

AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON APRIL 17, 2012, AT 7:00 P.M., IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA:

THERE WERE PRESENT: Mayor Nancy West
Vice-Mayor Willie Toney
Dorothea Barr
Gerald Foreman
Kristin Forrester
Michele Jurgensen
Gwen Washington
Daniel Taber, Town Manager
Christine Sanders, Town Attorney

IN RE: CALL TO ORDER AND ROLL CALL

Mayor West called the meeting to order. Dawn Hobgood, Town Clerk, took roll call.

IN RE: MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

There was a moment of silence and then all in attendance recited the Pledge of Allegiance to the Flag of the United States.

IN RE: APPROVAL OF THE MINUTES

There were no minutes available for approval.

IN RE: ADOPTION OF THE AGENDA

Mr. Taber, Town Manager, requested that agenda item XI B, Discussion/Decision on Proposed Taxicab Ordinance Amendment and a Resolution to Enter into a Memorandum of Agreement with Prince William County, be removed.

Ms. Forrester moved, seconded by Ms. Washington, to adopt the agenda as amended. The motion carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

IN RE: APPROVAL OF THE CONSENT AGENDA

Ms. Washington moved, seconded by Ms. Barr, that the Consent Agenda be adopted as presented. The motion carried and the following resolutions were adopted by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**A RESOLUTION TO APPOINT THE ZONING ADMINISTRATOR
FOR THE TOWN OF DUMFRIES**

WHEREAS, *Virginia Code § 15.2-2286(A)(4)* allows the Council of the Town of Dumfries to appoint a Zoning Administrator for the administration and enforcement of the zoning ordinance; and

WHEREAS, the Council of the Town of Dumfries now needs to appoint a Zoning Administrator for the Town; and

WHEREAS, the Council of the Town of Dumfries is prepared to make this appointment.

NOW, THEREFORE BE IT RESOLVED by the Council of the Town of Dumfries on this the 17th day of April, 2012, that Morgan Scott Brim be hereby appointed as Zoning Administrator for the Town of Dumfries, and that he shall have all necessary authority on behalf of the Council of the Town of Dumfries to administer and enforce the zoning ordinance of the Town.

RESOLUTION TO APPOINT POLICE DEPARTMENT OFFICERS TO THE TOWING ADVISORY COMMITTEE

WHEREAS, the Dumfries Town Council has created the Towing Advisory Committee at their regular meeting on March 2, 2010 to make recommendations to the Council with regard to the appropriate provisions of the Town Code towing ordinances or terms of contracts; and

WHEREAS, the Dumfries Town Council is the appointing authority for said committee; and

WHEREAS, the Dumfries Town Council has learned the need to appoint Police Chief Robert E. Forker, Jr., Officer Renee E. Moody, and Officer Michael T. Fink to fill the vacancies per the Towing Advisory Committee By-Laws approved June 22, 2010.

NOW, THEREFORE BE IT RESOLVED by the Dumfries Town Council on this 17th day of April that Chief Robert E. Forker, Jr., Officer Renee E. Moody, and Officer Michael T. Fink are hereby appointed to the Towing Advisory Committee.

RESOLUTION TO ADOPT TOWN OF DUMFRIES POLICE DEPARTMENT GENERAL ORDERS, CHAPTERS 11-15

WHEREAS, in 2010 Acting Town of Dumfries Police Chief Colgan ("Chief Colgan") was appointed and upon his appointment became aware that the Town of Dumfries Police Department ("the Department") had a set of general orders ("General Orders") that were not appropriate for use by the Department; and

WHEREAS, Chief Colgan contracted to have the General Orders updated for appropriateness and relevance for the Department; and

WHEREAS, Section 34-21 of the Code of the Town of Dumfries Virginia, ("the Town Code") provides, *inter alia*, that the Chief shall prepare general orders for the police force of the town not inconsistent with state law, the Town Charter, this Code or other ordinances of the town and shall submit them to the Town Council for approval. When any such general orders, so prepared, have been approved by the Council, such general order(s) shall be in full force and effect; and

WHEREAS, Police Chief Forker has completed Chapters 11-15 of the General Orders, and submitted them to the Town Manager, the Town Attorney, and Town Council for review and comment; and

WHEREAS, in accordance with the foregoing, Chief Forker requests that the Town Council approve and adopt Chapters 11-15 of the General Orders.

NOW, THEREFORE BE IT RESOLVED by the Dumfries Town Council on this 17th day of April, 2012 that Chapters 11-15 of the General Orders are approved and adopted.

IN RE: CITIZEN COMMENTS PERIOD

There were no citizen comments.

IN RE: MAYOR'S COMMENTS

Mayor West announced attending a Job Fair on April 11 with Mr. Foreman and Debi Sandlin, Economic Development Director. Last Friday she attended a ribbon cutting ceremony for Becky's Pet Care in Woodbridge, which was a Prince William Chamber of Commerce event.

