

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON FEBRUARY 21, 2012, AT 7:00 P.M., IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA:**

**THERE WERE PRESENT:** Mayor Nancy West  
Vice-Mayor Willie Toney  
Dorothea Barr  
Gerald Foreman  
Kristin Forrester  
Michele Jurgensen  
Gwen Washington  
Robert Forker, Chief of Police  
Christine Sanders, Town Attorney

**THERE BEING ABSENT:** Daniel Taber, Town Manager

**IN RE: CALL TO ORDER AND ROLL CALL**

Mayor West called the meeting to order. Dawn Hobgood, Town Clerk, took roll call.

**IN RE: MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE**

There was a moment of silence and then all in attendance recited the Pledge of Allegiance to the Flag of the United States.

**IN RE: APPROVAL OF THE MINUTES**

Ms. Forrester moved, seconded by Mr. Toney, to approve the minutes from the January 17, 2012 meeting as presented. The motion carried and was approved by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**IN RE: ADOPTION OF THE AGENDA**

Ms. Forrester moved, seconded by Mr. Toney, to adopt the agenda as presented. The motion carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**IN RE: APPROVAL OF THE CONSENT AGENDA**

Mr. Toney moved, seconded by Ms. Barr, that the Consent Agenda be adopted as presented. The motion carried and the following resolution was approved by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**AN ORDINANCE TO AMEND THE TOWN OF DUMFRIES CAPITAL IMPROVEMENT PROGRAM TO ADD GINN MEMORIAL PARK PHASE 1 TO THE TOWN'S ADOPTED CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, a property known as GPIN 8188-88-5393 has been purchased by the Town for the purposes of a park, including supporting amenities and services; and

WHEREAS, the Town wishes to build the park in order to serve the needs of the residents by providing active and passive recreational opportunities and appropriate supporting amenities and services; and

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WHEREAS, the Town of Dumfries Planning Commission, after holding a duly advertised public hearing at their January 9, 2012 meeting, submitted the CIP Amendment to the Town Council; and

WHEREAS, the Dumfries Town Council held a duly advertised public hearing on February 7, 2012; and

WHEREAS, the Dumfries Town Council finds that governmental and community stakeholder input has been received and the statutory requirements have been met.

NOW, THEREFORE BE IT ORDAINED by the Council of the Town of Dumfries on this the 21<sup>st</sup> day of February, 2012, that an amendment to the Capital Improvement Program for Ginn Memorial Park Phase 1 be, and it hereby is, adopted.

**IN RE: CITIZEN COMMENT PERIOD**

There were no citizen comments.

**IN RE: MAYOR'S COMMENTS**

Mayor West was very pleased with the involvement of citizens who attend or watch the meetings. She mentioned that she spoke with an individual who was looking at the website to view the agenda too. She attended the two following events over the weekend.

1. Emoni's unbirthday party to benefit ACTS. This involved bringing a gift bag with a cake mix, icing, candles, and a small gift to be provided to a child. She noted that Cydney Neville assisted in this event.
2. A Weems-Botts Museum event that Joann Barron, Museum Director, would be speaking about later.

She read the following statement.

"I would like to give a word of caution to the Council. There are seven Council members, each with one vote, and no one of us can speak for the entire Council. From time to time, a Council member is voted or selected by Council to be a spokesperson on a given subject or with a given group. However, when a Council member takes it upon himself or herself to meet with for example, another elected official, and says that he or she is representing the Council, it is best to make sure that it is with the approval and the backing of the Council. There have been times in the past, **and not with this Council**, when one or two Council members acting on their own took action that proved to be a detriment to the Council. So, I just want to give this word of caution."

**IN RE: BOARDS & COMMISSIONS  
A. ARCHITECTURAL REVIEW BOARD**

Don Little, Chair, gave the following report from the February meeting.

1. All members were present including David Moss and Debi Sandlin from staff.
2. Two certificates of appropriateness were approved.

- a. A freestanding sign for Williams Ordinary – the design and color are in accordance with the design guidelines.
- b. A stockade natural fence with a preservative finish for the side yard to include completion of vinyl siding
3. The architect and attorney for Pete Singh gave a presentation of the Dumfries Town Center project.
4. Next meeting is scheduled for March 13.

