

**DUMFRIES TOWN COUNCIL  
REGULAR SESSION MINUTES  
AUGUST 3, 2010, 7:00 PM**

**Present:** Mayor Yohey, Vice-Mayor West, Councilors Barr, Foreman, Forrester, Jurgensen, Toney

**Others Present:** Kim Alexander, Cathy Holtzlander, Greg Tkac, Mr. Forker, Officers John Clair & Brian Fields, Catherine Koslicki and 27 citizens.

Mayor Yohey called the meeting to order at 7:09 PM, followed by the Pledge of Allegiance. Invocation was given by Pastor Doug Geeting of Dumfries United Methodist Church.

Vice-Mayor West stated she would like to pull the minutes from the Regular session meeting on 7/6/2010 for a correction.

**CITIZEN'S COMMENTS**

Mr. Leonard Daniels with ENS thanked the Town of Dumfries for sponsoring the organization in their application for a \$75,000 grant from the Department of Justice Assistance Mayor Yohey congratulated Mr. Daniels on having received the grant.

Mr. Ed McGlothlin, South Main, stated he had heard rumors that a member of council wanted to dismember the police department. He stated the Council members are here to support people and he doesn't feel Prince William County can handle the town. He stated he supports the Town police department.

Ms. Sue Stewart, Port of Dumfries, stated she opposes dissolving Dumfries Police Department. She stated believes Prince William County would not treat Town as a priority.

Mr. Bob Price, South Cove, stated he is a member of the Board of SCHOA. He stated he would like to thank Ms. Alexander for finding Major Colgan. He also stated he would like to thank Major Colgan for accepting the challenge. He stated he recommends the Council keep the Dumfries Police Department.

Ms. Hilda Barg stated she is not a resident, but owns 3 properties in the Town. She stated she missed the last meeting and would like to welcome the new Council members. She commends the Council and Ms. Alexander for their work thus far. She stated she feels if the Dumfries Police Department was disbanded it will be difficult to start over and that Council should offer to have a Public Hearing on the issue.

(Citizen's Comments, cont.)

Mr. Walter Stringfellow, Knolls of Dumfries, advised the Council the audience had been stacked with citizens in favor of the Dumfries Police Department, but he feels most of the citizens don't care. He also stated that he feels the councilman has the right to do what he wants with his salary. He inquired if both Mrs. Cornell & Mr. Brewer ever reimbursed the Town the money lost for not attending the Council retreat in 2008.

Ms. Sue Cornell stated to Mr. Stringfellow that she had a family emergency and that she repaid the Town for the expenses.

Wendy Pope & Keith Dugas, Port of Dumfries HOA, stated (via email dated August 3, 2010 and read by Ms. Alexander) that if suggested 18 months ago, they would have agreed to disband the Dumfries Police Department. They stated the new chief has made changes and has taken action. The Town would not benefit if covered by Prince William County. (The email, in its entirety, has been attached and is made part of these minutes.)

### **MAYOR'S COMMENTS**

Mayor Yohey stated he had no comments.

### **COUNCIL MEMBERS TIME**

Council Lady Forrester thanked the citizens for being here. She apologized to the citizens who were driven here based on misinformation. Council Lady Forrester advised that it has never been her intention to disband the Dumfries Police Department. She stated her intent was to make a motion to place a temporary freeze on staffing the department until Council could evaluate the future direction of the department. Council Lady Forrester encouraged everyone to visit her webpage to read her plan for the Dumfries Police Department would be clearly outlined and she would welcome any feedback.

Vice-Mayor West thanked the citizens for being here and for their input. She stated she attended two meetings that she wanted to report. On July 26, she attended a forum on "The Greater Prince William Area Ten Year Plan to End Homelessness 2010-2020." She stated she felt it was an important meeting to attend because the plan must be approved by the Prince William County Board of Supervisors and each jurisdiction within the county. She stated the other event was the VML 2010 policy committee meetings in Richmond on July 29. She stated Council Lady Barr and Mr. Tkac also attended.

Councilman Toney stated he would like to thank Len Daniels with ENS Youth program who spoke earlier. Councilman Toney stated he participated in their career day and he commends Mr. Daniels and his staff. He stated he is proud the Town is a sponsor.

Councilman Foreman stated he had no comments.

Council Lady Barr thanked the citizens for coming and encourages the citizens to come. She stated it is easy to forget the citizens care if they do not participate.