IN RE: PRESENTATIONS

**A. OVERVIEW OF THE 2012 SUMMER YOUTH EMPLOYMENT PROGRAM –
CYDNY NEVILLE**

Ms. Neville gave the following information in a PowerPoint presentation.

Purpose

- The purpose of the Dumfries Summer Youth Employment Program will be to provide an opportunity for area students to get an in-depth, hands-on experience on the internal workings of Town Hall, provide insight to the daily operations of local government, and develop leadership skills through service based learning. The students will be exposed to all aspects of Town Hall operations by working in some of the Town's various departments for six weeks; in a positive, engaging atmosphere.
- Participants will be paid an hourly wage of \$8.00 an hour for a 15-hour workweek. The workplace schedule will be three days a week, Monday-Friday, between the hours of 9 a.m.-3 p.m. (Exact hours will be determined after selection of program participants).
- Six youth in grades 9-12 (2012-2013 School Year)
- The Program will run from July 9, 2012-August 17, 2012.

Eligibility

- Area high school students age 15-18 years old.
- Students must live within the incorporated boundaries of the Town.
- Students must possess a minimum GPA of 3.0
- Students must provide 2 reference forms.
- Students must provide a copy of their 3rd Quarter report card.
- Students must submit a 500 word essay to accompany their application.
- Students must not be an immediate relative of any Town of Dumfries employee, Council member, or member of any Town Boards or Commissions.

Important Dates

- May 4th Deadline to apply
- May 23rd Selection
- Monday July 9th Beginning of the Program
- Friday, August 17th End of the Program

Participating Departments

- Administration
- Community Development
- Planning & Zoning
- Community Services
- Economic Development & Marketing
- Police Department

Some of the Standards of Learning Addressed in the Program

Task/Objective	Standard of Learning
Demonstrate positive work ethic. Demonstrate integrity. Demonstrate Teamwork Skills. Demonstrate Creativity and Resourcefulness.	History & Social Science CE. 4, Govt. 17
Demonstrate effective reading and writing skills.	English 9.4, 10.4, 11.4, 12.4
Examine aspects of management within an industry/organization.	History & Social Science Govt. 18 English 9.4, 10.4, 11.4, 12.4
Demonstrate leadership skills through participation in student organization activities, such as meetings, programs, and projects.	Govt. 17

Task/Objective	Standard of Learning
<ul style="list-style-type: none"> • Investigate career opportunities. • Identify personal interests, attitudes, related to the characteristics found in successful workers. • Prepare a professional portfolio. 	English 11.4, 12.4
Prepare employment-related correspondence.	English 10.8, 11.9
Complete a standard W-4 form	English 10.4
Examine aspects of financial responsibility within an industry/organization.	Mathematics MA. 14

Ms. Jurgensen thanked Ms. Neville for the wonderful presentation and encouraged the youth to apply.

Ms. Forrester asked if the youth would be receiving credit through the Prince William County School System for meeting the Standards of Learning (SOL's).

Ms. Neville noted the program was not tied to the school system.

Ms. Forrester was concerned with excluding family members of Town Council, Town employees, and family members of individuals who serve on a Town Board or Commission. She noted that interest in local

government tends to run in families. She thought this was the wrong way to go. She indicated last year that there were some concerns about how the program was handled and the type of activities the youth participated in. She felt that if these youth were excluded that the Council would not get information about what is going on and would hate to think that was the reason behind changing the program.

Ms. Neville thought it was a conflict of interest.

Ms. Forrester noted that this is an exploratory program geared toward children and on a short-term basis. She suggested a blind review process.

Mr. Foreman noted that he learned a lot last year on the last day of the program. He had the opportunity at the end of the program last year to talk with the participants. He asked the participants if they followed an ordinance through the process. He thought it was great that they worked with department heads, but he felt that they needed to have the opportunity to meet the Council and understand how Council works. He felt that there was an injustice being done by not having the participants work with the Council. He wanted to make sure that the participants see how the parliamentary process works.

Ms. Washington wanted to know how the selection process worked and felt that family members of staff, Council, and member of a Board or Commission should be allowed to apply.

Ms. Neville explained there would be two other individuals assisting with the selection process, a 6 +1 Traits Rubric would be used to grade the essay, then an interview with the top six individuals would be held.

Ms. Washington thought it would be good to hold a mock Council meeting with each program participant bringing something forward from the department they are working with. She offered her assistance.

Ms. Barr asked how many applications were received last year.

Ms. Neville assumed there were ten, but did not know.

Mr. Toney explained that Ms. Neville was not here when the program started.

Ms. Barr asked how many were selected for the program.

Ms. Neville indicated that there were three individuals in the program last year.