**B. BOARD OF ZONING APPEALS**

The Board of Zoning Appeals did not meet in February and had nothing to report.

**C. HISTORIC DUMFRIES**

Joann Barron gave the following report.

1. The museum officially opens on March 1.
2. Last weekend the museum had 49 children and parents come to the Children's Day at the Museum where they celebrated George Washington's birthday and his biographer Mason Locke Weems. The children did make and take crafts. This program is going to be offered once a month with next month's topic centered on crazy and colonial quilts with an afternoon tea.
3. Next Saturday the second class will be offered on genealogy that will focus on how to use the census records.
4. The following Saturday Mike Cecere, President of the Dumfries Historical Board, will talk about his newest book about Light Horse Harry Lee.
5. She spoke at the Annual Black History Month celebration.
6. On February 27, she will be doing a virtual interview with the Dale City Elementary School for the fifth grade class on the history of Dumfries.
7. Dumfries is going to be included in the Drive I-95 book.
8. The front porch of the annex has been redone and is completed. She invited everyone to come look at it.

**D. PLANNING COMMISSION**

Chris Padberg, Chair, gave the following report from the February 13 meeting.

1. A public hearing was held for the property located at 17651 Washington Street, known as the Hashimi's case. No citizens brought any concerns about the application forward at the public hearing. The Planning Commission unanimously voted to forward the application to Council with the recommendation of approval, subject to all the submitted proffers, and is consistent with staff's recommendation.

**IN RE: PRESENTATIONS**

**A. BOYS & GIRLS CLUB – GLEN VICKERS**

Mr. Vickers, Regional Director for Prince William County, provided the following information about the Boys & Girls Club in Dumfries.

1. They were awarded a mini grant from IKEA for \$10,000, which will be used to resurrect the building. The funds will be used for a teen lounge that will facilitate character, leadership, and career development.
2. Primary purpose is to be there for those who need them the most.
3. They provide licensed before and after care from 6:00 am to 9:00 am and 3:00 pm to 6:30 pm, Monday through Friday.
4. Athletic leagues will be starting next month with basketball.
5. The Summer Camp program will begin this year too.
6. At the core of the club is the \$30.00 per year membership fee that allows a child from the age of 5 through 17 to use the facilities anyway they would like. The membership program will begin in the Fall of 2012.
7. By way of the 21st Learning grant Freedom High School is a direct partner with the Heiser Club, which allows teens every Monday and Wednesday, for three years, to come into the club.

**B. ATTRACTING COMMERCIAL BUSINESS – TRACI MORRIS**

Ms. Morris explained she was before Council solely as a resource. She was there to answer any questions Council may have and provide some of her past experience in the commercial real estate market. She has been doing this for about 16 years and has represented many institutional landlords throughout the world as well as Fortune 50 companies all the way down to 100 square feet and somebody that really does need the representation. She was before Council to speak about the market and the conditions right now. The market is very robust. Some changes are happening. Allowing the proper businesses to enter into the community to enhance what Dumfries is trying to do is very important. She has worked with Prince William County, Chair Stewart, and the Prince William Economic Alliance Partnership and has been on the Board down there trying to give some insight to what the commercial real estate market is going to look like. She understands that retail is what the Town would like to attract and eventually she thought that was going to be a wonderful addition to the reorganization and the next step in what Dumfries is trying to achieve. Unfortunately, the market is not there yet. Of course, the Town wants to attract the right tenants and businesses and allow there to be a cohesive partnership, which then continues to grow the vision for the Town of Dumfries.

Ms. West asked what she envisioned would be the type of retail that would be successful in Dumfries.

Ms. Morris believed that in the future that there would be a great opportunity for many different businesses. She felt there would be opportunities for a few more restaurants and retail shops that provide different resources than what is already here. Kind of like a destination, like Occoquan or Historical Fredericksburg, not only a place that people drive by but also one that people will come to. She noted that it is a matter of expanding what is already in Dumfries and bringing it to the next level, which will only enhance what is already available and where the future of the Town will go.

**IN RE: STAFF COMMENTS**  
**A. TREASURER – RETTA LADD**

Ms. Ladd asked if Council had any questions about January's financial reports.

Mr. Toney asked what Rinker Design Associates, PC does.