(Council Members Time, cont)

Council Lady Jurgensen thanked the citizens for coming. She stated she attended the VML conference for newly elected officials. She also attended the BRAC meeting at Quantico with Council Lady Forrester. She stated she would like to thank Ms. Holtzlander for Multicultural event.

### **TOWN MANAGER/STAFF REPORT**

**a. Town Manager:** Ms. Alexander submitted her report as provided highlighting a few points. The new Town Clerk began August 2<sup>nd</sup> and the Town still has several other open positions to consider (Director for Economic Development & Marketing, Director of Community Development, Police Chief and Assistant Director of Public Works). She stated the Assistant Director of Public Works would primarily manage the Storm Water Management System, the position had been advertised with a salary of \$45,000-50,000 which would be covered by Storm Water Management fees and road construction funds. She advised there was no amendment to the budget needed.

Ms. Alexander stated she is still working on plans for the Council retreat. She also noted the numerous meetings and conference calls she attended during the month and advised a list had been included with her report.

Mayor Yohey commented he was very impressed with the number of meetings attended.

Vice-Mayor West asked if the Storm Water Management fees and road construction funds that will be used to fund the new position are not needed for other things. Ms. Alexander stated the Town is required to have the position for Storm Water Management and it is typical for local governments to use the fees as funding due to state mandates. Mr. Tkac added the Town is currently meeting only the basic requirements of the DCR mandate, but he anticipates in 2-3 years not being able to meet basic requirements without a dedicated position.

Councilman Foreman stated he did not see a specific line item in the budget for the position. Ms. Alexander stated that no budget amendment was required because money was being moved within the same department. Councilman Foreman asked Ms. Alexander to include a specific line item in the budget for new positions in the future. He also asked if the current budget could be updated to reflect the change. Ms. Alexander advised the corrected budget will be available at the next meeting.

Mayor Yohey stated the Prince William County Supervisor would like Storm Water Management added to the agenda for the September meeting with Prince William County.

Council Lady Barr asked Mr. Tkac for a Storm Water Management update. She inquired if the system had been mapped, if the Town is in compliance and if we know how much we are dumping into Quantico Creek. Mr. Tkac advised the Town had been mapped, the Town had submitted its first report in November and was in full compliance. He stated we do not know the TMDL (Total Maximum Daily Load) at this time, but the progress is closer today than it was 2 years ago.

(Town Manager, cont)

Councilman Toney asked Mr. Tkac for an update on the overpayment of fees as a follow up to a previous discussion. Mr. Tkac advised he did not have an answer at this time, but he would be meeting with Ms. Ladd in the next week and the report would be available soon.

**b. Assistant Town Manager:** Ms. Holtzlander submitted her report as provided highlighting a few points. She thanked the interns for their work thus far. She stated that Mrs. Thelma McGlothlin has agreed to accept the honor of serving as this year's Grand Marshal in the Town's annual Holiday Parade. She also thanked everyone who participated in the Multicultural Festival, especially the Public Works staff for all of their hard work during the extreme heat. Ms. Holtzlander asked Council to mark their calendars on September 8<sup>th</sup> for the Civilian/Military event.

Council Lady Barr thanked Ms. Holtzlander for her hard work on Multicultural event.

Mayor Yohey stated he would like to reiterate Council Lady Barr's comments and thanked Ms. Holtzlander also.

Councilman Toney-also thanked Ms. Holtzlander for her work on the Multicultural event.

**c. Police Chief's Report:** Mr. Forker stated Major Colgan was not able to attend. On behalf of Major Colgan, he requests to submit the Police Chief's report as presented.

Vice-Mayor West asked if Mr. Forker could give the Council a report on National Night Out. Mr. Forker stated the attendance was significantly larger this year than in the past, Williamstown opened their pool for the function, McGruff stopped by and the attendees enjoyed free hotdogs, ice cream and popcorn.

Councilman Toney stated he hoped future National Night Out festivities could be scheduled on a night when Council is not in session.

Ms. Holtzlander stated she would like to commend Officers John Clair & Brian Fields for their assistance with the young lady who was stranded and needed help.

**d. Director of Public Works:** Mr. Tkac stated he would like to submit his report as presented highlighting a few items. He stated the Possum Point Road project to trim the area and identify if new drains are needed had begun. He advised Council of the two riders listed for consideration under Action Items on the agenda.