Ms. Barr asked how many of these were relatives of staff, Town Council, or a member of a Board or Commission.

Ms. Neville believed that two were.

Ms. Barr asked if that sends out the perception to the community that it is not an open selection.

Ms. Neville noted that would have to be researched.

Ms. Barr noted that there is a certain perception that the Council needs to take into consideration. Everyone has to have a fair shot at programs that are being offered by the Town.

Ms. Jurgensen noted that her son was a participant in 2009. She indicated that he went to Committee and Board of Supervisor meetings. She noted that last year, before Ms. Neville took over the program, there were not enough volunteers to do things that were planned. She stepped in with her son and participated. She was

disappointed in the lack of enthusiasm in several situations. She was proud to represent the Town because not everything we do is fun or interesting. She encouraged everyone to apply and if not chosen for the program to participate by volunteering.

Ms. Forrester asked if anybody had indicated there was an unfair process.

Ms. Neville was not aware of any.

Mr. Toney mentioned encouraging a neighbor to apply who told him that was s going on. In July of 2008, he proposed that the Town initiate an employment program to provide some work experience. He noted it appeared to be an elite program by the criteria that was set. His idea was to provide work experience, but it evolved to a more elite group, and was a majority of family members to Council, staff, or a member of a Board or Committee. He supported the idea of not allowing family members to apply.

Ms. Washington explained there is always a way to make things fair. She suggested that there be an odd number, more than three, and open it up to the public to serve on the selection committee. She still felt that if a family member wanted to apply that they be allowed to. If there are no names on the applications, she did not see how it would be unfair.

Ms. Forrester noted that the 6 + 1 Rubric is to score writing ability and felt that if a rubric is used that it not be focused on writing.

Ms. Neville noted she was going to have it focus on the idea part of the 6 + 1 Rubric.

Ms. Forrester noted that was one sixth of the rubric. She felt that it would help to get away from being exclusive.

Ms. Neville pointed out that having to go back to make changes would push the program dates back.

Ms. Forrester did not understand how these simple changes would push back the date.

Ms. Barr pointed out that establishing a committee would require some additional time.

Ms. Forrester asked if the committee would be just for the review of applications.

Ms. Neville agreed.

Mr. Toney noted that there needed to be some dialogue in order to provide some direction to Ms. Neville. He felt there was a consensus, but he did not think there was a definite decision made on whether the program needs to be opened up beyond the criteria already established.

Ms. Forrester moved, seconded by Mr. Foreman, to adopt the proposed criteria as is, changing the exclusion of family members of Town staff, Council, and Boards or Commissions to allowing family members to apply, selecting a rubric that is not based on English or writing ability, and establish a committee of at least five people to include at least two Council Members to review the applications.

Mr. Toney agreed with some of the proposal. He hoped that it would be broken into several different motions. He did not think that family members of Town staff, Council, or members of a Board or Commission should be allowed to participate in the program.

Ms. Forrester felt that with the blind review in place there should not be a problem with allowing this. She agreed to not allow family members of full-time Town staff and Council to participate.

Mr. Toney amended the motion, seconded by Ms. Forrester, to exclude family members of Town staff and Council.

Ms. Barr did not think there was a way to be completely fair and impartial since there are ways that an application could be marked or handwriting recognized. She did not agree at all and wanted to leave the program as it was.

Ms. Jurgensen asked about repeat participation.

Ms. Forrester did not see where that would be an issue if the participant applied, went through the process, and was selected.

The amended motion to adopt the proposed criteria as is, changing the exclusion of allowing family members of Boards or Commissions to allowing those family members to apply, selecting a rubric that is not based on English or writing ability, and establish a committee of at least five people to include at least two Council Members to review the applications carried by the following roll call vote: Ms. Barr, no; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, no; Mr. Toney, yes; Ms. Washington, yes; Ms. West, no.

IN RE: BOARDS & COMMISSIONS
A. ARCHITECTURAL REVIEW BOARD (ARB)

Ms. Jenifer Stringfellow gave the following report.

- Officers were appointed as follows: Chair, Jenifer Stringfellow and Vice Chair, Jim Ksanznak.
- A discussion was had over the current language of the ordinance regulating the composition of the ARB to still allow for a secretary since that is a staff appointed position now. The Town Clerk is transcribing the minutes now and this would be in case the Town Clerk was not able to continue.
- There have been discussions about updating the Design Guidelines. The first sections to be updated will be Signs and Fences and Gates.
- The Board feels that the line item funding for a consultant to assist with the guidelines needs to be reinstated. A letter will be submitted requesting that before the next budget work session.
- There was a discussion held about the bylaws centering on the transcriber of the minutes being the Town Clerk. It was questioned as to whether they were ever approved by Council that Debi Sandlin, Director of Community and Economic Development, will check into.
- An announcement will be made regarding the vacant seat on the Board, which is an at-large position.

