



AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
 - Duly Advertised

PURPOSE OF ITEM:

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
 - Introduction Resolution
 - Ordinance Grant/MOU
 - By Motion Bylaws

PRESENTER: Greg Tkac

PRESENTER TITLE: Director of Public Works

AGENDA ITEM:

Introduction of Ordinance to Adopt Amendment to the CIP for Ginn Memorial Park Phase 1

BACKGROUND / SUMMARY:

CIP Amendment for Ginn Memorial Park Phase 1, required before money can be programmed for the first phase of the park

Planning Commission voted to submit to Town Council on January 9, 2012.

ATTACHMENTS:

Staff report with proposed CIP Amendment, Ordinance to Adopt

REQUESTED ACTION: NO ACTION REQUESTED

Introduce Ordinance to Adopt February 21st

FOR MORE INFORMATION, CONTACT: Name:

Phone#:

E-mail:

FOR USE DURING MEETING

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Barr
<input type="checkbox"/>	<input type="checkbox"/>	Jurgensen
<input type="checkbox"/>	<input type="checkbox"/>	West

VOTE:

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Foreman
<input type="checkbox"/>	<input type="checkbox"/>	Toney

PASSED

Y	N
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

NOT PASSED

<input type="checkbox"/>	<input type="checkbox"/>	Forrester
<input type="checkbox"/>	<input type="checkbox"/>	Washington



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To: Town Council

From: Greg Tkac, Director of Public Works
David Moss, Town Planner

Date: February 1, 2012

RE: Capital Improvement Plan Amendment for Ginn Memorial Park Phase 1
3876 Graham Park Road

STAFF REPORT

Capital Improvement Plan Amendment, Ginn Memorial Park Phase 1

Town Council Public Hearing Date: February 7, 2012

Staff Recommendation: Introduce Ordinance to Adopt at February 21st Meeting

I. Background is as follows:

- A. Review - This is a review in accordance with Virginia Code § 15.2-2239 regarding the preparation of a Capital Improvement Plan.
1. The pertinent sections of this code section states:
 - A. ...The capital improvement program shall include the commission's recommendations, and estimates of cost of the facilities and life cycle costs, including any road improvement and any transportation improvement the locality chooses to include in its capital improvement plan and as provided for in the comprehensive plan, and the means of financing them, to be undertaken in the ensuing fiscal year and in a period not to exceed the next four years, as the basis of the capital budget for the locality...
 - B. Site Location - The site is identified by the GPIN number 8188-88-5393, and the address is 3876 Graham Park Road. The site is located approximately 400 feet southeast of Old Triangle Road where it intersects with Graham Park Road.
 - C. Citizen Input – The Town held two public meetings for citizen input into the proposed use and character of the park in the summer of 2011. Included in citizen input was an emphasis on the security of the park including a police presence onsite, areas for both active and passive recreation, space for community gardens, walking trails, and places to sit.

II. Current Situation is as follows:

- A. Town Staff Input – The Town Manager, the department heads of the Department of Public Works and the Department of Community and Economic Development, and the Town Planner have been working with the Ginn Memorial Park Planning Committee and recommend that the Town Council adopt the CIP Amendment.
- B. Planning Commission Public Hearing - A public hearing was held before the Planning Commission on January 9, 2012. The Planning Commission voted to submit the CIP Amendment to Town Council.

III. Issues in order of importance are as follows:

- A. Stakeholder Input – Has the Town Council received input from various stakeholders including the chief administrative officer of the government of the locality, the heads of departments, and interested citizens and organizations?
- B. Statutory Requirements – Does the amendment include estimates of cost of the facilities and life cycle costs?

IV. Alternatives beginning with the staff recommendation are as follows:

- A. Introduce Ordinance for Adoption of the Capital Improvement Program Amendment for Ginn Memorial Park Phase 1 at the February 21st meeting (staff recommendation).
 - 1. Stakeholder Input – If the amendment is adopted, the input of the Town Manager, the department heads of the Department of Public Works and the Department of Community and Economic Development, citizens who spoke at two previous public meetings about the park, and organizations such as Homeowners Associations from the neighboring townhouse developments and the Dumfries-Triangle Rescue Squad will be considered and validated.
 - 2. Statutory Requirements – If the amendment is adopted, the statutory requirements for cost estimates and life cycle costs will have been met.
- B. Do not submit the Capital Improvement Plan Amendment for Ginn Memorial Park Phase 1 to Town Council.
 - 1. Stakeholder Input – If the amendment is not adopted, the input of the Town Manager, the department heads of the Department of Public Works and the Department of Community and Economic Development, citizens who spoke at two previous public meetings about the park, and organizations such as Homeowners Associations from the neighboring townhouse developments and the Dumfries-Triangle Rescue Squad will not be considered and validated.

2. Statutory Requirements – If the amendment is not adopted, the statutory requirements are not applicable.

V. Recommendation is that the Town Council accept Alternative A and introduce the ordinance for adoption of the Capital Improvement Program Amendment for Ginn Memorial Park Phase 1 at the February 21st meeting.

