ends June 30.

CAPITAL IMPROVEMENT PROGRAMMING BENEFITS

The principal benefit of Capital Improvement Programming is that it requires the Town to address the challenge of balancing capital improvements with available financing. This process contributes to a responsible fiscal policy. Other benefits of Capital Improvement Programming include:

- Fostering a sound, stable financial program for a five-year period given a set of revenue and expenditure assumptions based on current economic trends;
- Coordinating various town improvements so that informed decisions can be made and joint programs initiated among town departments in an effort to avoid duplication;
- Enabling private businesses and citizens to have some assurances as to when certain public improvements will be undertaken so they can plan more efficiently and effectively;
- Assisting in the implementation of the *Comprehensive Plan* over an extended period of time;
- Focusing on the goals and needs of the community through the provision of new facilities and infrastructure improvements;
- Evaluating annually the infrastructure needs of the Town to provide for the public health and safety of the citizens; and
- Providing a logical process for assigning priorities to the various projects based on their overall importance to the Town.

These advantages make the CIP a practical necessity for the Town.

DEFINITION OF A CAPITAL IMPROVEMENT PROJECT

Capital improvements are major construction or acquisition efforts, which are non-reoccurring in nature. Generally, capital improvement projects are defined as:

- Studies pertaining to capital improvements that require the employment of outside professional consultants at a cost in excess of $20,000;
- Construction of buildings or facilities; including design, engineering, and other preconstruction costs with an estimated cost in excess of $20,000;
- Purchase of major equipment and vehicles, other than office and data processing equipment, valued in excess of $20,000 with a life expectancy of five years or more;
- Major equipment or furnishings required for the utilization of new or renovated buildings; or,
- Major acquisition of land or other property.

CIP SUBMISSION PROCESS

Each year the Town Manager distributes instructions to Department Heads requesting projects for consideration for the next five-year CIP period. Each Department Head is responsible for reviewing the most recent CIP to determine the funding necessary for projects that are currently programmed in the CIP and the Action Strategies identified in the *Comprehensive Plan*. Based on this review and a review of new requirements for capital improvements for the next five-year period, the Department Head completes a Project Request Form that includes a project description and justification, projected operational costs, and relationship to the Comprehensive Plan.

All costs are inflated to reflect the estimated cost in the year which the project and/or purchase is anticipated to be funded. Planning and design consists of all costs for the planning and design of a project including both preliminary and final design and engineering. Land acquisition costs include appraisals, legal fees, survey, recordation, and property costs. Equipment costs may include the purchase of a new vehicle or furniture and fixtures to furnish a new or renovated building. The cost of equipment should exceed $20,000 to be considered a Capital Improvement Project. Department Heads are also asked to identify the source of their estimate and possible funding options or alternatives.

COMPONENTS OF THE CAPITAL IMPROVEMENT PROGRAM

The following is a descriptive explanation in each of the proposed Capital projects.

DEPARTMENT

The Capital Improvement Program should identify the agency that will be responsible for implementing the plan. By doing so, citizens will be able to contact the correct department for understanding of the project status, its expenditures and progress. Further, by identifying the department at the time of CIP development, the responsible agency will be able to anticipate its work load to undertake the project and align appropriate staff and resources. This understanding is imperative during operational budget development.

CATEGORY

A successful CIP should be balanced so that no particular area of the Town is overlooked or is over expended. Further, the document should clearly list all areas to be considered. As a result, the proposed Capital Improvement Program contains six categories of development.

- **Capital Reserve:** This is divided into replacement vehicles (i.e., Police and Other exceeding $20,000, such as patrol cars and trucks), and building maintenance (amortized annually over the life of the asset).

- **Transportation:** These capital projects include improvements to the town maintained streets, sidewalks and lighting.

- **Storm Water Management:** Capital improvements to the town maintained storm water system.

- **Parks & Recreation:** Improvements to the town's recreational facilities including, but not limited to, parks, trails, and associated amenities.

- **Public Safety:** Additional vehicles with equipment, among other necessary items.

- **Buildings & Grounds:** The improvement or refurbishment of any existing town-owned facility. This also includes any projected forecasting, planning and construction of town buildings or resources being used, or projected to be used, to conduct town business or for historic purposes.

PROJECT LOCATION
The project should include clear boundaries for the project location. For example, there may be many "Main Street" projects, but different sections of the street may have different priorities. By identifying the project location in the CIP, Town Council and citizens will be less confused when reviewing this document.

COMPREHENSIVE PLAN
When developing a CIP, the governing body should consider the priorities of the Comprehensive Plan. Each project should adequately reference, and be supported by, the Comprehensive Plan.

PROJECT COSTS
Section 15.2-2239 of the State Code indicates that the Capital Improvement Program forecasts spending needs for five years. The Capital Improvement Program should be updated annually and balanced with the operating budget. While some project budgets will be spent in one year, many may require several years to be finalized. Planning for investments is important to give the Town the best value for its dollar.

PLANNED FINANCE
There are five primary sources of funding for the projects identified within this plan: General Funds, Street Maintenance Funds, Urban Allocation Funds, Federal and State Grant Programs, Loan Programs and Storm Water Management Fees.

1. General Funds: General Funds are funds that are borrowed or obligated to fund projects balanced with the town's operating budget.

2. Street Maintenance Funds: Street Maintenance Funds are State funds that are administered by the State of Virginia and distributed to the town quarterly for the maintenance and approved modifications and upgrades to our Town's street system. In addition, these funds can include limited administration and salaries expenses.

3. Urban Allocation Funds: Urban allocation funds are a combination of Federal and State matching funds that are administered by the State of Virginia and distributed to localities for many different project purposes. These funds may include capital improvements, enhancements, new construction, maintenance of parks and recreation, development or monitoring of specific programs etc. There are many types of programs within this category and it is essential that the urban allocation program for which the funds are intended are approved and appropriate within that program's guidelines.

4. Grants, Federal or State: Federal and State Grant funds are program resources obligated by Federal government or State government, or a combination of the two, to fund approved grants within program guidelines.

5. Stormwater Management Fees: Storm water management fees are paid by new developers, existing businesses and homeowners within our community. Payments are based on a formula that considers total treated area being served by our town's storm water management system.

Council may want to consider borrowing funds for some or all of the priority projects.

CAPITAL RESERVE METHODOLOGY

The Town of Dumfries has building/property assets valued at an assessed amount of $2,803,500 and vehicle assets valued at $600,000 (average of $40,000/vehicle). Using separate amortizing methodologies to account for these two asset types comprises the Town's Capital Reserve Fund which is an annually allocated expenditure, planned through the Capital Improvement Program (CIP) and authorized in the annual budget, for the replacement or repair of the Town's capital assets as defined by the CIP. This special fund can and should accumulate from year to year so that repairs or replacement can occur as needed during a capital asset's lifetime. The capital reserve amount set aside annually as part of the CIP and budget process should be adjusted if the methodology or amortization rates used are deemed to be too low or too high relative to the rate of expenditure over time.

Unexpected building repairs/maintenance are estimated to be approximately $14,000 annually. Using the most common straight-line depreciation rate, the double-declining-balance method. The Town's capital assets are assumed to have a 20 year useful life, the straight-line depreciation rate equals (100% / 20) = 5% per year. With the double-declining-balance method, the depreciation rate is doubled, therefore a 10% depreciation rate is used. Therefore, the Town's annual capital asset depreciation value would be ($2,803,500/20) * 0.1 = $14,018.

Using an Active Depreciation methodology, the recommended vehicle replacement schedule for all Town vehicles will necessitate allocating $40,000 per year in the Capital Reserve for each of the years in the CIP. This effectively assumes the replacement of one vehicle every two (2) years based on current usage rates (incurred mileage) by vehicle type. This replacement rate is expected to slow in future years as new vehicles are added to the fleet.

