

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON FEBRUARY 3, 2015, AT 7:00 P.M., IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA:

THERE WERE PRESENT: Mayor Gerald Foreman
Vice-Mayor Willie Toney
Charles Brewer
William Murphy
Helen Reynolds
Gwen Washington
Derrick Wood
Daniel Taber, Town Manager
Olaun Simmons, Town Attorney

THERE WERE ABSENT: None

IN RE: CALL TO ORDER AND ROLL CALL

Mayor Foreman called the meeting to order. Dawn Hobgood, Town Clerk, took roll call.

IN RE: INVOCATION – BISHOP DEREK GRIER

Reverend Tim Carroll provided the invocation.

IN RE: PLEDGE OF ALLEGIANCE

All in attendance recited the Pledge of Allegiance to the Flag of the United States.

IN RE: APPROVAL OF THE MINUTES

Mr. Foreman moved, seconded by Ms. Washington, to approve the minutes from the July 9, 2013 meeting as presented. The motion carried and was approved by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

IN RE: ADOPTION OF THE AGENDA

Mayor Foreman requested removing the personnel item from the closed session.

Mr. Taber requested removing the litigation item from the closed session.

There being no other items scheduled for closed session the Closed Session was removed from the agenda in its entirety.

Mr. Foreman moved, seconded by Mr. Brewer, to adopt the agenda as amended. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

IN RE: APPROVAL OF THE CONSENT AGENDA

Mayor Foreman requested removing the Resolution to Authorize the Town Manager Advertise a Public Hearing on the Comcast Franchise Agreement Ordinance in order to ask a question.

Mr. Toney requested removing the Resolution Adopting the 2030 Vision Statement.

Mr. Foreman moved, seconded by Mr. Toney, that the Consent Agenda be adopted as amended. The motion carried and the following resolutions were adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

A RESOLUTION APPROVING A DEED OF EASEMENT BETWEEN THE TOWN OF DUMFRIES, VIRGINIA AND GRACE CHRISTIAN CHURCH, INC.

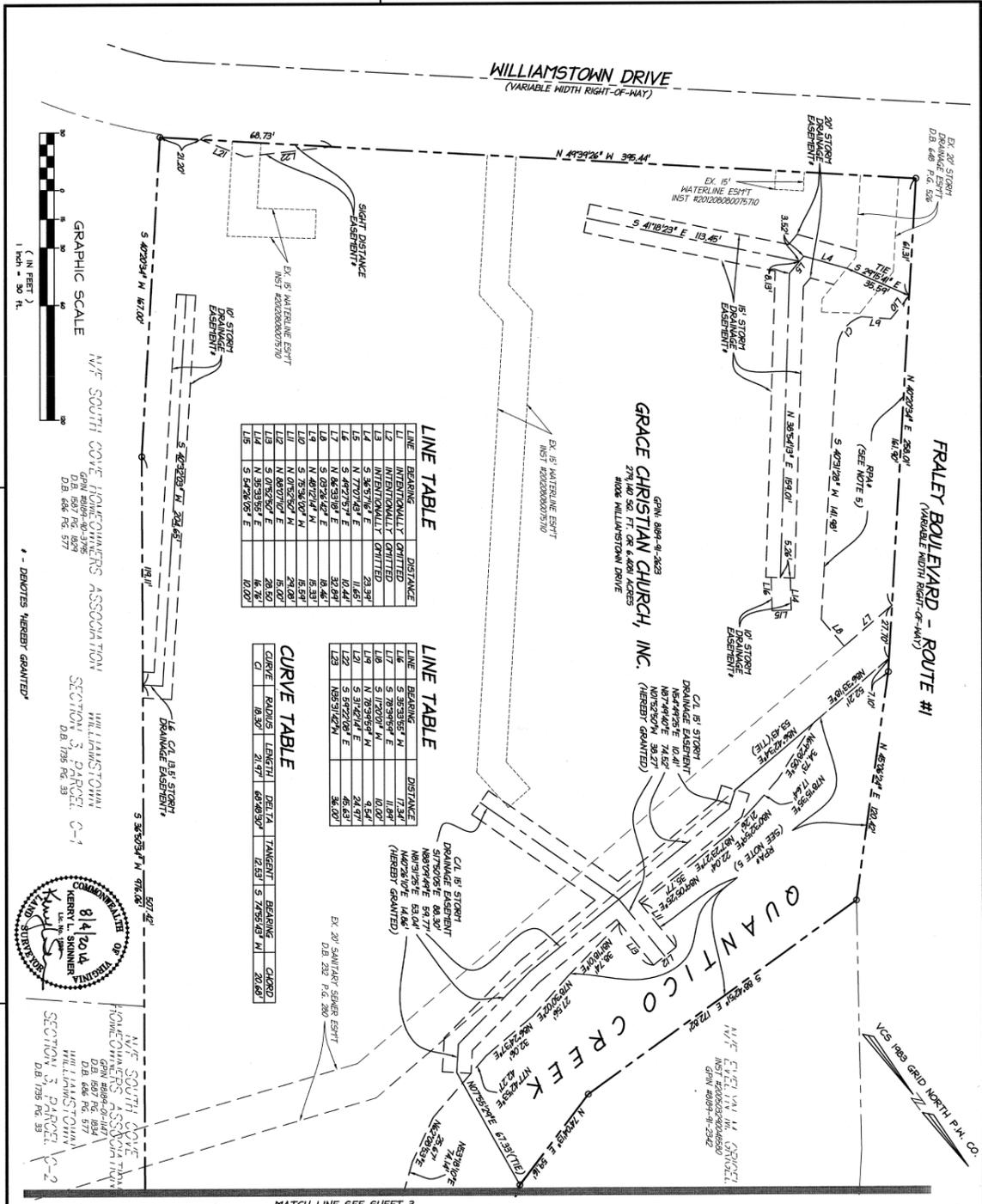
WHEREAS, Grace Christian Church, Inc. (hereinafter referred to as “Grace Church”) is the owner of a certain parcel of land situated within the Town of Dumfries, Virginia (hereinafter “the Property”), more particularly shown on the attached revised plat having acquired said property by Deed recorded in Instrument No. 201112200104283 of the land records of Prince William County, Virginia; and

WHEREAS, Grace Church desires to grant a storm drainage, sight distance, and resource protection area easements to the Town of Dumfries, Virginia (hereinafter referred to as “the Town”) as more particularly described and shown on the attached revised plat entitled “Easement Plat on the Property of Grace Christian Church, Inc.” dated August 4, 2014.

NOW, THEREFORE, BE IT RESOLVED by the Town Council for the Town of Dumfries, Virginia that the Town of Manager for the Town of Dumfries, Virginia is authorized to execute the Deed of Easement with Grace Christian Church, Inc. and the Deed of Easement and revised plat entitled “Easement Plat on the Property of Grace Christian Church, Inc.” dated August 4, 2014 shall be in the form attached hereto and made a part hereof and in such form the Deed of Easement is hereby approved as to form and content.