Ms. Ladd explained that they are a consultant group used for engineering. She noted that there were two checks written to them. One was for drainage improvements on Tripoli Boulevard and the second one was for two invoices that covered work on Tripoli Boulevard and Mine Road.

Mr. Toney, with the word design in mind, asked if Rinker was designing the task to be performed or actually doing the work.

Ms. Ladd thought they do the engineering side and not the actual work.

**B. TOWN ATTORNEY – CHRISTINE SANDERS**

Ms. Sanders continues to stay busy meeting with staff and the Town Manager on issues ranging from planning and development, ordinances, to Freedom of Information Act (FOIA) requests. She went to court on several criminal and traffic violations. She has started getting very involved with the Tripoli Heights drainage improvement project with sending out offer letters to landowners to acquire slivers of land by fee, or temporary construction easements, or permanent easements. When talking about right of way acquisition that is a quick and short phrase; however, it is a very long and arduous process. Presently work is being done on acquisition reports, which are like truncated appraisals, title reports, title searches depending on how the title looks, and then offers will be made. In the event that an agreement cannot be reached, the Town will be looking at condemnation.

Mr. Toney asked if there were any reasons to have any juvenile cases.

Ms. Sanders noted there was a curfew violation that she was not at liberty to discuss.

Ms. West asked what the status was with house that has the kitchen on Town property.

Ms. Sanders noted that was the Hedgeman Street litigation. An offer was put out per the discussion she had with Council. She had a feeling it is at the bottom of this firm's list of priorities; however, she just received an acknowledgement from the firm about moving forward. The suggestion that was made to split the difference is what the Town is looking at doing and she is waiting on the attorney to contact the client in order to move forward.

Ms. West asked what the FOIA request was for regarding the expenses of the Town Council back to 2006.

Ms. Sandlin explained she did not know. She noted that when a FOIA request is made she looks at the statute to determine if the document is a public record, if there is any potential to assert a privilege, and if there is, to do so. In this particular case, all of that information is public record.

**IN RE: ACTION ITEMS**

**A. RESOLUTION ADOPTING THE POLICE DEPARTMENT'S GENERAL ORDERS CHAPTERS 1 THROUGH 5 – CHIEF ROBERT FORKER**

Chief Forker explained that back in 2010 a review of the General Orders was conducted that revealed that they were not applicable to the Town's Police Department. A gentleman was brought on board to revisit and rewrite them. There are over 100 general orders and it was decided to bring forward five chapters a month rather than drop them all on the Officers at one time. The first five chapters consist of approximately 47 general orders.

Ms. Sanders pointed out that the first chapter was written prior to hiring a new Captain so there is reference to an Administrative Manager. If Council wishes to adopt the first five chapters, it would need to be with the amendment that all references to the Administrative Manager in Chapter 1 be changed to read Captain.

Ms. Jurgensen made the motion, seconded by Ms. Barr, to adopt the resolution adopting Chapters 1 through 5 of the Police Department's General Orders with the change in Chapter 1 to read Captain rather than Administrative Manager.

Mr. Foreman thanked staff for allowing Council to read the general orders. A comment was made that Council was micromanaging; however, reading it paid off. Just shortly after reading them, there was a shooting in Dumfries and it clearly showed that the Officers knew what to do. The general orders justify what the Police Department does, how the Officers act, and justifies every dime that Council pays them.

Ms. Forrester agreed with everything that Mr. Foreman stated. She agreed that Council should read anything that is being approved. She was still a little nervous about the whole thing even though all of her suggestions were well received and incorporated with the exception of a few that were clarified or explained. She did not understand exactly how, before the current Council, Council went through the same process, all the experts recommended and paid a fortune for the general orders, and they were not appropriate. She did not think that was the situation now. She still felt a bit uneasy about Council approving them. She felt confident that they were correct this time. She asked if there was any insight as to what happened with the old orders or how they were in that condition.

Chief Forker noted that it was clear to him upon reading them that they were simply cut and pasted from another jurisdiction. The numbering was off and there were references to other Police Chiefs' from other Police Departments to get permission to do things. He feels an excellent job has been done clearing up those things.

The general orders have been written specifically for the Town and an excellent job has been done on comparing them to the law that has since been approved. He can clearly say that they have the most up to date general orders in Northern Virginia.