Total annual capital reserve is calculated at $54,000 using the two most appropriate amortization methodologies for the replacement and repair of the Town's capital assets.

CONCLUSION

The Capital Improvement Program (CIP) is a budget planning tool designed to identify both the capital improvement needs and priorities of the Town over a five-year period in concert with projected funding levels and the Action Strategies included in the Comprehensive Plan. Actual programming of projects is dependent upon the fiscal resources available. Funding constraints may preempt the actual inclusion of projects in the current CIP but may be listed as priorities for funding should resources become available.

TOWN OF DUMFRIES
SOUND FINANCIAL MANAGEMENT PRINCIPLES

As an aid to comprehensive financial planning, this section examines both historical and projected revenues and expenditures of the Town. These financial trend indicators will provide a gauge for evaluating the Town's financial condition. Projected revenues and expenditures are based on assumptions given current economic trends, historical growth and anticipated State funding levels, and existing debt obligation levels.

The financial principles of the Town of Dumfries are designed to ensure the town's sound financial condition at all times.

1. **Sound Financial Condition** may be defined as:
    - Cash Solvency - The ability to pay bills.
    - Budgetary Solvency - The ability to annually balance the budget.
    - Long Term Solvency - The ability to pay future costs.
    - Service Level Solvency - The ability to provide needed and desired services.

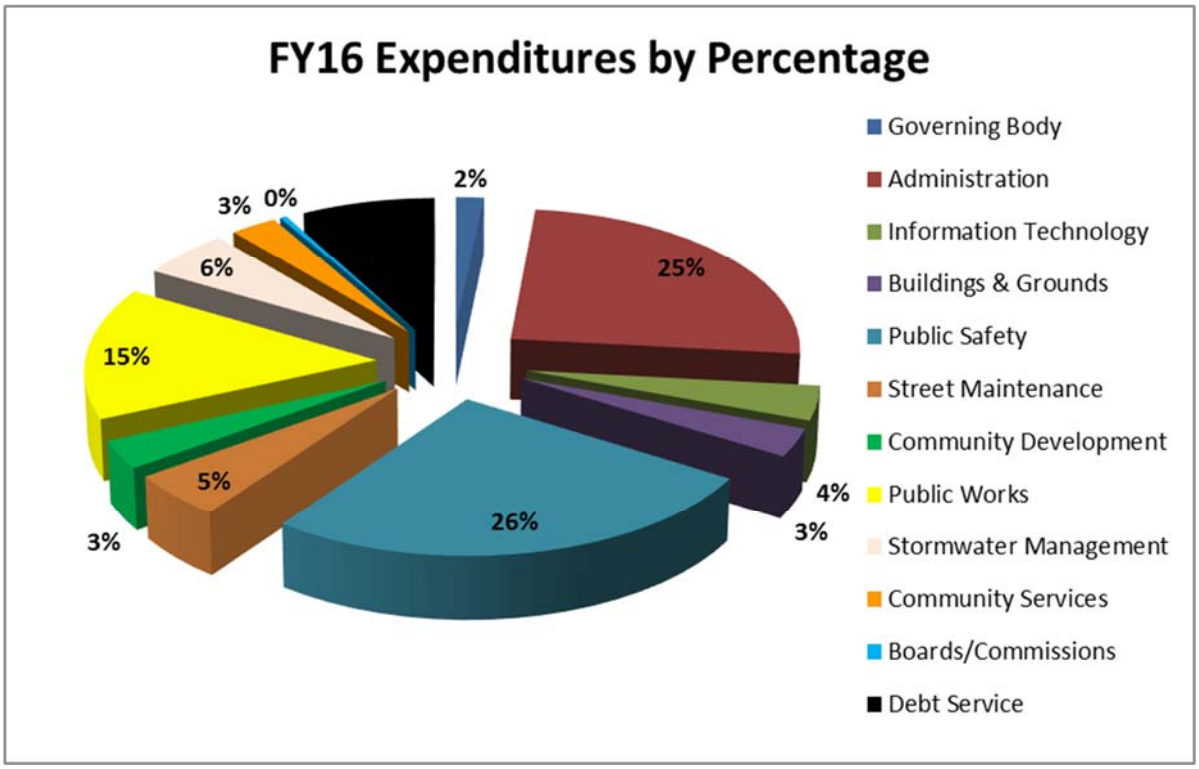
2. **Flexibility** is a principle that ensures that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

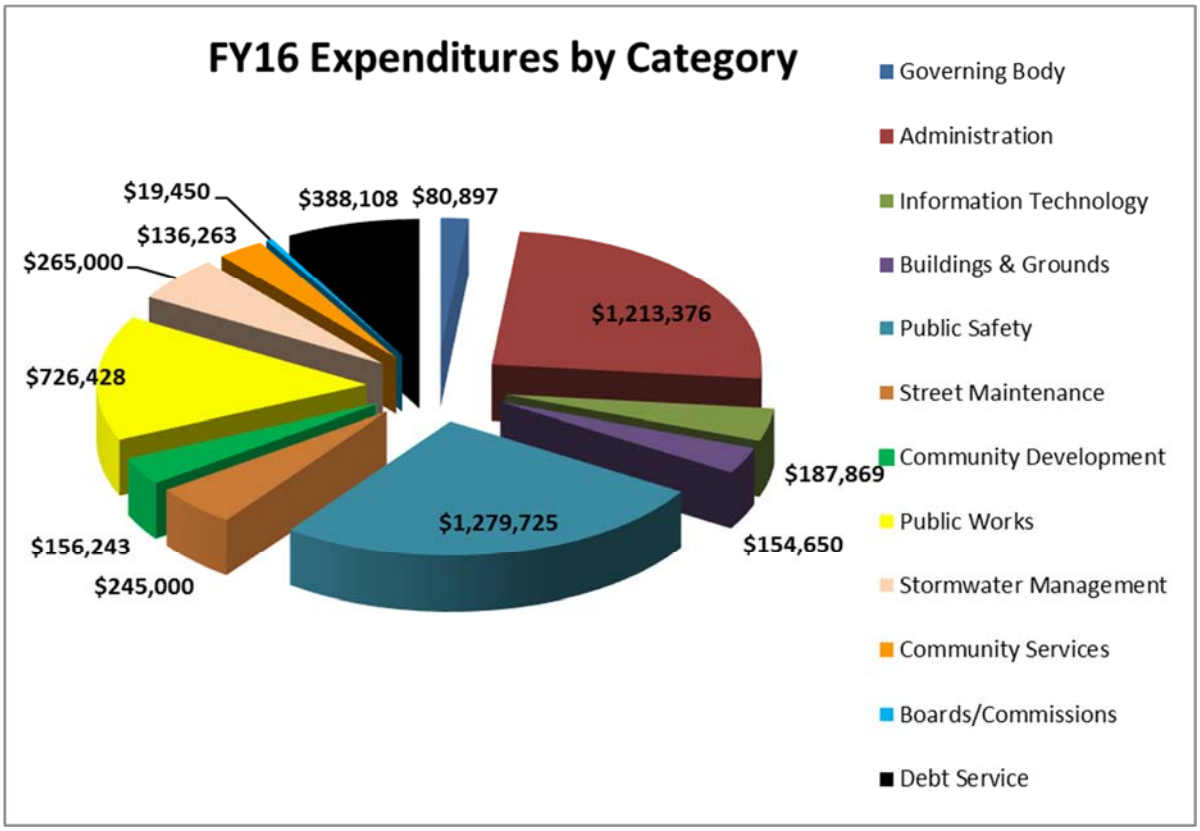
3. **Adherence to Best Accounting and Management Practices** in conformance with generally accepted accounting procedures as applied to governmental units, and the standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

These principles set forth the broad framework for overall fiscal planning and management of the Town's resources. In addition, these principles address both current activities and long-term planning.