Mr. Foreman noted that with the consultant it is expertise that the ARB wanted, but it was also the amount of time needed since the ARB only meets once a month.

B. BOARD OF ZONING APPEALS (BZA)

Mr. Moss advised that the BZA had no report and has not met since January.

Ms. Barr asked if this was Mr. Moss's last meeting.

Mr. Moss noted that it was.

The Council expressed their appreciation for all of his hard work and wished him the best in his new position.

C. HISTORIC DUMFRIES

Ms. Joann Barron gave the following report.

- Charter Day is on May 12.
- There have been 200 more visitors to the museum this year than last year. Even with the museum opening a month behind schedule this year.
- The first two months of the free genealogy program have been completed.
- The "Children's Day with the Museum" has been extremely popular and will continue to held on the weekend once a month.
- A Standards of Living approved class was given to students at Dale City Elementary in a virtual classroom setting. It was so successful that a video will be made to be shown to all the 5th grade classes in the Prince William County School System.
- An updated Historical Dumfries brochure is being printed that includes the history of Dumfries and information about Merchant Park.
- The Board of Directors is working on its first Strategic Plan with a retreat being scheduled in June.
- Several bus tours from other localities have come in and more are being scheduled.
- Special events have been planned for every weekend for the next two months.

Ms. Washington was excited to hear about all the activities occurring.

Ms. Barron noted that there are volunteer opportunities for anyone who would be interested.

A brief discussion about the park and the beautiful pictures that were posted online was had. Roxanna Owens is the master gardener who has been working on the grounds of the park, which is open to the public and reservations are not required.

D. PLANNING COMMISSION (PC)

Mr. Chris Padberg, Chair, gave the following report.

- The Park and Recreation Committee presented the revised plan for review and comments.

- Staff presented no less than a dozen zoning text amendments to consider.
- The budget for FY13 was presented and seemed logical.

IN RE: STAFF COMMENTS

A. TREASURER – RETTA LADD

Mr. Taber advised that Ms. Ladd was unable to attend and he would try to answer any questions Council may have about the March 2012 financial report.

Ms. Jurgensen sits on the Northern Virginia Cigarette Tax Board that Ms. Ladd receives the funding information from. She assumed that someone would need to be appointed to sit on the Board in her place.

Ms. Barr asked if she was going to be able to get the stormwater system report from Greg Tkac, Director of Public Works, showing which outfalls the Potomac Landfill is dumping into.

Mr. Tkac indicated he would provide the report.

B. TOWN ATTORNEY – CHRISTINE SANDERS

Ms. Sanders gave the following report.

- Continues working with staff on updating business license applications and a collection effort based on zoning classifications and uses with respect to how the Town handles those matters, which includes the zoning text amendments.

Mr. Toney asked if businesses claiming government contractor status were given any special consideration.

Ms. Sanders advised that there is some enabling legislation that has been adopted in Town Code that allows for a special tax rate for certain contractors that meet specific criteria. What is being looked at is whether the federal contractor meets the criteria and is being assessed properly.

IN RE: ACTION ITEMS

A. DISCUSSION/DECISION ON ALTERNATE FEE SCHEDULE – DAVID MOSS & GREG TKAC

Mr. Moss reminded Council that a draft fee schedule and analysis was provided two weeks ago. Council directed staff to provide a chart that would show the fee schedule equal to or less than Prince William County (PWC) and Stafford. He pointed out that some of the fees were already equal to or less than PWC's or Stafford's, but not necessarily both. In addition, some of the fees would not apply since the jurisdiction may not review an item that Dumfries does. An example would be fences. He noted that in the original request for a temporary sign or banner he had left out the following requested change. "Fee is waived once a year for businesses that have supplied proof of BPOL and submitted application for a business license by the required date (but a permit is still required and sign still must conform to Zoning Ordinance)." He explained that a public hearing would be required and there is enough time to hold one and adopt the fee schedule with an effective date of July 1, 2012.

Ms. Forrester pointed out that there are businesses in PWC that have banners up all the time announcing monthly specials.

Mr. Moss advised that PWC does not allow banners and those businesses are illegally posting them. He mentioned that PWC works on a complaint-based system.

Mr. Foreman thanked Mr. Moss for all of the work he did on the fee schedule.

