

AT A WORK SESSION OF THE DUMFRIES TOWN COUNCIL, HELD ON NOVEMBER 27, 2012, AT 7:00 PM, IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA:

THERE WERE PRESENT: Mayor Gerald Foreman
Vice-Mayor Willie Toney
Charles Brewer
Kristin Forrester
Helen Reynolds
Gwen Washington
Derrick Wood
Daniel Taber, Town Manager
Christine Sanders, Town Attorney

IN RE: CALL TO ORDER AND ROLL CALL

Mayor Foreman called the meeting to order. Retta Ladd, Deputy Clerk, took roll call.

IN RE: MOMENT OF SILENT PRAYER AND REFLECTION AND PLEDGE OF ALLEGIANCE

There was a moment of silence and then all in attendance recited the Pledge of Allegiance to the Flag of the United States.

IN RE: AGENDA AMENDMENTS

Mr. Taber, at the request of Vice-Mayor Toney, requested to add under Discussion Items, Dumfries Boys and Girls Club.

Mayor Foreman requested removing Item VI, D, Virginia Department of Transportation – Crosswalk Letter.

Mayor Foreman moved, seconded by Ms. Forrester, to adopt the agenda as amended.

Mr. Brewer requested having a discussion on the Virginia Department of Transportation (VDOT) Route 1 and Route 234 interchange project.

Mayor Foreman amended his motion to include discussion on Route 1 and Route 234 interchange project. Ms. Forrester agreed to the addition. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

IN RE: CITIZEN COMMENT PERIOD

There were no citizen comments.

**IN RE: INFORMATION ITEM(S)
A. AMENDED RESOLUTION FOR DEE THOMAS – DAN TABER**

Mr. Taber explained the resolution adopted May 22, 2012 for Dee Thomas was inaccurate. Ms. Thomas served a longer term, held several seats, and was appointed with her given name of Demetria P.

Thomas. In order to make the appropriate changes the resolution needs to be readopted. The amended resolution will be on the consent agenda for the December 11, 2012 meeting.

IN RE: DISCUSSION ITEM(S)

A. GINN MEMORIAL PARK SIGN – GREG TKAC

Council was presented with eight park sign designs. The Council discussed the style and colors of the signs. Council agreed on a sign with the Town seal in the middle at the top with a beige background with brown lettering for Ginn Memorial Park and the address in block letters, with the Town of Dumfries in script.

Ms. Washington asked Mr. Tkac to make sure the seal is outlined in brown.

B. MULTIMODAL PROJECT – SIDEWALKS – GREG TKAC

Mr. Tkac discussed with Council the proposed sidewalk projects, to include three bus shelters. One sidewalk project would be southbound from Route 234 down Main Street connecting with existing sidewalks near Liberty Village with completion by the end of 2013. The second will be northbound on Fraley Boulevard that will include an asphalt path from Graham Park Road to Old Stagecoach Road. The reason for the asphalt path, versus concrete, is due to the expected widening of northbound Fraley Boulevard, which would do away with anything constructed on that side. Placement of the sidewalks was discussed. No private property would be involved and the southbound sidewalks would not be perfectly straight. The northbound sidewalk project is a pretty straight line; however, the issue with the creek will require a pedestrian bridge to cross over the creek. The bus shelters were discussed. It was asked if they would be the standard shelters or something like they have in the Town of Vienna. It was stated the standard shelters were being considered, like the Potomac Rappahannock Transportation Commission (PRTC), which are already approved by VDOT.

C. TRANSFER OF FUNDS FOR DEBRIS WALL TO POSSUM POINT ROAD PROJECT

Mr. Tkac discussed with Council VDOT allocations being made for a debris wall project; however, due to the new VDOT hot lanes being constructed a sound barrier is going to be installed. He is seeking Council's approval to prepare a resolution to have the debris wall project number removed from VDOT's six-year improvement plan and the funds transferred to a new project, as identified in the Town's Capital Improvement Plan, the Possum Point Road Drainage and Roadway Improvement Project. This item will be placed on the consent agenda for the December 11, 2012 meeting.

D. BOYS & GIRLS CLUB

Mr. Toney thanked the Mayor for meeting with representatives of the Boys and Girls Club to discuss future programs for the Town's youth; however, he thinks it is important that all Council

members understand the history of the club and have an opportunity to comment on what programs might be beneficial to the Town's youth.

Mayor Foreman gave a little history on the issues that lead to the Boys and Girls Club closure, its reopening, and the current outstanding programs.

Council discussed the biggest issue with getting children to the Boys and Girls Club is transportation. A shuttle bus pilot program was being discussed. A seat on the Board of Directors was discussed and it was mentioned that past Mayor's have sat on the Board but had no voting privileges.

Mayor Foreman stated it would be a waste of time to have a seat on the Board with no voting privileges.

It was stated that the Club is under new leadership, with new staff, and with new ideas. The Club should be given an opportunity to show the Town it can do better and is worth the Town getting involved.

Mayor Foreman was well aware of the past issues at the club, but will not accept a no because of those previous problems. He asked Council if they have a question about any email he sends to please pick up the phone. He explained this has been an outstanding discussion and will have the Clubs representative, Mr. Vickers, attend the January 2013 work session.

E. COUNCIL MEETING POLICY

Mayor Foreman reminded Council that discussions have been had previously about establishing a meeting policy in which staff and Council would conduct meetings. There was a list of six (6) items that were provided for Council to discuss and have staff begin to build a policy manual.

During the discussion, some members of Council felt policies were not needed. Council does not need to be regulated and is a waste of time. Other members of Council agreed with having a meeting policy, as well as a code of conduct.

Ms. Sanders stated that Council members come and go, but as a body, is always there. She advised Council that there is policy in place.

Council asked Ms. Sanders to provide the policy to them. It was also stated that a policy manual would be a good thing for new Council members.

Mayor Foreman advised getting copies of the policy to Council should be a priority of the Town Attorney.

Further discussion continued resulting in Mayor Foreman withdrawing the agenda chit.

Mayor Foreman advised he would conduct future Council meetings following "Roberts Rules".

F. ROUTE 1/ROUTE 234 INTERCHANGE

Town staff had a meeting with VDOT today and Mr. Tkac apprised Council on the VDOT roadwork scheduled at the intersection of Route 1 and Route 234. Mr. Tkac stated VDOT apologized for leaving Dumfries out of the loop.

Mr. Taber stated VDOT was very sincere in their explanation and it was addressed to his satisfaction.

Mr. Tkac stated VDOT plans to remove the southbound, right turn yield, coming off Route 234 onto Route 1. Traffic coming east on Route 234 will stop at the traffic signal. This change will also make this a safer place for a crosswalk.

Mr. Brewer was concerned that the study was done prior to the traffic light being installed and McDonald's. He felt closing the right yield lane onto Route 1 will back traffic up on Route 234.

Mr. Taber stated that as plans come from VDOT, Council would be kept informed.

IN RE: ADJOURNMENT

Mayor Foreman moved, seconded by Ms. Reynolds, to adjourn the meeting. The motion carried by unanimous vote. Meeting adjourned at 9:30 pm.

Minutes submitted by

Approved by

Retta Ladd
Deputy Town Clerk

Gerald Foreman
Mayor