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PMB-3061

PMB-3061

EASEMENT PLAT
ON THE PROPERTY OF
GRACE CHRISTIAN CHURCH, INC.
TOWN OF DUMFRIES PRINCE WILLIAM COUNTY, VIRGINIA

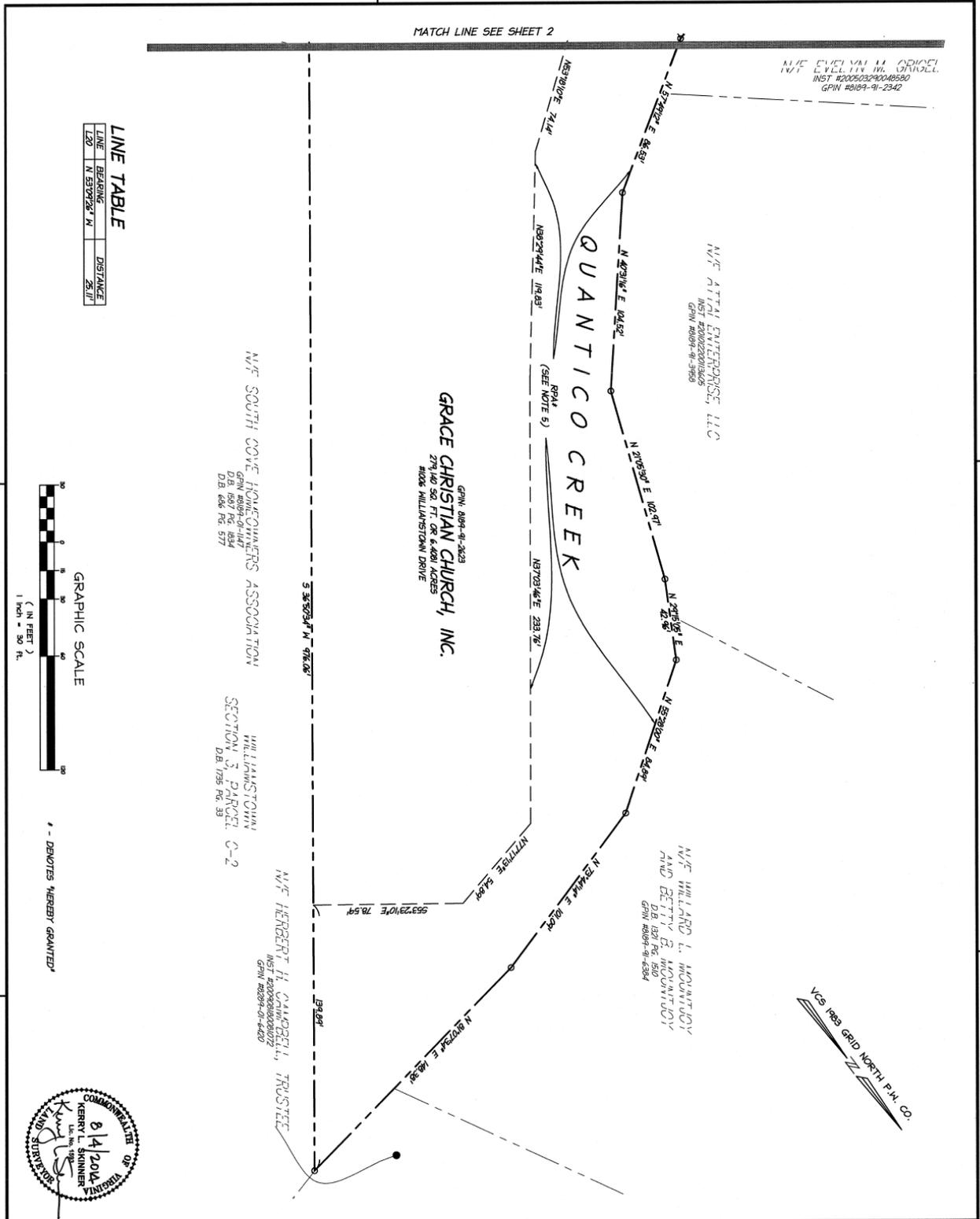
christopher consultants
engineering · surveying · land planning
0417 Innovation drive manassas, va 20110
703.363.9867 fax 703.363.9076

PMB-3061

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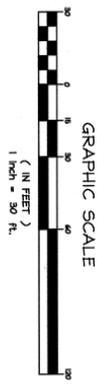
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LINE TABLE

LINE #	BEARING	DISTANCE
120	N 53°02'41" W	25.01'



1 - DEOTES HEREBY GRANTED



SCALE: 1"=30'
 DATE: 12/08/11
 REV: 08/04/14
 DRAWN BY: MS/TB
 CHECKED: KLS
 SHEET NO. 3 OF 3

EASEMENT PLAT
 ON THE PROPERTY OF
GRACE CHRISTIAN CHURCH, INC.
 TOWN OF DUMFRIES PRINCE WILLIAM COUNTY, VIRGINIA



christopher consultants
 engineering - surveying - land planning
 9417 Innovation drive manassas, va 20110
 703.393.9887 fax 703.393.9076

PMB-3061

Prepared by:
Nichols Zauzig Sandler P.C.
Christopher B. DeMers, Esq.
VSB Bar No. 68092

After Recording, Return to:
The Town Council of the Town of Dumfries, Virginia
17755 Main Street
Dumfries, Virginia 22026

Parcel ID: 8189-91-2623/RPC 43155

This Deed of Easement is exempt from taxation under
Virginia Code §§ 58.1-811(A)(3) and 58.1-811(C)(4).

DEED OF EASEMENT

THIS DEED OF EASEMENT made this 14th day of November, 2014, by **GRACE CHRISTIAN CHURCH, INC.**, a Virginia corporation, as grantor (“Grantor”); and **THE TOWN COUNCIL OF THE TOWN OF DUMFRIES, VIRGINIA**, a public body politic and corporate, as grantee (the “Town”); and consented to by **BB&T-VA COLLATERAL SERVICE CORPORATION**, trustee (the “Trustee”).

WITNESSETH:

WHEREAS, Grantor is the owner of a certain parcel of land situated in the Town of Dumfries, Virginia (the “Property”), more particularly shown on the attached plat having acquired said Property by a Deed recorded in Instrument No. 201112200104283 of the land records of Prince William County, Virginia.

WHEREAS, by that certain Virginia Deed of Trust recorded on December 20, 2011, as Instrument No. 201112200104284, in the land records of Prince William County, Virginia, and that certain Virginia Deed of Trust recorded on March 29, 2012, as Instrument No. 201203290028814, in the land records of Prince William County, Virginia, (collectively, the “Deeds of Trust”), the Property was conveyed in trust to the Trustee, to secure certain indebtedness to Branch Banking and trust Company (the “Beneficiary”); and

WHEREAS, Grantor desires to grant certain storm drainage, sight distance, and resource protection area easements to the Town, all as more particularly described and shown on the attached plat entitled “Easement Plat on the Property of Grace Christian Church, Inc.,” dated December 8, 2011, revised as of August 4, 2014, and prepared by Christopher Consultants (“the Plat”).