Ms. Barr made the motion, seconded by Ms. Washington, to proceed with a public hearing on the fee schedule on May 8. The motion carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, no; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

~~**B. DISCUSSION/DECISION ON PROPOSED TAXICAB ORDINANCE AMENDMENT AND A RESOLUTION TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH PRINCE WILLIAM COUNTY – CHIEF ROBERT FORKER**~~

C. DISCUSSION/DECISION REGARDING COUNCIL’S INVOCATION POLICY AND LETTER OF REQUEST – GERALD FOREMAN

Mr. Foreman mentioned that a resolution was adopted on 9-21-10 creating an invocation policy with the intention of prayers being non-denominational. At the same time, a letter was typed inviting religious leaders to participate in the invocation. After talking with the religious leaders in the community, it was pointed out that the word Jesus Christ could not be used. The language of the current resolution while attempting to be non-denominational in nature is offensive. The resolution should not call out any specific religion as it is doing now. This resolution specifically calls out “Jesus” and “Christ.” The language being proposed takes into account religious tolerances that the Town of Dumfries should reflect.

The following changes were being proposed.

- No religious leader will be permitted to offer a prayer for two consecutive meetings or more than four times per year.

Delete the following.

- Prayers may not be addressed to “Jesus,” “Christ,” or any variation on those names. A prayer is “addressed” to Jesus if it contains the phrase, “in Jesus’ name we pray” or anything similar.

Insert the following in its place.

- Neutral, “civil religion” terms such as “God,” “Almighty God,” “Creator,” “Providence,” and “Heaven” are acceptable in the prayers offered.
- It is not acceptable to lead a ~~recognizably Christian~~ prayer that would call for audience participation.

Ms. Jurgensen made the motion, seconded by Ms. Barr, to continue the matter until the July 1 meeting when the newly elected Council members will be seated.

Ms. Forrester did not intend to vote on the motion. She was upset about the way business was being conducted.

Mr. Foreman expressed his concern about the way business was being conducted. He pointed out that there is nothing wrong with the matter. He indicated that an oversight took place and religious leaders are not participating.

Ms. Washington expressed needing more time to think on the matter. She noted that the term civil religion was something she had not heard before and was not sure what her definition was.

Mr. Toney agreed with Ms. Washington that the matter needed to be looked at more. He proposed that an ad hoc committee consisting of a couple Council members and staff be appointed to do some research and look at the matter more.

Mayor West advised that the requested action was to have the resolution reviewed for legality and the rewording of the resolution to be adopted by Council at a future meeting.

Mr. Foreman agreed that was correct.

Ms. Washington felt there were a lot of things that could be done and was not sure that changing the wording would fix the problem. She indicated that maybe a silent prayer would be in order so that everyone can pray and say what they want at the end of their prayer.

The motion on the floor to continue the matter until the July 1 meeting carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, no; Ms. Forrester, no; Ms. Jurgensen, yes; Mr. Toney, no; Ms. Washington, yes; Ms. West, yes.

Ms. Forrester made the motion, seconded by Mr. Toney, to appoint a committee of Council members and staff to review the issues and legalities surrounding the matter in preparation for the July 1 meeting when it is brought back. The motion carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

A brief discussion occurred about who on Council could sit on the committee. It was clarified that the committee would be meeting prior to July 1 to prepare the information. It was suggested that the committee consist of two Council and two staff members.

Ms. Forrester wanted to research the matter and provide her findings to the committee. She suggested Mr. Toney and Mr. Foreman be the Council members appointed to the committee and Ms. Washington serve as a co-researcher with her.

Further discussion was had regarding who could be appointed from Council to serve on the committee since elections were being held May 1.

Ms. Washington and Mr. Toney declined the offer to sit on the committee.

Mr. Foreman had no problem sitting on the committee and volunteered to serve.

Ms. West volunteered to sit on the committee.

It was the consensus of the Council to have Mr. Taber, Ms. Sanders, Mayor West, and Mr. Foreman sit on the committee.

D. DISCUSSION/DECISION ON PORT OF DUMFRIES/QUANTICO BAY AND QUANTICO CREEK – GERALD FOREMAN

Mr. Foreman read the following.

“It is long overdue to adopt a resolution that clearly advocates the Town of Dumfries as the leading organization for Port of Dumfries / Quantico Bay and Quantico Creek.

Currently there are private citizens and local community groups that are advocates for a proposed Quantico Bay cleanup. It is time for the Town of Dumfries to step forward and lead the movements to restore and protect our estuaries, tributaries, waterways, aquatic environments and our citizens’ properties.

The Town of Dumfries is a low point when it comes to natural water flow and sediment collection. Therefore, our waterways need to be protected.

Addressing Quantico Creek erosion;

A National Resources Conservation Services Stream Assessment was completed in Aug 2002.

The study stated, “Over the past three decades, the reaches of Quantico Creek within Dumfries have changed from a fairly healthy stream to a gully. This is due to activities within the watershed that increased the stream discharge and sediment loading, and / or altered the channel length, shape, or grade.”

The study recommended Town actions include:

- 1) Legal action,
- 2) Changing setbacks,
- 3) Creating tax incentives for stream restoration,
- 4) Applying for grants, and
- 5) Working with other government agencies.

An Army Corps of Engineers Study was completed in Sept 2004.

