

AT A SPECIAL MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON MARCH 4, 2013, AT 6:30 P.M., AT WILLIAMS ORDINARY, 17674 MAIN STREET, DUMFRIES, VIRGINIA:

THERE WERE PRESENT: Mayor Gerald Foreman
Vice-Mayor Willie Toney (arrived after roll call)
Charles Brewer
Helen Reynolds
Derrick R. Wood
Daniel Taber, Town Manager
Christine Sanders, Town Attorney

THERE WERE ABSENT: Kristin Forrester
Gwen Washington

OTHERS PRESENT: Maureen Caddigan, Supervisor Prince William County (PWC)
Susan Roltsch, Deputy County Executive
Tracy Gordon, Director of Legislative Affairs
Pat Thomas, Budget Analyst
Lynne Grasso, Administrative Assistant

IN RE: CALL TO ORDER AND ROLL CALL

Mayor Foreman called the meeting to order. Dawn Hobgood, Town Clerk, took roll call.

IN RE: DISCUSSION ITEMS
A. ISSUES INVOLVING TOWN PARKS AND PWC ROLE IN MAINTAINING THEM – COUNCILWOMAN WASHINGTON

Ms. Caddigan explained the Park Authority is under PWC and is called the Parks and Recreation Department. Ms. Roltsch is the representative and will talk about the issues involving the Town's parks and PWC's role in maintaining them.

Ms. Roltsch mentioned the Director of Parks and Recreation is Debbie Andrew who reports to the County Executive through her. The Parks and Recreation Commission is an advisory body, it used to be the Park Authority Board. There is one member from each magisterial district and one at large. The Potomac District representative is Brenda Gardziel.

Mayor Foreman noted Council has discussed and plans to create a Parks and Recreation Committee. He explained that there seems to be a disconnect between what the Town and the County are doing, through no fault of anyone. He noted it only made sense if the Town plans to have a Parks and Recreation Committee or hire a staff member that the efforts are tied in together. He thought the Council's focus was on whether a brief could be received after the PWC's Parks and Recreation Committee met or whether the Town could get some representation at the meetings, be told when the meetings are held to be able to send a staff member to take notes and bring them back.

Ms. Roltsch noted the Parks and Recreation Committee meets once a month on Wednesday. They do have a secretary who takes minutes that are posted on the PWC website.

Mayor Foreman felt the benefits and services that were being provided needed to be leveraged with what the Town is doing. He did not think the Town and PWC needed to do the same things twice.

Mr. Toney explained the Town has three parks and the Public Works Department maintains two of them; however, Ginn Memorial Park is going to require a little more maintenance because of the scope and the plans that are moving forward. The discussion was taxes are paid for certain services. He asked if any of the parks could receive some kind of maintenance services from the County.

Ms. Roltsch noted quite a few parks are maintained across the County. She explained that the parks are programmed for public use, so if the County maintains them, then the County would look to program them for public use. The County is short right now of playing fields to program sporting activities. She asked if the parks being looked at to be maintained by the County were available for programming.

Mr. Toney noted the Town is looking at putting together a Park and Recreation Commission to look at policies and programs. Right now, there is only a basketball court and a swing set available for use.

Ms. Roltsch mentioned the County is looking at upping the maintenance this year of the middle school fields to accommodate the demand and then next year the elementary schools.

Mr. Toney asked if the appointment to the Parks and Recreation Commission was a lifetime appointment.

Ms. Caddigan explained it is at the pleasure of the Board and herself. The term coincides with the Board Members term.

Ms. Roltsch mentioned the possibility of doing a contractual agreement for doing the maintenance.

Ms. Reynolds asked for clarification on what Parks and Recreation covers.

Ms. Roltsch pointed out that Town residents have access to the parks and programs in the County that are scheduled for league use and maintained by the Parks and Recreation Department.

Ms. Reynolds asked why the parks in the Town are not included.

Mayor Foreman explained that Merchant Park is under contract with Historic Dumfries Virginia, Inc. (HDV), all the scheduling is handled through HDV, and the Town does the maintenance. Garrison Park really cannot be used for anything because of the resource protection area. Ginn Memorial Park would be discussed further once the fields are up and running. If the County takes over the maintenance

of the fields then they would also have priority over scheduling the use of the fields. He asked how hard it would be to petition to get the Parks and Recreation Commission at-large seat.

Ms. Roltsch noted the Chair makes the appointment.