Ms. Barr noted that the Town had an outside attorney, a law firm, with a different Police Chief at the time the general orders were originally drafted. The firm the Town used does business for other jurisdictions, such as Culpeper and Herndon. The general orders were crafted from other organizations and deemed by the Chief, at the time, to fit the bill, which was not the case. When the Town hired an in-house Attorney and revamped the Police Department the general orders was one of the first things that came up. This is also the reason for doing the Comprehensive Plan update in house because Dumfries simply is not like any other jurisdiction.

Mr. Toney noted that there was a slight variation in what he recalls transpired. He noted that the budget was \$100,000 for legal services. The legal firm that was charged with revising the general orders, and he believed the firm admitted it, was the cash cow. The general orders would never get completed even though the Town kept receiving bills. In the first two years, he was on Council, and he brought it to the Council's attention, the legal budget was being spent over budget by 150 percent. It was during the mid-year budget review that he pointed out that the legal budget was already 94 percent spent based on the general orders being reviewed and revised. That is the genesis of getting a Town Attorney.

Ms. Barr agreed that was completely how the Town ended up with getting an in house attorney.

Ms. Washington asked that Council keep their comments to or about staff positive and refrain from negative comments in past experiences.

Chief Forker assured that as long as he was the Chief the general orders will be continually updated as policies and laws change.

The motion carried to adopt Chapters 1 through 5 of the Police Department's General Orders with the change in Chapter 1 to read Captain rather than Administrative Manager and the following resolution was adopted by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**RESOLUTION TO ADOPT TOWN OF DUMFRIES POLICE DEPARTMENT  
GENERAL ORDERS, CHAPTERS 1-5**

WHEREAS, in 2010 Acting Town of Dumfries Police Chief Colgan ("Chief Colgan") was appointed and upon his appointment became aware that the Town of Dumfries Police Department ("the Department") had a set of general orders ("General Orders") that were not appropriate for use by the Department; and

WHEREAS, Chief Colgan contracted to have the General Orders updated for appropriateness and relevance for the Department; and

WHEREAS, Section 34-21 of the Code of the Town of Dumfries Virginia, (“the Town Code”) provides, *inter alia*, that the Chief shall prepare general orders for the police force of the town not inconsistent with state law, the Town Charter, this Code or other ordinances of the town and shall submit them to the Town Council for approval. When any such general orders, so prepared, have been approved by the Council, such general order(s) shall be in full force and effect; and

WHEREAS, Police Chief Forker has completed Chapters 1-5 of the General Orders, and submitted them to the Town Manager, the Town Attorney, and Town Council for review and comment; and

WHEREAS, in accordance with the foregoing, Chief Forker requests that the Town Council approve and adopt Chapters 1-5 of the General Orders.

NOW, THEREFORE BE IT RESOLVED by the Dumfries Town Council on this 21st day of February, 2012 that Chapters 1-5 of the General Orders are approved and adopted.

**B. RESOLUTION TO SPONSOR A LOCAL YOUTH TO ATTEND THE AMERICAN LEGION’S BOYS STATE – WEST – DAN TABER**

Chief Forker noted that Jason Ksanznak has been selected to be the representative to attend the 2012 American Legion Boys State. The money to sponsor Mr. Ksanznak is available under the programs line item from the Community Services budget and coincides as part of the Town’s support of the youth.

Ms. Jurgensen mentioned her son was selected in 2009 for the program. She wanted to point out there is also a girls program that she hopes the Town will consider at some point for the young women who would benefit from such a program.

Ms. West noted the American Legion Auxiliary sponsors the girls, which is the women’s organization. She did not know if there was one and felt that it needed to be looked into.

Mr. Toney asked what the process was for selecting an individual.

Ms. West explained that Chic Ferguson called her from the local American Legion to ask if the Town would sponsor Mr. Ksanznak. She noted that they choose approximately four boys. The process includes having to be recommended by a Guidance Counselor, a certain number of teachers have to make recommendations, and the individual has to apply to the American Legion.

Ms. Jurgensen added there is an interview process with the American Legion that consists of two interviews, one at the school, and one at the American Legion.

Ms. West explained that the program teaches the individuals about all forms of government.