Fiscal Year 2016 Approved Budget

Governing Body	$80,897
Administration	$1,213,376
Information Technology	$187,869
Buildings and Grounds	$154,650
Public Safety	$1,279,725
Street Maintenance	$245,000
Community Development	$156,243
Public Works	$726,428
Storm Water Management	$265,000
Community Services	$136,263
Boards/Commissions	$19,450
Debt Service	$388,108
Total	**$4,853,009**


FY16 Expenditures by Percentage
2%
25%
4%
3%
26%
3%
5%
15%
6%
3%
0%
Governing Body
Administration
Information Technology
Buildings & Grounds
Public Safety
Street Maintenance
Community Development
Public Works
Stormwater Management
Community Services
Boards/Commissions
Debt Service


FY16 Expenditures by Category
$80,897
$1,213,376
$187,869
$154,650
$1,279,725
$245,000
$156,243
$726,428
$265,000
$136,263
$19,450
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Governing Body
Administration
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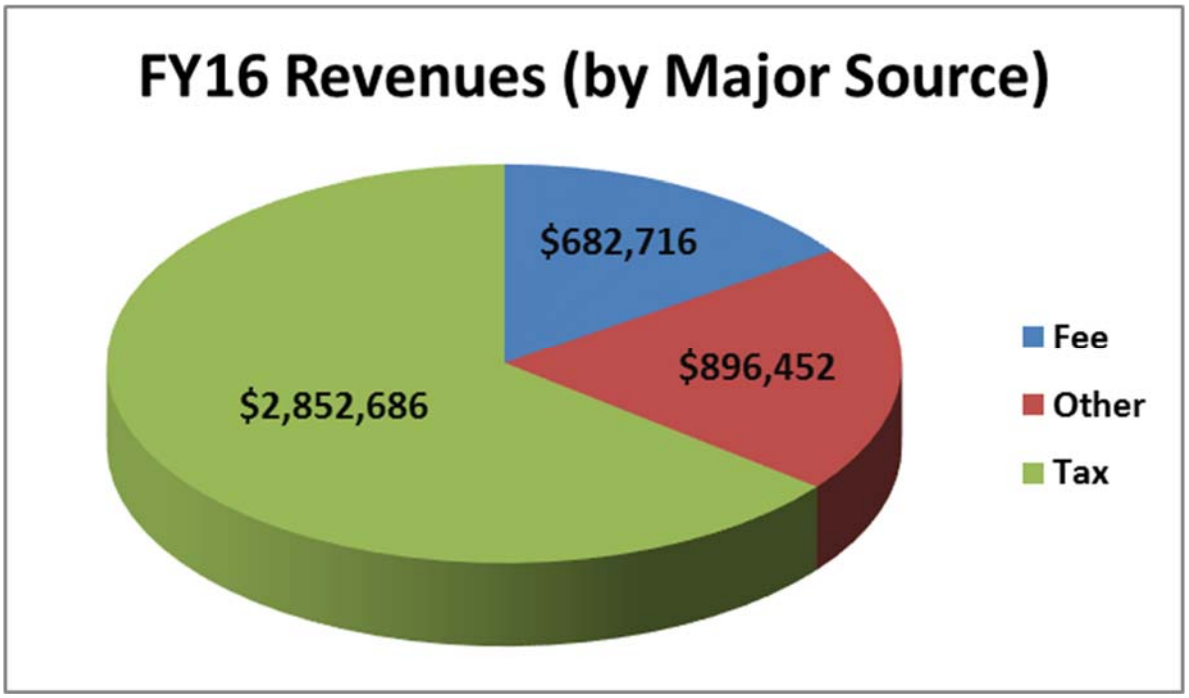
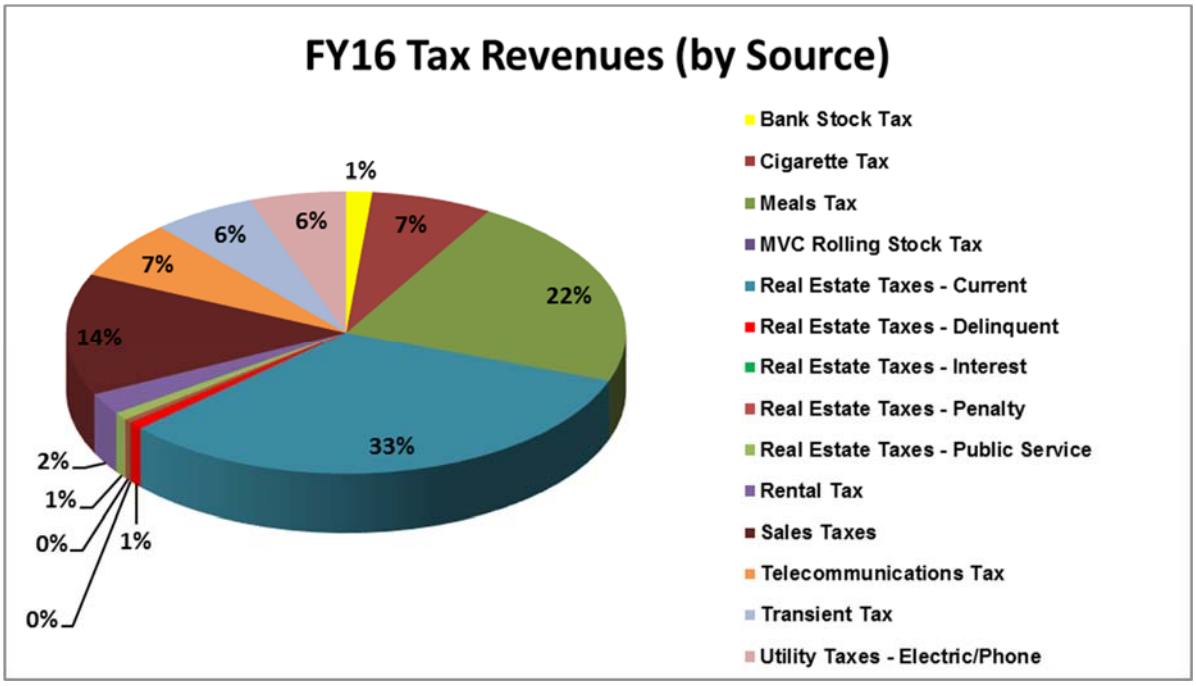
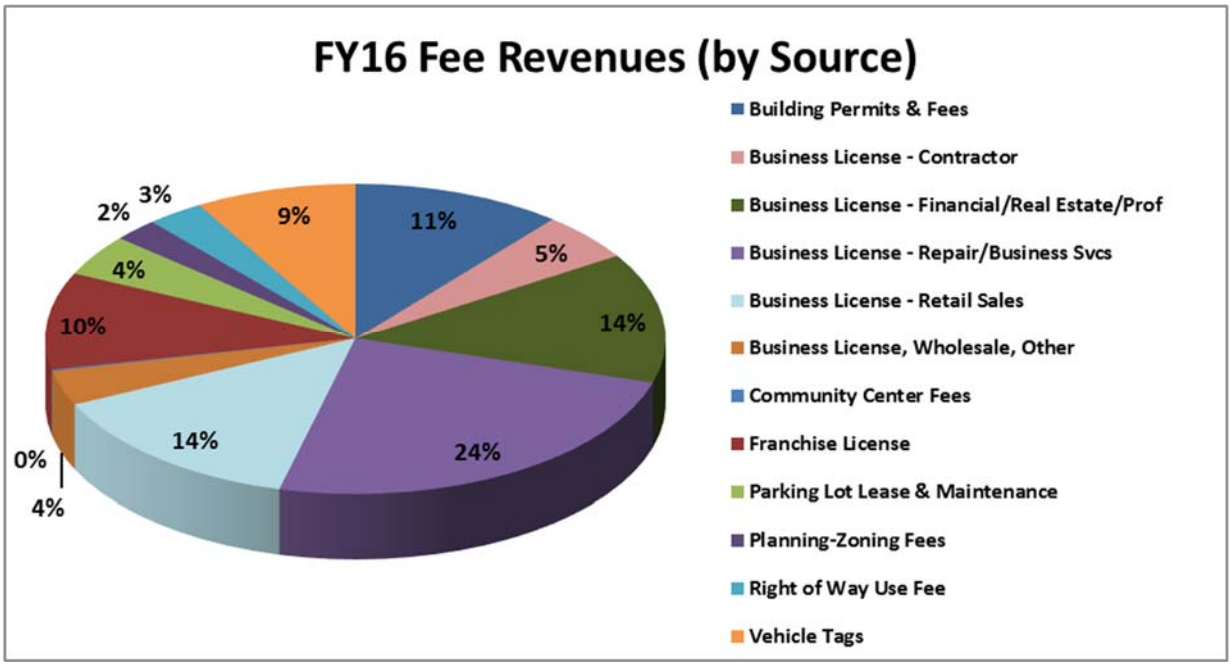
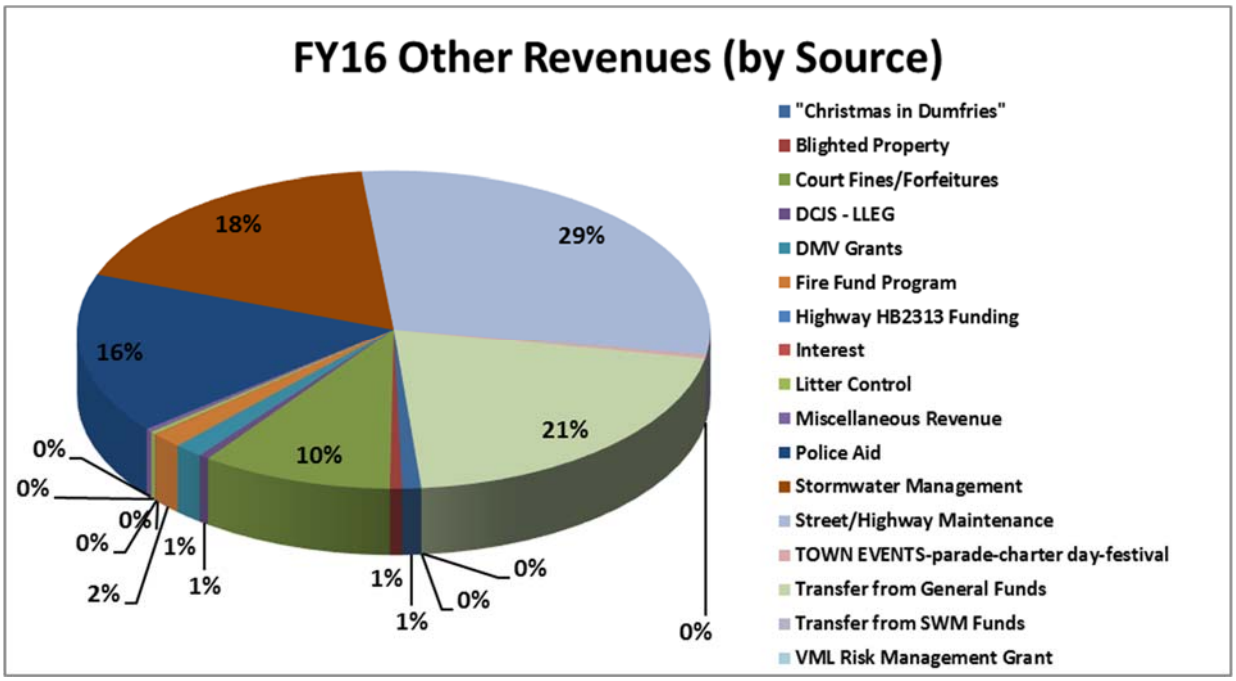
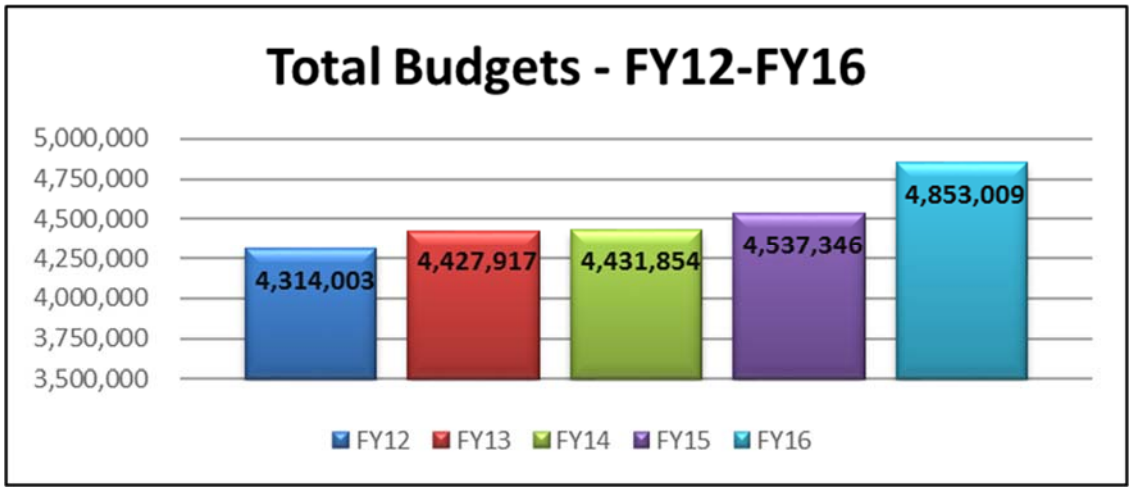
Buildings & Grounds
Public Safety
Street Maintenance
Community Development
Public Works
Stormwater Management
Community Services
Boards/Commissions
Debt Service

