Town of Dumfries
Council Meeting

Meeting Date: January 22, 2012

Agenda Item#: I – A

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:
- ☐ CONSENT AGENDA
- ☐ PRESENTATION
- ☐ ACTION ITEM
- ☐ TOWN MANAGER & STAFF COMMENTS
- ☐ PUBLIC HEARING
  - ☐ Duly Advertised

PURPOSE OF ITEM:
- ☐ INFORMATION ONLY
- ☑ DISCUSSION ONLY
- ☐ DISCUSSION AND/OR DECISION
  - ☐ Introduction ☐ Resolution
  - ☐ Ordinance ☐ Grant/MOU
  - ☐ By Motion ☐ Bylaws
  - ☐ Certificate

PRESENTER: Dan Taber **PRESENTER TITLE:** Town Manager

AGENDA ITEM:

2014 – 2018 Town of Dumfries Capital Improvement Plan (CIP)

BACKGROUND / SUMMARY:

The Town's Capital Improvement Plan must be updated yearly and Council has been provided the plan to review in advance. The Planning Commission has already approved the plan unanimously. This agenda item is for the Public Hearing on the CIP. The attached proposed CIP has two minor changes from the CIP that you were provided previously. Those changes include a change in estimated costs for the land for the Police Department Building as well as the costs for Quantico Creek. The proposed plan will be presented by the Town Manager and appropriate staff members.

ATTACHMENTS:

Proposed CIP

REQUESTED ACTION: ☐ NO ACTION REQUESTED

FOR MORE INFORMATION, CONTACT: Name: Dan Taber

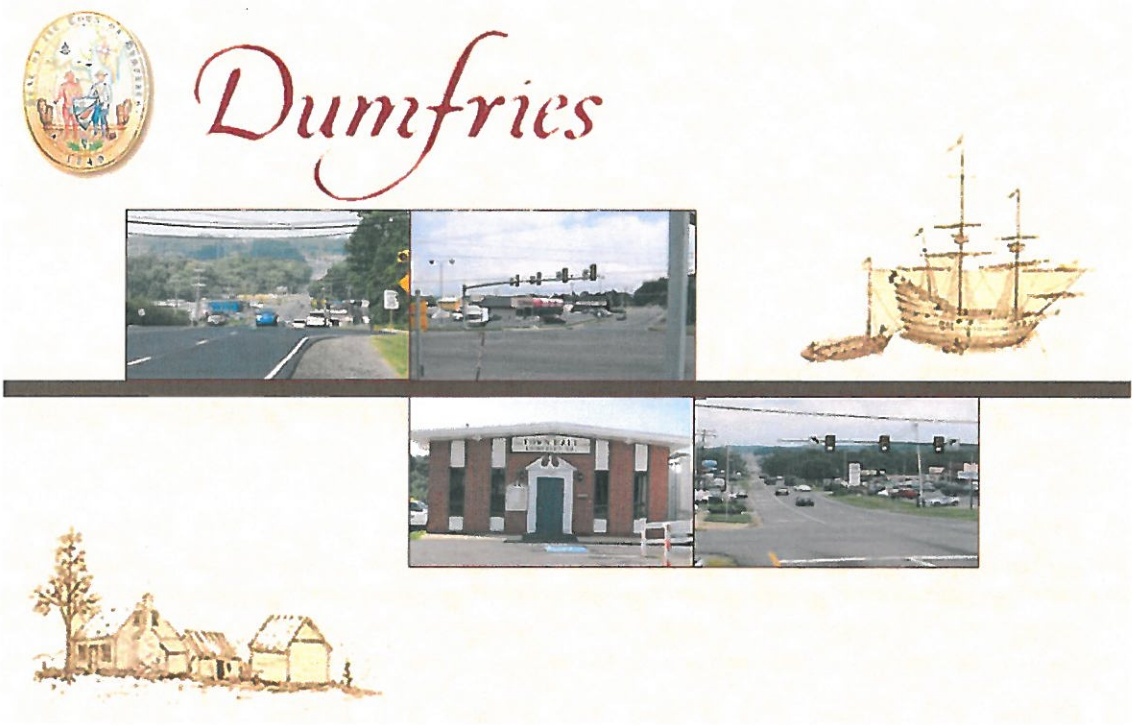
Phone#: 703-221-3400 X118 E-mail: dtaber@dumfriesva.gov

FOR USE DURING MEETING **VOTE:** ☐ PASSED ☐ NOT PASSED

Y	N		Y	N		Y	N	
☐	☐	Brewer	☐	☐	Foreman	☐	☐	Forrester
☐	☐	Reynolds	☐	☐	Toney	☐	☐	Washington
☐	☐	Wood						

Town of

Dumfries



Recommended Capital Improvement Program Fiscal Years 2014 - 2018

DRAFT

DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 IN CORPORATED 1961

December 14, 2012

The Honorable Mayor and Members of Town Council
Members of the Planning Commission
Town of Dumfries
17755 Main Street
Dumfries, VA 22026-2386

Dear Mayor, Members of Town Council and the Planning Commission:

I am honored to present to you the *Recommended FY 2014-18 Capital Improvement Program (CIP)* for your review and consideration. The CIP is a five-year financial and project planning document that provides a macro view of the town's financial position while also establishing a plan for future capital needs. This year's emphasis is on ensuring capital maintenance needs are adequately funded to support the town's investment in existing infrastructure. To this end, a Capital Reserve Fund is recommended to more effectively address replacement of the town's vehicles and the repair and maintenance of its capital facilities (i.e., items $20,000 or more).

The CIP is a relatively new process for the Town. Its importance for maintaining and improving the fiscal sustainability of the community cannot be over-emphasized. The annual development of the CIP by staff, the Planning Commission, and Council should never be a paper exercise, but a methodical and continuous process that carefully maps out the town's capital needs in a fiscally responsible manner.

The target schedule for this vital process is recommended below in order to thoroughly complete the CIP prior to consideration of the annual budget. This schedule should be repeated each year prior to consideration of the operational budget.

CIP Schedule

September	Town Manager sends instructions to Department Heads
Early October	CIP submissions due to Town Manager
October	Town Manager reviews submissions
Late October	Town Manager and the CIP Committee formulate Recommended CIP
November	Planning Commission Work Sessions on Recommended CIP
December	Planning Commission Work Sessions and Public Hearing on CIP
January	Planning Commission Recommended CIP
February	Town Council receives the CIP for consideration and adoption with the annual operating budget

Thank you for your careful review and consideration of this document. We are prepared to work with you as you review these recommendations and create the five-year Capital Improvement Program for the community. Thank you for your continued support as we pursue capital improvements that will enhance the quality of life for citizens of Dumfries.

Sincerely,

Daniel Taber
Town Manager

CAPITAL IMPROVEMENT PROGRAMMING

INTRODUCTION

Capital Improvement Programming is a method of planning for the effective and efficient provision of public facilities, infrastructure improvements, major maintenance requirements, and acquisition of property and equipment. The first year of the *Recommended Capital Improvement Program* represents the Town Manager's recommendations to the Town Council as the Capital Improvement Program (CIP) budget.

The town's CIP serves as the major financial planning guide for expenditures toward capital facilities and equipment. It guides development of large-scale projects for which costs exceed the amount normally available in the annual budgeting process, such as water and sewer, or government buildings. The CIP helps to ensure that major projects, considered together, are within the fiscal reach of the town. The town continually reexamines the way it does business, and strives to achieve maximum efficiency and cost savings in its operations.

CIP ORGANIZATION

A five-year CIP allows the Town Council and the citizenry an opportunity to view both the short-term capital construction and the acquisition needs of the Town of Dumfries. Viewing the short-term needs enables the Town to better plan its financing strategy for capital improvements and annual operating requirements.

The Town of Dumfries's CIP is composed of three major sections. The introduction on Capital Improvement Programming provides an overview of why and how the town's CIP is developed along with the benefits of Capital Improvement Programming.

The Financial Analysis section includes the Principles of Sound Financial Management, multi-year financial trend indicator charts, historical revenue and expenditure data, and projected revenue, expenditure and debt service for the CIP period.

Finally, Funding Priorities are included by subject areas for those projects recommended for funding during the CIP period. These General Fund areas include Capital Reserve, Transportation, Stormwater Management, Parks & Recreation, Public Safety, and Buildings & Grounds.

LEGAL BASIS FOR THE CAPITAL IMPROVEMENT PROGRAM (CIP)

The Town of Dumfries prepares a five-year CIP pursuant to Section 15.2-2239 of the *Code of Virginia*.

> A local planning commission may, and at the direction of the governing body shall, prepare and revise annually a capital improvement program based on the comprehensive plan of the locality for a period not to exceed the ensuing five years. The commission shall submit the program annually to the governing body, or to the chief administrative officer or other official charged with preparation of the budget for the locality, at such time as it or he shall direct. The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the

comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality. In the preparation of its capital budget recommendations, the commission shall consult with the chief administrative officer or other executive head of the government of the locality, the heads of departments and interested citizens and organizations and shall hold such public hearings as it deems necessary.

Capital Program

A. Submission to Council. The Manager shall prepare and submit to the Council a five-year capital program at least three months prior to the final date for submission of the budget.
B. Contents. The capital program shall include:
   - A clear general summary of its contents;
   - A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
   - Cost estimates, method of financing and recommended time schedules for each such improvement; and
   - The estimated annual cost of operating and maintaining the facilities to be constructed or acquired.

The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

BASIS FOR BUDGETING

The first year of the CIP represents the Recommended Capital Improvement Budget for that year. Following adoption by the Town Council, the first year of the CIP should be viewed as the capital budget. Any changes to the capital budget during Council consideration of the fiscal year budget also alters the first year of the CIP. Alterations to the CIP during deliberations on the annual budget should be dependent primarily upon changed circumstances from when the CIP was originally adopted. The CIP is a proposed expenditure plan; the budget adopted by the Town Council provides the legal authorization to actually expend Town funds.

The CIP is based on a fiscal year calendar. The fiscal year calendar for the Town of Dumfries begins July 1 and ends June 30.