Ms. Barr made the motion, seconded by Ms. Jurgensen, to adopt the resolution sponsoring Jason Ksanznak to attend the 2012 American Legion Boys State. The motion carried and the following resolution was adopted by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**Resolution Sponsoring Jason Ksanznak to Attend the  
2012 American Legion Boys State**

Whereas, the American Legion's Boys State has been a program of The American Legion since 1935; and

Whereas, the American Legion's Boys State is among the most respected educational programs of government instruction for high school students; and

Whereas, high school juniors are selected annually by local American Legion Posts to attend the program; and

Whereas, the expenses associated with attending the program are, in most cases, paid by a sponsoring entity; and

Whereas, American Legion Post 28 has selected Jason Ksanznak, a resident of the Town of Dumfries, to be their post representative at the 2012 American Legion's Boys State; and

Whereas, the Town of Dumfries and its citizens are proud of his selection and congratulate him on this honor.

Now Therefore Be It Resolved that the Council of the Town of Dumfries does hereby authorize the Town Manager to expend \$300.00 from the FY 2012 Community Services Budget to sponsor Jason Ksanznak's attendance at the 2012 American Legion's Boys State.

**IN RE: INFORMATION ITEMS**

**A. NEW BUSINESS WELCOME LETTER – DEBI SANDLIN**

Ms. Sandlin noted that Ms. Barr had requested at the last meeting that staff provide Council with an update on what the status was for the development of a new business welcome letter that will be mailed to new businesses. In the packet is a draft business welcome letter for Council's review that directs them to the website where the business and resident guides are that can be used as a resource. It is being discussed about initiating, under the Town Manager, either a reception, coffee, or breakfast to be held twice a year. Staff will come back with more details once everything is ironed out.

Ms. Barr asked if the business guide was updated, whether the guide was being provided or if they were being directed to the website for the information.

Ms. Sandlin explained that they are being directed to the website; however, a sentence could be added asking if they would like one mailed, and if so staff would be happy to do so.

Ms. Barr indicated that would be a personal touch and would be nice. She asked that the link be direct to the information rather than just the website.

**B. EASTER EGG HUNT – CYDNY NEVILLE – DAN TABER**

Chief Forker noted that after some discussion and input from Council the date for the Easter Egg Hunt was changed to April 7. He noted that the Dumfries Fire and Rescue was also involved in the event.

Ms. Barr complimented staff on putting together the comprehensive list of events early on.

Ms. Jurgensen noted the product was from the committee that she and Mr. Toney serve on.

**IN RE: DISCUSSION ITEM****A. PARKING FRANCHISE AGREEMENT – DEBI SANDLIN**

Ms. Sandlin noted that Pete Singh has requested to amend the parking franchise agreement again for the Town Center office building located next to Town Hall. Mr. Singh has recruited another company to the building who is going to occupy 4,000 square feet called Bowhead who will employ 20 individuals with an initial investment of \$250,000 for the tenant build out. Staff clearly understands Council's desire to have retail in the building next door. Unfortunately, the time for retail is not here yet as Ms. Morris stated earlier in her presentation. The market demands are not quite there yet, it does not mean that it will not be there eventually. Many factors come into play when retailers consider a location. She mentioned that Mr. Singh has reached out to national retailers and this particular site did not score very high. The vacant storefront gives the appearance that businesses are not coming to this community and is not visually appealing. Once the build out is complete for Bowhead and Lead to Succeed, there will only be 2,500 square feet left on the first floor to be occupied and it is believed that will be used for the expansion of an existing business.

Ms. Barr asked if a proposed amendment would be brought to Council.

Ms. Sandlin noted this was just for discussion tonight and the amendment would be brought back to Council at the next meeting.

Ms. Washington was concerned that the building seemingly was built for retail with the large window frontage and hopes that will be kept in mind when talking about another business coming in. This being an office type building there could be a really ugly look from the street.

Ms. Sandlin explained that Succeed to Lead was fine with the way the windows looked and will probably work around them. With the proposed project that Mr. Singh will be bringing to Council in April, for the First Town Center, you will not see that type of structure.