Council Lady Jurgensen asked Mr. Tkac if he had submitted comments on Harbor Station. Mr. Tkac advised the comments had been submitted. Council Lady Jurgensen asked if the Town had proffers for Harbor Station. Ms. Alexander stated the Town does not have proffers because Harbor Station is located in Prince William County.

Council Lady Barr thanked Mr. Tkac for attending Transportation meeting.

(Director of Public Works, cont.)

Councilman Foreman asked (regarding the rider for storm drain maintenance and snow removal) if the Town would be required to pay a fee for service in general or if the Town would only pay for the services used. Mr. Tkac advised the Town would only pay for those services actually used.

Mayor Yohey asked (regarding the clogged culvert on Possum Point Road) if Prince William County had been notified. Mr. Tkac advised the County had been contacted and a meeting with Prince William County is needed to resolve the issue. He also stated the Public Works staff had already removed two beaver dams from the area. Mayor Yohey asked Mr. Tkac to keep the Council advised on the progress of this issue. Mr. Tkac obliged.

**e. Director of Community Development:** Ms. Alexander stated Ms. Frye was not able to attend due to participating in the National Night Out festivities. On behalf of Ms. Frye, she requests to submit the Director of Community Development's report as presented.

No questions or comments from Council.

#### **ADOPTION OF CONSENT AGENDA**

Vice-Mayor West stated she would like to make one correction to the minutes of July 6<sup>th</sup>, page 2, under Town Manager/Staff Report regarding Mayor Yohey's statement that he will miss the "July Work Session." The statement should read "July Williamstown HOA work session." Ms. Koslicki advised the correction would be made.

Vice-Mayor West made a motion to adopt the consent agenda (with one correction). The motion was seconded by Councilman Toney. On roll call the vote was unanimous, motion carried.

#### **INFORMATION ITEMS**

**a. Presentation by Frances Halpern, from TD Bank, on banking services:** Ms. Alexander advised Ms. Halpern was not able to attend and the presentation would need to be rescheduled.

**b. Presentation by Neil Dutton:** Mr. Dutton stated he has been selected to attend the Under Armor Baseball Factory Baseball Camp next week and is seeking donations and/or sponsorships.

Council Lady Jurgensen wished Mr. Dutton good luck.

Councilman Foreman stated he will give his support.

Councilman Toney also stated he would give his support.

Ms. Dutton advised those who would like to support her son, Neil, his address is 17661 Rosehill Circle and checks should be made payable to the Baseball Factory, and Neil Dutton should be referenced on the memo line. Ms. Dutton stated, Neil appreciates any and all support he receives.

(Information Items, cont.)

**c. Presentation from VML/VaCo Financing:** Steve Mulroy presented the information provided to Council. He highlighted two programs: “Build America Bonds” and the Commonwealth Loan Program.

Mayor Yohey asked if Manassas has used any of these programs. Mr. Mulroy advised that Manassas has used program. Mayor Yohey stated there are no better rates available than this program. He asked Mr. Mulroy if the Town could be advised on the best way to use the program. Mr. Mulroy advised the Town can receive specialized assistance and that they will be accepting applications in September for the fall pool. Mayor Yohey asked if there were administrative fees associated with these programs. Mr. Mulroy advised there are upfront and ongoing administrative fees, but they are clearly stated with each program. Ms. Alexander asked if the fees could be added to the bond. Mr. Mulroy advised they could be.

Vice-Mayor West asked Ms. Alexander if this item would be on the agenda for the next work session. Ms. Alexander answered in the affirmative and referred Council to the information provided that identified her recommendations (Main Street improvements, Lighting enhancements and Quantico Creek restoration.)

Mayor Yohey asked by the Lighting enhancements had been included. Mr. Tkac stated lighting was included because it was listed in the Town’s 6-Year Plan.

Councilman Foreman asked Ms. Alexander if the Quantico Creek restoration was in the CIP. Ms. Alexander advised the information had been included and could be found on page 28 of the CIP. Councilman Foreman asked when the CIP and the Comprehensive Plan would be updated. Ms. Alexander advised both would be updated by the new Director of Community Development.

Council Lady Barr encouraged Mr. Tkac to ask the residents of the neighborhoods listed for lights to see if they still wanted them before spending money. Mr. Tkac agreed and stated the Town would need to hold a Public Hearing on the issue.