CAPITAL IMPROVEMENT PROGRAMMING BENEFITS

The principal benefit of Capital Improvement Programming is that it requires the Town to address the challenge of balancing capital improvements with available financing. This process contributes to a responsible fiscal policy. Other benefits of Capital Improvement Programming include:

- Fostering a sound, stable financial program for a five-year period given a set of revenue and expenditure assumptions based on current economic trends;
- Coordinating various town improvements so that informed decisions can be made and joint programs initiated among town departments in an effort to avoid duplication;

- Enabling private businesses and citizens to have some assurances as to when certain public improvements will be undertaken so they can plan more efficiently and effectively;
- Assisting in the implementation of the *Comprehensive Plan* over an extended period of time;
- Focusing on the goals and needs of the community through the provision of new facilities and infrastructure improvements;
- Evaluating annually the infrastructure needs of the Town to provide for the public health and safety of the citizens; and
- Providing a logical process for assigning priorities to the various projects based on their overall importance to the Town.

These and other advantages make the CIP a practical necessity for the Town.

DEFINITION OF A CAPITAL IMPROVEMENT PROJECT

Capital improvements are major construction or acquisition efforts, which are non-reoccurring in nature. Generally, capital improvement projects are defined as:

- Studies pertaining to capital improvements that require the employment of outside professional consultants at a cost in excess of $20,000;
- Construction of buildings or facilities; including design, engineering, and other preconstruction costs with an estimated cost in excess of $20,000;
- Purchase of major equipment and vehicles, other than office and data processing equipment, valued in excess of $20,000 with a life expectancy of five years or more;
- Major equipment or furnishings required for the utilization of new or renovated buildings; or,
- Major acquisition of land or other property.

CIP SUBMISSION PROCESS

In September of each year, the Town Manager distributes instructions to Department Heads requesting projects for consideration for the next five-year CIP period. Each Department Head is responsible for reviewing the most recent CIP to determine the funding necessary for projects that are currently programmed in the CIP and the Action Strategies identified in the *Comprehensive Plan*. Based on this review and a review of new requirements for capital improvements for the next five-year period, the Department Head completes a Project Request Form that includes a project description and justification, projected operational costs, and relationship to the Comprehensive Plan.

All costs are inflated to reflect the estimated cost in the year which the project and/or purchase is anticipated to be funded. Planning and design consists of all costs for the planning and design of a project including both preliminary and final design and engineering. Land acquisition costs include appraisals, legal fees, survey, recordation, and property costs. Equipment costs may include the purchase of a new vehicle or furniture and fixtures to furnish a new or renovated building. The cost of equipment should exceed $20,000 to be considered a Capital Improvement Project. Department Heads are also asked to identify the source of their estimate and possible funding options or alternatives.

COMPONENTS OF THE CAPITAL IMPROVEMENT PROGRAM

The following is a descriptive explanation in each of the proposed Capital projects.

DEPARTMENT

The Capital Improvement Program should identify the agency that will be responsible for implementing the plan. By doing so, citizens will be able to contact the correct department for understanding of the project status, its expenditures and progress. Further, by identifying the department at the time of CIP development, the responsible agency will be able to anticipate its work load to undertake the project and align appropriate staff and resources. This understanding is imperative during operational budget development.

CATEGORY

A successful CIP should be balanced so that no particular area of the Town is overlooked or is over expended. Further, the document should clearly list all areas to be considered. As a result, the proposed Capital Improvement Program contains six categories of development.

- **Capital Reserve:** This is divided into replacement vehicles (i.e., Police and Other exceeding $20,000, such as patrol cars and trucks), and building maintenance (amortized annually over the life of the asset).
- **Transportation:** These capital projects include improvements to the town maintained streets, sidewalks and lighting.
- **Storm Water Management:** Capital improvements to the town maintained storm water system.
- **Parks & Recreation:** Improvements to the town's recreational facilities including, but not limited to, parks, trails, and associated amenities.
- **Public Safety:** Additional vehicles with equipment, among other necessary items.
- **Buildings & Grounds:** The improvement or refurbishment of any existing town-owned facility. This also includes any projected forecasting, planning and construction of town buildings or resources being used, or projected to be used, to conduct town business or for historic purposes.

PROJECT LOCATION

The project should include clear boundaries for the project location. For example, there may be many "Main Street" projects, but different sections of the street may have different priorities. By identifying the project location in the CIP, Town Council and citizens will be less confused when reviewing this document.

COMPREHENSIVE PLAN

When developing a CIP, the governing body should consider the priorities of the Comprehensive Plan. Each project should adequately reference, and be supported by, the Comprehensive Plan.

PROJECT COSTS

Section 15.2-2239 of the State Code indicates that the Capital Improvement Program forecasts spending needs for five years. The Capital Improvement Program should be updated annually and balanced with the operating budget. While some project budgets will be spent in one year, many may require several years to be finalized. Planning for investments is important to give the Town the best value for its dollar.

PLANNED FINANCE

There are five primary sources of funding for the projects identified within this plan: General Funds, Street Maintenance Funds, Urban Allocation Funds, Federal and State Grant Programs, Loan Programs and Storm Water Management Fees.

1. General Funds: General Funds are funds that are borrowed or obligated to fund projects balanced with the town's operating budget.

2. Street Maintenance Funds: Street Maintenance Funds are State funds that are administered by the State of Virginia and distributed to the town quarterly for the maintenance and approved modifications and upgrades to our Town's street system. In addition, these funds can include limited administration and salaries expenses.

3. Urban Allocation Funds: Urban allocation funds are a combination of Federal and State matching funds that are administered by the State of Virginia and distributed to localities for many different project purposes. These funds may include capital improvements, enhancements, new construction, maintenance of parks and recreation, development or monitoring of specific programs etc. There are many types of programs within this category and it is essential that the urban allocation program for which the funds are intended are approved and appropriate within that program's guidelines.

4. Grants, Federal or State: Federal and State Grant funds are program resources obligated by Federal government or State government, or a combination of the two, to fund approved grants within program guidelines.

5. Stormwater Management Fees: Storm water management fees are paid by new developers, existing businesses and homeowners within our community. Payments are based on a formula that considers total treated area being served by our town's storm water management system.

Council may want to consider borrowing funds for some or all of the priority projects.

CAPITAL RESERVE METHODOLOGY

The Town of Dumfries has building/property assets valued at $2,697,172 and vehicle assets valued at $600,000. Using separate amortizing methodologies to account for these two asset types comprises the Town's Capital Reserve Fund which is an annually allocated expenditure, planned through the Capital Improvement Program (CIP) and authorized in the annual budget, for the replacement or repair of the Town's capital assets as defined by the CIP. This special fund can and should accumulate from year to year so that repairs or replacement can occur as needed during a capital asset's lifetime. The capital reserve amount set aside annually as part of the CIP and budget process should be adjusted if the methodology or amortization rates used are deemed to be too low or too high relative to the rate of expenditure over time.

Unexpected building repairs/maintenance are estimated to be approximately $15,000 annually. Using the most common straight-line depreciation rate, the double-declining-balance method. The Town's capital assets are assumed to have a 20 year useful life, the straight-line depreciation rate equals (100% / 20) = 5% per year. With double-declining-balance method, the depreciation rate is doubled, therefore a 10% depreciation rate is used. Therefore, the Town's annual capital asset depreciation value would be ($2,697,172/20) * 0.1 = $13,486.

Using an Active Depreciation methodology, the recommended vehicle replacement schedule for all Town vehicles will necessitate allocating $40,000 per year in the Capital Reserve for each of the years in the CIP. This effectively assumes the replacement of one vehicle every two (2) years based on current usage rates (incurred mileage) by vehicle type. This replacement rate is expected to slow in future years as new vehicles are added to the fleet.

Total annual capital reserve is calculated at $53,486 using the two most appropriate amortization methodologies for the replacement and repair of the Town's capital assets.

CONCLUSION

The Capital Improvement Program (CIP) is a budget planning tool designed to identify both the capital improvement needs and priorities of the Town over a five-year period in concert with projected funding levels and the Action Strategies included in the Comprehensive Plan. Actual programming of projects is dependent upon the fiscal resources available. Funding constraints may preempt the actual inclusion of projects in the current CIP but may be listed as priorities for funding should resources become available.

TOWN OF DUMFRIES
SOUND FINANCIAL MANAGEMENT PRINCIPLES

As an aid to comprehensive financial planning, this section examines both historical and projected revenues and expenditures of the Town. These financial trend indicators will provide a gauge for evaluating the Town's financial condition. Projected revenues and expenditures are based on assumptions given current economic trends, historical growth and anticipated State funding levels, and existing debt obligation levels.

The financial principles of the Town of Dumfries are designed to ensure the town's sound financial condition at all times.

1. **Sound Financial Condition** may be defined as:
   - Cash Solvency - The ability to pay bills.
   - Budgetary Solvency - The ability to annually balance the budget.
   - Long Term Solvency - The ability to pay future costs.
   - Service Level Solvency - The ability to provide needed and desired services.

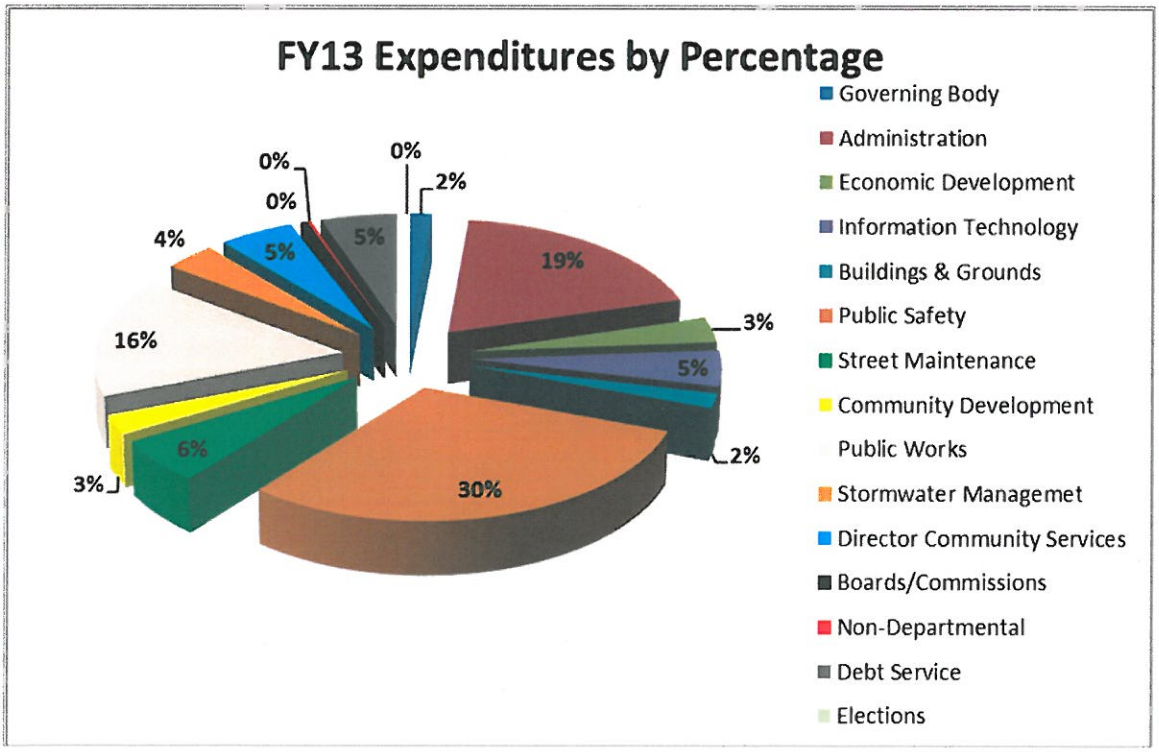
2. **Flexibility** is a principle that ensures that the Town is in a position to react and respond to changes in the economy and new service challenges without measurable financial stress.