**B. TAX REIMBURSEMENT FOR SERVICES ALREADY PROVIDED –
COUNCILMAN BREWER**

Mr. Brewer explained the thought was, when this was brought up, to not have the residents of the Town pay any more taxes than PWC residents do. In other words, PWC would subtract the thirty-three cents from the amount it bills to the citizens of Dumfries.

Ms. Thomas explained the problem is that PWC does not bill based on geographic areas. She noted the Town has chosen to provide additional services that the citizens are paying for from the thirty-three cents. Services that are provided in PWC are available to the citizens of the Town, as well as everybody else.

Ms. Caddigan pointed out the list of services that are provided to the citizens of the Town from taxes paid to PWC and the extra taxes are providing the services the Town chooses to add. She noted there are some services the State requires the Town provide. For example, a police force.

Mr. Brewer mentioned the residents are concerned about this and why it was brought up.

Mr. Taber noted one of the program issues that can be focused on and discussed is the building inspections. He is asked why the County does not do the building inspections for the Town. There is not enough work to fund a position, so the work is contracted out. The service is fee based and he asked why the service could not be provided to citizens of the Town if the fee is paid to PWC.

Ms. Roltsch recalled PWC did that at one time; however, the Town chose to go back to doing its own building inspections.

Mr. Brewer noted it was hard to differentiate between what the money is going toward and what it is not. He mentioned the Town is in the process of entering into a memorandum of understanding with the PWC Fire Marshall.

Ms. Thomas provided the following analysis of a how the money is spent on a resident's tax bill for \$3,435.

- ✓ School transfer - \$1,949
- ✓ Public Safety with Debt and CIP - \$732
- ✓ Human Services - \$170
- ✓ Community Development - \$145
- ✓ General Government and Administration - \$140
- ✓ Transportation with Debt & CIP - \$123

- ✓ Parks & Library - \$105
- ✓ General Debt & CIP - \$52
- ✓ Other - \$25

C. PWC LEGISLATIVE AGENDA – CADDIGAN/GORDON

Mayor Foreman mentioned having to go online to get PWC's legislative agenda. He felt there needed to be more dialogue, or notification, to the Town when PWC gets its legislative package together. The other part of this is the Town has no legislative representative in Richmond. In his opinion, taxes are being paid to represent the County's interest, as well as the Towns.

Ms. Gordon was happy to send the Council the draft legislative agenda. She recommended that any ideas or thoughts Council may have be directed through the Town's Board Member since the entire Board approves the legislative package. She likes working with other localities that have similar goals and is willing to work with the Town. She mentioned the Virginia Municipal League (VML) doing wonderful work for the towns and cities in Virginia.

D. ANY INPUT FROM SUPERVISOR CADDIGAN CONCERNING REBRANDING OF THE TOWN IN LIGHT OF HER DISTRICT BEING RENAMED THE POTOMAC DISTRICT – COUNCILMAN WOOD

Ms. Caddigan explained that in 2010, PWC went through redistricting and she was going west for numbers. She was not giving up Triangle or Dumfries. During that time, SunCal bought the peninsula and wanted to market the project they were developing. Since she had acquired water from the Stafford line to Potomac Shores, it seemed logical; actually, it was recommended by a citizen, that it be called the Potomac District. The Board voted on it and passed the name change. She felt it was a good choice because it complements the Town and gives the Town its own identity. She mentioned getting a lot of credit during that time for things that were being done in the Town that she had to clarify was not her. It gave the Town independence. The Town is the oldest continuously chartered Town in Virginia. She recalled back then replacing the Welcome to Dumfries signs with District funds.

Mr. Wood mentioned that when the commuter lot was built on Route 234 one of the Welcome to Dumfries signs was removed.

Ms. Caddigan remembered that occurred when the alignment was done. She was very upset about it because she was not made aware that it was being ripped out.

E. ROUTE 234/ROUTE 1 INTERSECTION RELATIVE TO POTOMAC SHORES DEVELOPMENT – MAYOR FOREMAN

Mayor Foreman explained one of the comments made, or led into, or made to believe was that the new project is the same as the old project. It is not, because originally the bypass was going through

the commuter lot. Say, for example, that Council did not want to have Old Stage Coach Road taken out and instead have the road come up to its own four way light; make it the way it was before. He asked if PWC was not going to surrender the commuter lot to put a road in there, are they?