This study looked specifically at Quantico Creek within the Town of Dumfries.

The Army Corps of Engineers concluded:

- 1) Quantico Creek is an entrenched channel with a vertically unstable bed,
- 2) All flows, base and flood are contained within the channel, which results in excessive shear on the streambed and banks, and
- 3) If restoration is not performed, the channel will continue to widen and deposit large amounts of sediment until equilibrium is reached.

A Quantico Creek Watershed Assessment Report was completed in Apr 2011.

The report studied the areas around the Town of Dumfries, but not Quantico Creek within Town limits and it stated, “Given a limited budget and schedule, it was determined that a select number of subwatersheds could be used to identify major trends and impairments.”

There are homeowners along Quantico Creek that have lost up to 30 feet of their backyards due to erosion caused by excessive water; height, volume, & velocity coming downstream from developments in the Potomac District of PWC and from I-95 runoff.

Stabilizing the streambeds to slow the catastrophic erosion rate of over 1 foot per year to a more natural erosion rate in the area of Prince William Estates and Dewey's Creek is the only way to amend the rate of sedimentation that flows into the Quantico Bay in this area. While a certain amount of erosion is part of the natural cycle; development, pavement, and destruction of the riverbank have resulted in extreme erosion.

The results of the construction of multiple residential communities, an industrial park, hotels and eateries on the West side of I-95 & Route-234 have directed the flow of water discharge into the Potomac Landfill property, Quantico Creek, Dewey's Creek all of which subsequently deposit sediment into Quantico Bay.

The current Prince William County Comprehensive Plan presents long-range land use planning, and designates residential, commercial, and industrial zoning based on the projected growth for the County. According to the Plan, long-range land uses for the majority of the Quantico Creek Watershed do not diverge from present land uses and, therefore, will not change the detrimental impact on the watershed.

The significance of the impending and future development is the potential hydrologic effect it will have on the Watershed. It is well known that the conversion of open lands to land uses with greater impervious surfaces had dramatic effects on watershed and channel stability. Rooftops, concrete, pavement, and compacted soils reduce water infiltration, resulting in an increase in rainwater that is converted directly to stormwater runoff. This produces an increased volume and rate of delivery of runoff to nearby streams and tributaries. Alteration of the flow in magnitude, frequency, and duration prompts receiving channels to erode in response to increased velocity.

Addressing Dewey's Creek stream sediment continually filling the drainage pipes on Possum Point. This sediment is not originating within Town Properties; the majority is being drained in Dewey's Creek from developments in the Potomac District (PWC) and Route 1.

Dewey's Creek is bordered by Town Property on one side and PWC on two sides, sediment constantly fills the drainage under Possum Point Road as well as the sediment flows into Quantico Bay.

Addressing Quantico Bay

With Quantico Bay there are three issues,

- 1.) Trash in the Bay,
- 2.) Hydrilla infestation, and
- 3.) Dredging the Port & Bay.

Friends of Quantico Bay is an active group made up of private citizens and has been an advocate for Hydrilla removal and control as well as dredging of Quantico Bay. It is long overdue, however now that our Town Government is advocating Economic Development by advertising and proposing a Port, it is time for the Town Government rightfully step up and be the voice for our Town, our Port, our Bay, our Environment, and the restoration of citizens property.

Trash Pick-up

Since 2003, the Town of Dumfries budgets on average of \$1,000 per year to clean up Quantico Creek. This has resulted in 1,500 pounds of trash and debris removed annually. However, the Town does not remove any trash from the Port of Dumfries / Quantico Bay area. This year we should pick up along Possum Point and work with citizens groups to pick up Quantico Bay as well. Our Town has many citizens who would be willing to dedicate their time to this effort.

Hydrilla

In Virginia, Hydrilla is on the increase. It has been a serious pest in the Chesapeake Bay tributaries and is found in freshwater systems such as the Potomac River. Aquatic weed managers have found this weed very difficult to control. Hydrilla is a submersed aquatic plant that forms nearly impenetrable mats of stems and leaves at the surface of the water. As the stems near the surface, they become many, are branched, and spread horizontally.

- 1) Hydrilla forms dense clumps of vegetation that:
- 2) clogs boat propellers and impedes waterways navigation,
- 3) removes oxygen from the water as dead plant matter decays,
- 4) crowds out and shades light from beneficial native vegetation,
- 5) blocks irrigation and drainage waterways,
- 6) increases sedimentation in flood control plans,
- 7) interferes with public water supplies,
- 8) harbors the vectors of human and animal diseases,
- 9) impedes commercial and sport fishing,
- 10) blocks docks, marinas, and boat launching sites, and
- 11) alters dissolved oxygen & pH, which has a negative impact on fish populations.