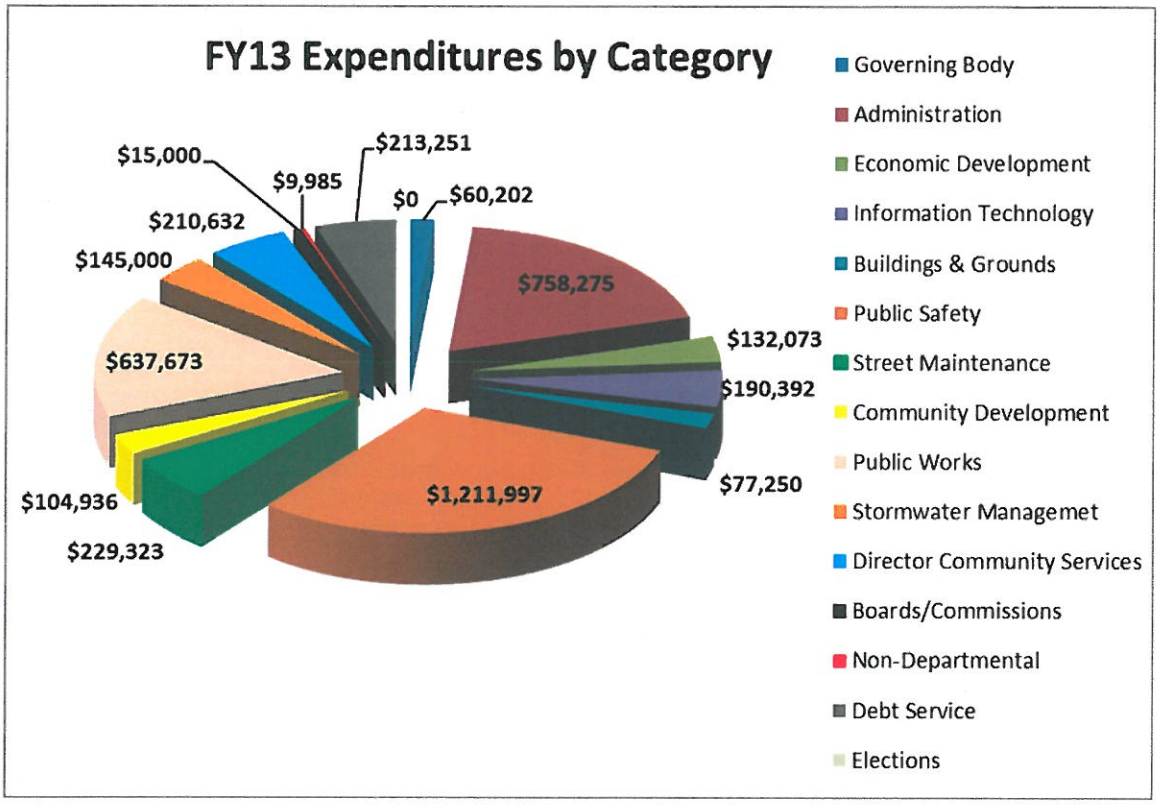
3. **Adherence to Best Accounting and Management Practices** in conformance with generally accepted accounting procedures as applied to governmental units, and the standards of the Governmental Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).

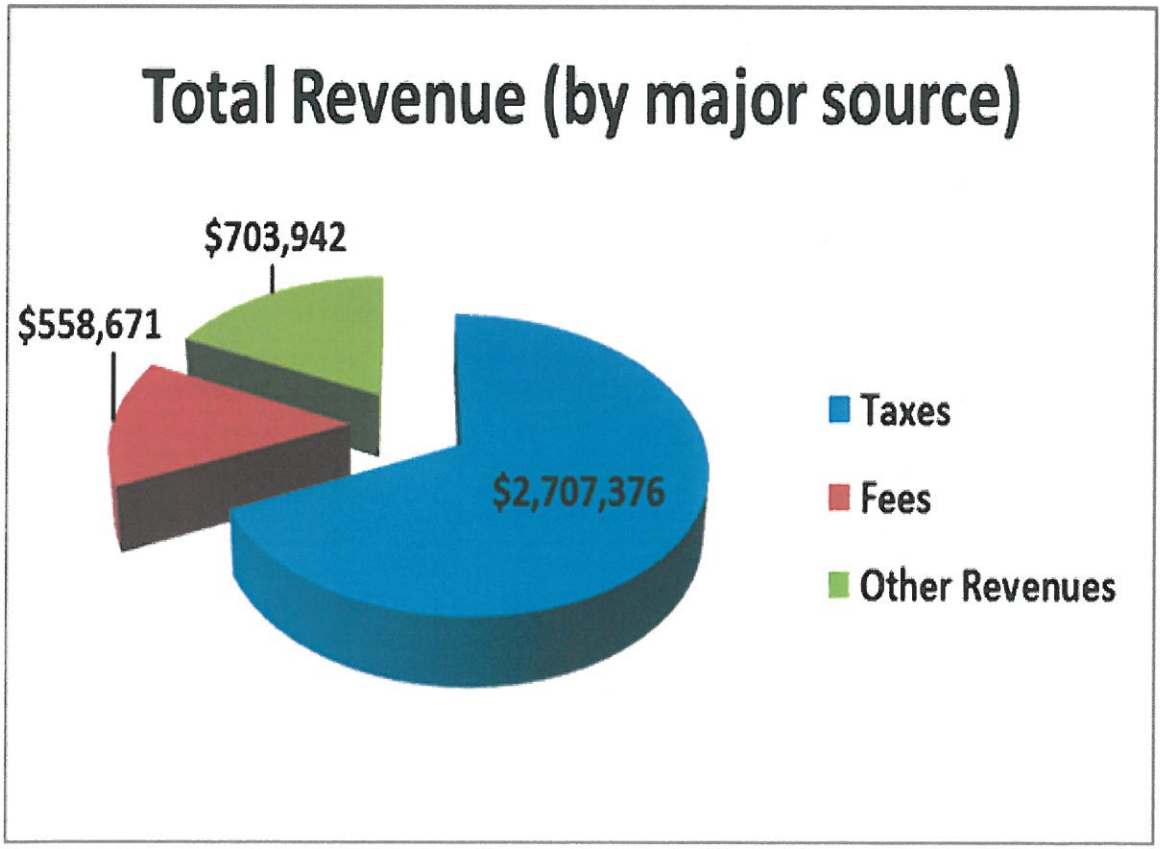
These principles set forth the broad framework for overall fiscal planning and management of the Town's resources. In addition, these principles address both current activities and long-term planning.