Ms. Caddigan thought the commuter lot was going to stay there. She has not been able to figure it out. She would be happy to come to a meeting when the matter is being discussed again and there will be a lot of discussion involving this. It is in the early stages. She knew when Kettler was doing the project there was a proposal for a service road where the Taco Bell is located and it was rejected. The next recommendation from Kettler was to take Wayside from Potomac Shores and bring it along Route 1 and Council was adamant about that. Council did not want to have that attachment to Potomac Shores. There were some trust factors because when the PWC Board was getting ready to vote on it some citizens came from Possum Point Road and the Town to make sure it was off the plan. She mentioned that Mayor Foreman mentioned Cockpit Point, which is a little bit further down.

Mayor Foreman was okay with Ms. Caddigan not being the person to be able to say yes or no to the question about the commuter lot.

Ms. Caddigan indicated she was not.

Mayor Foreman felt Council needed to know. The road as presented takes it from Route 234 straight on out. The intersection will have to have some work done regardless of whether it is a loop, an overfly, speed racers, etc. He understands adding to the commuter lot. One of the options was to go back to the original design, which has the road shifted, which would destroy the commuter lot. The question that he would like to get an answer from the County on is whether destroying the commuter lot is an option. This would help the Council. He pointed out that there are only two options. Making the intersection at Route 234 and Route 1 work or make Wayside work.

Ms. Roltsch was going to get with Tom Blazer and Rick Canizales with the PWC Transportation Department to get their perspective on the project.

Ms. Caddigan understood that there were going to be additional parking spaces put in.

Mayor Foreman noted the Council has not talked with Danny Cosner.

Several citizens have approached Ms. Reynolds and expressed concern with the development taking the left turn lane out from Route 1 to Route 234 and requiring them to travel two or three blocks to make a circle to go around.

Mr. Toney mentioned that Cardinal Drive and Rippon Road seemed to be closer and a more logical route to take.

F. PUTTING A DUMFRIES POLICE OFFICER IN DUMFRIES ELEMENTARY SCHOOL AS AN SRO – MAYOR FOREMAN

Ms. Caddigan congratulated Council for placing a School Resource Officer (SRO) at Dumfries Elementary School. She noted that this is the only school that will have a SRO at the elementary level.

G. PWC WETLANDS BOARD – CAN DUMFRIES HAVE A SEAT ON THE BOARD? – MAYOR FOREMAN

Ms. Caddigan noted there are two seats on the Wetlands Board for the Potomac District. She mentioned that Tony Thrall, who lives just outside of the Town, is one representative and the other is Mitchell Raftelis, who is a resident of the Town of Quantico.

H. PWC POTOMAC SUPERVISOR'S BUDGET – MAYOR FOREMAN

Ms. Caddigan was not sure whether the question was in reference to her office budget or the PWC Budget. She mentioned that the discretionary funds have been done away with and the only funding that is received is for the administrative costs to run her office.

Mayor Foreman explained what he was looking at was what each Supervisor was requesting to be funded in the budget process.

Ms. Caddigan explained that they were working on her budget now. She mentioned there would be a budget work session held tomorrow. She noted that each Supervisor has a budget committee that sends things to staff and it would be quite unusual to see a Supervisor's budget. Her committee is looking at what she is getting, what can be cut, and what can be done now.

Mayor Foreman felt the two governmental bodies should work together to allow for leveraging on some things.

Ms. Caddigan noted that the County has never gone to another locality and said here is the budget what you think. Each locality has its own budget and knows what it needs.

Ms. Roltsch explained there is a public process and all localities have access to the same information.

Ms. Thomas advised that there are three budget work sessions, one on the 5th and two on the 12th, a public hearing is held, then there is a recap and markup prior to adoption. There are many opportunities for public comment along the way. If the Town has specific questions, she asked that they be submitted and they will respond to them.

Mr. Brewer excused himself from the meeting.

I. TRANSPORTATION ROADWAY IMPROVEMENT PROGRAM (TRIP) – MAYOR FOREMAN

Mayor Foreman was looking at the budget on the PWC website and found that each Supervisor was given \$214,000 for transportation roadway improvement program (TRIP). He asked how the Town could utilize the money for sidewalks, intersection improvements, and roadways.

Ms. Caddigan explained that some of the money has been used for Van Buren Boulevard and sidewalks. She noted that TRIP money goes away this year.

J. ETHANOL FACILITY ON COCKPIT POINT ROAD – MAYOR FOREMAN

Ms. Roltsch explained this is a partnership with a company called NuStar. PWC is very limited in what it can do to regulate the part of the facility that is in the railroad right-of-way; however, the piece that is outside of the railroad right-of-way is a different question. The only thing the PWC Board has done is endorse a grant request to the State to construct a railway siding. The understanding was that this would be located within the right-of-way. The County is researching the regulatory authority outside the railroad right-of-way and awaiting a determination.

