



FY2016-2020 Capital Improvement Program

Town of Dumfries, Virginia

“Virginia’s Oldest Continuously Chartered Town”





DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

February 16, 2015

The Honorable Mayor and Members of Town Council
Members of the Planning Commission
Town of Dumfries
17755 Main Street
Dumfries, VA 22026-2386

Dear Mayor, Members of Town Council and the Planning Commission:

Please find the *Recommended FY 2016-20 Capital Improvement Program (CIP)* for your review and consideration. The CIP is a five-year project planning budget document that provides an overview and breakout of the town's identified future capital needs and their associated operational and maintenance costs. Last year the Town implemented a Capital Reserve Fund to support the town's investment in existing infrastructure. This fund anticipates the replacement of the town's vehicles and the repair and maintenance of its capital facilities (i.e., items \$20,000 or more).

The development of the annual CIP, within the context of the Comprehensive Plan and the annual budget process, ensures the responsible fiscal sustainability of the community. The annual development of the CIP by staff, the Planning Commission, and Council should be a methodical and continuous process that carefully maps out the town's capital needs.

Thank you for your careful review and consideration of this document. We are prepared to work with you as you review these recommendations and create the five-year Capital Improvement Program for the community. Thank you for your continued support as we pursue improvements that will enhance the quality of life for citizens of Dumfries.

Sincerely,

Daniel Taber
Town Manager

CAPITAL IMPROVEMENT PROGRAMMING

INTRODUCTION

Capital Improvement Programming is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. The first year of the *Recommended Capital Improvement Program* represents the Town Manager's recommendations to the Town Council as the Capital Improvement Program (CIP) budget.

The town's CIP serves as the major financial planning guide for expenditures toward capital facilities and equipment. It guides development of large-scale projects for which costs exceed the amount normally available in the annual budgeting process such as transportation improvements, park infrastructure, or government buildings. The CIP helps to ensure that major projects, considered together, are within the fiscal reach of the town. The town continually reexamines the way it does business, and strives to achieve maximum efficiency and cost savings in its operations.

CIP ORGANIZATION

A five-year CIP allows the Town Council and the citizenry an opportunity to view the short-term capital construction and acquisition needs of the Town of Dumfries. This process enables the Town to better plan its financing strategy for capital improvements and annual operating requirements.

The Town of Dumfries's CIP is composed of three major sections. The introduction on Capital Improvement Programming provides an overview of why and how the town's CIP is developed along with the benefits of Capital Improvement Programming.

The Financial Analysis section includes the Principles of Sound Financial Management, multi-year financial trend indicator charts, historical revenue and expenditure data, and projected revenue, expenditure and debt service for the CIP period.

Finally, Funding Priorities are included by subject areas for those projects recommended for funding during the CIP period. These General Fund areas include Capital Reserve, Transportation, Stormwater Management, Parks & Recreation, Public Safety, and Buildings & Grounds.

LEGAL BASIS FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP)

The Town of Dumfries prepares a five-year CIP pursuant to Section 15.2-2239 of the *Code of Virginia*.

A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities,

including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Capital Program

- A. Submission to Council. The Manager shall prepare and submit to the Council a five-year capital program at least three months prior to the final date for submission of the budget.
- B. Contents. The capital program shall include:
 - A clear general summary of its contents;
 - A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - Cost estimates, method of financing and recommended time schedules for each such improvement; and
 - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

BASIS FOR BUDGETING

The first year of the CIP represents the Recommended Capital Improvement Budget for that year. Following adoption by the Town Council, the first year of the CIP should be viewed as the capital budget. Any changes to the capital budget during Council consideration of the fiscal year budget also alters the first year of the CIP. Alterations to the CIP during deliberations on the annual budget should be dependent primarily upon changed circumstances from when the CIP was originally adopted. The CIP is a proposed expenditure plan; the budget adopted by the Town Council provides the legal authorization to actually expend Town funds.

The CIP is based on a fiscal year calendar. The fiscal year calendar for the Town of Dumfries begins July 1 and ends June 30.

CAPITAL IMPROVEMENT PROGRAMMING BENEFITS

The principal benefit of Capital Improvement Programming is that it requires the Town to address the challenge of balancing capital improvements with available financing. This process contributes to a responsible fiscal policy. Other benefits of Capital Improvement Programming include:

- Fostering a sound, stable financial program for a five-year period given a set of revenue and expenditure assumptions based on current economic trends;
- Coordinating various town improvements so that informed decisions can be made and joint programs initiated among town departments in an effort to avoid duplication;
- Enabling private businesses and citizens to have some assurances as to when certain public improvements will be undertaken so they can plan more efficiently and effectively;
- Assisting in the implementation of the *Comprehensive Plan* over an extended period of time;
- Focusing on the goals and needs of the community through the provision of new facilities and infrastructure improvements;
- Evaluating annually the infrastructure needs of the Town to provide for the public health and safety of the citizens; and
- Providing a logical process for assigning priorities to the various projects based on their overall importance to the Town.

These advantages make the CIP a practical necessity for the Town.

DEFINITION OF A CAPITAL IMPROVEMENT PROJECT

Capital improvements are major construction or acquisition efforts, which are non-reoccurring in nature. Generally, capital improvement projects are defined as:

- Studies pertaining to capital improvements that require the employment of outside professional consultants at a cost in excess of \$20,000;
- Construction of buildings or facilities; including design, engineering, and other preconstruction costs with an estimated cost in excess of \$20,000;
- Purchase of major equipment and vehicles, other than office and data processing equipment, valued in excess of \$20,000 with a life expectancy of five years or more;
- Major equipment or furnishings required for the utilization of new or renovated buildings; or,
- Major acquisition of land or other property.

CIP SUBMISSION PROCESS

Each year the Town Manager distributes instructions to Department Heads requesting projects for consideration for the next five-year CIP period. Each Department Head is responsible for reviewing the most recent CIP to determine the funding necessary for projects that are currently programmed in the CIP and the Action Strategies identified in the *Comprehensive Plan*. Based on this review and a review of new requirements for capital improvements for the next five-year period, the Department Head completes a Project Request Form that includes a project description and justification, projected operational costs, and relationship to the Comprehensive Plan.

All costs are inflated to reflect the estimated cost in the year which the project and/or purchase is anticipated to be funded. Planning and design consists of all costs for the planning and design of a project including both preliminary and final design and engineering. Land acquisition costs include appraisals, legal fees, survey, recordation, and property costs. Equipment costs may include the purchase of a new vehicle or furniture and fixtures to furnish a new or renovated building. The cost of equipment should exceed \$20,000 to be considered a Capital Improvement Project. Department Heads are also asked to identify the source of their estimate and possible funding options or alternatives.

COMPONENTS OF THE CAPITAL IMPROVEMENT PROGRAM

The following is a descriptive explanation in each of the proposed Capital projects.

DEPARTMENT

The Capital Improvement Program should identify the agency that will be responsible for implementing the plan. By doing so, citizens will be able to contact the correct department for understanding of the project status, its expenditures and progress. Further, by identifying the department at the time of CIP development, the responsible agency will be able to anticipate its work load to undertake the project and align appropriate staff and resources. This understanding is imperative during operational budget development.

CATEGORY

A successful CIP should be balanced so that no particular area of the Town is overlooked or is over expended. Further, the document should clearly list all areas to be considered. As a result, the proposed Capital Improvement Program contains six categories of development.

- **Capital Reserve:** This is divided into replacement vehicles (i.e., Police and Other exceeding \$20,000, such as patrol cars and trucks), and building maintenance (amortized annually over the life of the asset).
- **Transportation:** These capital projects include improvements to the town maintained streets, sidewalks and lighting.
- **Storm Water Management:** Capital improvements to the town maintained storm water system.
- **Parks & Recreation:** Improvements to the town's recreational facilities including, but not limited to, parks, trails, and associated amenities.
- **Public Safety:** Additional vehicles with equipment, among other necessary items.
- **Buildings & Grounds:** The improvement or refurbishment of any existing town-owned facility. This also includes any projected forecasting, planning and construction of town buildings or resources being used, or projected to be used, to conduct town business or for historic purposes.