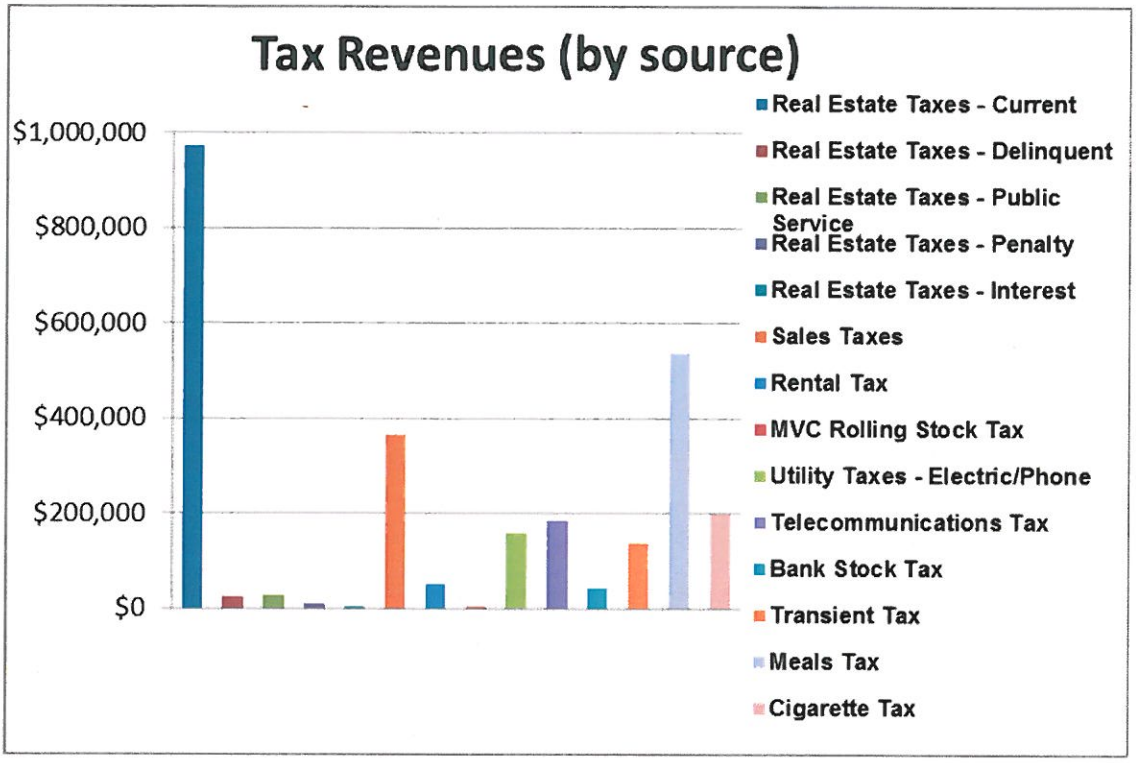
Fiscal Year 2013 Approved Budget

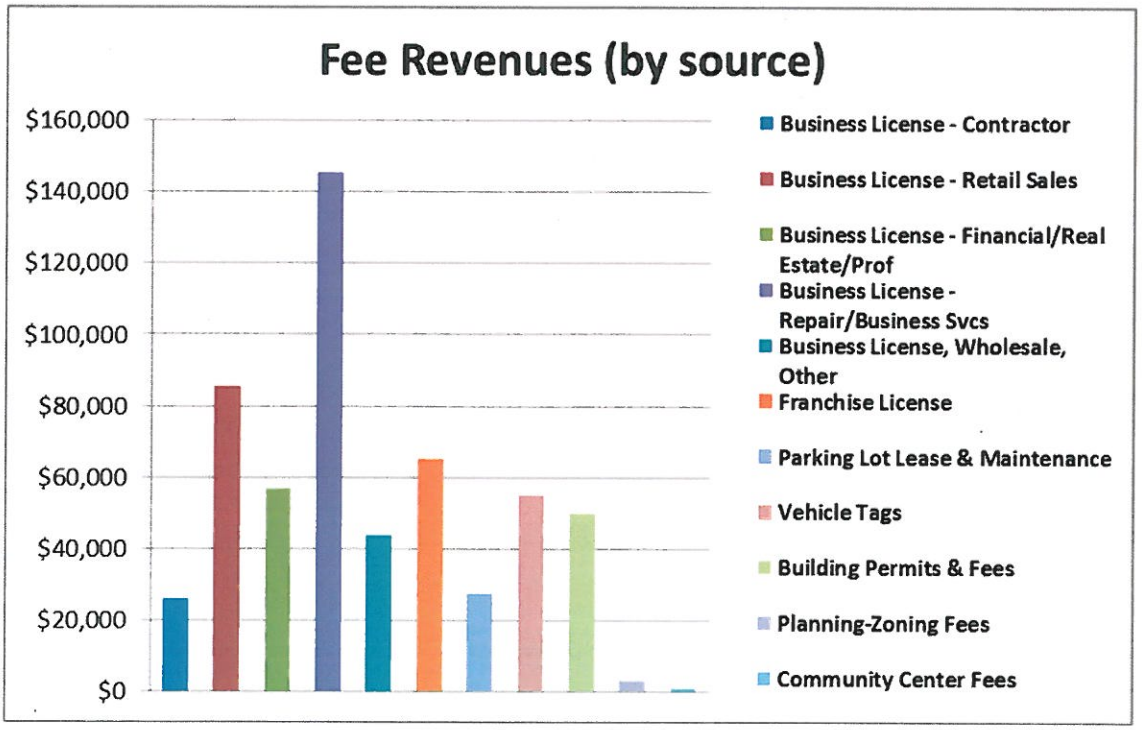
Governing Body	$60,202
Administration	$758,275
Economic Development	$132,073
Information Technology	$190,392
Buildings & Grounds	$77,250
Public Safety	$1,211,997
Street Maintenance	$229,323
Community Development	$104,936
Public Works	$637,673
Stormwater Management	$145,000
Director Community Services	$210,632
Boards/Commissions	$15,000
Non-Departmental	$9,985
Debt Service	$213,251
Elections	$0
Total	**$3,995,989**

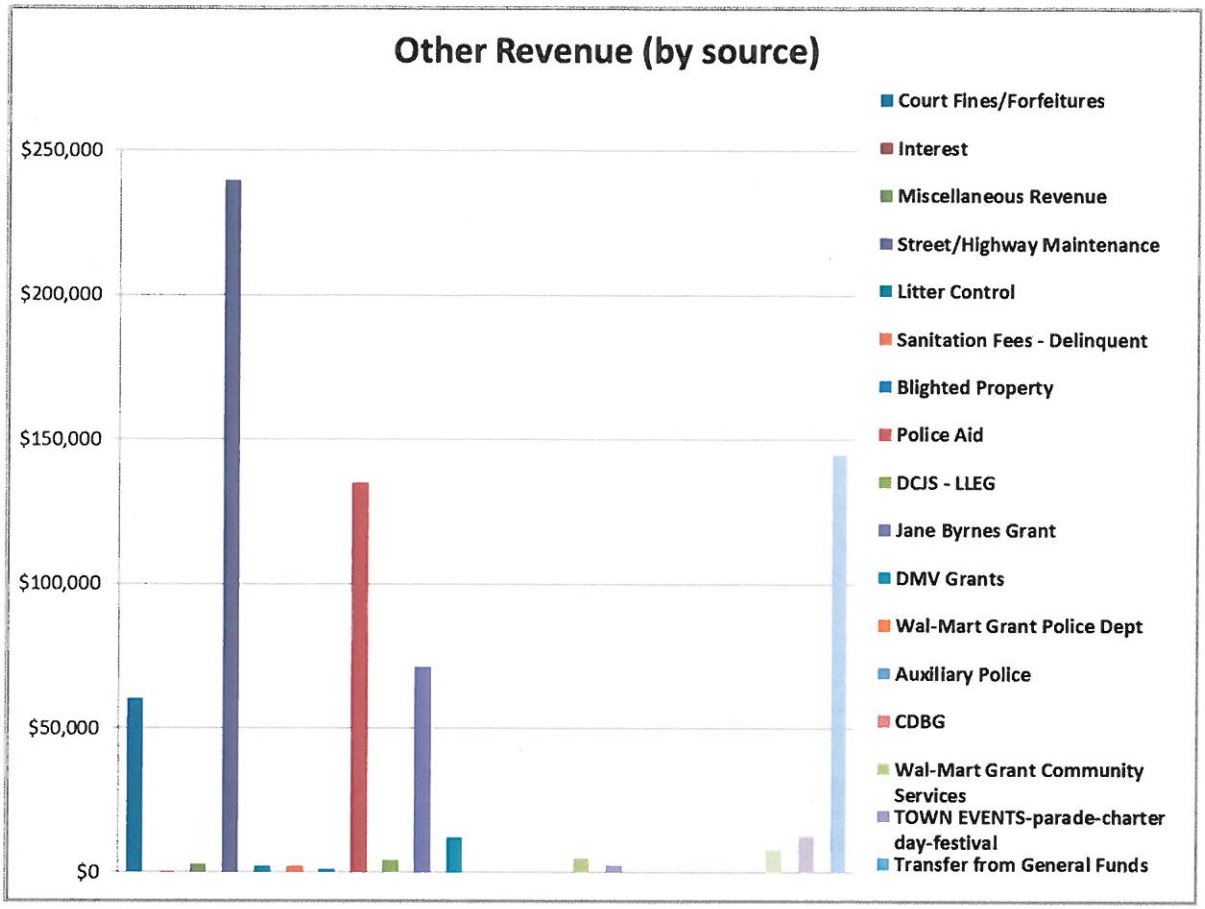


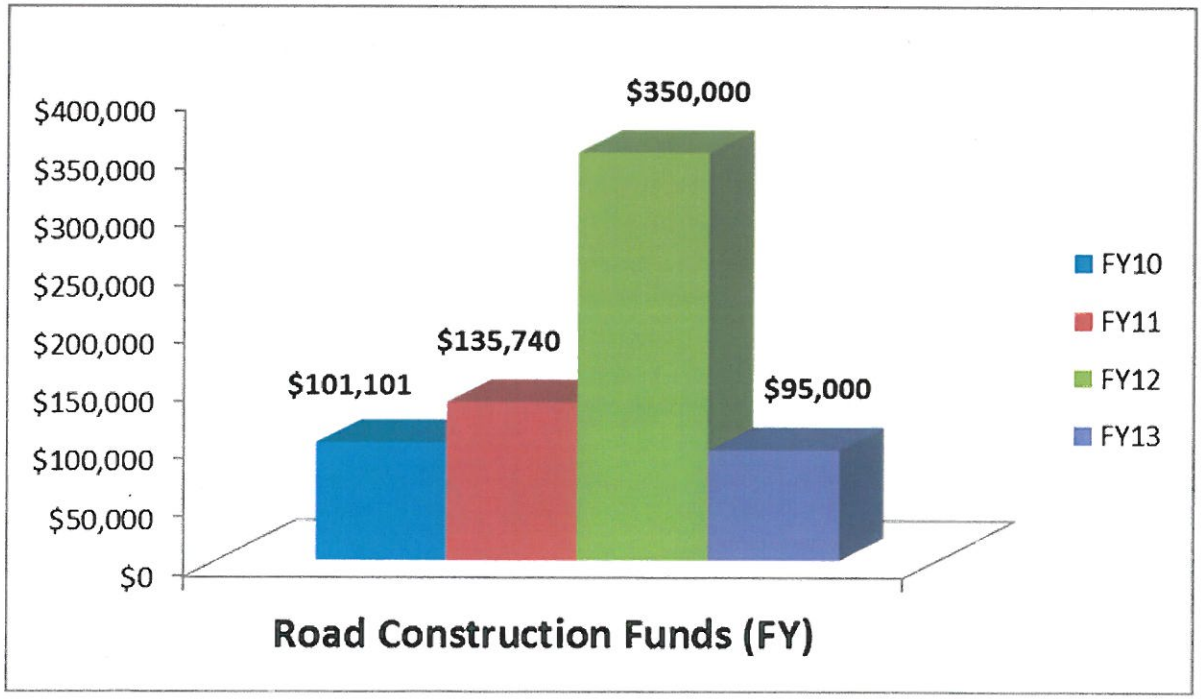

FY13 Expenditures by Category
$15,000
$9,985
$213,251
$0
$60,202
$210,632
$145,000
$758,275
$132,073
$637,673
$190,392
$104,936
$1,211,997
$77,250
$229,323
Governing Body
Administration
Economic Development
Information Technology
Buildings & Grounds
Public Safety
Street Maintenance
Community Development
Public Works
Stormwater Managemet
Director Community Services
Boards/Commissions
Non-Departmental
Debt Service
Elections