Destruction and control efforts include:

- 1) chemical control through herbicides, but there are concerns regarding impact on the environment,
- 2) biological control using introduced natural predators such as grass carp (an exotic fish), it can be effective, but the grass carp may become a pest themselves, and
- 3) mechanical harvesting which reduces infestations in the short term however, if the fragments from the Hydrilla are not contained, they float away and establish new colonies.

Dredging

The Town of Dumfries has a proud history with its waterways, specifically the Potomac River, the Port of Dumfries / Quantico Bay and Quantico Creek. The Town has never taken ownership of this, its most precious resource. The last dredging occurred in 1977 by Mr. Campbell, a citizen, at a cost of more than \$500,000 of his own money. Mr. Campbell dredged the Port area and cleared Quantico Creek to west of I-95.

While I am sure that Prince William County will work with the Town and support future efforts, I am not confident that Prince William County will restore and protect Dumfries' creek beds, clean up our waterways, and dredge our Port and Bay.

Residents cannot do this by themselves nor should they. We as a Town Government were elected to represent and protect the resident's interest.

It is time for the Town to stop showing mild interest in its waterways and handing over representation of ports and waterways to residents and private organizations and time for the Town to assume responsibility and take action in leading efforts to correct a 200-year-old problem. This effort is in the Town's best interest and fits into all of our Visions, Economic Development and Comprehensive Plan governing and policy objectives.

After the resolution is adopted and passed by Council, then and only then should we start the process of prioritizing objectives with our residents and community groups, and commencing

dialogue with County, State and Federal agencies regarding stabilization of Quantico Creek, sediment control in Dewey's Creek, and the dredging the Port of Dumfries and Quantico Bay.

Again, this agenda item is to direct Staff to write a resolution and present to Council by May 22, 2012.

Ms. Forrester made the motion, seconded by Mr. Foreman, to direct staff to write a resolution to be presented to Council by May 22, 2012.

Ms. Jurgensen asked what was being requested and whether funding was a part of the request.

Mr. Foreman explained he has watched the sediment living on Possum Point and one of the reasons he ran for Council was for the cleanup of Quantico Bay and the development of Mr. Campbell's property. He pointed out that a governmental body needs to take the lead on the issue in order to take advantage of grants or other funding that become available. All the resolution is saying is that the Town of Dumfries has a Port that needs to be dredged and should be the leader who goes to the Senators, Delegates, and Federal Agencies and request it be cleaned up.

Ms. Jurgensen asked if the Community Development Director would be assisting with the acquisition of the grants, writing, and research.

Mr. Foreman noted that would be a discussion had with the Town Manager. He clarified that the Friends of Quantico Creek are separate from Quantico Bay.

Ms. Forrester indicated that her motion had nothing to do with money or the Community Development Director.

Ms. Barr pointed out that with State and Federal Laws the Town will be held responsible for what is dumped into the waterways. She had a problem with taxpayer dollars being used or invested into any private individuals' property. She agreed that the Council needed to take an active role in speaking up for the creeks and waterways; however, it is not all about the Town. It also about the people in the Town and what they are dumping into the waterways. She read where Prince William County would be raising their stormwater management fees to help them keep in compliance with the Chesapeake Bay Act. The Town is responsible for looking at what is going into the waterways.

Mayor West noted the Town needed to take an active part because the Town can get grants that the Friends of Quantico Bay cannot.

Ms. Washington was not clear on what was being asked. She did not think it was clear without having goals and objectives or a person in charge to make sure things get done. She agreed with what was being proposed.

Ms. Forrester reiterated that the motion is just to identify that the Town is the lead and not a non-profit agency. She agreed with Ms. Washington and thought that maybe a separate motion to appoint a committee would be in order.

Mr. Foreman reported that in 2002 the National Resources Conservation Services Stream Assessment study recommended legal action, changing setbacks, creating tax incentives for stream restoration, applying for grants, and working with other government agencies. None of those actions have been taken. The tributaries are not being protected. The Town needs a resolution that states that it will take the lead and ownership of the tributaries. This is the first step.

Ms. Washington did not feel that there was enough research done as far as what it all means financially. She acknowledged that Mr. Foreman had done the research. She felt that the Friends of Quantico Bay, the State of Virginia, and Mr. Foreman have information that the person who is going to be in charge of this needs.

Mr. Taber felt the resolution would alert the State and others to who needs to be talked to about these matters.

The motion to direct staff to write a resolution and present to Council by May 22, 2012 carried by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, no; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

**IN RE: INFORMATION ITEM
A. DRAFT VISITORS BROCHURE – DEBI SANDLIN**

Ms. Sandlin noted that the visitor's brochure was a draft and welcomed any suggestions.

Ms. Barr noted that she would turn in her changes.

Ms. Jurgensen asked where the brochure would be made available.