PROJECT LOCATION

The project should include clear boundaries for the project location. For example, there may be many “Main Street” projects, but different sections of the street may have different priorities. By identifying the project location in the CIP, Town Council and citizens will be less confused when reviewing this document.

COMPREHENSIVE PLAN

When developing a CIP, the governing body should consider the priorities of the Comprehensive Plan. Each project should adequately reference, and be supported by, the Comprehensive Plan.

PROJECT COSTS

Section 15.2-2239 of the State Code indicates that the Capital Improvement Program forecasts spending needs for five years. The Capital Improvement Program should be updated annually and balanced with the operating budget. While some project budgets will be spent in one year, many may require several years to be finalized. Planning for investments is important to give the Town the best value for its dollar.

PLANNED FINANCE

There are five primary sources of funding for the projects identified within this plan: General Funds, Street Maintenance Funds, Urban Allocation Funds, Federal and State Grant Programs, Loan Programs and Storm Water Management Fees.

1. General Funds: General Funds are funds that are borrowed or obligated to fund projects balanced with the town’s operating budget.
2. Street Maintenance Funds: Street Maintenance Funds are State funds that are administered by the State of Virginia and distributed to the town quarterly for the maintenance and approved modifications and upgrades to our Town’s street system. In addition, these funds can include limited administration and salaries expenses.
3. Urban Allocation Funds: Urban allocation funds are a combination of Federal and State matching funds that are administered by the State of Virginia and distributed to localities for many different project purposes. These funds may include capital improvements, enhancements, new construction, maintenance of parks and recreation, development or monitoring of specific programs etc. There are many types of programs within this category and it is essential that the urban allocation program for which the funds are intended are approved and appropriate within that program’s guidelines.
4. Grants, Federal or State: Federal and State Grant funds are program resources obligated by Federal government or State government, or a combination of the two, to fund approved grants within program guidelines.
5. Stormwater Management Fees: Storm water management fees are paid by new developers, existing businesses and homeowners within our community. Payments are based on a formula that considers total treated area being served by our town’s storm water management system.

Council may want to consider borrowing funds for some or all of the priority projects.

CAPITAL RESERVE METHODOLOGY

The Town of Dumfries has building/property assets valued at an assessed amount of \$2,900,000 and vehicle assets valued at \$600,000 (average of \$40,000/vehicle). Using separate amortizing methodologies to account for these two asset types comprises the Town's Capital Reserve Fund which is an annually allocated expenditure, planned through the Capital Improvement Program (CIP) and authorized in the annual budget, for the replacement or repair of the Town's capital assets as defined by the CIP. This special fund can and should accumulate from year to year so that repairs or replacement can occur as needed during a capital asset's lifetime. The capital reserve amount set aside annually as part of the CIP and budget process should be adjusted if the methodology or amortization rates used are deemed to be too low or too high relative to the rate of expenditure over time.

Unexpected building repairs/maintenance are estimated to be approximately \$15,000 annually. Using the most common straight-line depreciation rate, the double-declining-balance method. The Town's capital assets are assumed to have a 20 year useful life, the straight-line depreciation rate equals $(100\% / 20) = 5\%$ per year. With the double-declining-balance method, the depreciation rate is doubled, therefore a 10% depreciation rate is used. Therefore, the Town's annual capital asset depreciation value would be $(\$2,900,000/20) * 0.1 = \$14,500$.

Using an Active Depreciation methodology, the recommended vehicle replacement schedule for all Town vehicles will necessitate allocating \$40,000 per year in the Capital Reserve for each of the years in the CIP. This effectively assumes the replacement of one vehicle every two (2) years based on current usage rates (incurred mileage) by vehicle type. This replacement rate is expected to slow in future years as new vehicles are added to the fleet.

Total annual capital reserve is calculated at \$54,500 using the two most appropriate amortization methodologies for the replacement and repair of the Town's capital assets.

CONCLUSION

The Capital Improvement Program (CIP) is a budget planning tool designed to identify both the capital improvement needs and priorities of the Town over a five-year period in concert with projected funding levels and the Action Strategies included in the Comprehensive Plan. Actual programming of projects is dependent upon the fiscal resources available. Funding constraints may preempt the actual inclusion of projects in the current CIP but may be listed as priorities for funding should resources become available.

TOWN OF DUMFRIES SOUND FINANCIAL MANAGEMENT PRINCIPLES

As an aid to comprehensive financial planning, this section examines both historical and projected revenues and expenditures of the Town. These financial trend indicators will provide a gauge for evaluating the Town's financial condition. Projected revenues and expenditures are based on assumptions given current economic trends, historical growth and anticipated State funding levels, and existing debt obligation levels.

The financial principles of the Town of Dumfries are designed to ensure the town's sound financial condition at all times.

1. **Sound Financial Condition** may be defined as:

- Cash Solvency - The ability to pay bills.
- Budgetary Solvency - The ability to annually balance the budget.
- Long Term Solvency - The ability to pay future costs.
- Service Level Solvency - The ability to provide needed and desired services.

2. **Flexibility** is a principle that ensures that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

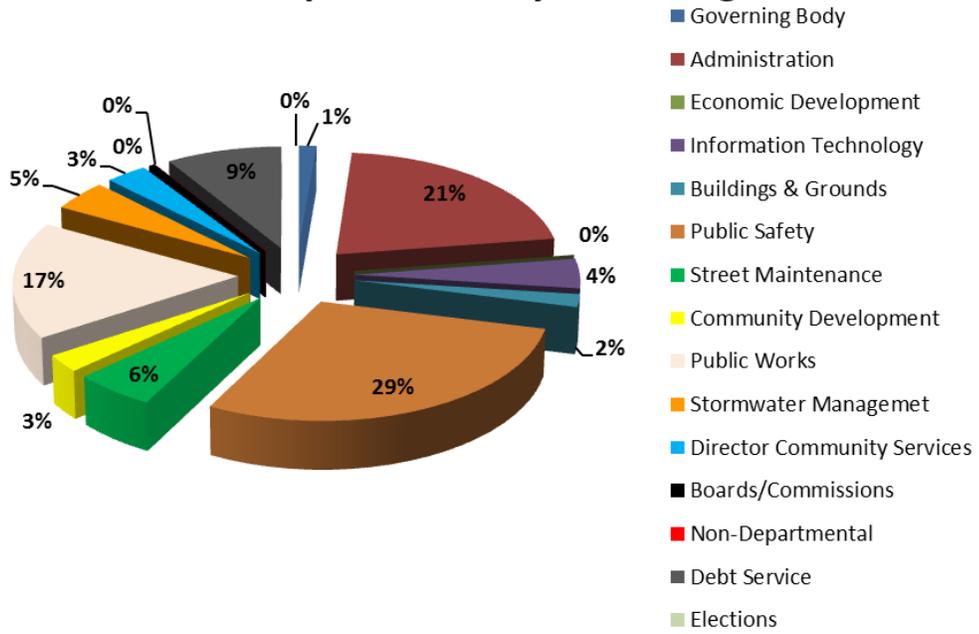
3. **Adherence to Best Accounting and Management Practices** in conformance with generally accepted accounting procedures as applied to governmental units, and the standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

These principles set forth the broad framework for overall fiscal planning and management of the Town's resources. In addition, these principles address both current activities and long-term planning.