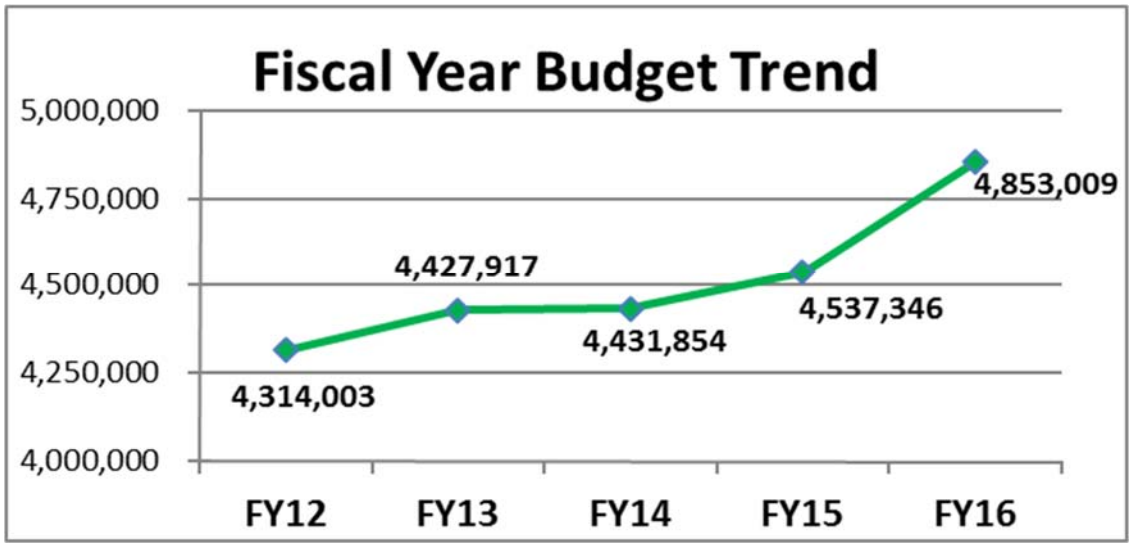

FY16 Revenues (by Major Source)
$682,716
$896,452
$2,852,686
Fee
Other
Tax

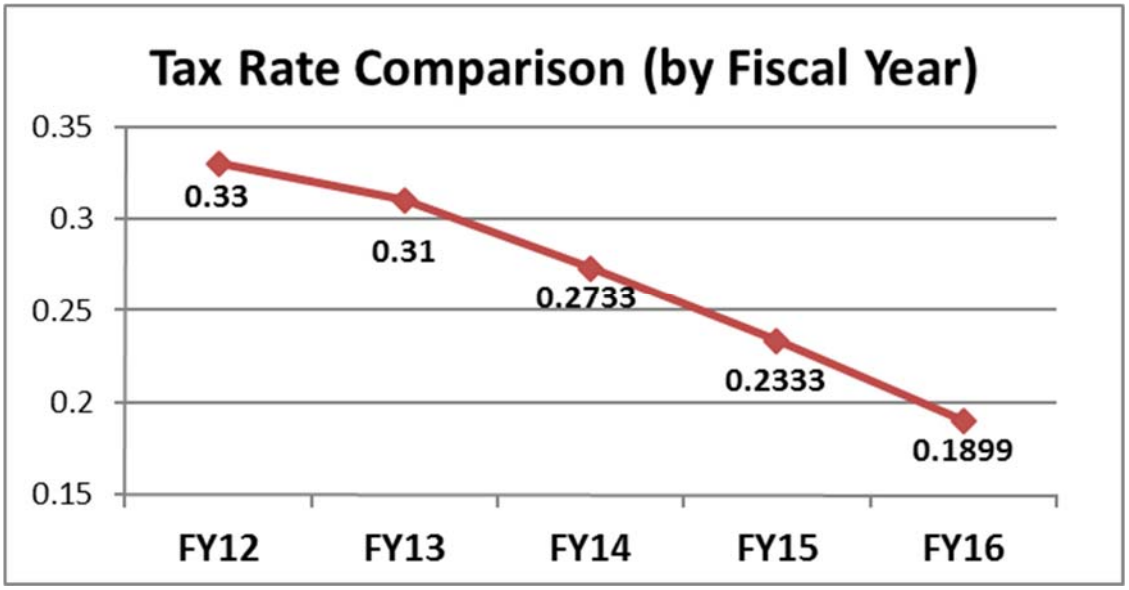

FY16 Tax Revenues (by Source)
1%
7%
22%
33%
1%
0%
0%
1%
2%
14%
7%
6%
6%
Bank Stock Tax
Cigarette Tax
Meals Tax
MVC Rolling Stock Tax
Real Estate Taxes - Current
Real Estate Taxes - Delinquent
Real Estate Taxes - Interest
Real Estate Taxes - Penalty
Real Estate Taxes - Public Service
Rental Tax
Sales Taxes
Telecommunications Tax
Transient Tax
Utility Taxes - Electric/Phone


FY16 Fee Revenues (by Source)
11%
5%
14%
24%
14%
0%
4%
10%
4%
2%
3%
9%
Building Permits & Fees
Business License - Contractor
Business License - Financial/Real Estate/Prof
Business License - Repair/Business Svcs
Business License - Retail Sales
Business License, Wholesale, Other
Community Center Fees
Franchise License
Parking Lot Lease & Maintenance
Planning-Zoning Fees
Right of Way Use Fee
Vehicle Tags


FY16 Other Revenues (by Source)
29%
21%
0%
1%
1%
0%
0%
10%
1%
1%
2%
0%
0%
0%
0%
16%
18%
"Christmas in Dumfries"
Blighted Property
Court Fines/Forfeitures
DCJS - LLEG
DMV Grants
Fire Fund Program
Highway HB2313 Funding
Interest
Litter Control
Miscellaneous Revenue
Police Aid
Stormwater Management
Street/Highway Maintenance
TOWN EVENTS-parade-charter day-festival
Transfer from General Funds
Transfer from SWM Funds
VML Risk Management Grant


Total Budgets - FY12-FY16
5,000,000
4,750,000
4,500,000
4,250,000
4,000,000
3,750,000
3,500,000
4,314,003
4,427,917
4,431,854
4,537,346
4,853,009
FY12
FY13
FY14
FY15
FY16


Fiscal Year Budget Trend
5,000,000
4,750,000
4,500,000
4,250,000
4,000,000
4,314,003
4,427,917
4,431,854
4,537,346
4,853,009
FY12
FY13
FY14
FY15
FY16


Tax Rate Comparison (by Fiscal Year)
0.35
0.3
0.25
0.2
0.15
0.33
0.31
0.2733
0.2333
0.1899
FY12
FY13
FY14
FY15
FY16

Expenses by Category	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Construction	155,088	2,084,587	4,359,750	139,000	667,500	24,200,000	31,450,837	31,605,925
Engineering & Planning	8,087,000	383,200	110,000	210,000	130,000	80,000	913,200	9,000,200
Equipment	-	20,000	20,000	345,073	20,000	20,000	425,073	425,073
Facility Improvements	54,500	54,000	54,000	54,000	54,000	54,000	270,000	324,500
Operating Expenses	-	-	-	26,961	27,500	28,050	82,511	82,511
Land Acquistion	337,500	14,155,000	13,618,000	13,620,000	13,610,000	13,640,000	68,643,000	68,980,500
Grand Total	**8,634,088**	**16,696,787**	**18,161,750**	**14,395,034**	**14,509,000**	**38,022,050**	**101,784,621**	**110,418,709**

CIP Projects by Function	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Capital Reserve	**54,500**	**54,000**	**54,000**	**54,000**	**54,000**	**54,000**	**270,000**	**324,500**
CR-1 - Building Repairs/Maintenance	14,500	14,000	14,000	14,000	14,000	14,000	70,000	84,500
CR-2 - Vehicle Replacement	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
Parks & Recreation	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**200,000**	**240,000**
PR-1 - Ginn Park	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
Public Safety	**21,000**	**161,200**	**2,240,000**	**352,034**	**27,500**	**28,050**	**2,808,784**	**2,829,784**
PS-1 - Dumfries Police Station	21,000	161,200	2,240,000	201,661	27,500	28,050	2,658,411	2,679,411
PS-2 - Police Radios	-	-	-	150,373	-	-	150,373	150,373
Storm Water Management	**414,588**	**1,529,587**	**1,014,500**	**240,000**	**550,000**	**450,000**	**3,784,087**	**4,198,675**
SW-1 - Possum Point Drainage Improvement	192,000	1,286,500	921,500	-	-	-	2,208,000	2,400,000
SW-2 - Deweys Creek Culvert Improvement	182,588	115,087	-	-	-	-	115,087	297,675
SW-3 - Prince William Estates Drainage	-	25,000	-	-	-	-	25,000	25,000
SW-4 - Orange Street Drainage	-	63,000	-	-	-	-	63,000	63,000
SW-5 - Quantico Creek Drainage	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
SW-6 - Dr. David Cline Drive	-	-	53,000	-	-	-	53,000	53,000
SW-7 - TMDL Action Plan Implementation	-	-	-	200,000	510,000	410,000	1,120,000	1,120,000
Transportation	**8,104,000**	**14,912,000**	**14,813,250**	**13,709,000**	**13,837,500**	**37,450,000**	**94,721,750**	**102,825,750**
T-1 - Route 1 Widening	7,400,000	13,600,000	13,600,000	13,600,000	13,600,000	37,350,000	91,750,000	99,150,000
T-2 - Route 1 Intersections	704,000	1,277,000	952,000	-	-	-	2,229,000	2,933,000
T-3 - Multimodal Phase III	-	35,000	65,000	109,000	-	-	209,000	209,000
T-4 - Multimodal Phase IV	-	-	-	-	-	100,000	100,000	100,000
T-5 - Old Town Street Improvement	-	-	196,250	-	-	-	196,250	196,250
T-6 - Market Street	-	-	-	-	237,500	-	237,500	237,500
Grand Total	**8,634,088**	**16,696,787**	**18,161,750**	**14,395,034**	**14,509,000**	**38,022,050**	**101,784,621**	**110,418,709**