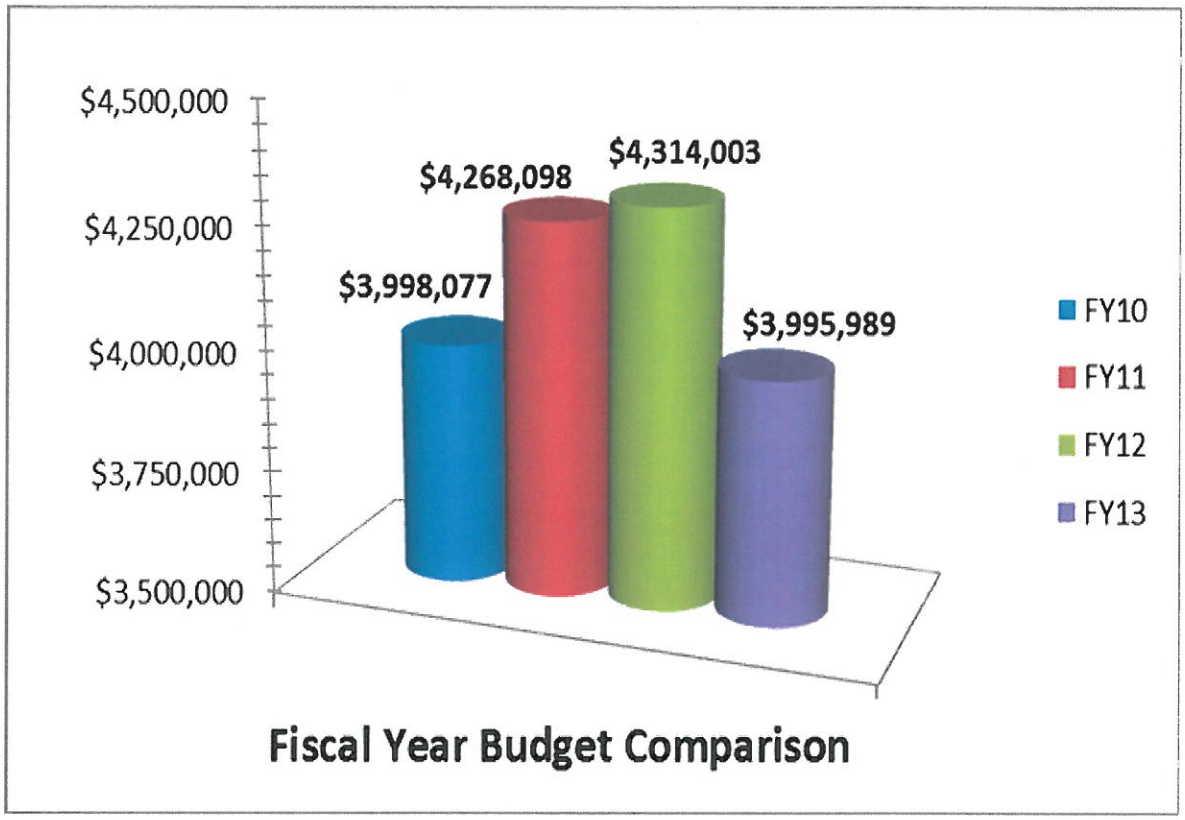

Total Revenue (by major source)
$703,942
$558,671
$2,707,376
Taxes
Fees
Other Revenues

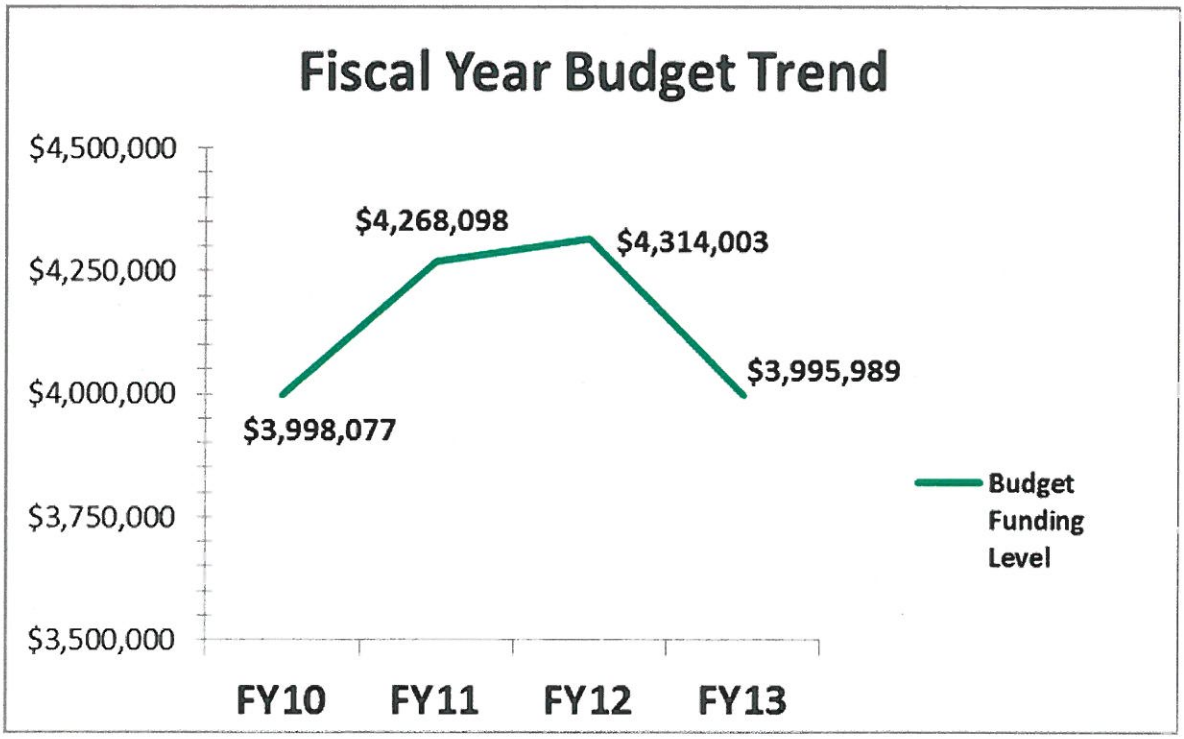

Tax Revenues (by source)
$1,000,000
$800,000
$600,000
$400,000
$200,000
$0
Real Estate Taxes - Current
Real Estate Taxes - Delinquent
Real Estate Taxes - Public Service
Real Estate Taxes - Penalty
Real Estate Taxes - Interest
Sales Taxes
Rental Tax
MVC Rolling Stock Tax
Utility Taxes - Electric/Phone
Telecommunications Tax
Bank Stock Tax
Transient Tax
Meals Tax
Cigarette Tax


Fee Revenues (by source)
$160,000
$140,000
$120,000
$100,000
$80,000
$60,000
$40,000
$20,000
$0
Business License - Contractor
Business License - Retail Sales
Business License - Financial/Real Estate/Prof
Business License - Repair/Business Svcs
Business License, Wholesale, Other
Franchise License
Parking Lot Lease & Maintenance
Vehicle Tags
Building Permits & Fees
Planning-Zoning Fees
Community Center Fees

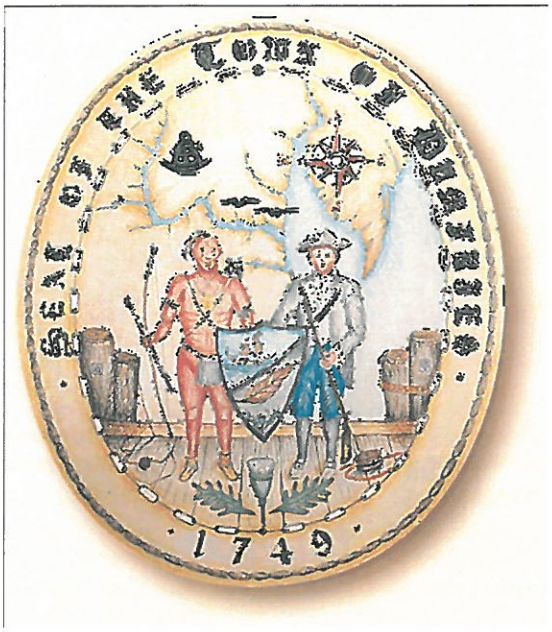

Other Revenue (by source)
$250,000
$200,000
$150,000
$100,000
$50,000
$0
Court Fines/Forfeitures
Interest
Miscellaneous Revenue
Street/Highway Maintenance
Litter Control
Sanitation Fees - Delinquent
Blighted Property
Police Aid
DCJS - LLEG
Jane Byrnes Grant
DMV Grants
Wal-Mart Grant Police Dept
Auxiliary Police
CDBG
Wal-Mart Grant Community Services
TOWN EVENTS-parade-charter day-festival
Transfer from General Funds


$400,000
$350,000
$300,000
$250,000
$200,000
$150,000
$100,000
$50,000
$0
$101,101
$135,740
$350,000
$95,000
FY10
FY11
FY12
FY13
Road Construction Funds (FY)


$4,500,000
$4,250,000
$4,000,000
$3,750,000
$3,500,000
$3,998,077
$4,268,098
$4,314,003
$3,995,989
FY10
FY11
FY12
FY13
Fiscal Year Budget Comparison


Fiscal Year Budget Trend
$4,500,000
$4,250,000
$4,000,000
$3,750,000
$3,500,000
$3,998,077
$4,268,098
$4,314,003
$3,995,989
Budget Funding Level
FY10
FY11
FY12
FY13