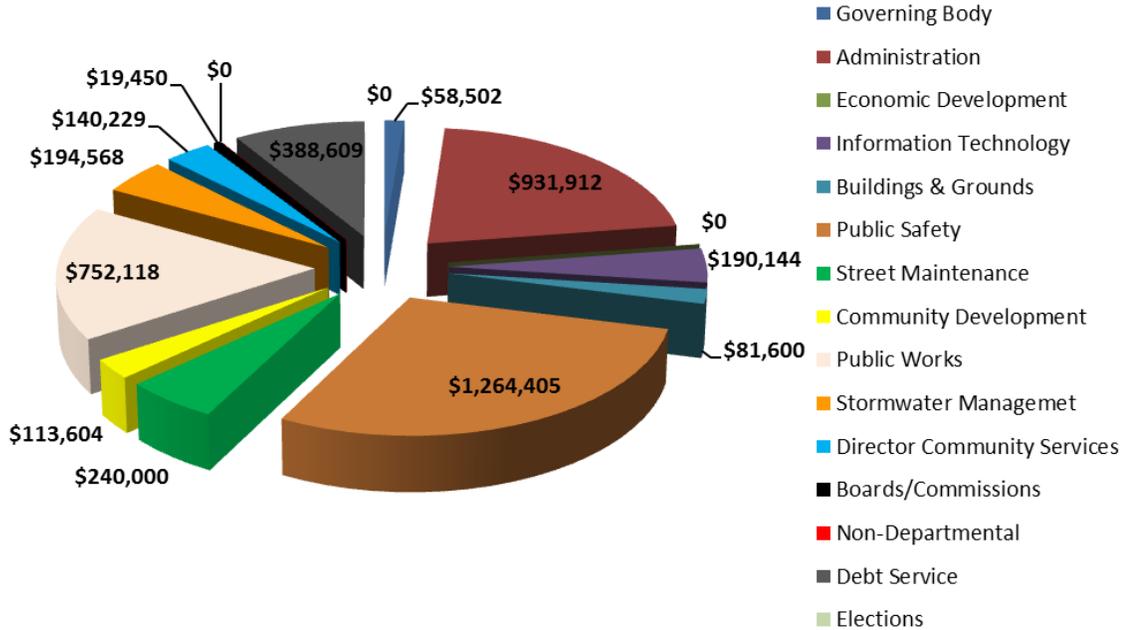
Fiscal Year 2015 Approved Budget

Governing Body	\$58,502
Administration	\$931,912
Economic Development	\$0
Information Technology	\$190,144
Buildings and Grounds	\$81,600
Public Safety	\$1,264,405
Street Maintenance	\$240,000
Community Development	\$113,604
Public Works	\$752,118
Storm Water Management	\$194,568
Community Services	\$140,229
Boards/Commissions	\$19,450
Non-Departmental	\$0
Debt Service	\$388,609
Elections	\$0
Total	\$4,375,141

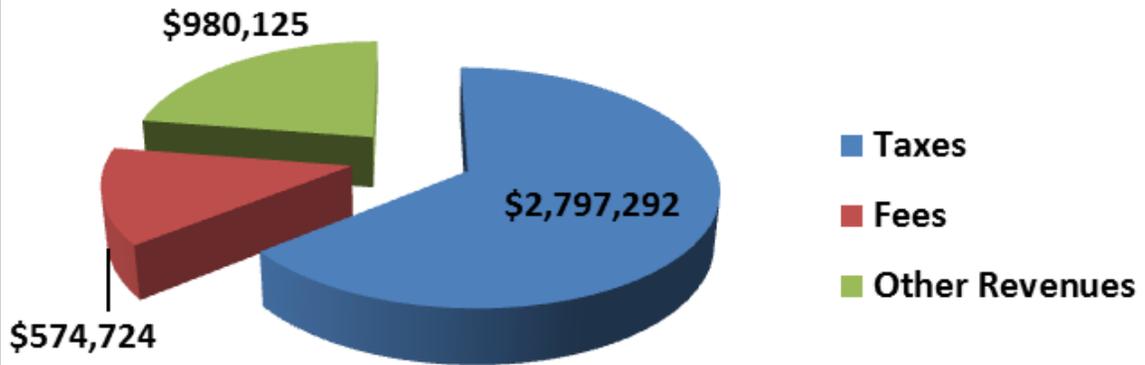
FY15 Expenditures by Percentage



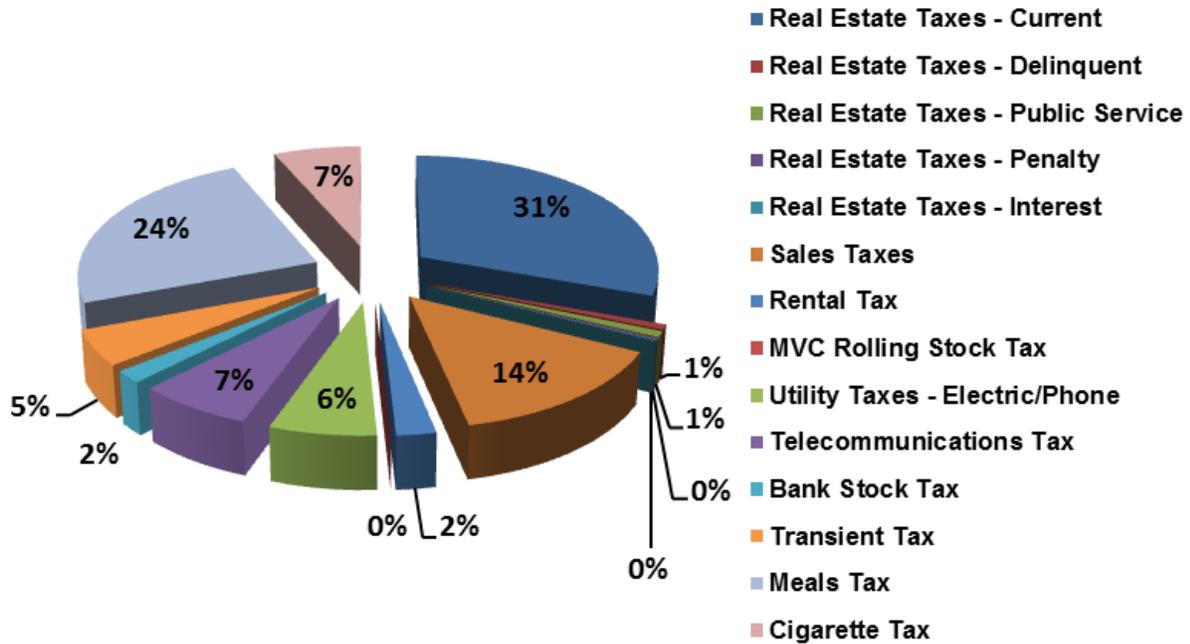
FY15 Expenditures by Category



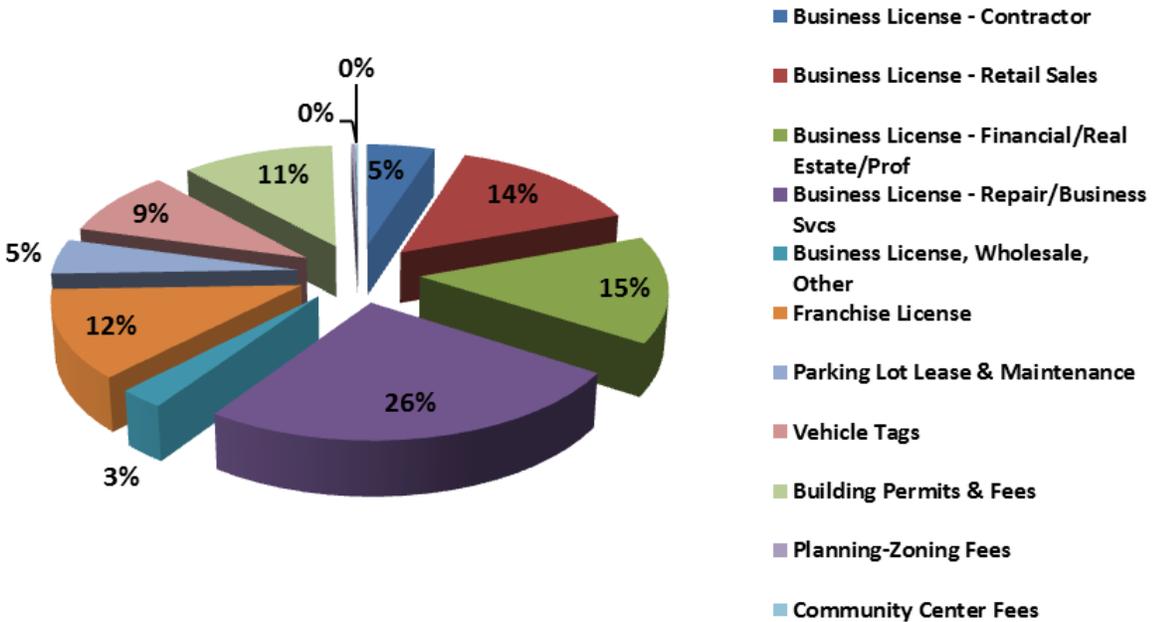
Total Revenue (by major source)