K. POTOMAC SHORES – POSSIBILITY OF EXTENDING COCKPIT POINT ROAD TO THE PROPOSED ROUTE 234 EXTENSION TO CARRY ETHANOL TRUCK TRAFFIC – MAYOR FOREMAN

Mayor Foreman asked why Cockpit Road is not extended to the roadway for Potomac Shores.

Ms. Roltsch noted it was not being considered and is not in the County's Comprehensive Plan to extend it.

Mayor Foreman asked what the Town needed to do to get the extension done.

Ms. Roltsch explained that someone would have to pay for it, there would have to be a road connection, and certainly can be discussed. She did not know if it was an issue that could be forced or not.

Mayor Foreman asked why the trucking company with the ethanol would not pay for it.

Ms. Roltsch explained if they were willing to do it great, but then the question is, if they are not, is there any regulatory means of requiring it.

Mayor Foreman was concerned with trucks on the road. For anyone to say that Possum Point Road can handle the volume of trucks with the condition the road is in now, he wanted to see the study. There needs to be a containment plan in case of an emergency and that the crash, fire, and rescue personnel are trained. He asked what the Town could do to stop the vehicular traffic that is eminently coming.

Ms. Caddigan heard that the folks from NuStar are planning to have a meeting with the citizens that live on Possum Point Road and Council to hear the concerns. She mentioned having meetings scheduled and this matter would be brought up.

Mayor Foreman mentioned that Possum Point Road was not built to carry 100 trucks a day.

Ms. Caddigan mentioned that Eileen Thrall has been doing a lot of research and has provided the information to PWC.

L. BOYS AND GIRLS CLUB – SUPERVISOR CADDIGAN

Ms. Caddigan gave a little background information on how the Boys & Girls Club came about being located in Dumfries. She recommended getting a representative on the Boys & Girls Club Board.

Mr. Taber mentioned attending a meeting with the Mayor where discussions were held about getting a Council Member on the Board for the Boys & Girls Club and about a pilot program for transportation. There will be an agenda item at a future work session for Council to discuss.

M. COUNTY ROLE IN ADMINISTERING ROUTE 1 DESIGN CONTRACT – SUPERVISOR CADDIGAN

Ms. Caddigan spoke with Tom Blazer after speaking with the Mayor and Mr. Taber about the Route 1 widening design contract. She always thought the Town was shovel ready when the Obama administration was offering stimulus money.

Mayor Foreman let Council know a brief would be given tomorrow night at the Council meeting.

N. STATUS OF LANDFILL – SUPERVISOR CADDIGAN

Ms. Caddigan mentioned that PWC gets complaints about the Landfill and they are forwarded to Mr. Taber. She asked if the issues with the smell were going to come back once the weather warmed up.

Mr. Taber reported that the Landfill has a request with the Department of Environmental Quality to expand into the land that was approved in the court stipulation; however, they have also proposed to the Town to go up, instead of out, with an agreement to close the landfill earlier. It is cheaper for the landfill to go up, instead of out, since liners would have to be put in. Questions have been asked and Council is waiting for a response.

Ms. Caddigan asked if something was going to be put in about the odor.

Mr. Taber explained that the Landfill has changed the chemical makeup that is being sprayed and odor complaints have been reduced. With the warm weather coming, there is an expectation of those increasing a little. Negotiations are ongoing and Council has and continues to make decisions on the best way to pursue this.

Mayor Foreman clarified that since the last meeting with the Landfill no new proposals have been submitted.

O. EXAMPLES OF CONTRACTUAL ARRANGEMENTS WITH TOWNS – SUPERVISOR CADDIGAN

This item was not discussed.

P. CALENDAR OF EVENTS FOR THE TOWN – SUPERVISOR CADDIGAN

Ms Caddigan asked that a calendar of events be provided from the Town. She also asked for a schedule of the Senior Luncheons.

Q. SETTING OF FUTURE QUARTERLY MEETING DATES FOR 2013

Ms. Caddigan was thinking quarterly meetings in June, September, and December on a Monday or Thursday would be beneficial.

Mr. Taber and Ms. Caddigan were going to work with each other on scheduling the meetings.

IN RE: ADJOURNMENT

Mayor Foreman adjourned the meeting.

Minutes submitted by

Approved by

Dawn Hobgood
Town Clerk

Gerald M. Foreman
Mayor