



## AGENDA ITEM FORM

**TYPE OF AGENDA ITEM:**

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
  - Introduction     Resolution
  - Ordinance         Grant/MOU
  - By Motion          Bylaws

**PRESENTER:**            Dan Taber

**PRESENTER TITLE:**    Town Manager

**AGENDA ITEM:**

Resolution Amending the Town Councils and the Board of Zoning Appeals 2012 Meeting Schedule

**BACKGROUND / SUMMARY:**

Council has historically moved its meeting date in May to Wednesday if a primary election was being held. The Republican Presidential Primary is being held May 6, which necessitates moving the scheduled meeting from May 6 to May 7.

The Board of Zoning Appeals requested at their January 11, 2012 meeting that its meeting dates be changed to the third Thursday of every month, regardless of other Council, Commission, and Board meetings. The meeting dates are currently scheduled 8 days after the first Town Council meeting of each month, 1 day after the Architectural Review Board and 2 days after the Planning Commission meetings.

**ATTACHMENTS:**

Resolution  
Amended 2012 Schedule

**REQUESTED ACTION:**

NO ACTION REQUESTED

Adopt the resolution amending the 2012 schedule

**FOR MORE INFORMATION, CONTACT:**

Name: Dan Taber

Phone#: 703-221-3400

E-mail: [dtaber@dumfriesva.gov](mailto:dtaber@dumfriesva.gov)

**FOR USE DURING MEETING**

**VOTE:**

PASSED

NOT PASSED

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Barr
<input type="checkbox"/>	<input type="checkbox"/>	Jurgensen
<input type="checkbox"/>	<input type="checkbox"/>	West

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Foreman
<input type="checkbox"/>	<input type="checkbox"/>	Toney

Y	N	
<input type="checkbox"/>	<input type="checkbox"/>	Forrester
<input type="checkbox"/>	<input type="checkbox"/>	Washington

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON FEBRUARY 7, 2012, IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA: ON A MOTION MADE BY \_\_\_\_\_, AND SECONDED BY \_\_\_\_\_, THE FOLLOWING RESOLUTION WAS ADOPTED BY THE FOLLOWING VOTE:**

Dorothea D. Barr, \_\_\_;  
Gerald M. Foreman, II, \_\_\_;  
Kristin W. Forrester, \_\_\_;  
Michele D. Jurgensen, \_\_\_;  
Willie J. Toney, \_\_\_;  
Gwen P. Washington, \_\_\_;  
Nancy H. West, \_\_\_;

**TOWN COUNCIL MEETING SCHEDULE FOR 2012**

WHEREAS, the Town of Dumfries Town Council must schedule its meetings for the calendar year 2012; and

WHEREAS, Town Council considered and adopted its schedule on November 15, 2011 along with the Planning Commission, Board of Zoning Appeals, and Architectural Review Board; and

WHEREAS, Town Council adopted an amended schedule on December 6, 2011; and

WHEREAS, Town Council needs to change its May 6, 2012 meeting to May 7, 2012 to accommodate for the Republican Presidential Primary; and

WHEREAS, Town Council wants to change the Board of Zoning Appeals meeting dates as requested to the third Thursday of each month.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Dumfries that the attached Council meeting schedule is hereby changed for the 2012 calendar year to reflect the changes needed for the Republican Presidential Primary and the Board of Zoning Appeals.

By Order of Council:

\_\_\_\_\_  
Nancy H. West, Mayor

ATTEST:

\_\_\_\_\_  
Dawn Hobgood, Town Clerk

# Town of Dumfries

est. 1749

Council, Boards, and Commission

## Meeting Dates

# 2012

All meetings held in Council Chambers at 17755 Main Street unless otherwise specified

Adopted 11-15-11 Amended 12-6-11 & 2-7-12

*All meetings are open to the public*

<b>Town Council</b>  Tuesdays  7PM	January 3, 2012
	January 17, 2012
	February 7, 2012
	February 21, 2012
	Wednesday, March 07, 2012
	March 20, 2012
	April 3, 2012
	April 17, 2012
	May 8, 2012
	May 22, 2012
	June 5, 2012
	June 19, 2012
	July 3, 2012
	July 17, 2012
	August 7, 2012
	August 21, 2012
	September 4, 2012
	September 18, 2012
	October 9, 2012
	November 13, 2012
November 27, 2012	
December 11, 2012	