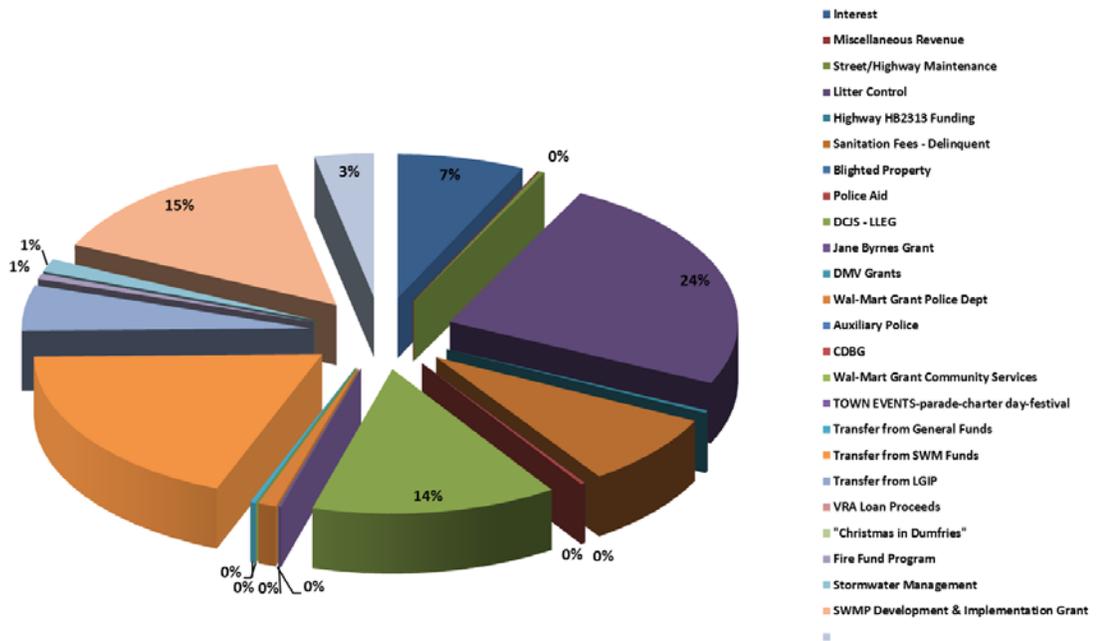
Tax Revenues (by source)



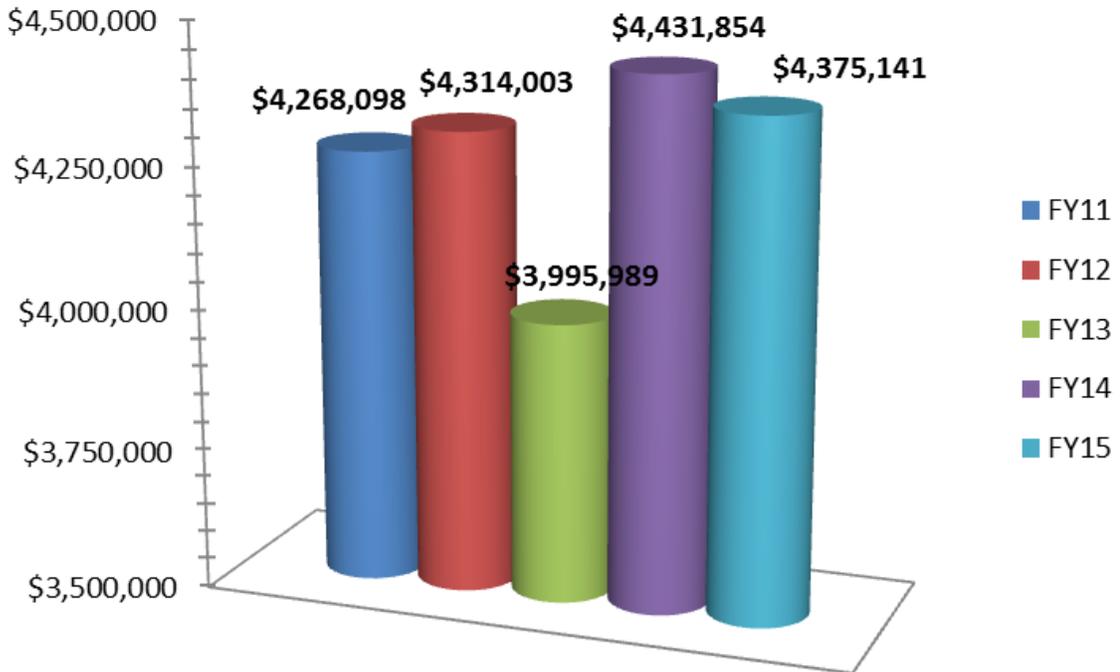
Fee Revenues (by source)