Ms. Sandlin advised they would be available at the Weems-Botts Museum, local hotels, the Marine Corps Museum, the Quantico Marine Corps Base, and at Town events. She noted it would also be available as a downloadable document on the website.

**IN RE: DISCUSSION ITEM
A. DISCUSSION REGARDING COUNCIL'S MEETING PROCEDURES – CHRISTINE SANDERS**

Ms. Sanders mentioned that Council adopted Robert's Rules of Order Newly Revised in Brief just as she was coming on board as the Town Attorney. She explained that there was some concern as to whether that was the best way to govern Council meetings. She noted that Council was provided with some research done on the actions and discussions that Council has had and what a couple of the other localities use for policies and procedures to govern their meetings.

Ms. Forrester wanted more time to go over the materials that were provided.

After a brief discussion, it was the consensus of Council to meet with Ms. Sanders on a one on one basis.

Ms. Barr noted that you could go onto the Woodbridge Patch and read up on the stormwater issue going on in Prince William County. She read an excerpt from the following letter.



RECEIVED APR 04 2012

COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

4975 Alliance Drive
Fairfax, VA 22030

GREGORY A. WHIRLEY
COMMISSIONER

April 3, 2012

Ms. Dawn Hobgood
Town Clerk
Town of Dumfries
17755 Main Street
Dumfries, VA 22026

Dear Ms. Hobgood:

The Commonwealth Transportation Board will conduct regional public hearings to give citizens the opportunity to review and provide comments on projects and programs to be included in the Fiscal Year 2013-2018 Six-Year Improvement Program (FY 13-18 SYIP), including highway, rail and public transportation initiatives. These projects and programs represent important improvements to address safety, congestion, and preservation of Virginia's transportation network.

We look forward to hearing from you and your constituents about those projects you feel are the highest priority for the state's limited transportation funds. The public hearing for citizens in our region will be on May 3, 2012, at the Virginia Department of Transportation, 4975 Alliance Drive, Fairfax, VA 22030. The hearing will begin at 6:00 p.m. in the Potomac Conference Center. Written comments can also be submitted during the hearing or mailed/e-mailed afterwards.

You and your staff are invited to attend the public hearing in our region or one of the other hearings listed on the attached schedule, whichever is more convenient for you. Should you be unable to attend, you can send your comments to Program Director, Virginia Department of Transportation, 1401 E. Broad Street, Richmond, VA 23219 or e-mail them to Six-YearProgram@vdot.virginia.gov.

If you have any questions prior to the public hearing, our Public Affairs Manager Joan Morris can assist. She can be reached at joan.morris@vdot.virginia.gov or (703) 259-1799.

Sincerely,


Garrett W. Moore, P.E.
District Administrator
Northern Virginia District

Attachment

Copy: Joan Morris

VirginiaDot.org
WE KEEP VIRGINIA MOVING

She compiled a list of actions taken by Council since 2008, which is available on her website, www.dorotheabarr.net under votes or www.dorotheabarr.com under voting history.

IN RE: CLOSED SESSION

Ms. Jurgensen made the motion, seconded by Ms. Barr, to convene into closed session. The motion carried and the following resolution was adopted by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

WHEREAS, the Dumfries Town Council desires to discuss a particular subject in Closed Session during the course of its meeting of January 3, 2012; and

WHEREAS, the nature of the subject is the discussion and consultation with legal counsel regarding probable litigation. The discussion of same in Closed Session is expressly permitted by Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as amended.

NOW, THEREFORE, BE IT RESOLVED that the Town of Dumfries does hereby convene in Closed Session for the purpose(s) herein expressed pursuant to the legal authorities herein recited.

Mr. Toney made the motion, seconded by Ms. Forrester, to reconvene into open session. The motion carried and the following resolution was adopted by the following roll call vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

WHEREAS, the Town Council of Dumfries has completed its discussion in Closed Session, and now desires to continue its meeting in Open Session; and

WHEREAS, each and every member of this said Council who votes affirmatively for the adoption of this Resolution does thereby certify that, to the best of his/her knowledge, only public business matters lawfully exempted from Open Session were heard, discussed, or considered during the Closed Session, and that the only subjects heard, discussed, or considered in said Closed Session were the matters identified in the Resolution by which it was convened.

NOW, THEREFORE, BE IT RESOLVED that the Town of Dumfries does hereby reconvene in Open Session at its meeting of January 3, 2012 and certifies the matters set forth in Section 2.2-3712(D) of the Code of Virginia, 1950, as amended.

IN RE: ADJOURNMENT

Ms. Barr moved, seconded by Ms. Forrester, to adjourn the meeting. The motion carried by the following voice vote: Ms. Barr, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Jurgensen, yes; Mr. Toney, yes; Ms. Washington, yes; Ms. West, yes.

Minutes submitted by

Approved by

Dawn Hobgood
Town Clerk

Nancy H. West
Mayor