Revenues by Funding Source	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund	1,932,500	255,200	2,424,750	446,034	240,250	122,050	3,488,284	5,420,784
Grants	7,906,675	16,200,000	11,000,000	13,120,000	13,120,000	38,410,000	91,850,000	99,756,675
Stormwater Management Fees	40,000	108,000	341,000	320,000	320,000	320,000	1,409,000	1,449,000
Street Maintenance Funds	3,516,000	40,000	-	-	118,750	-	158,750	3,674,750
Urban Allocation Funds	-	-	117,500	-	-	-	117,500	117,500
Grand Total	**13,395,175**	**16,603,200**	**13,883,250**	**13,886,034**	**13,799,000**	**38,852,050**	**97,023,534**	**110,418,709**

CIP Projects by Funding Source	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund	**1,932,500**	**255,200**	**2,424,750**	**446,034**	**240,250**	**122,050**	**3,488,284**	**5,420,784**
CR-1 - Building Repairs/Maintenance	14,500	14,000	14,000	14,000	14,000	14,000	70,000	84,500
CR-2 - Vehicle Replacement	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
PR-1 - Ginn Park	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
PS-1 - Dumfries Police Station	21,000	161,200	2,240,000	201,661	27,500	28,050	2,658,411	2,679,411
PS-2 - Police Radios	-	-	-	150,373	-	-	150,373	150,373
SW-1 - Possum Point Drainage Improvement	1,200,000	-	-	-	-	-	-	1,200,000
SW-6 - Dr. David Cline Drive	-	-	32,000	-	-	-	32,000	32,000
T-2 - Route 1 Intersections	617,000	-	-	-	-	-	-	617,000
T-5 - Old Town Street Improvement	-	-	58,750	-	-	-	58,750	58,750
T-6 - Market Street	-	-	-	-	118,750	-	118,750	118,750
Grants	**7,906,675**	**16,200,000**	**11,000,000**	**13,120,000**	**13,120,000**	**38,410,000**	**91,850,000**	**99,756,675**
SW-2 - Deweys Creek Culvert Improvement	297,675	-	-	-	-	-	-	297,675
T-1 - Route 1 Widening	7,400,000	16,200,000	11,000,000	13,120,000	13,120,000	38,310,000	91,750,000	99,150,000
T-3 - Multimodal Phase III	209,000	-	-	-	-	-	-	209,000
T-4 - Multimodal Phase IV	-	-	-	-	-	100,000	100,000	100,000
Stormwater Management Fees	**40,000**	**108,000**	**341,000**	**320,000**	**320,000**	**320,000**	**1,409,000**	**1,449,000**
SW-3 - Prince William Estates Drainage	-	25,000	-	-	-	-	25,000	25,000
SW-4 - Orange Street Drainage	-	23,000	-	-	-	-	23,000	23,000
SW-5 - Quantico Creek Drainage	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
SW-6 - Dr. David Cline Drive	-	-	21,000	-	-	-	21,000	21,000
SW-7 - TMDL Action Plan Implementation	-	-	280,000	280,000	280,000	280,000	1,120,000	1,120,000
T-5 - Old Town Street Improvement	-	20,000	-	-	-	-	20,000	20,000
Street Maintenance Funds	**3,516,000**	**40,000**	**-**	**-**	**118,750**	**-**	**158,750**	**3,674,750**
SW-1 - Possum Point Drainage Improvement	1,200,000	-	-	-	-	-	-	1,200,000
SW-4 - Orange Street Drainage	-	40,000	-	-	-	-	40,000	40,000
T-2 - Route 1 Intersections	2,316,000	-	-	-	-	-	-	2,316,000
T-6 - Market Street	-	-	-	-	118,750	-	118,750	118,750
Urban Allocation Funds	**-**	**-**	**117,500**	**-**	**-**	**-**	**117,500**	**117,500**
T-5 - Old Town Street Improvement	-	-	117,500	-	-	-	117,500	117,500
Grand Total	**13,395,175**	**16,603,200**	**13,883,250**	**13,886,034**	**13,799,000**	**38,852,050**	**97,023,534**	**110,418,709**

Ginn Park

FUNCTION: Parks & Recreation
PROJECT CODE: PR-1
LOCATION: Ginn Park
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
The Ginn Memorial Park is a 2.9 acre park located off of Graham Park Road. The land was acquired in 2010 and has been developed to include a multi-purpose field, a regulation sized basketball court, a playground, restroom facilities and a parking lot. In 2013, the park was enhanced by installing fencing and additional playground equipment. Future development plans include a citizen gathering area, trails, paved parking, restroom facilities and equipment sheds. This project will be funded using general funds allocated to Ginn Park and additional grant funds as identified in the future.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Cash	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
Total	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**200,000**	**240,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Equipment	**-**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**100,000**	**100,000**
Construction	**40,000**	**20,000**	**20,000**	**20,000**	**20,000**	**20,000**	**100,000**	**140,000**
Total	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**40,000**	**200,000**	**240,000**

Dumfries Police Station

FUNCTION: Public Safety
PROJECT CODE: PS-1
LOCATION: To be determined
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:

Develop, design and construct a new Dumfries Police Station. Currently, the police department pays approximately $57,562 per year in rent, maintenance, and taxes. The rent amount will increase 3% per year based upon the most recent lease agreement (September 2014), plus maintenance and taxes. Current facility was not designed to serve as a Police Station, and current issues include: security for entry; security of staff and stored records, equipment and property; citizen accessibility (not ADA compliant); difficult to hold department wide training/meetings due to building configuration and space needs; unable to meet with citizens or groups larger than three due to space needs; and unable to conduct briefings with other law enforcement agencies for special details in Town and Town events. The aforementioned limitations also prohibit Police Department Staff from being able to operate an Emergency Operations Center should the need arise in response to a natural or man-made disaster. These limitations not only restrict Police Department Staff activities and operations, but also limit citizens of the community as well. The location of a new Police Station is currently unknown and is dependent upon available land, but should be located south of Graham Park Road/Curtis Drive in order to allow Officers the ability to respond in the most effective and efficient manner to incidents that occur within the Town at any given time of day or night.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:

Anticipated expenses include additional staff ($14,461), utilities ($7,500), and supplies ($5,000) starting in FY19. 2% growth in following years.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Cash	21,000	161,200	-	201,661	27,500	28,050	418,411	439,411
Revenue Bonds	-	-	2,240,000	-	-	-	2,240,000	2,240,000
Total	**21,000**	**161,200**	**2,240,000**	**201,661**	**27,500**	**28,050**	**2,658,411**	**2,679,411**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Equipment	**-**	**-**	**-**	**174,700**	**-**	**-**	**174,700**	**174,700**
Engineering & Planning	**21,000**	**161,200**	**-**	**-**	**-**	**-**	**161,200**	**182,200**
Construction	**-**	**-**	**2,240,000**	**-**	**-**	**-**	**2,240,000**	**2,240,000**
Operating Expenses	**-**	**-**	**-**	**26,961**	**27,500**	**28,050**	**82,511**	**82,511**
Total	**21,000**	**161,200**	**2,240,000**	**201,661**	**27,500**	**28,050**	**2,658,411**	**2,679,411**