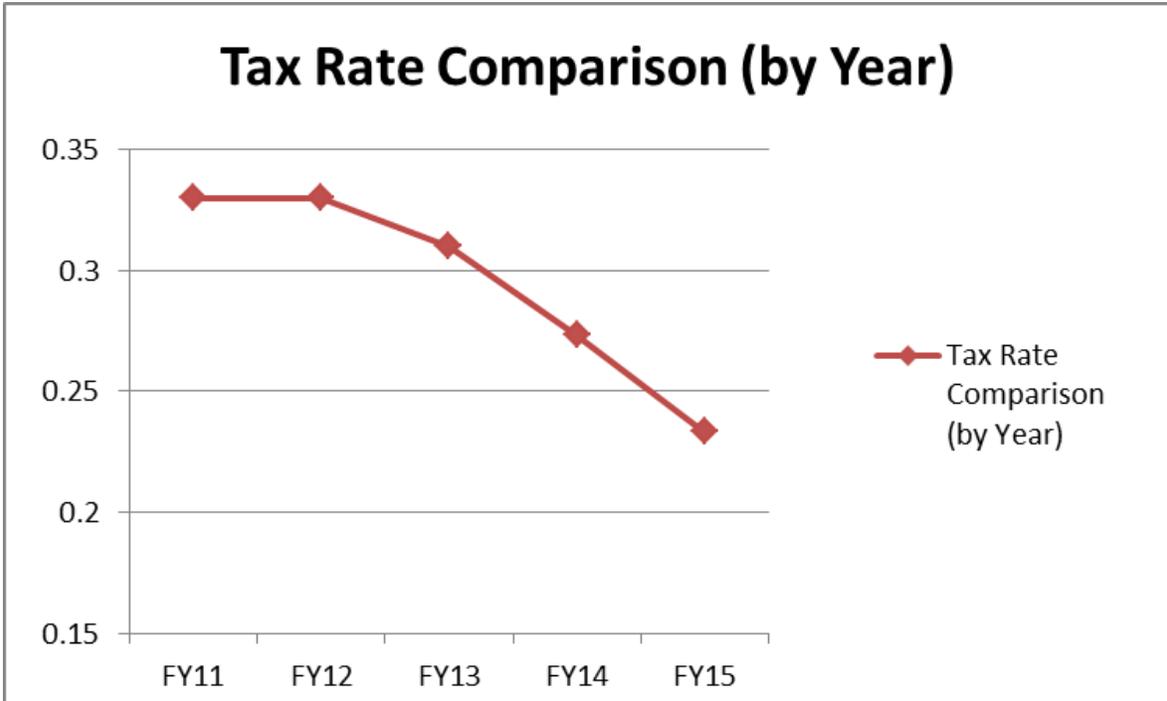
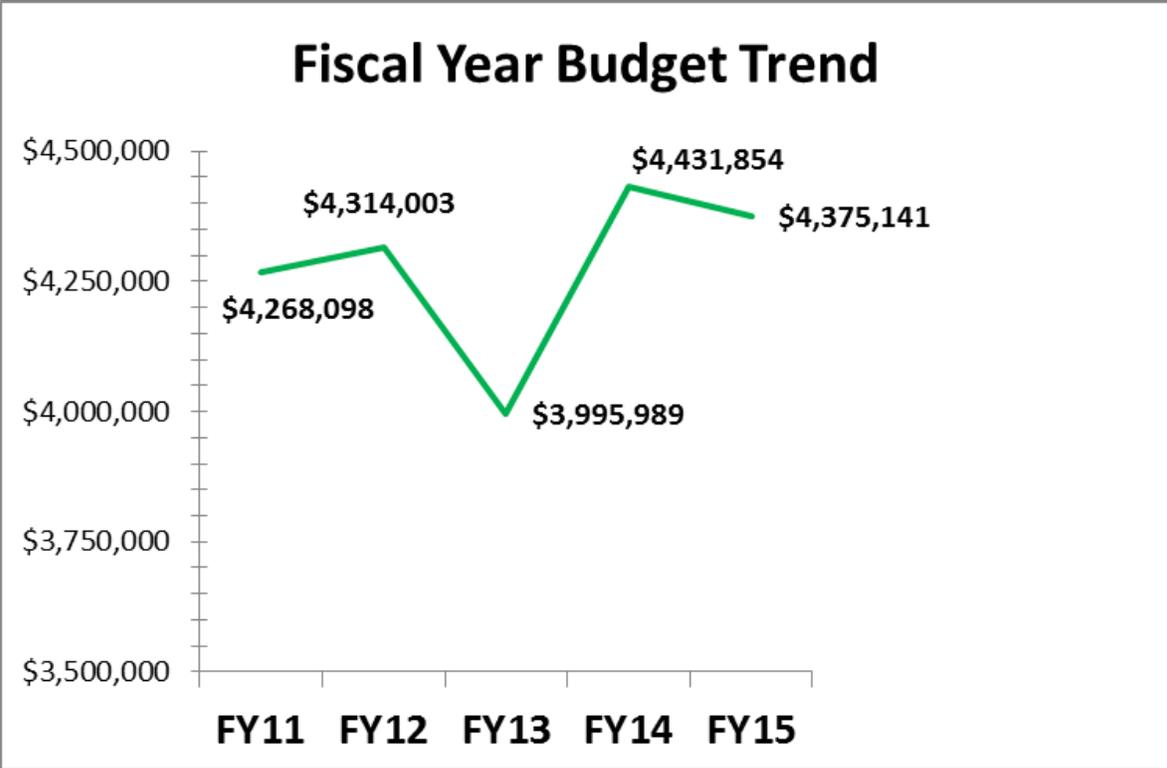


Other Revenue (by source)



Fiscal Year Budget Comparison





RECOMMENDED CAPITAL IMPROVEMENT PROGRAM

2016- 2020

2/13/2015

Project Number		5 Year Capital Improvement Program						FY16-20 Total Project Cost	Project Funding Breakout						FY2016-20 Total Project Funding	FY2020 and Beyond
		Current Year & Prior	FY2016	FY2017	FY2018	FY2019	FY2020		Borrowing	Cash	Local / Other	Grant	Local Donations	Cash Proffer		
	Capital Reserve															
	Town Capital Reserve (CASH) FY15 Depreciation [\$2,900,000/20] * 0.1 = \$14,500		\$14,500	\$14,500	\$14,500	\$14,500	\$14,500	\$72,500		\$72,500						\$72,500
	Town Capital Reserve (CASH) for Vehicle Replacement (\$40,000) [one new vehicle every two years]		\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000		\$200,000						\$200,000
	Transportation															
T-1	Route 1 Widening	\$4,000,000	\$3,400,000	\$27,600,000	\$24,000,000	\$23,500,000	\$0	\$82,500,000			\$82,500,000					\$82,500,000
T-2	Graham Park / Route 1 Intersection	\$1,029,000	\$1,892,000	\$0	\$0	\$0	\$0	\$2,921,000		\$605,000	\$2,316,000					\$2,921,000
T-3	Multimodal Phase II	\$479,000	\$479,000	\$0	\$0	\$0	\$0	\$479,000				\$479,000				\$479,000
T-4	Multimodal Phase III	\$0	\$31,000	\$70,000	\$171,000	\$0	\$0	\$271,000				\$271,000				\$271,000
T-5	Multimodal Phase IV *	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000				\$100,000				\$100,000
T-6	Old Town Dumfries Upgrades	\$0	\$58,750	\$176,250	\$0	\$0	\$0	\$235,000		\$117,500		\$117,500				\$235,000
T-7	Market Street	\$0	\$0	\$0	\$475,000	\$0	\$0	\$475,000			\$237,500	\$237,500				\$475,000
	Stormwater Management															
SW-1	Possum Point Road Drainage	\$192,000	\$1,286,500	\$921,500	\$0	\$0	\$0	\$2,400,000		\$1,200,000		\$1,200,000				\$2,400,000
SW-2	Deweys Creek Culvert Improvement *	\$0	\$183,750	\$116,250	\$0	\$0	\$0	\$300,000			\$300,000					\$300,000
SW-3	Pr. William Estates Storm Drainage	\$0	\$44,000	\$0	\$0	\$0	\$0	\$44,000			\$44,000					\$44,000
SW-4	Orange Street Drainage Improvement	\$0	\$68,000	\$0	\$0	\$0	\$0	\$68,000			\$68,000					\$68,000
SW-5	Quantico Creek Drainage	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000			\$200,000					\$200,000
SW-6	Dr. David Kline Drive	\$0	\$0	\$53,000	\$0	\$0	\$0	\$53,000			\$21,000	\$32,000				\$53,000
	Parks & Recreation															
PR-1	Ginn Memorial Park Development	\$0	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000	\$200,000		\$200,000						\$200,000
	Public Safety															
PS-1	Dumfries Police Station	\$0	\$336,000	\$155,000	\$1,560,000	\$168,000	\$0	\$2,219,000		\$2,219,000						\$2,219,000
PS-2	Dumfries Police Radios *	\$0	\$0	\$0	\$0	\$150,373	\$0	\$150,373		\$150,373						\$150,373
	Buildings & Grounds															
BG-1	Community Center Roof	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000		\$30,000						\$30,000
BG-2	Town Hall*	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000		\$100,000						\$100,000
	Planning & Community															
PCD-1	Community Development Plan*	\$0	\$80,000	\$0	\$0	\$0	\$0	\$80,000		\$40,000		\$40,000				\$80,000
	TOTAL GENERAL FUND CIP	\$5,740,000	\$8,023,320	\$29,226,500	\$26,340,500	\$25,844,873	\$334,500	\$93,097,873		\$4,934,373	\$85,686,500	\$2,477,000				\$93,097,873