STORM DRAINAGE EASEMENT AND SIGHT DISTANCE EASEMENT

NOW THEREFORE that for and in consideration of the premises and the sum of One Dollar (\$1.00), cash in hand paid, the receipt of which is hereby acknowledged, Grantor with the

consent and approval of the Trustee and the Beneficiary, does convey to the Town the following easements hereby grant and convey unto the Town, its successors and assigns, with General Warranty, the following storm drainage easements and site distance easements as said easements are set forth on the Plat, attached hereto and made a part hereof.

a. All those certain storm drainage easements shown on the Plat as: 20' STORM DRAINAGE EASEMENT; 15' STORM DRAINAGE EASEMENT; 10' STORM DRAINAGE EASEMENT; L6 C/L 13.5' STORM DRAINAGE EASEMENTS. These easements shall run with the land and are for the purpose of constructing, operating, maintaining, adding to, or altering present or future storm drainage lines, or other drainage facilities, plus necessary inlet structures including other appurtenant facilities for the transmission and distribution of storm waters through, upon, and across the property of the Grantor; said property and easements being more particularly bounded and described on the Plat attached hereto. These easements shall grant to the appropriate Town authorities the right to enter upon the property which is the subject of these easements for the purpose of inspecting, maintaining or replacing any storm water management apparatus or facility which is installed upon or beneath the land which is the subject of these easements.

b. That certain sight distance easement shown on the Plat as: SIGHT DISTANCE EASEMENT. The sight distance easement shall run with the land and shall prohibit Grantor or any subsequent owner of the property which is the subject of said easement from maintaining or allowing to exist on the property which is the subject of the easement or to hang over the property which is the subject of the easement, any tree, shrub, or any form of plant life (with the exception of regularly mowed grass), monument, statue, ornament, sign, parked vehicle, or any object which could obstruct the view of any vehicle proceeding on any adjacent right-of-way as said rights of way are delineated on the Plat. This easement shall allow but shall not require the appropriate authorities of the Town to enter upon and inspect the property for conformity herewith and to prune or remove any plant life or remove any object which is located upon or which hangs over the property which is the subject of the easement.

Said easements being SUBJECT to the following conditions:

1. All sewers, manholes and appurtenant facilities which are installed in the easements granted to the Town shall be and remain the property of the Grantor, its successors and assigns; provided, however, that at such time as the Town shall implement a comprehensive maintenance program, Grantor shall, without further consideration, on request of the Town, execute such instruments as may be required to convey such improvements to the Town.

2. The Town and its agents shall have full and free use of the said easements for the purposes named, and shall have all rights and privileges reasonably necessary to the exercise of the easements including the right of access to and from the rights-of-way, and the right to use abutting land adjoining the easements where necessary; provided, however, that this right to use abutting land shall be exercised only during periods of actual construction or maintenance, and then only to the minimum extent necessary for such construction or maintenance, and further, this right shall not be construed to allow the Town erect any building or structure of a permanent nature on such abutting land.

3. The Town and its agents shall have the right to trim, cut and remove trees, shrubbery, fences, structures or other obstructions or facilities in or near the easements being conveyed, deemed by it to interfere with the proper and efficient construction, operation and maintenance of said storm drainage facility; provided, however, that the Town, at its own expense, shall restore as nearly as possible, the premises to their original condition; such restoration to include the backfilling of trenches, the replacement of fences and shrubbery, the reseeding and resodding of lawn and pasture areas, but not the replacement of structures, trees, or other obstructions.

4. The Grantor reserves the right to make any use of the easements herein granted, provided, this use does not interfere with the flows of the natural storm drainage or adversely affect other properties or interfere with the use of the storm easements by the Town for the purposes named, or be inconsistent with any other right herein conveyed; also provided, that the Grantor, its successors and assigns, shall not erect any building, fence or other structure on the easements granted to the Town without obtaining the prior written approval of the Town.

5. The fee title owner shall be responsible for the maintenance of all drainage, storm water management, and best management practices facilities and systems to ensure that they function properly.

6. Subject to other limitations, the fee title owner may landscape the easement to include vegetation, signs and fences provided that drainage and the Town's or the owner's ability to access the easement is not compromised and that the Town is not in any way responsible for the repairs of these landscape items even if damaged by Town forces.

7. The owner of the fee title to the Property shall be responsible for maintenance of the site distance easement(s) granted to the Town and for the payment of all annual storm water maintenance fee assessments.

8. The Grantor agrees to indemnify and hold the Town harmless for any and all liability resulting from the presence of hazardous materials in the land so conveyed and dedicated, including any liability under the Comprehensive Environmental Response and Liability Act as amended at the time the Town is charged with such liability.

9. This conveyance is made with the Grantor's free consent and in accordance with its desires, and in accordance with the statutes of Virginia governing the platting of the land; the plat having been duly approved by the proper authorities of the Town, as evidenced by their endorsement thereon.

RESOURCE PROTECTION AREA EASEMENT

DEED FURTHER WITNESSETH that the Grantor does hereby create and reserve various resource protection areas as shown on the Plat as "RPA." Said resource protection areas shall be retained predominantly in their existing natural condition and no use shall be made of, nor shall any improvements be made in said areas without express authorization from the Town. The fee simple owner of the property located within said resource protection areas shall be responsible for maintenance of the property. The restrictions set forth herein for said resource

protection areas shall be a covenant running with the land, binding upon Grantor and its heirs and successors in title and such restriction may not be removed without the consent of the Town.

TRUSTEE'S SUBORDINATION

THIS DEED FURTHER WITNESSETH that the Lender, is the noteholder under the Deeds of Trust, which subjects the Property to the Lender's liens thereof. Trustee, as the trustee under the Deeds of Trust, as authorized to act without the joinder of the Lender, hereby consents to the terms, conditions, and restrictions of this Deed of Easement, and agrees that the liens represented by said Deeds of Trust shall be held subject to the Easements and joins in this Deed of Easement to give effect to the subordination of such Deeds of Trust to this Deed of Easement.

By their signatures hereto, all parties join in the execution of this Deed to acknowledge their consent to the terms and conditions herein expressed.

(SIGNATURES ON FOLLOWING PAGES)

WITNESS the following signatures and seals:

GRANTOR:

GRACE CHRISTIAN CHURCH, INC.
a Virginia corporation

By: *Derek Grier* (SEAL)
Name: DR. DEREK GRIER
Title: Chairman

COMMONWEALTH OF VIRGINIA

COUNTY OF PRINCE WILLIAM, to wit:

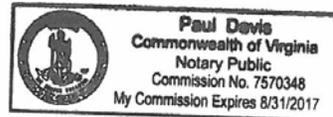
I, the undersigned Notary Public of and for the jurisdiction aforesaid, do hereby certify that DR. DEREK GRIER, Chairman of GRACE CHRISTIAN CHURCH, INC., whose name is signed to the foregoing Deed of Easement dated 4 AUGUST, 2014, has this date appeared before me, and acknowledged the same.

Given under my hand and seal this 14th day of November, 2014.

Paul Davis
NOTARY PUBLIC

My commission expires: 31 AUGUST 2017.

