



AGENDA ITEM FORM

**TYPE OF AGENDA ITEM:**

- CONSENT AGENDA
- PRESENTATION
- ACTION ITEM
- TOWN MANAGER & STAFF COMMENTS
- PUBLIC HEARING
  - Duly Advertised

**PURPOSE OF ITEM:**

- INFORMATION ONLY
- DISCUSSION ONLY
- DISCUSSION AND/OR DECISION
  - Introduction     Resolution
  - Ordinance       Grant/MOU
  - By Motion        Bylaws
  - Certificate

**PRESENTER:** Gwen Washington    **PRESENTER TITLE:** Councilwoman

**AGENDA ITEM:**

Discussion regarding status of Events Committee

**BACKGROUND / SUMMARY:**

Council set up an official committee with the chairman being an appointed Councilmember. The Director of Community Services, Cydney Neville, is responsible for planning community events and submitting budget proposals and once those proposals are approved, it is her responsibility to administer the programs within that budget. The programs/events are in a sense authorized by Council when they approve the budget. Any new programs should be brought to the attention of Council prior to implementation.

The Events Committee operates as more of a work/planning group; it helps to plan and implement community events already approved by Council. I have not worked as the chair of this committee since I was appointed. When I attended the meetings with Vice Mayor Toney, he also did not operate as the chair of the committee. To my knowledge, Cydney has always operated as the chair; she sets the agendas, submits budget proposals, etc.

A work group could meet as needed to discuss pending events that have already been approved. If further approval is needed, Cydney would seek initial approval from the Town Manager who would then seek approval from Council. Cydney would give monthly updates on all events in her Monthly Report.

**ATTACHMENTS:**

None

**REQUESTED ACTION:**

Requesting direction from Council as to future status of the Events Committee; for example, will Council disband the committee and have it progress as a work group meeting on an as needed basis, or will it continue to operate as it has in the past.

**FOR MORE INFORMATION, CONTACT:**

Phone#:

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**FOR USE DURING MEETING**

FOR USE DURING MEETING		Y		N		VOTE:		<input type="checkbox"/> PASSED		<input type="checkbox"/> NOT PASSED	
Y	N	Y	N	Y	N	Y	N	Y	N	Y	N
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