Denotes new project: *

TRANSPORTATION - ROUTE 1 WIDENING PROJECT

Project Number: T-1

Select Category		Project Description, Justification & Location: Preliminary engineering plans for the Route 1 six lane widening project from the southern corporate limits to the northern corporate limits of the Town for a distance of approximately 1.9 miles. This project was endorsed by the Town Council by resolution in 2007 and considered to be the Town's number 1 transportation project priority and a regionally significant project.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
<i>Revenues:</i>		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	
			\$ 500,000						\$ 500,000	
Other (Specify)		State/Federal/NVTA Funds	\$ 3,500,000	\$ 3,400,000	\$ 27,600,000	\$ 24,000,000	\$ 23,500,000		\$ 82,000,000	
Total			\$ 4,000,000	\$ 3,400,000	\$ 27,600,000	\$ 24,000,000	\$ 23,500,000	\$ -	\$ 82,500,000	
<i>Expenditures</i>		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning			\$ 4,000,000	\$ 3,400,000	\$ 5,600,000				\$ 13,000,000	
Land Acquisition					\$ 22,000,000				\$ 22,000,000	
Construction						\$ 24,000,000	\$ 23,500,000		\$ 47,500,000	
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ 4,000,000	\$ 3,400,000	\$ 27,600,000	\$ 24,000,000	\$ 23,500,000	\$ -	\$ 82,500,000	

TRANSPORTATION - CURTIS DRIVE/GRAHAM PARK ROAD/ROUTE 1 INTERSECTION IMPROVEMENT PROJECT

Project Number: T-2

Select Category		Project Description, Justification & Location: Construction of an additional lane on Graham Park Road between Fraley Boulevard and Main Street, addition of a north bound lane between Tebbs Lane and Curtis Drive, replacement of the existing traffic signals to improve intersection flow, provisions for pedestrian accessibility and the construction of a new Triangle Shopping Center entrance. This project has been funded with VDOT Revenue Sharing funds, its accompanying local match and a combination of federal and state formula funds.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue			\$ 605,000						\$ -	
Grant - Specify grant fund									\$ -	
Other (Specify)		State/Federal Funds	\$ 2,316,000						\$ -	
Total			\$ 2,921,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning		The Berkley Group	\$ 379,000						\$ -	
Land Acquisition			\$ 650,000						\$ -	
Construction				\$ 1,892,000					\$ 1,892,000	
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ 1,029,000	\$ 1,892,000	\$ -	\$ -	\$ -	\$ -	\$ 1,892,000	\$ 1,892,000

TRANSPORTATION - MULTIMODAL PHASE III

Project Number: T-4

Select Category		Project Description, Justification & Location: Multimodal Phase III consists of the reduction of lane width on Old Triangle Road from 16' to 12' and incorporating a sidewalk along the western side of the roadway. The project will consist of a full mill overlay and restriping of the roadway and the installation of curb along the entire western portion of the roadway.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund		CMAQ/VDOT Funds (Federal)	\$ 271,000						\$ -	\$ -
Other (Specify)									\$ -	
Total			\$ 271,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning				\$ 35,000	\$ 55,000				\$ 90,000	\$ 90,000
Land Acquisition					\$ 10,000				\$ 10,000	
Construction						\$ 171,000			\$ 171,000	\$ 171,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ 35,000	\$ 65,000	\$ 171,000	\$ -	\$ -	\$ 271,000	\$ 271,000

TRANSPORTATION - MULTIMODAL PHASE IV										
Project Number: T-5										
Select Category		Project Description, Justification & Location: Multimodal Phase IV consists of implementing the next prioritized phase of the Multimodal Plan as adopted by Town Council.								
	FY15 - Additional Funding									
	Existing FY16-20									
X	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund		CMAQ/RSTP/ VDOT Funds						\$ 100,000	\$ 100,000	\$ 400,000
Other (Specify)									\$ -	
Total			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 400,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning								\$ 70,000	\$ 70,000	\$ 70,000
Land Acquisition								\$ 30,000	\$ 30,000	\$ 30,000
Construction									\$ -	\$ 300,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 400,000

TRANSPORTATION - OLD TOWN STREET IMPROVEMENTS

Project Number: T-6

Select Category		Project Description, Justification & Location: Old Town Dumfries upgrades include resurfacing the streets in the Old Town subdivision, installation of storm drainage structures to include piping existing ditches where warranted, installation of new driveway culverts and curb and gutter. Project also includes the construction of sidewalk in selected areas. This project is to be funded with State Revenue Sharing funds in fiscal year 2017.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash		General Fund		\$ 58,750	\$ 58,750				\$ 117,500	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)		VDOT Revenue Sharing			\$ 117,500				\$ 117,500	\$ 117,500
Total			\$ -	\$ 58,750	\$ 176,250	\$ -	\$ -	\$ -	\$ 235,000	\$ 117,500
Expenditures		<i>Proposed Vendor (if known)</i>	<i>FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning					\$ 15,000				\$ 15,000	\$ 15,000
Land Acquisition									\$ -	
Construction					\$ 220,000				\$ 220,000	\$ 220,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ -	\$ 235,000	\$ -	\$ -	\$ -	\$ 235,000	\$ 235,000

TRANSPORTATION - MARKET STREET

Project Number: T-7

Select Category		Project Description, Justification & Location: The Market Street Development project will connect the Town's Main Street at the Mine Road intersection to Whiskey Street at Town Hall. This connection will provide access to Garrison Park. This project is essential to future Main Street development as it will provide access to the Town's Municipal Parking facility and allow for access to parking for all new development along Main Street thus eliminating additional access points along Main Street. Additionally, Garrison Park is being developed as a passive recreation walking tour nature trail.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	\$ -
Revenue Bonds - indicate source of revenue		Cash					\$ 237,500		\$ 237,500	\$ 237,500
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)		State Revenue Sharing					\$ 237,500		\$ 237,500	\$ 237,500
Other (Specify)									\$ -	\$ -
Total			\$ -	\$ -	\$ -	\$ -	\$ 475,000	\$ -	\$ 475,000	\$ 475,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning							\$ 20,000		\$ 20,000	\$ 20,000
Land Acquisition									\$ -	\$ -
Construction							\$ 217,500		\$ 217,500	\$ 217,500
Equipment									\$ -	\$ -
Other - specify type									\$ -	\$ -
Totals			\$ -	\$ -	\$ -	\$ -	\$ 237,500	\$ -	\$ 237,500	\$ 237,500

STORMWATER - POSSUM POINT ROAD DRAINAGE IMPROVEMENTS

Project Number: SW-1

Select Category		Project Description, Justification & Location: Re-establish existing ditch lines on Possum Point Road. Project consists of a survey, complete drainage area study, calculation of ditch and pipe size, identification and location of new outfalls, installation of cross drainage and outfall structures, ditch lining installation and outlet protection. Project will be overlaid with new striping. Consider design alternatives for reconstructing Possum Point Road from US 1 to East Corporate Limits.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue			\$ 1,200,000						\$ 1,200,000	
Grant - Specify grant fund									\$ -	
Other (Specify)		VDOT Revenue Sharing	\$ 1,200,000						\$ 1,200,000	
Total			\$ 2,400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,400,000	\$ -
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning			\$ 192,000	\$ 140,000					\$ 140,000	\$ 140,000
Land Acquisition				\$ 225,000					\$ 225,000	
Construction				\$ 921,500	\$ 921,500				\$ 1,843,000	\$ 1,843,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ 192,000	\$ 1,286,500	\$ 921,500	\$ -	\$ -	\$ -	\$ 2,208,000	\$ 2,208,000