(signatures continue on following pages)



WITNESS the following signatures and seals (continued):

TRUSTEE:

BB&T-VA COLLATERAL SERVICE CORPORATION
a Virginia corporation

By: [Signature] (SEAL)
Name: MICHAEL PYBUS
Title: SENIOR VICE PRESIDENT

COMMONWEALTH OF VIRGINIA

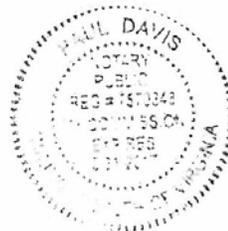
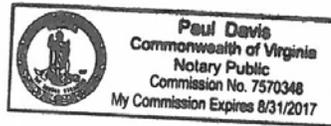
COUNTY OF PRINCE WILLIAM, to wit:

I, the undersigned Notary Public of and for the jurisdiction aforesaid, do hereby certify that Michael Pybus, Senior Vice President of BB&T-VA COLLATERAL SERVICE CORPORATION, whose name is signed to the foregoing Deed of Easement dated 4 AUGUST, 2014, has this date appeared before me, and acknowledged the same.

Given under my hand and seal this 14th day of November, 2014.
[Signature]
NOTARY PUBLIC

My commission expires: 31 AUGUST 2017.

(signatures continue on following pages)



WITNESS the following signatures and seals (continued):

ACCEPTED PER VIRGINIA CODE SECTION 15.2-1803:

TOWN COUNCIL OF TOWN OF DUMFRIES

By: _____
Gerald M. Foreman, II, Mayor of the Town of Dumfries
by Daniel E. Taber, Town Manager its authorized agent

COMMONWEALTH OF VIRGINIA

COUNTY OF PRINCE WILLIAM, to wit:

I, the undersigned Notary Public of and for the jurisdiction aforesaid, do hereby certify that Daniel E. Taber, Town Manager, Town of Dumfries, Virginia, whose name is signed to the foregoing Deed of Easement dated _____, 2014, has this date appeared before me, and acknowledged the same.

Given under my hand and seal this ____ day of _____, 20__.

NOTARY PUBLIC

My commission expires _____.

FORM APPROVED PER VIRGINIA CODE SECTION 15.2-1803:

Date Town Attorney

RESOLUTION OF GRACE CHRISTIAN CHURCH, INC.
a Virginia corporation

Re: Storm Drainage, Sight Distance, and Resource Protection Area Easements (collectively, the "Easements") from **GRACE CHRISTIAN CHURCH, INC.**, a Virginia corporation (the "Entity"), to **THE TOWN COUNCIL OF THE TOWN OF DUMFRIES, VIRGINIA**, a public body politic and corporate (the "Town"), over certain real property owned by the Entity and situate in the Town of Dumfries, Virginia (the "Property").

In compliance with the organizational documents of the Entity, the following resolution was duly passed and authorized by all trustees of the Board of Trustees of the Entity, and became a part of the Entity's records:

RESOLVED, that the Entity is hereby duly authorized to grant and convey the Easement to the Town and is further authorized to execute and deliver each of the Deed of Easement in accordance with its terms and conditions; and it is further

RESOLVED, that the Entity is hereby authorized to execute and deliver any and all subsequent amendments to the Deed of Easement, and any ancillary documents, certifications, affidavits, or papers necessary or desirable in connection therewith; and it is further

RESOLVED, that the Deed of Easement will, upon execution by the Entity and recordation in the land records of the proper county in Virginia where the Property is located, be a properly conveyed Easement to the Town; and it is

CONFIRMED, that by the terms of the Bylaws of the Entity, the affairs of the Entity shall be managed by the Board of Trustees under the final authority of the Chairman thereof;

CONFIRMED, that DR. DEREK GRIER is the Chairman of the Board of Trustees of the Entity, and it is therefor

RESOLVED, that DR. DEREK GRIER, as Chairman of the Entity is solely and without the necessity of any other party, hereby authorized to execute and deliver the Deed of Easement and amendments or modifications thereto on behalf of the Entity, and all ancillary agreements, statements and papers that may be required in connection therewith, to bind the Entity to the Deed of Easement, so that each of the Deed of Easement is enforceable against the Entity in accordance with the terms therein.

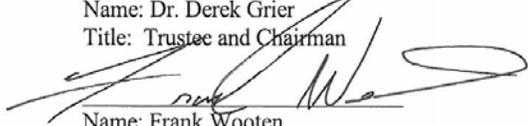
Dated as of November 14, 2014

(signatures follow next)

Witness the signature of all trustees of the Board of Trustees of the Entity to this Resolution who certify that they are the sole trustees of the Entity and are duly authorized to execute this Resolution:



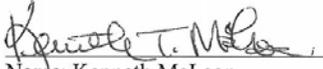
Name: Dr. Derek Grier
Title: Trustee and Chairman



Name: Frank Wooten
Title: Trustee



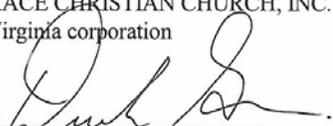
Name: Ronald Watkins
Title: Trustee



Name: Kenneth McLeon
Title: Trustee

The undersigned hereby certifies that the trustees above are all trustees comprising the Board of Trustees of GRACE CHRISTIAN CHURCH, INC., a Virginia corporation:

GRACE CHRISTIAN CHURCH, INC.
a Virginia corporation

By: 
DR. DEREK GRIER
Chairman



A RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO RE-APPROPRIATE UNENCUMBERED FUNDS BETWEEN DIFFERENT TOWN DEPARTMENTS

WHEREAS, on June 3, 2014 the Dumfries Town Council adopted the FY-2015 Budget, effective beginning July 1, 2014 and ending June 30, 2015; and

WHEREAS, the Town Manager has completed a mid-year review of the FY- 2015 Budget and has determined that adjustments must be made to re-appropriate unencumbered funds between different Town departments; and

WHEREAS, Section 6.06 of the Dumfries Town Charter sets forth provisions for amendments to the Town budget after adoption, and specifically subsection (d) of Section 6.06 of the Dumfries Town Charter, states, *inter alia* “upon written request by the manager, the council may by ordinance or resolution transfer part of all of any unencumbered appropriation balance[s] from one department, office or agency to another”; and

WHEREAS, the Town Manager is hereby requesting that Council approve re-appropriation of unencumbered funds between different Town departments in accordance with Section 6.06 (d) of the Dumfries Town Charter and the FY-2015 Mid-Year Review Spreadsheet, attached thereto.

THEREFORE BE IT RESOLVED by the Council of the Town of Dumfries on this the 3rd of February, 2015, that the Town Manager is authorized to re-appropriate unencumbered funds from the FY-2015 budget in accordance with the foregoing.

Mid-Year Recommended Transfers		
FY 15 Budget		
Recommended Expenditure Transfers - \$43,250		
Line Item To Be Increased	Line Item To Be Decreased	Amount
10-442-0102	10-431-0101	\$6,000
Zoning Admin. Salary	PD Captain's Salary	
10-442-0102	10-431-0108	\$10,000
Zoning Admin. Salary	Vacant PD Officer's Salary	
10-442-0102	10-431-0110	\$9,240
Zoning Admin. Salary	Vacant PD Officer's Salary	
10-442-0102	10-431-0400	\$3,130
Zoning Admin. Salary	PD Pensions	
10-415-4006	10-431-0400	\$9,440
Town Hall Expenses	PD Pensions	
10-415-4004	10-431-0400	\$3,240

Maintenance Shop	PD Pensions	
10-415-4005	10-431-0400	\$2,200
Community Center	PD Pensions	
Total Transfers		\$43,250

IN RE: CONSENT AGENDA ITEM PULLED FOR FURTHER DISCUSSION

Mayor Foreman asked, in regards to the Resolution to Authorize the Town Manager Advertise a Public Hearing on the Comcast Franchise Agreement Ordinance, what the status was of the 30 plus double poles in the Town. He noted the responsibility is not Dominion Powers at this point since Dominion Power installed the new poles and moved their lines over. The utility companies need to move their lines from the old poles. New poles were put in place for a number of reasons. The main focus was safety. One of the questions he asked when the Comcast Franchise Agreement was being looked at was whether Comcast had removed all of their lines from the poles.