2014 Funding Priorities



RECOMMENDED CAPITAL IMPROVEMENT PROGRAM

2014- 2018

12/01/12

* Denotes a new project	5 Year Capital Improvement Program							Project Funding Breakout							
	Current Year Requested FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2014-18 Total Project Cost	Borrowing	Cash	Local / Other	Grant	Local Donations	Cash Proffer	FY2014-18 Total Project Funding	FY2019 and Beyond
Capital Reserve															
*Town Capital Reserve (CASH) FY13 Depreciation [$2,697,172/20] * 0.1 = $13,486		$13,486	$13,486	$13,486	$13,486	$13,486	$67,430		$67,430					$67,430	
*Town Capital Reserve (CASH) for Vehicle Replacement ($40,000) [one new vehicle every two years]		$40,000	$40,000	$40,000	$40,000	$40,000	$200,000		$200,000					$200,000	
Transportation															
Route 1 Preliminary Design 30% Plans	$1,250,000			$0	$0	$0	$0			$1,250,000				$0	
Graham Park / Route 1 Intersection Improvements	$1,806,000	$0	$0	$0	$0	$0	$0			$1,806,000				$0	
Multimodal Phase II	$750,000			$0	$0	$0	$0				$750,000			$0	
Multimodal Phase III	$0	$0	$0	$101,000	$0	$0	$101,000				$101,000			$101,000	
Old Town Dumfries Upgrades		$0	$0	$0	$235,000	$0	$235,000			$235,000				$235,000	
Stormwater Management															
Possum Point Road Drainage Improvements	$619,000	$0		$0	$0	$0	$0			$619,000				$0	
Prince William Estates Storm Drainage Study	$0	$0	$0	$37,000	$0	$0	$37,000			$37,000				$37,000	
Orange Street Drainage Improvement	$0	$0	$58,000	$0	$0	$0	$58,000			$58,000				$58,000	
Quantico Creek Drainage Improvements	$15,000	$40,000	$40,000	$40,000	$40,000	$40,000	$200,000			$200,000				$200,000	
Dr. David Kline Drive	$0	$0	$0	$0	$45,000	$0	$45,000			$18,000	$27,000			$45,000	
Parks & Recreation															
Ginn Memorial Park Development	$37,500	$40,000	$115,000	$40,000	$40,000	$40,000	$275,000		$237,500		$75,000			$275,000	
Market Street	$0	$0	$475,000	$0	$0	$0	$475,000			$200,000	$275,000			$475,000	
Public Safety															
Dumfries Police Station	$0	$0	$320,000	$149,000	$1,507,000	$161,700	$2,137,700		$469,000	$1,668,700				$2,137,700	
Buildings & Grounds															
Community Center Roof	$0	$0	$0	$30,000	$0	$0	$30,000		$30,000					$30,000	
TOTAL GENERAL FUND CIP	**$4,477,500**	**$133,486**	**$1,061,486**	**$450,486**	**$1,920,486**	**$295,186**	**$3,861,130**	**$0**	**$1,003,930**	**$6,091,700**	**$1,228,000**	**$0**	**$0**	**$3,861,130**	**$0**

Project Title: Route 1 Preliminary Design 30% Plans

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary		0	$ 20,800.00					$ 20,800.00	$ 20,800.00
VRS	15.67%		$ 3,572.00					$ 3,572.00	$ 3,572.00
FICA	7.65%		$ 1,591.00					$ 1,591.00	$ 1,591.00
Group Life	0.28%		$ 100.00					$ 100.00	$ 100.00
Health Insurance			$ 1,260.00					$ 1,260.00	$ 1,260.00
Worker's Comp			$ 200.00					$ 200.00	$ 200.00
Vehicle			N/A					N/A	N/A
Vehicle Insurance			N/A					N/A	N/A
Utilities			N/A					N/A	N/A
Furniture and Fixtures			N/A					N/A	N/A
Equipment			N/A					N/A	N/A
Contractual costs			$ 1,500.00					$ 1,500.00	$ 1,500.00
Other (specify)									
Total Operational Costs		$0	$ 29,023.00	$0	$0	$0	$0	$ 29,023.00	$ 29,023.00
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Town of Dumfries Comprehensive Plan Action Stratagy T-R-3.2 - Begin design for widening Fraley Boulevard to be compatible with multi-modal elements consistent with VDOT's typical section south and north of the Town. This will position the Town for future funding, and assist in understanding right-of-way impacts to partner with land-owners and developers to obtain right-of -way or proffers for rezonings.

Additional Narrative Description or Special Explanations: The Town will be identifying additional funding for additional phases of this project over this CIP funding period.

Project Title: Graham Park / Route 1 Intersection Improvements

Agency: Department of Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: **Gregory M. Tkac**

Order in Rank **# 2**

Select Cateogry: ___FY13 Proj- add'l funding. X___Existing FY2014-2018 ___New Project -FY14-2018	**Project Description, Justification & Location: Improvement - Construction of an additional lane on Graham Park Road between Fraley Boulevard and Main Street, addition of a north bound lane between Tebbs Lane and Curtis Drive, replacement of the existing traffic signals to improve intersection flow, provisions for pedestrian accessability and the construction of a new Triangle Shopping Center entrance. This project has been funded with State Revenue Sharing funds combined with a local match of an equal amount.**								
Revenues (all revenues are shown in thousands of dollars) **(all figures in $)**	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*		$ 903,000.00						$ -	$ 903,000.00
Grant								$0	$0
Other (Specify)		$ 903,000.00						$ -	$ 903,000.00
Totals		$ 1,806,000.00	$0	$0	$0	$0	$0	$ -	$ 1,806,000.00
Expenditures **(all figures in $)**	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (19% of project costs) (indicate % of project cost)		$ 358,000.00						$ -	$ 358,000.00
Land Acquisition (15% of project costs) (indicate $ per acre)		$ 270,900.00						$ -	$ 270,900.00
Construction		$ 1,178,000.00						$ -	$ 1,178,000.00
Equipment								$0	$0
Other - Specify type								$0	$0
Totals		$ 1,806,000.00	$0	$0	$0	$0	$0	$ -	$ 1,806,000.00

Project Title: Graham Park / Route 1 Intersection Improvements

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary			N/A					$0	$0
VRS	15.67%		N/A					$0	$0
FICA	7.65%		N/A					$0	$0
Group Life	0.28%		N/A					$0	$0
Health Insurance			N/A					$0	$0
Worker's Comp			N/A					$0	$0
Vehicle			N/A					$0	$0
Vehicle Insurance			N/A					$0	$0
Utilities			N/A					$0	$0
Furniture and Fixtures			N/A					$0	$0
Equipment			N/A					$0	$0
Contractual costs			N/A					$0	$0
Other (specify)			N/A					$0	$0
			N/A					$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Town of Dumfries T-R-GOAL states the the Town will improve and expand the Town's street network so that the arterial primary, collector, and local roads that serve the community are integrated into an effective multi-modal transportation system.

Additional Narrative Description or Special Explanations:

Project Title: Multimodal Phase II

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory Tkac

Order in Rank # 3

Select Cateogry: ___ FY13 Proj- add'l funding. _X_Existing FY2014-2018 ___New Project -FY14-2018	**Project Description, Justification & Location:** Multimodal Phase II is a part of a phased Town multimodal plan. This project is intended to provide sidewalk between Route 234 and the existing sidewalk on Main St. This sidewalk will extend in the south bound direction parallel to the existing right of way. Project length is approx. 0.6 mi. Project also includes provisions for 3 bus shelters along the cooridor. This project has been funded over the last three fiscal years as follows: $160,000 FY11, $ 354,000 FY12 and $236,000 FY13.								
Revenues **(all figures in $)**	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant	CMAC Fed Funds	$ 750,000.00						$0	$ 750,000.00
Other (Specify)								$0	$0
Totals		$ 750,000.00						$0	$ 750,000.00
Expenditures **(all figures in $)**	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)		$ 112,500.00						$0	$ 112,500.00
Land Acquisition (indicate $ per acre)								$0	$0
Construction		$ 637,000.00						$0	$ 637,000.00
Equipment								$0	$0
Other - Specify type								$0	$0
Totals		$ 750,000.00	$400	$350	$0	$0	$0	$0	$ 750,000.00

Project Title: Multimodal Phase II

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Town of Dumfries Comprehensive Plan speaks to multimodal needs in the Transportation section of the plan. The project supports the goal identified as T-R-3.1 - Plan for all road projects to accommodate multi-modal features for transit, pedestrian and bicycle access. T-ATF-POLICY 1: Enhance and implement the Town's Multi-modal Plan to create an alternative transportation network.

Additional Narrative Description or Special Explanations: The Town will continually seek funding to support the multimodal goals and objectives outlined in our Transportation chapter.

Project Title: Multimodal Phase III

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory Tkac

Order in Rank# 4

Select Cateogry: ___FY13 Proj- add'l funding ___Existing FY2014-2018 _X_New Project FY14-2018	**Project Description, Justification & Location:** Multimodal Phase III consists of the reduction of lane width on Old Triangle Road from 16' to 12' and incorporating a sidewalk along the western side of the roadway. The project will consist of a full mill overlay and restriping of the roadway and the installation of curb along the entire western portion of the roadway.

Revenues (in thousands of dollars) (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant	CMAC Fed Funds				$ 101,000.00			$101,000.00	$ 101,000.00
Other (Specify)								$0	$0
Totals		$0	$0	$0	$ 101,000.00	$0	$0	$101,000.00	$ 101,000.00

Expenditures in thousands of dollars (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning 10% of project costs (indicate % of project cost)					$ 9,000.00			$ 9,000.00	$ 9,000.00
Land Acquisition (indicate $ per acre)					N/A			$0	$0
Construction					$ 92,000.00			$ 92,000.00	$ 92,000.00
Equipment								$0	$0
Other - Specify type								$0	$0
Totals		$0	$0	$0	$ 101,000.00	$0	$0	$101,000.00	$ 101,000.00

Project Title: Multimodal Phase III

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Town of Dumfries' Comprehensive Plan identifies goals and objectives that this project supports as identified in the Transportation Chapter: T-R-GOAL: Improve and expand the Town's street network so that the arterial primary, collector, and local roads that serve the community are integrated into an effective multi-modal transportation system. T-ATF-GOAL: Develop an integrated, multi-modal pedestrian and bicycle network that enhances the Town's roadway system.
T-ATF-POLICY 1: Enhance and implement the Town's Multi-modal Plan to create an alternative transportation network.

Additional Narrative Description or Special Explanations: The Town intends on continually seeking funding to support the Town's multimodal goals and objectives.