Council Lady Barr asked Ms. Alexander why sidewalks were not on her list of recommendations. Ms. Alexander advised sidewalks had been discussed by staff and they could be an option.

Mayor Yohey stated the Town had already conducted studies of projects that would need to be financed. He asked Ms. Alexander why none of those projects were recommended. He stated the improvements to Garrison Park and Town Hall/Dumfries Police Department space as examples. Ms. Alexander advised those projects were not identified in the current CIP. She stated both items could be included in a “new” CIP. Mayor Yohey asked how long it would take to update the CIP. Mr. Tkac advised approximately four to six weeks with dedicated time.

Ms. Alexander reiterated that her recommendation of the three projects to consider was based solely on items identified in the CIP. She stated she did not feel it would be ethical for her to recommend items not identified in the CIP.

(Information Items, cont.)

Vice-Mayor West made a motion to accept and move forward with the Town Manager’s recommendations of which projects to consider with regards to VML/VaCo financing options with a second by Council Lady Forrester. On roll call the vote was unanimous, motion carried.

**ACTION ITEMS**

**a. Consider Appointment of Police Chief:** Vice-Mayor West stated she does not believe Council is ready at this time to make an appointment. Vice-Mayor West made a motion to discuss further in closed session with a second by Councilman Foreman. On roll call the vote was unanimous, motion carried.

**b. Consider rider to the City of Manassas contract for miscellaneous concrete removal, replacement and repair:** Mayor Yohey asked Mr. Tkac to explain this item in further detail. Mr. Tkac stated it is the recommendation of the Department of Public Works that the Town adopt the rider to City of Manassas Contract 09B059A. Mr. Tkac advised the Town is currently under contract with the same company and they have performed well. He stated the contract pricing is a benefit to the Town and this action is permitted under Cooperative Procurement.

Vice-Mayor West made a motion to adopt the rider to the City of Manassas contract for miscellaneous concrete removal, replacement and repair with a second by Council Lady Forrester.

Vice-Mayor West asked Mr. Tkac if this was the-same company the Town had used recently to correct problems in White Haven. Mr. Tkac advised in the affirmative.

On roll call the vote was unanimous, motion carried.

**c. Consider rider to PWC contract for roadway maintenance, storm drain maintenance and on call snow removal:** Council Lady Forrester made a motion to adopt the rider to Prince William County contract for roadway maintenance, storm drain maintenance and on call snow removal with a second by Councilman Toney. On roll call the vote was unanimous, motion carried.

**CLOSED SESSION**

Vice-Mayor West made a motion to enter into closed session under Virginia Code § 2.2-3711A (1) Personnel – Police Chief, Director of Community Development and Director of Economic Development and Marketing. Council Lady Forrester seconded the motion. On roll call the vote was unanimous, motion carried. Council entered closed session at 9:21 PM.

Minutes submitted by

Approved by

\_\_\_\_\_  
Catherine H. Koslicki  
Town Clerk

\_\_\_\_\_  
Fred E. Yohey, Jr.  
Mayor

(Closed Session, cont.)

Vice-Mayor West read the certification to end the closed session and to return to open session. The motion was seconded by Council Lady Forrester. On roll call the vote was unanimous, motion carried.

The Council returned to open session at 10:54 PM.

Vice-Mayor West made a motion to offer an employment contract with amendments to the candidate for Director of Economic Development and Marketing with a second by Council Lady Forrester. On roll call the vote was unanimous, motion carried.

Vice-Mayor West made a motion to offer an employment contract on a part-time basis to Mr. Dan Taber for the Chief of Police with a second by Council Lady Barr. Ayes: Yohey, West, Barr; Nays: Foreman, Forrester, Jurgensen, Toney. Motion failed.

Council Lady Forrester made a motion to re-advertise the Chief of Police position as full-time with a salary of \$65,000 -\$75,000. The motion was seconded by Council Lady Jurgensen. Ayes: Foreman, Forrester, Jurgensen, Toney; Nays: Yohey, West, Barr. Motion carried.

**ADJOURN**

Councilman Toney made a motion to adjourn with a second by Council Lady Forrester. All Ayes. The meeting adjourned at 10:58 PM.

Minutes submitted by

Approved by

\_\_\_\_\_  
Kimberly Alexander  
Town Manager

\_\_\_\_\_  
Fred E. Yohey, Jr.  
Mayor