Mr. Simmons noted he would have to make certain of that before moving forward. He was going to contact Comcast to determine what their responsibility is for removing additional equipment on the poles and ask them to take care of it immediately.

Mayor Foreman explained that Comcast needs to be provided the location of the poles, if they come back that none of their lines are on the poles, then the other utility companies need to be contacted so the poles can be removed.

Mr. Toney noted he had communicated with the Town Manager regarding some different verbiage for the 2030 Vision Statement, which was not in what was presented. He asked that this item be deferred to the next meeting since this matter is not time sensitive.

**IN RE: PUBLIC HEARING(S)
A. ORDINANCE TO VACATE AN UNIMPROVED 40’ RIGHT-OF-WAY IDENTIFIED AS MARKET STREET – OLAUN SIMMONS**

Mr. Simmons explained that there exists a 40-foot unimproved street located within the Town. Council received a request from Dumfries Development Group to vacate the unimproved street because it is pertinent to the development of the First Town Center project.

The public hearing was opened to citizen comment.

There being no citizen comments the public hearing was closed.

Mr. Foreman moved, seconded by Mr. Brewer, to introduce the ordinance and move it to the March 3 consent agenda for adoption. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

B. ORDINANCE TO SELL AND CONVEY APPROXIMATELY 3.3581 ACRES OF VACANT REAL PROPERTY, IDENTIFIED AS PRINCE WILLIAM COUNTY TAX MAP NUMBER 8189-91-1574, 17740 MARKET STREET – OLAUN SIMMONS

Mr. Simmons explained that Council is considering selling a portion of Town owned land to Dumfries Development Group in order to facilitate the development and completion of the First Town Center/Promenade Project. This is an ordinance to sell approximately 3.3581 acres of vacant real property located in the Town.

The public hearing was opened to citizen comment.

There being no citizen comments the public hearing was closed.

Mr. Foreman moved, seconded by Ms. Washington, to introduce the ordinance and move it to the March 3 consent agenda for adoption. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

IN RE: CITIZEN COMMENT PERIOD

There were no citizen comments.

IN RE: MAYOR’S COMMENTS

Mayor Foreman read the following.

“I am grateful to serve as Mayor and it is an honor to present the Annual State of the Town Address on behalf of the Town Council. This annual address is an opportunity to recognize this past year’s accomplishments, provide an update to the Town’s essential services, and highlight why Dumfries is one of the most desirable places to live, work, raise a family, and do business. The Town Council has debated a wide variety of issues throughout the year. The issues that come with growth are complicated. Although each of us brings a different perspective, only by working together will we be able to achieve great things for our Town. As a Council, we are grateful for the feedback we receive from the residents. We take every email and phone call seriously and appreciate it when residents and business owners take the time to reach out and provide us information, ask questions, or give us their thoughts on issues. We represent each of you and we always want to know what you think. I would like to express my support to staff for their

efforts in providing residents with quality services. To the Department Heads, Thank You. Over the years, we have worked together under a variety of circumstances. In good times, and in not so good times. I have had the opportunity to witness first hand your commitment to your work and most importantly to the people of this Town. You represent and advocate for our respective departments with dedication, skill, and determination. I want you to know that your efforts are recognized and appreciated. You help make the Town of Dumfries a place that many people and businesses enjoy calling home. Local government is critical to the day-to-day life of Dumfries residents. It is important we work together to achieve the common vision of our Town. Based on a solid foundation of quality standards and values. I am proud of what we have achieved over the past year and look forward to another terrific year. With that, I would like to highlight some of the accomplishments made in 2014.

- ❖ Held a Mayor's Economic Summit with Town Business Leaders
- ❖ Held a Town Council Economic Meeting with Town Council and Town Staff
- ❖ Established a Revitalization Zone in the Town
- ❖ Council and Staff now provide briefs concerning Town Events 60 days prior to the public
- ❖ Streamlined the Business License process
- ❖ Established a Community Center Usage Policy
- ❖ Reviewed the Town's Conditional Use Permits and Applicability
- ❖ Worked with the Virginia Department of Transportation Department (VDOT) to install crosswalks at Possum Point Road/Route 1 and Graham Park Road/Route 1
- ❖ Worked with the Express Lanes and VDOT to ensure a continuous sound wall was installed from Grayson Village through the Knolls of Dumfries
- ❖ Established a Memorandum of Understanding (MOU) with Prince William County (PWC) concerning the distribution of funds for House Bill 2313
- ❖ Ensured the Tripoli Heights Project (the roadways, the stormwater management, sidewalks, and curb and gutter) started, which has been delayed for seven years
- ❖ Ensured that the Town started accepting credit card payments (something very small, but very important)

Economic Development is the next step to revitalizing the Town. Recognize that a highly talented and educated workforce is the linchpin of maintaining and elevating Dumfries economic competitiveness. The State of Virginia will need two million workers to support the State's economic growth over the next ten years. Dumfries needs to be part of the workforce development at the regional level. The Town must continue to review governing documents and build a viable long-term vision that is achievable and sustainable; however, we must never lose sight of the fact that we are a small government with a limited

budget. Our Town's people and business owners are carrying the government's budget. We must be a Council that exercises fiduciary responsibility. Town residents should receive better and more intense services. All projects need to have a geographic and multimodal balance. We need to offer our citizen's economic stability through stores, restaurants, entertainment, services, and transportation. The future of Dumfries involves working together as a Council, participating as an equal government in Northern Virginia associations and commissions, engaging with PWC Officials, partnering with businesses and organizations, such as the Dumfries Business Association (DBA), and lastly remaining active in the State House in Richmond. For over 265 years, Dumfries has adapted to our surroundings. Sometimes successfully, sometimes not so much. I am excited about our future. I am constantly amazed at the citizens, business owners, organizations, and churches in Dumfries that willingly volunteer their time for the betterment of our Town. I want to thank everyone for their continual efforts, both large and small, that add to the success of this community. So much is given on a daily basis that I would like to extend my appreciation for all that could not be mentioned here tonight. It is our residents' dedication to our hometown that makes Dumfries such a wonderful place to live. I am honored each day to represent the citizens and business owners of this Town. Wearing the Town Seal on my lapel means a lot. Thank you for trusting me to serve as your Mayor. As I close this State of the Town Address, I pray that everyone has a wonderful prosperous year."