<b>Planning Commission</b>  Mondays  7PM	January 9, 2012
	February 13, 2012
	March 12, 2012
	April 9, 2012
	May 14, 2012
	June 11, 2012
	July 9, 2012
	August 13, 2012
	September 10, 2012
	October 15, 2012
	November 26, 2012
	December 17, 2012

<b>Architectural Review Board</b>  Tuesdays  6:30PM	January 10, 2012
	February 14, 2012
	March 13, 2012
	April 10, 2012
	May 15, 2012
	June 12, 2012
	July 10, 2012
	August 14, 2012
	September 11, 2012
	October 16, 2012
	November 20, 2012
	December 18, 2012

<b>Board of Zoning Appeals</b>  Wednesdays  7PM	January 11, 2012
	February 15, 2012
	March 21, 2012
	April 18, 2012
	May 16, 2012
	June 20, 2012
	July 18, 2012
	August 15, 2012
	September 19, 2012
	October 17, 2012
	November 21, 2012
	December 19, 2012

<b>Joint Meeting Tuesdays 7PM</b> between Town Council and a board or commission, listed here:	Planning Commission	April 24, 2012
	Architectural Review Board	July 24, 2012
	Planning Commission	October 23, 2012

**Town of Dumfries 2012 meeting dates**

All meetings held in Council Chambers unless otherwise specified

All meetings are open to the public

January						
1	2	3	4	5	6	7
		TC				
8	9	PC	ARB	BZA		
15	16	17	18	19	20	21
		TC				
22	23	24	25	26	27	28
29	30	31				

February						
	1	2	3	4		
5	6	7	TC			
12	13	14	15	16	17	18
	PC	ARB	BZA			
19	20	21	22	23	24	25
		TC				
26	27	28	29			

March						
	1	2	3			
4	5	6	7	TC		
11	12	13	14	15	16	17
	PC	ARB				
18	19	20	21	22	23	24
		TC	BZA			
25	26	27	28	29	30	31

April						
1	2	3	4	5	6	7
		TC				
8	9	10	11	12	13	14
	PC	ARB				
15	16	17	18	19	20	21
		TC	BZA			
22	23	24	25	26	27	28
		*J*				
29	30					

May						
	1	2	3	4	5	
6	7	8	9	10	11	12
		TC				
13	14	15	16	17	18	19
	PC	ARB	BZA			
20	21	22	23	24	25	26
		TC				
27	28	29	30	31		

June						
	1	2				
3	4	5	6	7	8	9
		TC				
10	11	12	13	14	15	16
	PC	ARB				
17	18	19	20	21	22	23
		TC	BZA			
24	25	26	27	28	29	30

July						
1	2	3	4	5	6	7
		TC				
8	9	10	11	12	13	14
	PC	ARB				
15	16	17	18	19	20	21
		TC	BZA			
22	23	24	25	26	27	28
		*J*				
29	30	31				

August						
	1	2	3	4		
5	6	7	8	9	10	11
		TC				
12	13	14	15	16	17	18
	PC	ARB	BZA			
19	20	21	22	23	24	25
		TC				
26	27	28	29	30	31	

September						
	1					
2	3	4	5	6	7	8
		TC				
9	10	11	12	13	14	15
	PC	ARB				
16	17	18	19	20	21	22
		TC	BZA			
23	24	25	26	27	28	29
30						

October						
	1	2	3	4	5	6
7	8	9	10	11	12	13
		TC				
14	15	16	17	18	19	20
	PC	ARB	BZA			
21	22	23	24	25	26	27
		*J*				
28	29	30	31			

November						
	1	2	3			
4	5	6	7	8	9	10
11	12	13	14	15	16	17
		TC				
18	19	20	21	22	23	24
	PC	ARB	BZA			
25	26	27	28	29	30	
		TC				

December							
							1
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
		TC					
16	17	18	19	20	21	22	
	PC	ARB	BZA				
23	24	25	26	27	28	29	
30	31						

\*J\* Special Joint meeting between Town Council and a board or commission (7PM)

PC Planning Commission (7PM)

ARB Architectural Review Board (6:30PM)

BZA Board of Zoning Appeals (7PM)

TC Town Council (7PM)

PC Planning Commission (7PM)

ARB Architectural Review Board (6:30PM)

BZA Board of Zoning Appeals (7PM)