Attachments

A. CIP Amendment

Dumfries Capital Improvement Program
Planning Commission Submitted January 9, 2012
Town Council Adopted February 21, 2012

**GINN PARK CONSTRUCTION PHASE 1
PARKS AND RECREATION PRIORITY 1**

Division: Public Works **Requestor:** Public Works

Category: Parks and Recreation

Project location: The project is located on the eastern side of the Town between Graham Park Road and the Williamstown Subdivision. The 2.3 acre parcel was purchased in 2011 for future park purposes.

Comprehensive Plan: Continue to pursue the development and buildout of Ginn Memorial Park in order to provide passive and active recreation facilities in a centralized area of Town. Ginn Memorial Park, once fully built out, will provide a great resource for the entire Town, and especially for the Townhouse communities adjacent to the site on Graham Park Road.

2020 Vision: People Supporting People

Project Summary

This multi-phased Parks and Recreation project is the first of its kind within the Town. With strong community support, active council priority, and an aggressive committee implementation plan, Ginn Park phase 1 will be constructed within FY 12. Full implementation of the Ginn Park plan is anticipated to be constructed over the next 5 years.

The first phase of this project will consist of the construction of a gravel parking facility outlined with timber. The placement of 2 stone dust trails, the first will connect the parking to a multi-purpose play area; the second trail will connect the existing sidewalk on Graham Park Road to the multi-purpose play area. The play area will consist of a multi-purpose court enclosed with fencing and lockable gate suitable for basketball and other court activities; a multi-purpose field which will be suitable for field sports, and a play area which will include swings and benches.

Phase 1 of this project will be constructed utilizing previously allocated funds. The remaining phases are intended to be funded by a combination of funds to include: General funds, grant funds and contributions.

The remaining Phases of the project is expected to include a possible tennis court, community garden plots, an amphitheater, a community plaza and community center including security for the park enabling a police presence onsite.

Town of Dumfries Capital Improvement Program
 Planning Commission Recommended 01/9/12
 Town Council Adopted _____

PARKS AND RECREATION PROJECTS

PARKS AND RECREATION PRIORITY 1

Estimated Project Costs (in thousand \$)

Phase/Task	Prior years	2010	2011	2012	2013	2014
Land				0		
Planning/Design/Engineering				6		
Const				50		
Equipment				12		
Fiscal Year Total				68		
Carryover Total				0		

Planned Finance

Source	Prior years	2010	2011	2012	2013	2014
General				85		
Street Maintenance Funds				0		
Urban Allocation Funds				0		
Grants, Federal or State				0		
Stormwater Management Fees				0		
Fiscal Year Total				68		
Carryover Total				17		

Life Cycle Costs

Phase 1 of the Ginn Memorial Park plan includes the following elements:

- a gravel parking facility outlined with timber
- stone dust trails
- a multi-purpose court enclosed with fencing and lockable gate
- a multi-purpose field
- a play area which will include swings and benches

The life cycle costs of these elements are minimal. The general maintenance requirements for each of these elements amount to less than \$2,000 a year in supplies and labor. The life cycle costs will be borne by the Department of Public Works as part of the salary of crew members and supplies for facility maintenance.

At a regular meeting of the Dumfries Town Council held on Tuesday, February 21, 2012 in Council Chambers, 17755 Main Street, Dumfries, Virginia: On a motion duly made by _____, and seconded by _____, the following Ordinance was adopted by the following vote:

- Dorothea Barr, ___;
- Gerald M. Foreman, II, ___;
- Kristin W. Forrester, ___;
- Michele Jurgensen, ___;
- Willie J. Toney, ___;
- Gwen P. Washington, ___;
- Nancy H. West, ___;

AN ORDINANCE TO AMEND THE TOWN OF DUMFRIES CAPITAL IMPROVEMENT PROGRAM TO ADD GINN MEMORIAL PARK PHASE 1 TO THE TOWN'S ADOPTED CAPITAL IMPROVEMENT PROGRAM

WHEREAS, a property known as GPIN 8188-88-5393 has been purchased by the Town for the purposes of a park, including supporting amenities and services; and

WHEREAS, the Town wishes to build the park in order to serve the needs of the residents by providing active and passive recreational opportunities and appropriate supporting amenities and services; and

WHEREAS, the Town of Dumfries Planning Commission, after holding a duly advertised public hearing at their January 9, 2012 meeting, submitted the CIP Amendment to the Town Council; and

WHEREAS, the Dumfries Town Council held a duly advertised public hearing on February 7, 2012; and

WHEREAS, the Dumfries Town Council finds that governmental and community stakeholder input has been received and the statutory requirements have been met.

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Dumfries on this the 21st day of February, 2012, that an amendment to the Capital Improvement Program for Ginn Memorial Park Phase 1 be, and it hereby is, adopted.

By Order of Council:

Nancy H. West, Mayor

Attest: _____
Dawn Hobgood
Town Clerk