



### AGENDA ITEM FORM

**TYPE OF AGENDA ITEM:**

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
  - Introduction     Resolution
  - Ordinance         Grant/MOU
  - By Motion          Bylaws

**PRESENTER:** Dan Taber                      **PRESENTER TITLE:** Town Manager

**AGENDA ITEM:**

Appointment of Zoning Administrator

**BACKGROUND / SUMMARY:**

Resolution to appoint Laura O'Dell as Zoning Administrator

**ATTACHMENTS:**

Resolution

**REQUESTED ACTION:**                       NO ACTION REQUESTED

Appoint Laura O'Dell as Zoning Administrator

**FOR MORE INFORMATION, CONTACT:**                      Name: Dan Taber

Phone#: 703-221-3400 x 113                                      E-mail: [dtaber@dumfriesva.gov](mailto:dtaber@dumfriesva.gov)

**FOR USE DURING MEETING**

**VOTE:**                       PASSED                       NOT PASSED

|                          |                          |          |                          |                          |         |                          |                          |            |
|--------------------------|--------------------------|----------|--------------------------|--------------------------|---------|--------------------------|--------------------------|------------|
| Y                        | N                        |          | Y                        | N                        |         | Y                        | N                        |            |
| <input type="checkbox"/> | <input type="checkbox"/> | Brewer   | <input type="checkbox"/> | <input type="checkbox"/> | Foreman | <input type="checkbox"/> | <input type="checkbox"/> | Forrester  |
| <input type="checkbox"/> | <input type="checkbox"/> | Reynolds | <input type="checkbox"/> | <input type="checkbox"/> | Toney   | <input type="checkbox"/> | <input type="checkbox"/> | Washington |
| <input type="checkbox"/> | <input type="checkbox"/> | Wood     |                          |                          |         |                          |                          |            |

At a regular meeting of the Dumfries Town Council held on Tuesday, April 2, 2013 in Council Chambers, 17755 Main Street, Dumfries, Virginia: On a motion duly made by \_\_\_\_\_, and seconded by \_\_\_\_\_, the following Resolution was adopted by the following vote:

Charles C. Brewer, \_\_\_\_;  
Gerald M. Foreman, II, \_\_\_\_;  
Kristin W. Forrester, \_\_\_\_;  
Helen D. Reynolds, \_\_\_\_;  
Willie J. Toney, \_\_\_\_;  
Gwen P. Washington, \_\_\_\_;  
Derrick R. Wood, \_\_\_\_;

**A RESOLUTION TO APPOINT THE ZONING  
ADMINISTRATOR FOR THE TOWN OF DUMFRIES**

**WHEREAS**, *Virginia Code § 15.2-2286(A)(4)* allows the Council of the Town of Dumfries to appoint a Zoning Administrator for the administration and enforcement of the zoning ordinance; and

**WHEREAS**, the Council of the Town of Dumfries now needs to appoint a Zoning Administrator for the Town; and

**WHEREAS**, the Council of the Town of Dumfries is prepared to make this appointment.

**NOW, THEREFORE BE IT RESOLVED** by the Council of the Town of Dumfries on this the 2nd day of April, 2013, that Laura O'Dell be hereby appointed as Zoning Administrator for the Town of Dumfries, and that she shall have all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the zoning ordinance of the Town.

By Order of Council:

\_\_\_\_\_  
Gerald M. Foreman, Mayor

ATTEST:

\_\_\_\_\_  
Dawn Hobgood, Town Clerk