IN RE: COUNCIL MEMBER COMMENTS

Mr. Toney thanked everyone in attendance. He thought it was incumbent upon the citizens to hold those who were elected to be your leaders accountable. The Council has tried a number of adventures, tasks, during the course of the year. Some Council has been successful with, others the Council is still working out. The key thing is, as the Mayor indicated, service to the citizens. It is the Council's responsibility to bring services to the citizens. He thinks the fact that the same Council members were re-elected has given the Council two extra years to learn how to work with each other. He thinks that is being reflected in terms of the interactions here. That in itself has represented the growth of the members on this body. He hopes the citizens recognize that. Each Council member was elected to serve the citizens, brings a different perspective, and desires to serve the small but wonderful Town of Dumfries. He looks forward to a continued association with his colleagues, working with a strong Town Manager, and a very able and capable Town Attorney. These people have been magnificent additions since he has been on Council. He commended Mr. Taber for the stability he has brought along with his strong leadership. The Town Attorney's thoroughness for keeping the Town out of the fires of those that would seek to do harm.

Mr. Wood mentioned that in addition to a highly educated workforce the Council established a Donation and Fundraising Policy to assist with that. He thanked all the Veterans, the resources, and the Veterans Affairs for coming out to the Resource Fair. There were over 200 participants.

Mr. Murphy thanked everyone for welcoming him to the Council. It is a learning curve for anyone doing it for the first time; however, he is enjoying it. He really wants to represent the citizens. He wants the constituents to know that they can contact him anytime.

Ms. Washington reminded everyone that this is Black History Month and the Town has an outstanding program that the Community Services Director will speak more about. The event will be held on February 28 at 11:00 a.m. at the Little Union Baptist Church. It is the 50th Anniversary of the Voting Rights Act. It has been 50 years since blacks have had the opportunity to vote in the elections. She asked that citizens not just attend the Town's Black History program, but PWC also has a number of programs going on. Periodically you need to visit the past in order to appreciate where we are now and where we are going in the future.

IN RE: BOARDS & COMMISSIONS
A. ARCHITECTURAL REVIEW BOARD (ARB)

Tim Jabs gave the following report.

- ✓ Reviewed the revised application for the Certificate of Appropriateness for the Town Hall information sign
- ✓ Reviewed a Certificate of Appropriateness for Fraley's Furniture improvements
- ✓ Mr. Coffey advised the ARB that there needs to be meeting minutes with attendance done every month
- ✓ Reviewed and adopted the calendar for the ARB monthly meetings for February 2015 thru January 2016
- ✓ The newest member appointed was William Larson

Mayor Foreman asked the Town Manager to set up a policy that when the various Boards and Commissions adopt their minutes that they be provided to Council in the packet. He asked how Fraley Furniture, a business that is not in compliance, could submit an application to the Town.

Mr. Taber explained, in this particular case, the business owner, in order to get in compliance, needs to know what they can and cannot do, which necessitates the need go before the ARB with a proposal.

Mayor Foreman clarified the building was in compliance and then it was painted. They had a sign that was approved for years and they changed the paint. There is an illegal church operating out of the building. Furniture is being put on display on the sidewalk every day. They are using the lot across the

street for parking that no longer belongs to them. There are numerous violations for this business, yet they have an application and the Town is processing it. He questioned why the Town would not tell them to get in total compliance and then process the application once that is done.

Mr. Taber explained Fraley Furniture does not own the property across the street and it is up to that property owner to keep the property in compliance. Staff went yesterday and talked to the property owner about the church that was operating illegally. The property owner has ten days to shut the church down or court action will be taken. He indicated that there are things that go on behind the scene that require time, per statute, that are not discussed at a Council meeting. The sidewalk issue has been rectified because they are no longer blocking free passage. The items were pulled closer to the building, which is owned by the business.

B. BOARD OF ZONING APPEALS (BZA)

The BZA did not meet.

C. HISTORIC DUMFRIES

Joann Barron gave the following report.

- 1) February 14, Black History Month Celebration “Children’s Day at the Museum.”
- 2) Last month the “Children’s Day at the Museum” was about the Pirates of the Chesapeake. There were 37 people in attendance.
- 3) February 16, African American Round Table 7:00 - 8:30 p.m. and on February 22 there will be a recap of all of the oral history that was gotten in August.
- 4) March 1, Grand re-opening of the Museum to feature Revolutionary Medicine. There will be a Colonial Medical Hospital Demonstration and new pharmacy display in the museum.
- 5) Historic Dumfries has been invited to AP Hill to do a Presentation of the Civil War era Confederate Hospital Operation to all the upper and middle school children.
- 6) In June, we have been invited to the 150th Anniversary of the Hospital at Seminary Ridge at Gettysburg. We will do medical demonstrations when the Union Troops came in.
- 7) In April, the Trowel Garden Club will host a Flower Show in the Museum and Historic Dumfries will host a tea in the gazebo for visitors to the show.
- 8) On February 19, she was invited to St. Paul United Methodist Church to guide a discussion on George Washington to the “Fun Bunch.”
- 9) Historic Dumfries / Weems Botts Museum was on the cover of the Montclairion Magazine and included as one of the Hidden Gems of the area.

D. PLANNING COMMISSION (PC)

John Webb gave the following report.

Work Session

1. Discussed areas of focus for 2015, training needs for 2015/16, and the 2015 Meeting Calendar

Regular Session

1. Approved minutes from November 10, 2014
2. Approved 2015 Meeting Calendar

**IN RE: COUNCIL REPORTS
A. BOYS AND GIRLS CLUB**

Ms. Reynolds noted the Boys and Girls Club met on December 8 and January 12.

B. PARKS AND RECREATION COMMISSION

Mr. Wood gave the following report.

- Discussed upcoming events and the budget
- Discussed the startup of the Community Garden
- Discussed the Community Use Manual and scheduled a special meeting for February 11 to finish the manual
- Discussed playground equipment and the plans to complete Phase III
- Discussed the bylaws and a motion was made to change the meetings to the third Wednesday (this will be brought to Council at the next work session)
- Discussed the application process for new members
- Discussed the use of social media and updates to the website
- Discussed the fiscal year 2016 calendar, budget, and capital improvements
- Discussed topics to be covered at the joint session with Council on February 18

Mayor Foreman asked if the minutes were approved for the meetings held from June through December.

Mr. Wood noted they were approved.

Mayor Foreman asked if Council needed to approve amendments to the budget since the Commission was meeting twice a month rather than once.

Mr. Taber clarified that the Commission is paid a flat fee a month whether they hold one or more meetings.

Mayor Foreman noted there is only one official letterhead. He agreed that Council approved the logo for the Commission, not the letterhead. He is going to bring up televising the Commission meetings after the joint meeting is held. He explained that this is the only Commission that has a budget of \$25,000,

as well as the \$40,000 for Ginn Memorial Park. The public should have access to the decision process and the meetings. Council has a policy that events are briefed 60 days prior. Staff or the Commission can do this. There are two events, the Scholarship Walk and the Community Commonwealth Day, scheduled for April 25 that needs to be briefed to Council at the work session. He asked about the survey results on the level of support from local businesses for the walk.

Mr. Wood clarified that there was no survey done. A letter has been drafted that will be discussed at the work session.

Mayor Foreman asked what the venue is for the concerts scheduled for June 7 and 14.

Mr. Wood noted one would be a choir day and the other is a battle of the bands.

Mayor Foreman advised that the concerts need to be discussed at the joint meeting. He noted the minutes from November 18 state that a full report will be given to Council at the January 20 work session on the Community Garden. This did not occur. He asked if a report was going to be given at the joint meeting.

Mr. Wood stated that it would be on the agenda.