STORMWATER - DEWEYS CREEK CULVERT IMPROVEMENT

Project Number: SW-2

Select Category		Project Description, Justification & Location: Improve quadruple culvert under Possum Point Road draining Deweys Creek to Quantico Bay.								
	FY15 - Additional Funding									
	Existing FY16-20									
X	New Project FY16-20									
<i>Revenues:</i>		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund		US Fish Wildlife	\$ 300,000						\$ -	\$ -
Other (Specify)									\$ -	\$ -
Total			\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<i>Expenditures</i>		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning				\$ 60,000					\$ 60,000	\$ 60,000
Land Acquisition				\$ 7,500					\$ 7,500	
Construction				\$ 116,250	\$ 116,250				\$ 232,500	\$ 232,500
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ 183,750	\$ 116,250	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000

STORMWATER - PRINCE WILLIAM ESTATES DRAINAGE IMPROVEMENTS

Project Number: SW-3

Select Category		Project Description, Justification & Location: Prince William Estates Storm Drainage Project includes on site survey of storm drainage structure within the subdivision. All pipe and inlets will have inverts recorded and pipe size identified. This project will be funded with Storm Water Management funds.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)		Stormwater Maintenance Fee		\$ 44,000					\$ 44,000	\$ 44,000
Total			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000	\$ 44,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning				\$ 5,000					\$ 5,000	\$ 5,000
Land Acquisition				\$ 2,000					\$ 2,000	
Construction				\$ 37,000					\$ 37,000	\$ 37,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ -	\$ 44,000	\$ 44,000

STORMWATER - ORANGE STREET PROJECT

Project Number: SW-4

Select Category		Project Description, Justification & Location: The Orange Street drainage Improvement Project includes upgrades to the existing roadway structures, the construction of curbed gutter and the installation of new drainage structures. This project will be funded with Storm Water Management funds and State Maintenance funds and is anticipated to be completed in fiscal year 2016.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)		Stormwater Maintenance Fee		\$ 28,000						
Other (Specify)		VDOT Urban Maintenance Funds		\$ 40,000					\$ 40,000	\$ 40,000
Total				\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning				\$ 5,000					\$ 5,000	\$ 5,000
Land Acquisition				\$ 5,000					\$ 5,000	\$ 5,000
Construction				\$ 58,000					\$ 58,000	\$ 58,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals				\$ 68,000	\$ -	\$ -	\$ -	\$ -	\$ 68,000	\$ 68,000

STORMWATER - QUANTICO CREEK

Project Number: SW-5

Select Category		Project Description, Justification & Location: This project includes the evaluation of Quantico Creek for improvements to reach 1 and 2 between Route I-95 to Route 1. This project is currently funded with Storm Water Management funds the Town is seeking alternative funding sources. The scope of this project will be expanded in out years to include a full creek restoration project within the Town limits.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash		General Fund	\$ 45,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000	\$ 1,750,000
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Total			\$ 45,000	\$ 40,000	\$ 200,000	\$ 1,750,000				
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning			\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 10,000	\$ 10,000	\$ 125,000	\$ 300,000
Land Acquisition			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 20,000	\$ 10,000	\$ 45,000	\$ 100,000
Construction							\$ 10,000	\$ 20,000	\$ 30,000	\$ 1,350,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000	\$ 1,750,000

STORMWATER - DR. DAVID KLINE DRIVE

Project Number: SW-6

Select Category		Project Description, Justification & Location: Re- establish ditch lines and install new culvert pipe sections and redefine roadway crown - Pave Dr. David Kline Drive. This project is programmed to be completed in fiscal year 2017 utilizing Street Maintenance funds and Storm Water Management funds as indicated below.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash									\$ -	
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)		VDOT Urban Maintenance Funds			\$ 32,000				\$ 32,000	\$ 32,000
Other (Specify)		Stormwater Maintenance Fee			\$ 21,000				\$ 21,000	\$ 21,000
Total			\$ -	\$ -	\$ 53,000	\$ -	\$ -	\$ -	\$ 53,000	\$ 53,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning					\$ 5,000				\$ 5,000	\$ 5,000
Land Acquisition					\$ 3,000				\$ 3,000	\$ 3,000
Construction					\$ 45,000				\$ 45,000	\$ 45,000
Equipment									\$ -	
Other - specify type									\$ -	
Totals			\$ -	\$ -	\$ 53,000	\$ -	\$ -	\$ -	\$ 53,000	\$ 53,000

PARKS & RECREATION - GINN PARK

Project Number: PR-1

Select Category		Project Description, Justification & Location: The Ginn Memorial Park is a 2.9 acre park located off of Graham Park Road. The land was acquired in 2010 and has been developed to include a multi-purpose field, a regulation sized basketball court, a playground, restroom facilities, parking lot, installing fencing and additional playground equipment. Future development plans include a citizen gathering area, trails, paved parking, restroom facilities and equipment sheds. This project will be funded using general funds allocated to Ginn Park and additional grant funds as identified in the future.								
	FY15 - Additional Funding									
X	Existing FY16-20									
	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash		General Fund		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000	\$ 200,000
Revenue Bonds - indicate source of revenue									\$ -	
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Total			\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000	\$ 200,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning									\$ -	\$ -
Land Acquisition									\$ -	\$ -
Construction				\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000	\$ 120,000
Equipment		Park Equipment			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 80,000	\$ 80,000
Other - specify type									\$ -	
Totals			\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000	\$ 200,000

PUBLIC SAFETY - DUMFRIES POLICE STATION

Project Number: PS-1

Select Category		Project Description, Justification & Location: Develop, design and construct a new Dumfries Police Station. Currently, the police department pays approximately \$57,562 per year in rent, maintenance, and taxes. The rent amount will increase 3% per year based upon the most recent lease agreement (september 2014). The annual 3% increase does not include maintenance and taxes. Funds used to pay rent have no long term benefit to/for the Citizens, Town, or Police Department. Currently, Police Department Staff are housed in a rented building that was not designed to serve as a Police Station. Here are some examples of current issues: security for entry; security of staff and stored records, equipment and property; citizen accessibility (not ADA compliant); difficult to hold department wide training/meetings due to configuratoin of the building and space needs; unable to meet with citizens or groups larger than three due to space needs; and unable to conduct briefings with other law enforcement agencies for special details in Town and Town events. The aforementioned limitations also prohibit Police Department Staff from being able to operate an Emergency Operations Center should the need arise in response to a natural or man-made disaster. These limitations not only restrict Police Department Staff activities and operatoins, but also limit citizens of the community as well. The location of a new Police Station is currently unknown and is dependent upon available land. However, the Police Station should be located south of Graham Park Road/Curtis Drive in order to allow Officers the ability to respond in the most effective and efficient manner to incidents that occur within the Town at any given time of day or night.
	FY15 - Additional Funding	
X	Existing FY16-20	
	New Project FY16-20	

Revenues:	<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year								\$ -	
Cash	General Fund		\$ 336,000	\$ 155,000	\$ 1,560,000	\$ 168,000		\$ 2,219,000	\$ 2,219,000
Revenue Bonds - indicate source of revenue								\$ -	\$ -
Grant - Specify grant fund								\$ -	\$ -
Other (Specify)								\$ -	\$ -
Other (Specify)								\$ -	\$ -
Total		\$ -	\$ 336,000	\$ 155,000	\$ 1,560,000	\$ 168,000	\$ -	\$ 2,219,000	\$ 2,219,000
Expenditures	<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning			\$ 21,000	\$ 155,000				\$ 176,000	\$ 176,000
Land Acquisition			\$ 315,000					\$ 315,000	\$ 315,000
Construction					\$ 1,560,000			\$ 1,560,000	\$ 1,560,000
Equipment						\$ 168,000		\$ 168,000	\$ 168,000
Other - specify type								\$ -	
Totals		\$ -	\$ 336,000	\$ 155,000	\$ 1,560,000	\$ 168,000	\$ -	\$ 2,219,000	\$ 2,219,000

TOWN OF DUMFRIES, VA - PROJECT REQUEST FORM

FY 2016-2020 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Project Title: Dumfries Police Station

