



Town of Dumfries Council Meeting

Meeting Date: August 21, 2012

Agenda Item# XIII - D

AGENDA ITEM FORM

TYPE OF AGENDA ITEM:

- CONSENT AGENDA
PRESENTATION
ACTION ITEM
TOWN MANAGER & STAFF COMMENTS
PUBLIC HEARING
Duly Advertised

PURPOSE OF ITEM:

- INFORMATION ONLY
DISCUSSION ONLY
DISCUSSION AND/OR DECISION
Introduction
Resolution
Ordinance
Grant/MOU
By Motion
Bylaws
Certificate

PRESENTER: Dan Taber

PRESENTER TITLE: Town Manager

AGENDA ITEM:

Designation of Voting Credentials for the 2012 Virginia Municipal League Annual Conference

BACKGROUND / SUMMARY:

On Tuesday, September 25, 2012, the 2012 Business Session of the Virginia Municipal League Annual Conference will be held. The Mayor of each active member shall be deemed its official representative; however, in lieu of the Mayor the governing body may designate another official to vote.

Mayor Foreman and Council Members Brewer, Reynolds, and Washington will be attending.

ATTACHMENTS:

Letter from VML and Certification of Voting Delegate and Alternate

REQUESTED ACTION:

NO ACTION REQUESTED

Appoint the Mayor as the Voting Delegate and appoint an alternate

FOR MORE INFORMATION, CONTACT:

Phone#:

Name:

E-mail:

FOR USE DURING MEETING

Table with columns Y, N and rows Brewer, Praino, Washington

VOTE:

PASSED NOT PASSED

Table with columns Y, N and rows Foreman, Reynolds, Forrester, Toney



OFFICERS

PRESIDENT

ROSEMARY WILSON  
VIRGINIA BEACH COUNCIL MEMBER

PRESIDENT-ELECT

EDWIN C. DALEY  
HOPEWELL CITY MANAGER

VICE PRESIDENT

DAVID P. HELMS  
MARION MAYOR

IMMEDIATE PAST PRESIDENT

JAMES P. COUNCILL III  
FRANKLIN MAYOR

EXECUTIVE DIRECTOR

R. MICHAEL AMYX

MAGAZINE

VIRGINIA TOWN & CITY

TO: Key Officials  
FROM: R. Michael Amyx, Executive Director  
DATE: July 27, 2012  
RE: Voting at the Business Meeting

The rules for voting by member localities during the Business Session are set out in Article IV, Section 6 of the League Constitution:

"Representatives. The mayor or board chairman, as the case may be, of each active member shall be deemed to be its official representative for the purpose of voting upon matters considered by an annual or special meeting of the League. In lieu of the mayor or board chairman, the governing body of a member may designate another official of the member to vote on behalf of the member. Such designation shall be in writing filed with the Executive Director or such other person acting as Secretary of the meeting prior to any vote. In the absence of the mayor or board chairman or other officers designated by the governing body as above specified at a vote taking, a majority of the elected and appointed officials present and registered at the meeting may file with the Executive Director or Secretary of the meeting in writing designating one of the member's officials present to vote in behalf of the member, and said filing to be in advance of the taking of any vote in which such person casts a vote."

VML's principle is that each locality that attends should be entitled to one vote at the business meeting. The rules are set up to ensure that.

Voting may not be by proxy. If the mayor or chair is not going to be at the business meeting, please complete the enclosed form (**Attachment A**) and return by September 20 to certify your locality's voting delegate during the Conference's Business Meeting on Tuesday, September 25. If you are not sure who will be present at the Business Session, credentials may be certified at the registration desk during the Conference or prior to the start of the business meeting. Each member locality has one vote at the business meeting. This voting certification does not exclude others from your locality from participating in discussions during the Business Session.

At the business meeting, VML staff will check in each attending member locality. Any vote that is contested or not unanimous will be by voice roll call administered by the presiding officer. The goal is that each locality attending the business meeting has the opportunity to cast a vote.

P.O. Box 12164  
RICHMOND, VIRGINIA 23241

13 EAST FRANKLIN STREET  
RICHMOND, VIRGINIA 23219

804/649-8471  
FAX 804/343-3758  
e-mail@vml.org  
www.vml.org

CERTIFICATION OF VOTING DELEGATE  
AND ALTERNATE

BUSINESS SESSION

Virginia Municipal League Annual Conference  
Williamsburg, Virginia  
Tuesday, September 25, 2012

Voting Delegate:

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

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Alternate Voting Delegate:

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

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Certified by:

Name \_\_\_\_\_

Title \_\_\_\_\_

Locality \_\_\_\_\_

**Return by September 10, 2012 to:**

Virginia Municipal League  
P.O. Box 12164  
Richmond, Virginia 23241  
FAX: (804) 343-3758