Mayor Foreman asked what the statement “included scheduling a meeting with Historic Dumfries to discuss options for extra money needed to pay for community events” means and whether it occurred.

Mr. Wood noted that was not discussed and the meeting did not occur.

Mayor Foreman asked what the NRPA membership is.

Mr. Wood explained it is the National Association of Parks and Recreation.

Mayor Foreman asked if training would be discussed at the joint meeting.

Mr. Wood noted it would.

Mayor Foreman noted the minutes need to include more than just a first name.

Ms. Washington asked when letters are sent, from any commission, whether staff reviews and makes edits to them.

Mr. Taber acknowledged that staff does edit them before mailing.

C. NORTHERN VIRGINIA REGIONAL COMMISSION (NVRC)

Mayor Foreman gave the following report.

- Discussed Solarize NOVA
- He is trying to schedule a presentation on the Adopt a Hydrant program for Council

Mr. Wood asked if notes are provided on the report given by the Chair of the Northern Virginia Transportation Authority (NVTA).

Mayor Foreman noted there are and those were sent to Council. He advised the report included that the NVTA has completed the grading and selection process on projects. He asked the Town Manager

about the scheduling of a presentation from the NVTa to explain the grading process, where the Town scored, and what programs are going forward.

Mr. Taber advised there is not a date set yet.

D. PLANNING COMMISSION ADVISORY COMMITTEE (PCAC)

There was no report.

E. NORTHERN VIRGINIA CIGARETTE TAX BOARD (NVCTB)

No meeting was held.

IN RE: STAFF COMMENTS

A. DIRECTOR OF COMMUNITY SERVICES – RYAN GANDY

Mr. Gandy gave the following report.

- ❖ Senior luncheon was held January 23 - He thanked Chief Edwards, Officer Matthew Arnsparger, and Officer Deshawn Sims for speaking about a number of safety precautions.
- ❖ Black History Month Celebration will be held February 28 at Little Union Baptist Church (LUBC).
 - Theme - 50th Anniversary of the Voting Rights Act
 - Participants – Mr. Terrance Davis of the Northern Virginia Buffalo Soldiers; Ms. Hazel Sykes on the importance of the Civil Rights era in PWC; Dumfries Elementary School Chorus; LUBC Men’s Choir; Mayor Foreman and Congressman Connolly
- ❖ The Mayor’s Reading Challenge will culminate on March 26 with a pizza party for grade level winners.
- ❖ Easter Egg Hunt in Merchants Park will be held on April 4.
- ❖ He and Antoine Harris worked on a 21st Century School Grant that will be announced on the 13th. The grant is for up to \$200,000 for after school and youth programs.

Mr. Wood asked why the date changed for the Black History Month Celebration.

Mr. Gandy advised that several of the participants were not available on the date it was originally planned.

Mr. Wood asked if there were any participants in the If I Were Mayor contest.

Mayor Foreman explained that was a Virginia Municipal League (VML) project. He understood that no one applied from Dumfries.

Mr. Toney asked about the Easter Egg Hunt being scheduled for Merchant Park. He noted the last two times this has been held at Ginn Memorial Park, which has three townhouse developments surrounding it.

Mr. Gandy was going to re-evaluate where to hold the Easter Egg Hunt.

Mr. Toney asked how many of the speakers were African American for the Black History Month Celebration.

Mr. Gandy announced that all of them were African American.

Ms. Washington asked if staff had any help writing grants.

Mr. Taber noted staff does all the writing for grants. He clarified the announcement is not the grant being awarded, but the fact that the grant is open and applications are being accepted.

Ms. Washington thought there were resources through PWC for grant writing. She noted the Easter Egg Hunt should be at Ginn Memorial Park because the kids are already there.

Mayor Foreman asked that the form that was used previously to brief Council on the events 60 days out be updated and used. He also asked that reminders be sent out to Council on the events being held a week before the event.

Mr. Wood asked if Council could be provided a copy of the policy on the 60-day briefing.

Mr. Taber explained it is not a written policy, but more of a practice.

Mr. Foreman explained that the Council was getting briefs and, just like tonight, recommendations were being made. When you are within 60 days of an event, it is too hard to change something.

Mr. Wood asked about getting flyers out on the website and social media about the upcoming events.

Mr. Gandy indicated he would make sure everything was updated on the website and once the flyer is done at the printers he will make sure that Council is provided one. He noted that there would be an ad in the paper next week.

Mr. Taber pointed out that, as part of the report provided to Council there was a sheet that listed the upcoming community events. He explained that with Blackboard Connect there is a fine line. You do not want to use it every day or every week because people tend to stop paying attention to it. The messages are limited in size. He did not recommend using it for every single event. He believed that using social media to a higher degree than what is currently being done in combination with the paper flyer should be done. He noted that dates need to be set months in advance. He mentioned that a conversation will be had about the changing of dates to accommodate people will not occur. Citizens should know, for example, that the third Saturday during Black History Month is when Dumfries holds an event or the second Saturday in December is always the Christmas Parade.

Mr. Wood mentioned a program called Camp Invention that would be good for Dumfries Cares. This is an after school program combined with a competition where kids get to make an

invention. The program gets the grant money, the teachers, and they do this collaborating with other organizations. The contact for the program is Jamie McNealy, Regional Program Development Manager at Invent Now.

Ms. Washington suggested using the dates that were set for 2015 and only changing the ones that have had conflicts with other organizations or localities.

Mr. Taber agreed that should be where staff starts.

B. PLANNER/ZONING ADMINISTRATOR – LAURA O'DELL

Ms. O'Dell gave the following report.

- She thanked everyone for their support while she was out on personal leave.
- Tentatively, on March 9, Michael Chandler, will be speaking to the PC on land use.
- On February 9 at 3:30, the BZA will meet to do some housekeeping.
- Staff will be meeting on February 10 at 1:30 with the Virginia Housing Development Authority (VDHA) to discuss planning grant options.

Mr. Wood asked if comments were being made on the Capital Improvement Program (CIP) before being developed or after.

Mr. Taber noted the draft would be available for Council in about three weeks for information purposes.

Mr. Wood mentioned that last year the Parks and Recreation Commission was called out for not providing recommendations.

Mr. Taber advised that Council approved \$40,000 a year for the CIP for the development of Ginn Memorial Park. He suggested that it would be appropriate to bring up the discussion during the joint meeting with Council. The process, as he understands it, is that any money that is not spent in one fiscal year, rolls over to the next fiscal year.

Mr. Murphy asked if there has been interest expressed for the vacant seats on the BZA.

Ms. O'Dell was not aware of any.

Mr. Taber mentioned there is one applicant that probably would consider serving on any of the boards or commissions. Advertising will occur in a month or two once staff gets a better idea of all the openings that will be available.

Mr. Murphy was concerned since a public hearing had to be cancelled and they are unable to get a quorum.

Mayor Foreman asked if the Town's timeframe for enforcement is the same as PWC for a notice of violation (NOV).

Ms. O'Dell noted the standard is 30 days. State law requires that the locality provide 30 days to appeal a NOV. After the 30 days to appeal, the right to appeal to the BZA or a higher court is lost. It depends on the enforcer and the type of violation as to the time allowed.

Mayor Foreman asked again if the timeframe used is the same as PWC. He explained the reason he wants to know is that the citizens tend to call PWC thinking that is where the NOV came from and then realize it is the Town and he wants to make sure that Council is educated on the differences.

