

**DUMFRIES TOWN COUNCIL
REGULAR MEETING
TUESDAY, JUNE 1, 2010
7:00 PM**

Present: Mayor Yohey, Vice-Mayor Washington, Council Lady West, Councilman Toney,
Council Lady Cornell, Council Lady Barr, Councilman Brewer

Also Present: Kim Alexander, Town Manager; Cathy Holtzlander, Assistant Town Manager;
Kristi Caturano, Town Attorney; Retta Ladd, Treasurer; Major Colgan, Acting
Police Chief; Greg Tkac, Director of Public Works; Yolanda Hipski, Director
of Community Development; Donna Johnson, Town Clerk; 13 citizens

Mayor Yohey called the meeting to order at 7:20 PM. The Pledge of Allegiance was recited followed by the invocation given by Vice-Mayor Washington.

Mayor Yohey asked if there were any amendments to the agenda. Ms. Alexander said she just wanted to remind the outgoing Council members to please bring their Town of Dumfries Code books, so they could be given to the newly elected officials.

Mayor's Comments

Mayor Yohey said he had no comments.

Council Members Time

Vice-Mayor Washington thanked everyone for their support for the past twenty eight years. He said he wishes blessings for all the new council members.

Mrs. West said she will not be at the next meeting and while she had the opportunity she wanted to thank the three outgoing Council members. She also said she and Ms. Barr had an opportunity to attend a VML meeting in Bridgewater with the Town Manager and she hoped that if the opportunity presented itself next year that the new council members would attend as it was very informative.

Mr. Toney said he was very thankful to see another Memorial Day. He said he wanted to salute the members serving in the armed forces.

Mrs. Cornell said she too would like to remember the military as she has a grandson that is deployed. She asked that people keep the military in their prayers. She said she would also like

to thank everyone for their support the past sixteen years. She told Michele Jurgensen she is waiting for her to take her seat.

Ms. Barr said she wanted to commend the staff for the use of the blackboard system. She said she would also like to thank the outgoing council members for all they had taught her and for all of their good work on the Council.

Mr. Brewer said he would like to thank his family for all the sacrifices they had made over the last eight years that he had served on the Council. He said he wanted to thank the staff and he told they staff that they were great and he would really miss them. He also wished good luck to the incoming council members and told them to please trust the staff!

Town Manager's Report

Ms. Alexander reported that the Town Clerk/Executive Assistant position was now closed. She said she received over 30 applications and the interview process should start within the next week or two.

She stated that the Economic Development and Marketing Director position closes on June 4th and she had received nearly 30 applications for that position also. She said the interview process for that position should start within the next week or two as well. She also commented that a Police Officer position had recently been advertised internally, and would soon be publicly advertised. She said that she would like to discuss the Police Chief position again with Council in closed session prior to advertising the position publicly.

Ms. Alexander said the Regular June meeting will be held on June 22nd (NOT June 15th). There will be a Joint Public Hearing on this date as well, and Staff will be requesting that Council be prepared to consider adoption of the budget at this time.

Ms. Alexander said the pole at the entrance of The Knolls had been removed. She said Verizon and Comcast have been working on the wires in the townhouse communities to have them buried. She said JJ Johnson deserves a great deal of thanks for coordinating this and moving it along so quickly. She said without his assistance we would likely still be working on this issue for quite some time.

Assistant Town Manager

Mrs. Holtzlander reported that she had sent several announcements via the Blackboard Connect Emergency Management notification system to alert residents of a suspicious person in the area, Ride to the Wall road closure information, and the FY11 Budget Public Hearing schedules for June 1st.

She also reported that she was planning and organizing the Town's Multicultural Festival to be held on Saturday, July 24th in Merchant Park from 10am-4pm. She is also planning and organizing the Council Swearing-In-Ceremony scheduled for Tuesday, June 29th at 7pm.

Mrs. Holtzlander said she had begun the preliminary planning for the Town's Fall Festival to be held on Saturday, October 23rd from 10-3pm in Merchant Park. She said this event is a collaborative effort between the Town and the Dumfries-Triangle Rescue Squad. This will be the 9th year the event has been hosted jointly.

Mrs. Holtzlander also took the opportunity to introduce the four students that will be working in conjunction with the Summer Youth Intern Program at the Town. They were welcomed by the Mayor and Council and given a round of applause by the Council, Staff and citizens attending the meeting. They will be reporting to work on the 6th of July.

Police Chief's Report

Major Colgan said he had presented his report in the packet to the Council and in addition he reported that National Night Out will be celebrated on August 3, 2010 this year. He also reported that he will be attending the Williamstown Home Owners Association meeting on Thursday night, July 8th.

He told Council that Sergeant Evans had been awarded a scholarship to attend a training class at Virginia Tech.

Mrs. Cornell asked Major Colgan what he knew about the embezzlement case that involved Historic Dumfries. Major Colgan stated that he knew a person had been indicted and the case was going to the Grand Jury. He said he could not say a whole lot more than that at this time but he would keep her informed.