Police Radios

FUNCTION: Public Safety
PROJECT CODE: PS-2
LOCATION: Police Station
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Replace mobile and portable radios for the police department. The radio manufacturer, Motorola, will no longer provide factory support and parts after December 31, 2018. Therefore, both mobile and portable radios will need to be replaced to ensure Dumfries Police Officers are able to communicate with Prince William Police Department dispatch and officers, and other surrounding jurisdictions. The radios are necessary to support police officers in the performance of their duties; to maintain officer safety; and to maintain citizen and community safety. The radios and accessories listed in this workseet are the same models PWPD purchased and put in service. The purchase is a one time expense with no reoccurring expenses or costs. The estimated expense is based upon current allocated police officer positions (11) and vehicles (9). The estimated expense is for 13 portable radios, carriers, and chargers, and 8 mobile radios (including removal old and install of new radios in vehicles). Two additional portables are needed in case a radio becomes inoperable; or they may be necessary should a natural or man-made disaster occur, where two radios could be used as additonal resources. Only 8 mobile radios are needed as 1 was purchased and installed in a vehicle in 2014 to replace an old radio that was no longer funtional (it could not be upgraded to operate with the current radio system).

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund	**-**	**-**	**-**	**150,373**	**-**	**-**	**150,373**	**150,373**
Total	**-**	**-**	**-**	**150,373**	**-**	**-**	**150,373**	**150,373**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Equipment								
Motorola	-	-	-	150,373	-	-	150,373	150,373
Total	**-**	**-**	**-**	**150,373**	**-**	**-**	**150,373**	**150,373**

Possum Point Drainage Improvement

FUNCTION: Storm Water Management
LOCATION: Possum Point Road
PROJECT CODE: SW-1
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Re-establish existing ditch lines on Possum Point Road. Project consists of a survey, complete drainage area study, calculation of ditch and pipe size, identification and location of new outfalls, installation of cross drainage and outfall structures, ditch lining installation and outlet protection. Project will be overlaid with new striping. Consider design alternatives for reconstructing Possum Point Road from US 1 to East Corporate Limits.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Revenue Bonds	1,200,000	-	-	-	-	-	-	1,200,000
Street Maintenance Funds								
VDOT Revenue Sharing	1,200,000	-	-	-	-	-	-	1,200,000
Total	**2,400,000**	**-**	**-**	**-**	**-**	**-**	**-**	**2,400,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**192,000**	**140,000**	**-**	**-**	**-**	**-**	**140,000**	**332,000**
Construction	**-**	**921,500**	**921,500**	**-**	**-**	**-**	**1,843,000**	**1,843,000**
Land Acquistion	**-**	**225,000**	**-**	**-**	**-**	**-**	**225,000**	**225,000**
Total	**192,000**	**1,286,500**	**921,500**	**-**	**-**	**-**	**2,208,000**	**2,400,000**

Deweys Creek Culvert Improvement

FUNCTION: Storm Water Management
PROJECT CODE: SW-2
LOCATION: Possum Point Road at Deweys Creek
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Improve quadruple culvert under Possum Point Road draining Deweys Creek to Quantico Bay.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Grants								
US Fish & Wildlife Service	297,675	-	-	-	-	-	-	297,675
Total	**297,675**	**-**	**-**	**-**	**-**	**-**	**-**	**297,675**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**60,000**	**-**	**-**	**-**	**-**	**-**	**-**	**60,000**
Construction	**115,088**	**115,087**	**-**	**-**	**-**	**-**	**115,087**	**230,175**
Land Acquistion	**7,500**	**-**	**-**	**-**	**-**	**-**	**-**	**7,500**
Total	**182,588**	**115,087**	**-**	**-**	**-**	**-**	**115,087**	**297,675**

Prince William Estates Drainage

FUNCTION: Storm Water Management
LOCATION: Prince William Estates
PROJECT CODE: SW-3
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Prince William Estates Storm Drainage Project includes on site survey of storm drainage structure within the subdivision. All pipe and inlets will have inverts recorded and pipe size identified. This project will be funded with Storm Water Management funds.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Stormwater Management Fees	-	25,000	-	-	-	-	25,000	25,000
Total	-	25,000	-	-	-	-	25,000	25,000

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	-	7,000	-	-	-	-	7,000	7,000
Construction	-	18,000	-	-	-	-	18,000	18,000
Total	-	25,000	-	-	-	-	25,000	25,000

Orange Street Drainage

FUNCTION: Storm Water Management
PROJECT CODE: SW-4
LOCATION: Orange Street
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
The Orange Street Drainage Improvement Project includes upgrades to the existing roadway structures, the construction of curbed gutter and the installation of new drainage structures. This project will be funded with Storm Water Management funds and State Maintenance funds and is anticipated to be completed in fiscal year 2017.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Street Maintenance Funds								
VDOT Maintenance Funds	-	40,000	-	-	-	-	40,000	40,000
Stormwater Management Fees	**-**	**23,000**	**-**	**-**	**-**	**-**	**23,000**	**23,000**
Total	**-**	**63,000**	**-**	**-**	**-**	**-**	**63,000**	**63,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**5,000**	**-**	**-**	**-**	**-**	**5,000**	**5,000**
Construction	**-**	**58,000**	**-**	**-**	**-**	**-**	**58,000**	**58,000**
Total	**-**	**63,000**	**-**	**-**	**-**	**-**	**63,000**	**63,000**

Quantico Creek Drainage

FUNCTION: Storm Water Management
PROJECT CODE: SW-5
LOCATION: Quantico Creek - Town-Wide
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
This project includes the evaluation of Quantico Creek for improvements to reach 1 and 2 between Route I-95 to Route 1. This project is currently funded with Storm Water Management funds and the Town is seeking alternative funding sources. The scope of this project will be expanded in out years to include a full creek restoration project within the Town limits.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Stormwater Management Fees	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000
Total	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	35,000	35,000	35,000	10,000	10,000	10,000	100,000	135,000
Construction	-	-	-	10,000	20,000	20,000	50,000	50,000
Land Acquistion	5,000	5,000	5,000	20,000	10,000	10,000	50,000	55,000
Total	40,000	40,000	40,000	40,000	40,000	40,000	200,000	240,000

Dr. David Cline Drive

FUNCTION: Storm Water Management
PROJECT CODE: SW-6
LOCATION: Dr. David Cline Drive
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Re- establish ditch lines and install new culvert pipe sections and redefine roadway crown - Pave Dr. David Kline Drive. This project is programmed to be completed in fiscal year 2017 utilizing Street Maintenance funds and Storm Water Management funds as indicated below.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Cash	-	-	32,000	-	-	-	32,000	32,000
Stormwater Management Fees	**-**	**-**	**21,000**	**-**	**-**	**-**	**21,000**	**21,000**
Total	**-**	**-**	**53,000**	**-**	**-**	**-**	**53,000**	**53,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**-**	**5,000**	**-**	**-**	**-**	**5,000**	**5,000**
Construction	**-**	**-**	**45,000**	**-**	**-**	**-**	**45,000**	**45,000**
Land Acquistion	**-**	**-**	**3,000**	**-**	**-**	**-**	**3,000**	**3,000**
Total	**-**	**-**	**53,000**	**-**	**-**	**-**	**53,000**	**53,000**

TMDL Action Plan Implementation

FUNCTION: Storm Water Management **LOCATION:** Town-wide
PROJECT CODE: SW-7 **REQUEST:** New Project FY17-FY21

PROJECT DESCRIPTION & JUSTIFICATION:
Implementation of the BMPs identified for the draft second permit cycle of the Chesapeake Bay TMDL Action Plan for the Town MS4 Program. This entails the restoration of Lyda Stream, located between Lyda Lane and Curtis Drive, and construction of a new wet pond off Dominion Drive, both in Prince William Estates.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Stormwater Management Fees	-	-	280,000	280,000	280,000	280,000	1,120,000	1,120,000
Total	-	-	280,000	280,000	280,000	280,000	1,120,000	1,120,000

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	-	-	-	200,000	100,000	-	300,000	300,000
Construction	-	-	-	-	410,000	410,000	820,000	820,000
Total	-	-	-	200,000	510,000	410,000	1,120,000	1,120,000

Route 1 Widening

FUNCTION: Transportation
PROJECT CODE: T-1
LOCATION: Route 1 - Through Town
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Preliminary engineering plans for the Route 1 six lane widening project from the southern corporate limits to the northern corporate limits of the Town for a distance of approximately 1.9 miles. This project was endorsed by the Town Council by resolution in 2007 and considered to be the Town's number 1 transportation project priority and a regionally significant project.