Mr. Taber explained the timeframe is not a drop dead 30 days because depending on what the response is and whether the individual is making steps to correct the NOV the enforcer can provide additional time and has sole discretion on whether to pursue legal remedies.

Mayor Foreman advised that the answer of discretion was a perfect answer and there was no need to do any further research.

C. DIRECTOR OF PUBLIC WORKS – RICHARD WEST

There was no report.

D. CHIEF OF POLICE – REBECCA EDWARDS

Chief Edwards gave the following report.

- ❖ Staff attended and participated in the monthly Senior Luncheon hosted by the Community Services Department. Staff spoke with attendees about personal safety and distributed Personal Safety brochures. Officers Sims and Arnsparger introduced themselves and shared a brief background on themselves.
- ❖ On January 24, staff attended the 2015 Winter Veteran Resource and Job Fair, held at the Dumfries-Triangle Rescue Squad on Graham Park Road. Staff interacted with attendees and shared information about potential employment with the Town of Dumfries Police Department. The event was very well attended and staff had the opportunity to speak with many attendees about not only employment, but also the Police Department in general.
- ❖ On January 13, letters were mailed to the homeowners' association (HOA) presidents and property management contacts offering to send a representative of the Police Department to any upcoming HOA meetings to discuss topics or concerns of the residents they may have.

Mr. Wood asked if there was any responses from the HOA.

Chief Edwards noted that Richard Buchholz, the G.R.I.T. (Gang Response Intervention Team) coordinator, contacted her about a presentation being held on Thursday at the Williamstown HOA Board meeting that the Police Department will be attending.

Mr. Brewer asked if there has been any response to the advertisement for Police Officers.

Chief Edwards mentioned they received six applications that are in the review process. She has two applications that are not certified and two others that are who will be doing a ride along to determine if they are interested.

Mayor Foreman suggested having a booth that states the Town is accepting applications at the various festivals the Town sponsors. He asked that a review be done about the cookers, food trucks, campers, and other vehicles sitting on public roads for 60 to 90 days that are not moving.

Chief Edwards assured the Officers are patrolling, with a 30 day rotation, each street in Town at least once a month for parking violations which include registration, no Town decal, inoperable vehicles, and things of that nature.

Mayor Foreman asked if he has a trailer that has current tags and sits on the road for 120 days if there is nothing the Town can do.

Chief Edwards confirmed that was correct. There is no violation of the law.

Mayor Foreman asked if this could be looked at.

Mr. Taber mentioned legislation could be written that Council could adopt. He will work with the Chief and the Attorney to see what kind of legislation is out there that other localities use and report to Council the options that are available.

Mr. Wood asked if the job openings could be emailed to the Council.

Mr. Taber agreed to email the job openings to Council.

E. TOWN ATTORNEY – OLAUN SIMMONS

Mr. Simmons gave the following report.

- o Petition for Writ of Special Election was filed with the Prince William Circuit Court and signed designating April 14, 2015 as the date for the special election.

Mayor Foreman asked previously if the Town absorbs the court fees for filing a case for a NOV if it is corrected prior to the court date and the answer was, yes. He is an advocate that this needs to change. He wants something in place that if a NOV is issued and it is not corrected before it is filed with the courts that the filing fee be paid by the individual. He would like to see what the Town has absorbed in court costs for a work session discussion.

Mr. Simmons noted that any of the current NOV's being processed through the courts that are resolved prior to the case being heard he will make sure the fee is paid for by the individual.

Mr. Toney asked about a rental program for tenants.

Mr. Taber noted that Council opted to adopt the State Maintenance Code to be used as an enforcement tool. He mentioned that a previous Council did adopt a program; however, it was never

funded or implemented. He noted the problem the Town is having with that is the ability to get individuals to the serve on the appeal board that is required to be in place prior to enforcement.

Ms. Reynolds asked that included in the research for the collection of filing fees that the cost effectiveness be looked at.

Mayor Foreman asked for clarification because he did not understand the question if the NOV clearly states that if the NOV goes to court, the court costs would be the responsibility of the individual.

Ms. Reynolds stated her question was to the Town Attorney and she does not want staff to spend a lot of time collecting a small amount of money.

Mr. Simmons explained that as part of the compliance of the NOV that they, not only have to come into compliance with the NOV, but as part of that they also have to pay the court filing fee prior to him filing a non-suit with the court. He explained it is cost effective and typically absorbed in everything he does.

Mr. Brewer stated that the things a Council Member is asking the Town Attorney and Town Manager to do should have a vote taken because if each Council Member requested three things be done that would be 21 directives. Things need to be done collectively as a body. He asked what the status was with War Recovery.

Mr. Simmons noted that was a closed session discussion.

F. TOWN MANAGER – DAN TABER

Mr. Taber gave the following report.

- ❖ He will be out of the office February 11 through the 13 at the Virginia Local Government Management Association.
- ❖ The street sweeper is out of service for repairs on the hopper box. He noted the repair would run approximately \$21,000 for a new hopper in comparison to the replacement of the sweeper itself running between \$150,000 and \$200,000. In the interim, the Town has contracted with a company to perform the services.
- ❖ There is legislation being proposed (HB 1540) that would prohibit localities from asking, in a request for proposal, estimated costs to provide professional services.
- ❖ Input for the budget needs to be provided in the next seven to ten days.

IN RE: COUNCIL REPORT ON MEETINGS WITH ELECTED OFFICIALS PERTAINING TO THE TOWN

There were none reported.

IN RE: ACTION ITEMS

A. RESOLUTION APPOINTING LAURA O'DELL AS THE ZONING ADMINISTRATOR – DAN TABER

Mr. Taber reminded Council that he was temporarily appointed the Zoning Administrator while Laura O'Dell took a leave of absence. With the return of Ms. O'Dell, she needs to be reappointed as the Zoning Administrator.

Mr. Foreman moved, seconded by Mr. Wood, to adopt the resolution appointing Laura O'Dell as the Zoning Administrator. The motion carried and the following resolution was adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

RESOLUTION APPOINTING THE ZONING ADMINISTRATOR FOR THE TOWN OF DUMFRIES

WHEREAS, *Virginia Code § 15.2-2286(A)(4)* allows the Council of the Town of Dumfries to appoint a Zoning Administrator for the administration and enforcement of the zoning ordinance; and

WHEREAS, Town Council appointed the Town Manager to serve as the Zoning Administrator while the current Zoning Administrator was on a leave of absence; and

WHEREAS, the current Zoning Administrator will be returning to work and Council will need to reappoint Laura O'Dell as the Zoning Administrator for the Town.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Dumfries on this the 3rd day of February, 2015, that Laura O'Dell be hereby appointed as Zoning Administrator for the Town of Dumfries, and that she shall have all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the zoning ordinance of the Town.

IN RE: ADJOURNMENT

Ms. Washington moved, seconded by Ms. Reynolds, to adjourn the meeting. The motion carried by the following voice vote: Mr. Brewer, no; Mr. Foreman, yes; Mr. Murphy, yes; Ms. Reynolds, yes; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

Minutes submitted by

Approved by

Dawn Hobgood
Town Clerk

Gerald M. Foreman
Mayor