Project Title: Old Town Dumfries Upgrades

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: (Print Name)

Order in Rank #5

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 __X_New Project FY14-2018	**Project Description, Justification & Location: Old Town Dumfries upgrades include resufacing the streets in the Old Town subdivision, installation of storm drainage structures to include piping existing ditches where warranted, installation of new driveway culverts and curb and gutter. Project also includes the construction of sidewalk in selected areas. This project is to be funded with State Revenue Sharing funds in fiscal year 2017.**								
Revenues shown in thousands of dollars	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant								$0	$0
Other (Specify)	State Revenue Sharing					$ 235,000.00		$235,000.00	$ 235,000.00
Totals		$0	$0	$0	$0	$ 235,000.00	$0	$235,000.00	$ 235,000.00
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (6% of project costs)						$ 15,000.00		$ 15,000.00	$ 15,000.00
Land Acquisition (indicate $ per acre)						N/A		$0	$0
Construction						$ 210,000.00		$210,000.00	$ 210,000.00
Equipment						N/A		N/A	N/A
Other - Specify type						N/A		N/A	N/A
Totals		$0	$0	$0	$0	$ 235,000.00	$0	$235,000.00	$ 235,000.00

Project Title: Old Town Dumfries Upgrades

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Transportation chapter in the Town's Comprehensive Plan states T-R-POLICY 2: Maintain and manage a transportation network that is safe for all users. This project supports this policy.

Additional Narrative Description or Special Explanations:

Project Title: Possum Point Road Drainage Improvements

Agency: Department of Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory M. Tkac

Order in Rank #1

Select Cateogry: ___FY13 Proj- add'l funding. _X_Existing FY2014-2018 ___New Project -FY14-2018	**Project Description, Justification & Location: Re-establish existing ditchlines on Possum Point Road. Project consists of a survey, complete drainage area study, calculation of ditch and pipe size, identification and location of new outfalls, installation of cross drainage and outfall structures, ditch lining installation and outlet protection. Project will be overlayed with new striping.**								
Revenues (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Other	State Urban Funds	$619,000.00						$0	$ 619,000.00
Other (Specify)								$0	
Totals		$619,000.00	$0		$0	$0	$0	$0	$ 619,000.00
Expenditures (shown in thousands of dollars)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning(5% of project costs)		$ 31,000.00						$0	$ 31,000.00
Land Acquisition (indicate $ per acre)		N/A						$0	$0
Construction		$588,000.00						$0	$ 588,000.00
Equipment								$0	$0
Other - Specify type								$0	$0
Totals		$619,000.00	$0	$0	$0	$0	$0	$0	$ 619,000.00

Project Title: Possum Point Road Drainage Improvements

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project complements the Town's Transportation portion of the Comprehensive Plan Action policy T-R-2.1 "Maintain storm drainage facilities on a regular basis to ensure that roadways are not structurally undermined by flooding or erosion."

Additional Narrative Description or Special Explanations: N/A

Project Title: Prince William Estates Storm Drainage Study

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Richard West

Order in Rank #2

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 X New_Project -FY14-2018	**Project Description, Justification & Location: Prince William Estates Storm Drainage Project includes on site survey of storm drainage structure within the subdivision. All pipe and inlets will have inverts recorded and pipe size identified. This project will be funded with Storm Water Management funds.**								
Revenues (in thousands of dollars) (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant								$0	$0
Other (Specify)	Storm Water Management				$37,000			$37,000	$37,000
Totals		$0	$0	$0	$37,000	$0	$0	$37,000	$37,000
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)								$0	$0
Land Acquisition (indicate $ per acre)					N/A			$0	$0
Construction					N/A			$0	$0
Equipment					N/A			$0	$0
Other - Specify type					N/A			$0	$0
Totals		$0	$0	$0	$37,000	$0	$0	$37,000	$37,000

Project Title: Prince William Estates Storm Drainage Study

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project is supported by the Transportation portion of the Town's adopted Comprehensive Plan.

Additional Narrative Description or Special Explanations: N/A

Project Title: Orange Street Drainage Improvement

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory Tkac

Order in Rank #3

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 _X__New Project -FY14-2018	**Project Description, Justification & Location:** The Orange Street drainage Improvement Project includes upgrades to the existing roadway structures, the construction of curbed gutter and the installation of new drainage structures. This project will be funded with Storm Water Management funds and State Maintenance funds and is anticipated to be completed in fiscal year 2015.

Revenues (in thousands of dollars)	Proposed Source (if known)	Current FY 13	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Other	Storm Water Funds			$ 23,000.00				$ 23,000.00	$ 23,000.00
Other (Specify)	State Maintenance			$ 35,000.00				$ 35,000.00	$ 35,000.00
Totals		$0	$0	$ 58,000.00	$0	$0	$0	$ 58,000.00	$ 58,000.00
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)				0				$0	$0
Land Acquisition (indicate $ per acre)				0				$0	$0
Construction				$ 58,000.00				$ 58,000.00	$ 58,000.00
Equipment				N/A				$0	$0
Other - Specify type								$0	$0
Totals		$0	$0	$ 58,000.00	$0	$0	$0	$ 58,000.00	$ 58,000.00

Project Title: Orange Street Drainage Improvement

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? The Orange Street project supports the Transportion section of the Towns Comprehensive plans goals as outlined in T-R-2.1. "Maintain storm drainage facilities on a regular basis to ensure that roadways are not structurally undermined by flooding or erosion."

Additional Narrative Description or Special Explanations: N/A

Project Title: Quantico Creek Drainage Improvements

Agency: Department of Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory Tkac

Order in Rank #4

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 __X__New Project -FY14-2018	**Project Description, Justification & Location: This project includes the evaluation of Quantico Creek for improvements to reach 1 and 2 between Route I-95 to Route 1. This project is currently funded with Storm Water Management funds the Town is seeking alternative funding sources. The scope of this project will be expanded in out years to include a full creek restoration project within the Town limits.**

Revenues (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant									$0
Other (Specify)	Storm Water Management	$ 15,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$30,000.00	$ 30,000.00	$ 150,000.00	$ 165,000.00
Totals		$ 15,000.00	$ 30,000.00	$ 30,000.00	$ 30,000.00	$30,000.00	$ 30,000.00	$ 150,000.00	$ 165,000.00
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)		$ 15,000.00						$0	$ 15,000.00
Land Acquisition (indicate $ per acre)								$0	$0
Construction								$0	$0
Equipment								$0	$0
Other - Specify type								$0	$0
Totals		$15,000.00	$0	$0	$0	$0	$0	$0	$ 15,000.00

Project Title: Quantico Creek Drainage Improvements

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project supports the Environment & Water Quality Goals and objectives set forth in the adopted Comprehensive Plan.

Additional Narrative Description or Special Explanations: N/A

Project Title: Dr. David Kline Drive

Agency: Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: **Gregory Tkac**

Order in Rank #5

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 _X_New Project -FY14-2018	**Project Description, Justification & Location: Re- establish ditch lines and install new culvert pipe sections and redefine roadway crown - Pave Dr. David Kline Drive. This project is programmed to be completed in fiscal year 2017 utilizing Street Maintenance funds and Storm Water Management funds as indicated below.**

Revenues (in thousands of dollars)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash								$0	$0
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant	Street Maintenance					$ 27,000.00		$ 27,000.00	$ 27,000.00
Other (Specify)	Storm Water Management					$ 18,000.00		$ 18,000.00	$ 18,000.00
Totals		$0	$0	$0	$0	$ 45,000.00	$0	$ 45,000.00	$ 45,000.00
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)				$0		N/A		$0	$0
Land Acquisition (indicate $ per acre)				$0		N/A		$0	$0
Construction				$0		$ 45,000.00		$ 45,000.00	$ 45,000.00
Equipment				$0		N/A		$0	$0
Other - Specify type				$0		N/A		$0	$0
Totals		$0	$0	$0	$0	$ 45,000.00	$0	$ 45,000.00	$ 45,000.00

Project Title: Dr. David Kline Drive

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY 2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	N/A	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project is supported by the Transportation portion of the Town's adopted Transportation chapter section T-R-2.1. " Maintain storm drainage facilities on a regular basis to ensure that roadways are not structurally undermined by flooding or erosion."

Additional Narrative Description or Special Explanations: N/A

Project Title: Ginn Memorial Park Development
Agency: Department of Public Works
TOWN OF DUMFRIES, VA - FINANCIAL FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM
Contact Person: Gregory Tkac
Order in Rank# 1

Select Cateogry: ___ FY13 Proj- add'l funding. _X_ Existing FY2014-2018 ___ New Project FY14-2018	**Project Description, Justification & Location: The Ginn Memorial Park is a 2.9 acre park located off of Graham Park Road. The land was aquired in 2010 and has been developed to include a multi-purpose field, a regulation sized basketball court, a playground, restroom facilities and a parking lot. In 2013, the park will be enhanced by installing fencing and additional playground equipment. Future development plans include a citizen gathering area, trails, paved parking, restroom facilities and equipment sheds. This project will be funded using general funds allocated to Ginn Park and additional grant funds as identified in the future. The Town expects to apply for and receive Recreational Access funds in fiscal year 2015 to pave the trails and parking areas.**

Revenues (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0	$0
Cash	General Funds	$ 37,500	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$200,000	$237,500
Revenue Bonds- *Indicate source of revenue*								$0	$0
Grant	Rec Access			$ 75,000				$75,000	$75,000
Other (Specify)								$0	$0
Totals		$ 37,500	$ 40,000	$ 115,000	$ 40,000	$ 40,000	$ 40,000	$ 275,000	$312,500
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)								$0	$0
Land Acquisition (indicate $ per acre)								$0	$0
Construction				$75,000				$75,000	$75,000
Equipment	Park equipment	$37,500						$0	$37,500
Other - Specify type	Park equipment and programs		$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 40,000	$ 200,000	$ 200,000
Totals		$37,500	$40,000	$115,000	$40,000	$40,000	$40,000	$275,000	$312,500

Project Title: Ginn Memorial Park Development
TOWN OF DUMFRIES, VA - FINANCIAL FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM
PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project complements the goals and objectives identified in the Parks and Recreation Chapter of the adopted Town of Dumfries Comprehensive Plan. "The goals, objectives and policies of this plan are intended to provide direction and implementation strategies designed to promote, encourage and facilitate both passive and active recreation opportunities for all citizenry of the community. Four primary goals were identified through the process to include:

1. Recreation Goal
2. Park Design & Connectivity Goal
3. Quality of Life Goal
4. Funding Strategy Goal

Additional Narrative Description or Special Explanations: N/A

Project Title: Market Street Development
Agency: Public Works
TOWN OF DUMFRIES, VA - FINANCIAL FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM
Contact Person: Gregory Tkac
Order in Rank# 2