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 15 Budget	FY2016	FY2017	FY2018	FY2019	FY2020	Total FY 16 -FY 20	Total FY 20 - Beyond
Additional Staff Salary	\$15/hr for 15 hrs/week					\$11,700		\$11,700	\$11,700
VRS	15.67%					\$1,833		\$1,833	\$1,833
FICA	7.65%					\$895		\$895	\$895
Group Life	0.28%					\$33		\$33	\$33
Worker's Comp								\$0	\$0
Vehicle								\$0	\$0
Vehicle Insurance								\$0	\$0
Utilities						\$7,500		\$7,500	\$7,500
Furniture and Fixtures								\$0	\$0
Equipment								\$0	\$0
Contractual costs								\$0	\$0
Other (specify)	cleaning supplies					\$5,000		\$5,000	\$5,000
								\$0	\$0
Total Operational Costs		\$0	\$0	\$0	\$0	\$26,961	\$0	\$26,961	\$26,961
Total Anticipated Operational Revenues		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

How does this project relate to or address the future goals outline in the Comprehensive Plan? Be specific in description and reference the Comprehensive Plan chapter, relevant goal, and strategy, if applicable to the proposed project. The Comprehensive Plan (page 164) states, "The Police Department is involved in a number (of) organized community programs such as neighborhood watch, community oriented public safety programs, and police outreach activities." Additionally, one of the Police Department's long range law enforcement initiatives is to, "Establish training for community oriented policing". The current Police Station does not have adequate space for Police Department Staff to be able to hold meetings or conduct training for citizens of the Town, HOAs, non-profit groups or organizations, etc. The Police Department currently hosts classes and events for citizens and children of the Town; however, due to insufficient space, these activities must be held away from the Police Station. Examples include: Women's Safety Awareness Class, Kids' Academies, logistics meetings for events such as Rolling Thunder, Christmas Parade, and the ACTS walk. Also, the current space is inadequate to host department wide training. An example is RMS training recently conducted off-site so staff and equipment needed for the training course could be accommodated. The plans for a new Police Station will include a Community Room that will serve the aforementioned needs as well as other opportunities not yet identified. Additionally, the proposed new Police Department will include increased space and protection for/of secured storage of records, equipment, evidence and property; as well as increasing the security of the building and occupants. These measures will benefit the Police Department, Town, and Citizens with regard to Homeland Security objectives.

Additional Narrative Description or Special Explanations:

PUBLIC SAFETY - DUMFRIES POLICE DEPARTMENT RADIOS

Project Number: PS-2

Select Category		Project Description, Justification & Location: Replace mobile and portable radios for the police department. The radio manufacturer, Motorola, will no longer provide factory support and parts after December 31, 2018. Therefore, both mobile and portable radios will need to be replaced to ensure Dumfries Police Officers are able to communicate with Prince William Police Department dispatch and officers, and other surrounding jurisdictions. The radios are necessary to support police officers in the performance of their duties; to maintain officer safety; and to maintain citizen and community safety. The radios and accessories listed in this workset are the same models PWRPD purchased and put in service. The purchase is a one time expense with no reoccurring expenses or costs. The estimated expense is based upon current allocated police officer positions (11) and vehicles (9). The estimated expense is for 13 portable radios, carriers, and chargers, and 8 mobile radios (including removal old and install of new radios in vehicles). Two additional portables are needed in case a radio becomes inoperable; or they may be necessary should a natural or man-made disaster occur, where two radios could be used as additional resources. Only 8 mobile radios are needed as 1 was purchased and installed in a vehicle in 2014 to replace an old radio that was no longer functional (it could not be upgraded to operate with the current radio system).								
	Funding									
	Existing FY16-20									
X	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
debt service & first year									\$ -	
Cash		General Fund					\$ 150,373		\$ 150,373	\$ 150,373
source of revenue									\$ -	\$ -
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Total			\$ -	\$ -	\$ -	\$ -	\$ 150,373	\$ -	\$ 150,373	\$ 150,373
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>		<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning									\$ -	\$ -
Land Acquisition									\$ -	\$ -
Construction									\$ -	\$ -
Equipment		Motorola					\$ 147,653		\$ 147,653	\$ 147,653
Other - specify type Remove/							\$ 2,720		\$ 2,720	\$ 2,720
Totals			\$ -				\$ 150,373	\$ -	\$ 150,373	\$ 150,373

BUILDINGS & GROUNDS - COMMUNITY CENTER ROOF

Project Number: BG-1

Select Category		Project Description, Justification & Location: The asphalt roof on the Community Center is in need of repair and replacement.								
	FY15 - Additional Funding	The roof is to be replaced with a more period appropriate. Funding for this project will be budgeted for in fiscal year 2016 out of the Town's General fund budget								
	Existing FY16-20									
X	New Project FY16-20									
Revenues:		<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year									\$ -	
Cash		General Fund		\$ 30,000					\$ 30,000	\$ 30,000
Revenue Bonds - indicate source of revenue									\$ -	\$ -
Grant - Specify grant fund									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Other (Specify)									\$ -	\$ -
Total			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
Expenditures		<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning									\$ -	\$ -
Land Acquisition									\$ -	\$ -
Construction				\$ 30,000					\$ 30,000	\$ 30,000
Equipment									\$ -	\$ -
Other - specify type									\$ -	
Totals			\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000

BUILDINGS & GROUNDS - TOWN HALL RECONSTRUCTION

Project Number: BG-2

Select Category		Project Description, Justification & Location: Needs assessment and design for replacement Town Hall.							
	FY15 - Additional Funding								
	Existing FY16-20								
X	New Project FY16-20								
Revenues:	<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year								\$ -	
Cash	General Fund						\$ 100,000	\$ 100,000	\$ 1,900,000
Revenue Bonds - indicate source of revenue								\$ -	\$ -
Grant - Specify grant fund								\$ -	\$ -
Other (Specify)								\$ -	\$ -
Other (Specify)								\$ -	\$ -
Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 1,900,000
Expenditures	<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning							\$ 100,000	\$ 100,000	\$ 300,000
Land Acquisition								\$ -	\$ -
Construction								\$ -	\$ 1,600,000
Equipment								\$ -	\$ -
Other - specify type								\$ -	
Totals		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 1,900,000

PLANNING & COMMUNITY DEVELOPMENT - COMMUNITY DEVELOPMENT PLAN

Project Number: PCD-1

Select Category		Project Description, Justification & Location: Community Development Plan - this comprehensive community development planning effort will result in a streetscape plan for Main Street, two small area plans at our north and south gateways, and a corridor overlay district for Main Street and Fraley Boulevard. We believe that such a planning effort will continue to boost development such as Town Center and create a more specific vision for the community that is supported by the Comprehensive Plan. The process will also inform the Town about grant opportunities for implementation.
	FY15 - Additional Funding	
	Existing FY16-20	
X	New Project FY16-20	

Revenues:	<i>Proposed Source (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Borrowing: Indicate annual debt service & first year								\$ -	
Cash	General Fund		\$ 40,000					\$ 40,000	\$ 40,000
Revenue Bonds - indicate source of revenue								\$ -	\$ -
Grant - Specify grant fund	VHDA		\$ 40,000					\$ 40,000	\$ 40,000
Other (Specify)								\$ -	\$ -
Other (Specify)								\$ -	\$ -
Total		\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000
Expenditures	<i>Proposed Vendor (if known)</i>	<i>Current FY15 Budget</i>	<i>FY 2016</i>	<i>FY2017</i>	<i>FY2018</i>	<i>FY2019</i>	<i>FY2020</i>	<i>Total FY 16-20</i>	<i>Total FY16-20 Beyond</i>
Engineering & Planning			\$ 80,000					\$ 80,000	\$ 80,000
Land Acquisition								\$ -	\$ -
Construction								\$ -	\$ -
Equipment								\$ -	\$ -
Other - specify type								\$ -	
Totals		\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000