Director of Public Works

Mr. Tkac gave his report and highlighted the following items:

- Worked on multiple storm drainage related issues. Three days were spent unclogging and re-grading an outfall structure in the vicinity of Possum Point Road at Rt. 1. Multiple other outfalls were unclogged throughout the Town.
- The Crew Chief (JJ Johnson) was instrumental with resolving ongoing issues with multiple cable lines being exposed in neighborhoods throughout the Town.
- Public Works applied for a litter grant with the Virginia Department of Environmental Quality.
- Mr. Tkac is currently working on a Conservation of Water in Emergencies Ordinance

In addition, Mr. Tkac attended numerous meetings during the month regarding various issues concerning the Town.

Director of Community Development

Mrs. Hipski reported that she had drafted proposed enforcement of Private Parking Restrictions Ordinance (Chapter 62 of the Town Code) and drafted proposed by-laws for the Towing Advisory Committee. The next meeting will be on June 3, 2010.

The Planning Commission met on May 10, 2010. Primary items included the Comprehensive Plan Update and review of proposed supplemental regulations. A final draft of the Definitions, proposed uses and supplemental regulations were sent out to the Commission for discussion at the next meeting.

Ms. Hipski said there was a court filing of a zoning violation. She said this was the first stand alone, town initiated zoning violation to be filed in the court in many years. A previous zoning/property maintenance/inoperable vehicle violation was filed by the Town in 2007.

Ms. Hipski also said that due to a lack of established procedures to address zoning violations, she began a policy document and a checklist for inspectors to follow. She said the purpose of the checklist and policy manual is to promote more Town initiated zoning violations that result in successful rulings.

Ms. Hipski reported one note worthy item was that the Property Maintenance official has issued 134 violations for the month. Approximately 120 of the violations were for grass not being cut.

Mr. Toney asked if the HOA's were contacted when violations were issued. Ms. Hipski said that they were contacted.

Ms. Barr said she wished to thank Linda and Yolanda for responding to the incident in her neighbor on the past Friday.

Adoption of Consent Agenda

Mr. Washington made a motion to adopt the consent agenda with a second by Mrs. West.

Mr. Toney he said he would like one correction made on the minutes of May 5th, page 4. He said in a discussion regarding the accreditation and general orders that the statement should read, "only 72 law enforcement agencies in Virginia had been accredited." Mrs. Johnson said she would make the correction. The Mayor called for the question. Ayes: Brewer, Barr, Cornell, Toney, West, Washington, Yohey, Motion carried.

Information Items

None

Action Items

Approval of Amendment to Proposed Ordinance to address Inoperable Vehicles

Mrs. West made a motion to defer this back to the Towing Advisory Committee. Council would then vote on it at the June 22, 2010 work session. The motion was seconded by Mr. Brewer. Ayes: Washington, West, Toney, Cornell, Barr, Brewer, Yohey. Motion carried.

Discussion Item

Consider adoption of VRS Member Contribution Resolution

Ms. Alexander went over the VRS Member Contribution Resolution. She said it would only apply to people hired after July 1, 2010. The General Assembly recently adopted legislation permitting local governments to require employees hired after July 1, 2010 to pay all or any whole percentage of their 5% member contribution to VRS.

Currently, the Town pays the entire amount for all employees. The Town would still have to pay the 5% contribution for all employees hired prior to July 1, 2010. For new employees, Council may consider paying the employee 5% contribution, or 4%, 3%, 2%, 1% or none. If Council chose to pay any or all of the contribution for new hires, the resolution must be adopted prior to June 30, 2010.

Ms. Alexander said she is recommending adoption of the resolution with the Town electing to pay the entire 5% employee contribution. This can be changed in subsequent years, but any changes would affect all employees hired after July 1, 2010.

Mr. Brewer made a motion for the Town to adopt the resolution to pay the entire 5% for all employees. The motion was seconded by Mrs. West. Ayes: Brewer, Barr, Cornell, Toney, West, Washington, Yohey. Motion carried.

Mrs. Cornell asked about the house on Fairfax Street. Ms. Caturano told her that a motion had been filed to determine the status of the deed. She said it was difficult to discuss without going into closed session.

Closed Session

Mrs. West made a motion to enter closed session citing Virginia Code §2.2-3711 A (1) Personnel – Police Department, A (6) Contract negotiations – Solid Waste Collection Services, A (7) Probable litigation: Personnel matter. The motion was seconded by Mr. Toney. Ayes: Brewer, Barr, Cornell, Toney, West, Washington, Yohey. Motion carried.

Council entered closed session at 8:33 PM.

Return to Open Session

The Council returned to open session at 9:30 PM.

Mr. Brewer made a motion to obtain Solid Waste Services from American Disposal through cooperative procurement by utilizing the City of Falls Church's contract # 1207-10-SWC. The motion was seconded by Mrs. Cornell. On roll call the vote was unanimous.

Mrs. West made a motion to adjourn with a second by Mrs. Cornell. On roll call the vote to adjourn was unanimous. The meeting adjourned at 9:33 PM.

Submitted by:

Donna A. Johnson, CMC

Approved by:

Fred E. Yohey, Jr.