Select Cateogry: ___ FY13 Proj- add'l funding. ___ Existing FY2014-2018 __X__ New Project FY14-2018	**Project Description, Justification & Location: The Market Street Development project will connect the Town's Main Street at the Mine Road intersection to Whiskey Street at Town Hall. This connection will provide access to Garrison Park. This project is essential to future Main Street development as it will provide access to the Town's Municipal Parking facility and allow for access to parking for all new development along Main Street thus eliminating additional access points along Main Street. Additionally, Garrison Park is being developed as a passive recreation walking tour nature park that will describe the "rise and fall of Dumfries" as explained in our Comprehensive Plan and how the Town has evolved over its history. The construction of the historic "Market Street" is an important part of the walking tour that will complement the Garrison Park tour. This project is anticipated to be funded with State Revenue Sharing and Recreational Access funds combined with Town matching funds.**

Revenues (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*								$0.00	$0.00
Cash								$0.00	$0.00
Revenue Bonds- *Indicate source of revenue*	Town Bond Fund			$ 200,000.00				$200,000.00	$200,000.00
Grant	Rec Access funds			$ 75,000.00				$75,000.00	$75,000.00
Other (Specify)	State Revenue Sharing			$ 200,000.00				$200,000.00	$200,000.00
Totals		$0	$0	$ 475,000.00	$0	$0	$0	$475,000.00	$475,000.00
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)				$43,000				$43,000.00	$43,000.00
Land Acquisition (indicate $ per acre)				N/A				$0.00	$0.00
Construction				$432,000				$432,000.00	$432,000.00
Equipment				N/A				$0.00	$0.00
Other - Specify type								$0.00	$0.00
Totals		$0	$0	$475,000.00	$0	$0	$0	$475,000.00	$475,000.00

Project Title: Market Street Development
TOWN OF DUMFRIES, VA - FINANCIAL FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM
PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary								$0	$0
VRS	15.67%							$0	$0
FICA	7.65%							$0	$0
Group Life	0.28%							$0	$0
Health Insurance								$0	$0
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities								$0	$0
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)								$0	$0
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$0	$0	$0	$0
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? This project complements the Transportation chapter of the Comprehensive Plan by limiting conectivity along our Main Street corridor as well as identifying and developing "Market Street" (one of our many paper streets) into our street system to be used for park access and access to our Municipal Parking facility.

Additional Narrative Description or Special Explanations: N/A

TOWN OF DUMFRIES, VA - PROJECT REQUEST FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Order in Rank# 1

Project Title: Dumfries Police Station
Agency: Police Contact Person: (Print Name) Captain Becca Edwards

Select Cateogry:	**Project Description, Justification & Location:** Develop, design and construct a new Dumfries Police Department. Currently, the police department pays approximately $55,349 per year in rent, maintenance, and taxes. This amount is expected to increase to approximately $56,841 per year in October 2013. The current lease agreement is due for renewal September 30, 2014. Funds used to pay for rent have no long term benefit to/for the Citizens, Town, or Police Department. Currently, Police Department Staff are housed in a rented building that was not designed to serve as a Police Station. Here are some examples of current issues: security for entry; security of staff and stored records, equipment and property; citizen accessibility (not ADA compliant); unable to host department wide training/meetings; unable to meet with groups larger than three due to space needs. These limitations not only restrict Police Department Staff, but also citizens of the community as well. The aforementioned limitations also prohibit Police Department Staff from being able to operate an Emergency Operations Center should the need arise in response to a natural or man made disaster. The location of a new Police Station is currently unknown and is dependent upon available land. However, the Police Station should be located south of Graham Park Road/Curtis Drive in order to allow Officers to have the ability to respond in the most effective and efficient manner to incidents that occur within the Town at any given time of day or night.
___FY13 Proj- add'l funding.	
___Existing FY2014-2018	
_X_New Project -FY14-2018	

Revenues (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*		$0	$0					$0	$0
Cash		$0	$0	$ 220,000.00	$ 149,000.00			$369,000	$369,000
Revenue Bonds- *Indicate source of revenue*		$0	$0			$ 1,507,000.00	$161,700	$1,668,700	$1,668,700
Grant		$0	$0					$0	$0
Other (Specify)		$0	$0					$0	$0
Totals		$0	$0	$220,000	$149,000	$1,507,000	$161,700	$2,037,700	$2,037,700
Expenditures (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13- Beyond
Engineering & Planning (indicate % of project cost)	TBD	$0	$0	$0	$149,000	$0	$0	$149,000	$149,000
Land Acquisition (indicate $ per acre)	TBD	$0	$0	$220,000	$0	$0	$0	$220,000	$220,000
Construction	TBD	$0	$0	$0	$0	$1,507,000	$0	$1,507,000	$1,507,000
Equipment		$0	$0	$0	$0	$0	$161,700	$161,700	$161,700
Other - Specify type		$0	$0	$0	$0	$0	$0	$0	$0
Totals		$0	$0	$220,000	$149,000	$1,507,000	$161,700	$2,037,700	$2,037,700

TOWN OF DUMFRIES, VA - PROJECT REQUEST FORM
FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Project Title: Dumfries Police Station

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13- Beyond
Additional Staff Salary	$15/hr for 15 hrs/week					$11,700		$11,700	$11,700
VRS	15.67%					$1,833		$1,833	$1,833
FICA	7.65%					$895		$895	$895
Group Life	0.28%					$33		$33	$33
Worker's Comp								$0	$0
Vehicle								$0	$0
Vehicle Insurance								$0	$0
Utilities						$7,500		$7,500	$7,500
Furniture and Fixtures								$0	$0
Equipment								$0	$0
Contractual costs								$0	$0
Other (specify)	cleaning supplies					$5,000		$5,000	$5,000
								$0	$0
Total Operational Costs		$0	$0	$0	$0	$26,961	$0	$26,961	$26,961
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outline in the Comprehensive Plan? Be specific in description and reference the Comprehensive Plan chapter, relevant goal, and strategy, if applicable to the proposed project. The Comprehensive Plan (page 164) states, "The Police Department is involved in a number (of) organized community programs such as neighborhood watch, community oriented public safety programs, and police outreach activities." Additionally, one of the Police Department's long range law enforcement initiatives is to, "Establish training for community oriented policing". The current Police Station does not have adequate space for Police Department Staff to be able to hold meetings or conduct training for citizens of the Town, HOAs, non-profit groups or organizations, etc. The Police Department currently hosts classes and events for citizens and children of the Town; however, due to insufficient space, these activities must be held away from the Police Station. Examples include: Women's Safety Awareness Class, Kids' Academies, logistics meetings for events such as Rolling Thunder, Christmas Parade, and the ACTS walk. Also, the current space is inadequate to host department wide training. An example is RMS training recently conducted off-site so staff and equipment needed for the training course could be accommodated. The plans for a new Police Station will include a Community Room that will serve the aforementioned needs as well as other opportunities not yet identified. Additionally, the proposed new Police Department will include increased space and protection for/of secured storage of records, equipment, evidence and property; as well as increasing the security of the building and occupants. These measures will benefit the Police Department, Town, and Citizens with regard to Homeland Security objectives.

Additional Narrative Description or Special Explanations:

Project Title: Community Center Roof

Agency: Department of Public Works

TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

Contact Person: Gregory Tkac

Order in Rank# 1

Select Cateogry: ___FY13 Proj- add'l funding. ___Existing FY2014-2018 __X__New Project -FY14-2018	**Project Description, Justification & Location: The asphalt roof on the Community Center is in need of repair and replacement. The roof is to be replaced with a tin roof which is more period appropriate. Funding for this project will be budgeted for in fiscal year 2016 out of the Town's General fund budget.**

Revenues (shown in thousands of dollars) (all figures in $)	Proposed Source (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Borrowing - *Indicate annual debt service & first year*		$0	$0	$0	$0	$0	$0	$0	$0
Cash		$0	$0	$0	$30,000	$0	$0	$30,000	$30,000
Revenue Bonds- *Indicate source of revenue*		$0	$0	$0	$0	$0	$0	$0	$0
Grant		$0	$0	$0	$0	$0	$0	$0	$0
Other (Specify)		$0	$0	$0	$0	$0	$0	$0	$0
Totals		$0	$0	$0	$30,000	$0	$0	$30,000	$30,000

Expenditures (shown in thousands of dollars) (all figures in $)	Propsective Vendor (if known)	Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Engineering & Planning (indicate % of project cost)		$0	$0	$0	$0	$0	$0	$0	$0
Land Acquisition (indicate $ per acre)		$0	$0	$0	$0	$0	$0	$0	$0
Construction		$0	$0	$0	$ 30,000.00	$0	$0	$ 30,000.00	$ 30,000.00
Equipment		$0	$0	$0		$0	$0	$0	$0
Other - Specify type		$0	$0	$0		$0	$0	$0	$0
Totals		$0	$0	$0	$ 30,000.00	$0	$0	$ 30,000.00	$ 30,000.00

Project Title: Community Center Roof
TOWN OF DUMFRIES, VA - FINANCIAL FORM

FY 2014-2018 CAPITAL IMPROVEMENT PROGRAM

PROJECTED OPERATIONAL COSTS

Instructions: Enter the anticipated additional operational costs for the project beginning with the projected year of completion. If additional staff will be needed, indicate the number of positions planned. Also, enter any anticipated operational revenue for the projected project.

Additional Anticipated Operational Expenses		Current FY 13 Budget	FY2014	FY2015	FY2016	FY2017	FY2018	Total FY 14 -FY 18	Total FY 13 - Beyond
Additional Staff Salary									
VRS	15.67%								
FICA	7.65%								
Group Life	0.28%								
Health Insurance									
Worker's Comp									
Vehicle									
Vehicle Insurance									
Utilities									
Furniture and Fixtures									
Equipment									
Contractual costs				$ 2,000.00				$ 2,000.00	$ 2,000.00
Paint every 10 years				$ 3,500.00				$ 3,500.00	$ 3,500.00
Total Operational Costs		$0	$0	$ 5,500.00	$0	$0	$0	$ 5,500.00	$ 5,500.00
Total Anticipated Operational Revenues		$0	$0	$0	$0	$0	$0	$0	$0

How does this project relate to or address the future goals outlined in the Comprehensive Plan? Town facilities are not directly addressed in the current Comprehensive Plan. The Plan update scheduled for 2013 will more thoroughly address town facilities and their maintenance needs.

Additional Narrative Description or Special Explanations: N/A