*For FY17, the $16 million in NVTA funding has been requested, but not yet authorized.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Grants								
NVTA Regional Funding	6,900,000	16,000,000	-	-	-	-	16,000,000	22,900,000
VDOT	500,000	-	-	-	-	-	-	500,000
RSTP	-	200,000	11,000,000	13,120,000	13,120,000	38,310,000	75,750,000	75,750,000
Total	**7,400,000**	**16,200,000**	**11,000,000**	**13,120,000**	**13,120,000**	**38,310,000**	**91,750,000**	**99,150,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**7,400,000**	**-**	**-**	**-**	**-**	**-**	**-**	**7,400,000**
Construction	**-**	**-**	**-**	**-**	**-**	**23,750,000**	**23,750,000**	**23,750,000**
Land Acquistion	**-**	**13,600,000**	**13,600,000**	**13,600,000**	**13,600,000**	**13,600,000**	**68,000,000**	**68,000,000**
Total	**7,400,000**	**13,600,000**	**13,600,000**	**13,600,000**	**13,600,000**	**37,350,000**	**91,750,000**	**99,150,000**

Route 1 Intersections

FUNCTION: Transportation
PROJECT CODE: T-2
LOCATION: Multiple Locations
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Construction of an additional lane on Graham Park Road between Fraley Boulevard and Main Street, addition of a north bound lane between Tebbs Lane and Curtis Drive, replacement of the existing traffic signals to improve intersection flow, provisions for pedestrian accessibility and the construction of a new Triangle Shopping Center entrance. This project has been funded with VDOT Revenue Sharing funds, its accompanying local match and a combination of federal and state formula funds.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Cash	617,000	-	-	-	-	-	-	617,000
Street Maintenance Funds								
State/Federal	2,316,000	-	-	-	-	-	-	2,316,000
Total	**2,933,000**	**-**	**-**	**-**	**-**	**-**	**-**	**2,933,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning								
The Berkley Group	379,000	-	-	-	-	-	-	379,000
Construction	**-**	**952,000**	**952,000**	**-**	**-**	**-**	**1,904,000**	**1,904,000**
Land Acquistion	**325,000**	**325,000**	**-**	**-**	**-**	**-**	**325,000**	**650,000**
Total	**704,000**	**1,277,000**	**952,000**	**-**	**-**	**-**	**2,229,000**	**2,933,000**

Multimodal Phase III

FUNCTION: Transportation
PROJECT CODE: T-3
LOCATION: Old Triangle Road
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Multimodal Phase III consists of the reduction of lane width on Old Triangle Road from 16' to 12' and incorporating a sidewalk along the western side of the roadway. The project will consist of a full mill overlay and restriping of the roadway and the installation of curb along the entire western portion of the roadway.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Grants								
RSTP	209,000	-	-	-	-	-	-	209,000
Total	**209,000**	**-**	**-**	**-**	**-**	**-**	**-**	**209,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**35,000**	**55,000**	**-**	**-**	**-**	**90,000**	**90,000**
Construction	**-**	**-**	**-**	**109,000**	**-**	**-**	**109,000**	**109,000**
Land Acquistion	**-**	**-**	**10,000**	**-**	**-**	**-**	**10,000**	**10,000**
Total	**-**	**35,000**	**65,000**	**109,000**	**-**	**-**	**209,000**	**209,000**

Multimodal Phase IV

FUNCTION: Transportation
PROJECT CODE: T-4
LOCATION: Town-Wide
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Multimodal Phase IV consists of implementing the next prioritized phase of the Multimodal Plan as adopted by Town Council.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Grants								
CMAQ/RSPT/VDOT	-	-	-	-	-	100,000	100,000	100,000
Total	**-**	**-**	**-**	**-**	**-**	**100,000**	**100,000**	**100,000**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**-**	**-**	**-**	**-**	**70,000**	**70,000**	**70,000**
Land Acquistion	**-**	**-**	**-**	**-**	**-**	**30,000**	**30,000**	**30,000**
Total	**-**	**-**	**-**	**-**	**-**	**100,000**	**100,000**	**100,000**

Old Town Street Improvement

FUNCTION: Transportation
PROJECT CODE: T-5
LOCATION: Old Town Dumfries
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
Old Town Dumfries upgrades include resurfacing the streets in the Old Town subdivision, installation of storm drainage structures to include piping existing ditches where warranted, installation of new driveway culverts and curb and gutter. Project also includes the construction of sidewalk in selected areas.

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Stormwater Management Fees	**-**	**20,000**	**-**	**-**	**-**	**-**	**20,000**	**20,000**
General Fund								
Cash	-	-	58,750	-	-	-	58,750	58,750
Urban Allocation Funds								
VDOT	-	-	117,500	-	-	-	117,500	117,500
Total	**-**	**20,000**	**176,250**	**-**	**-**	**-**	**196,250**	**196,250**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**-**	**15,000**	**-**	**-**	**-**	**15,000**	**15,000**
Construction	**-**	**-**	**181,250**	**-**	**-**	**-**	**181,250**	**181,250**
Total	**-**	**-**	**196,250**	**-**	**-**	**-**	**196,250**	**196,250**

Market Street

FUNCTION: Transportation
PROJECT CODE: T-6
LOCATION: Downtown Dumfries
REQUEST: Existing Project FY17-21

PROJECT DESCRIPTION & JUSTIFICATION:
The Market Street Development project will connect the Town's Main Street at the Mine Road intersection to Whiskey Street at Town Hall. This connection will provide access to Garrison Park. This project is essential to future Main Street development as it will provide access to the Town's Municipal Parking facility and allow for access to parking for all new development along Main Street thus eliminating additional access points along Main Street. Additionally, Garrison Park is being developed as a passive recreation walking tour nature park that will describe the "rise and fall of Dumfries".

IMPACT ON OPERATIONAL COSTS/PERSONNEL:
None anticipated.

Funding Sources	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
General Fund								
Revenue Bonds	-	-	-	-	118,750	-	118,750	118,750
Street Maintenance Funds								
VDOT Revenue Sharing	-	-	-	-	118,750	-	118,750	118,750
Total	**-**	**-**	**-**	**-**	**237,500**	**-**	**237,500**	**237,500**

Expenditures	FY2016 Budget	FY2017	FY2018	FY2019	FY2020	FY2021	FY17-FY21 Total	Project Total
Engineering & Planning	**-**	**-**	**-**	**-**	**20,000**	**-**	**20,000**	**20,000**
Construction	**-**	**-**	**-**	**-**	**217,500**	**-**	**217,500**	**217,500**
Total	**-**	**-**	**-**	**-**	**237,500**	**-**	**237,500**	**237,500**