Mr. Foreman has said several times that the building next door was built with expectations. It was sold to Council with x amount of retail and office space. Since he has been on Council, this is not the first time the request has come to amend the agreement. Council has asked what has been done to recruit retail. He did not see anything from Mr. Singh that states the retailers he has talked with, any lessons learned, or anything other than he tried. Council does not know if the space was marketed to high for retail. The apprehension he has is that the Town is looking at another project Mr. Singh is proposing to build that Mr. Singh says the retail is there. The built it they will come is not here. The residents expect shopping and eating in their own Town. He is going to vote no on this because he thinks it sets the precedence for that mega complex he has proposed for next door, the Town Center. He is going to ask the same question of how much retail and what is Mr. Singh doing to ensure there is retail, because he has a feeling the next Town Council, when it is built, is going to be presented with the same thing. It may be inferred that it was done for the last building it needs to be done for this building.

He asked when does this stop. He would vote yes on this if Mr. Singh could come tell Council who he talked to and why he cannot attract retail into the Town. This is telling him that the Town was not ready when the building was designed, broke ground, or constructed. If the Town is not ready now what is being done to get ready. He asked to have Mr. Singh come and tell Council why the Town cannot attract retail.

Ms. Sandlin noted she would ask Mr. Singh to come talk to Council.

Ms. Washington agreed with Mr. Foreman. Council needs more information to find out who Mr. Singh talked to. This is an opportunity for the Town to get some free research.

Ms. West noted that when talking to some of the citizens there is a wish to have more medical facilities in Dumfries.

**IN RE: COUNCIL MEMBER COMMENTS**

Mr. Foreman apologized to Ms. Washington. He tries to set the example and was sorry for the negative tone set earlier in the meeting about the general orders about his fellow Council members. When he ran for Council in 2010, he met with Supervisor Caddigan. He has stated on prior occasions since being elected that the Council needs to meet with its higher elected officials. He believes that no one on the Council has a corner on meeting with elected officials. He has met with Supervisor Nohe, the transportation supervisor for the County. He has every intention of meeting with Senator Puller and Delegate Torian. His issues are clearly articulated and he has issues he would like to champion such as Economic Development, Transportation, and Quantico Creek. He has a list of ten or twelve. He does not make commitments on the Town Council's behalf. When and if he does he will advise Council. As a citizen, he has served his country. He is also a Town Councilman. He can meet with elected officials anytime he pleases. He makes no apologies for meeting with an elected official. If he wants to meet with an elected official, he is meeting them as Jerry Foreman, citizen, secondly as Councilman Foreman. If he commits resources, he will brief Council prior to meeting with an elected official. He is not going to stop. There is an election coming up and he wants to make sure he has met with all the officials and that his priorities are lined up, that he is not speaking half-truths, shooting from the hip, and that he has his facts straight. He wants to make sure that if he is going to commit to anything he has done his research. He has asked staff questions. He has been told that when he asks staff to make sure that everyone is on the email. He has told this Town Manager and the last one that, as his questions are answered respond to the other Council members too. He is not going to make an apology tonight for meeting with an elected official.

Mr. Toney thanked those who attended the Black History Month Celebration. He has attended many of them and this was by far the best one he has attended. He encouraged the citizens to come to these activities.

Ms. Jurgensen wanted to know what the residential rental fees were that were collected over the past three years, how the program is enforced, and what the policies and procedures are.

Ms. Barr noted there is no problem with any citizen or Council member meeting with an elected official; however, one should never say they represent the entire Town Council. One of her big issues is the sound wall.

When VDOT decided to expand Highway 95, the Knolls of Dumfries did not include a sound wall. She does not tell anyone she is the representative for the Town for the sound wall. All of the documents that she has put together show the two developments being done on Route 1 and Highway 95 and how this is the only community, that is elevated, is going to be bombarded with a cacophony of noise. The golf course and landfill are getting a sound wall. She found out that Officer Moody has made a business connection in the Town. On the weekend in front of Emoni's, there is a smoke pit run by Derek Wood, he is running a small business where for \$10.00 you can get chicken or ribs, beans or collard greens, with dessert. This is an example of how the community has been working together.

Ms. Washington wanted everyone to know that Council, Town Staff, and several members of the Police Department will be reading at Dumfries Elementary School to students on March 2 for the Read Across America program.

**IN RE: CLOSED SESSION (NONE SCHEDULED)**

**IN RE: ADJOURNMENT**

Ms. Barr moved, seconded by Ms. Jurgensen, to adjourn the meeting. The motion carried by the following voice vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

Minutes submitted by

Approved by

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Dawn Hobgood  
Town Clerk

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Nancy H. West  
Mayor