

**AT A REGULAR MEETING OF THE DUMFRIES TOWN COUNCIL, HELD ON JUNE 3, 2014,
AT 7:00 P.M., IN COUNCIL CHAMBERS, 17755 MAIN STREET, DUMFRIES, VIRGINIA:**

THERE WERE PRESENT: Mayor Gerald Foreman
Vice Mayor Willie Toney
Charles Brewer
Kristin Forrester
Gwen Washington
Derrick Wood
Daniel Taber, Town Manager
Olaun Simmons, Town Attorney

THERE WERE ABSENT: Helen Reynolds

IN RE: CALL TO ORDER AND ROLL CALL

Mayor Foreman called the meeting to order. Dawn Hobgood, Town Clerk, took roll call.

IN RE: MOMENT OF SILENT PRAYER AND REFLECTION AND PLEDGE OF ALLEGIANCE

There was a moment of silent prayer and reflection, then all in attendance recited the Pledge of Allegiance to the Flag of the United States.

IN RE: APPROVAL OF THE MINUTES

There were no minutes available for approval.

IN RE: ADOPTION OF THE AGENDA

Mr. Taber requested adding a presentation, Students Helping Others Through Service.

Mr. Wood moved, seconded by Ms. Washington, to approve the agenda as amended. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

IN RE: APPROVAL OF THE CONSENT AGENDA

Mr. Foreman moved, seconded by Ms. Forrester, to approve the consent agenda as presented. The motion carried and the following resolutions and ordinances were adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

**RESOLUTION ADOPTING THE AMENDMENT TO THE TOWN OF DUMFRIES
FUNDRAISING AND DONATION POLICY**

WHEREAS, the Town Council acknowledges that the Town may receive charitable donations in accordance with the Town of Dumfries Fundraising and Donation Policy, Council Policy Number CP02-13, adopted on April 2, 2013 and revised on September 3, 2013, and

WHEREAS, Town Council wishes to formalize a policy for accepting donations that are made to the Town’s scholarship program by amending the Town of Dumfries Fundraising and Donation Policy section related to the Town of Dumfries College Scholarship Program (“DCSP”); and

WHEREAS, Council discussed the changes at its April 15, 2014 meeting and requested the item be moved forward to the consent agenda for adoption.

NOW, THEREFORE, BE IT RESOLVED by Town Council that the attached Town of Dumfries Fundraising and Donation Policy as amended is hereby adopted on this 3rd day of June 2014.

**Town of Dumfries
COUNCIL POLICY**



Subject	Fundraising and Donation Policy
Policy Number	CP02-13
Original Effective Date	April 2, 2013
Revision Date	September 3, 2013 June 3, 2014

**TOWN OF DUMFRIES
FUNDRAISING AND DONATION POLICY**

The Town Council wishes to have an existing policy in place for those individuals or businesses who may wish to assist the Town in implementing programs or initiatives. To do so, the Town wishes to develop and implement a policy for fundraising and receiving donations for established or identified Town programs, departments and/or initiatives. Identified but un-established programs or initiatives are those identified in the Town’s most recently adopted Capital Improvement Program. There may be tax advantages for those who may be willing to donate funds for Town programs, departments, and/or initiatives. The Town will account for all donations including those from fundraising activities with a line item maintained in the budget. The Town Manager or his designee shall be responsible for accounting for all received, approved, and accepted donations.

At the end of each fiscal year, donations received during that year will be reported to Council.

I. Fundraising Guidelines for Fundraising

1. The Dumfries Town Council will approve all fundraising efforts and activities by a majority vote of the Council in advance. Once Council has approved a fundraising effort or activity, the details of the fundraising activity, project or program will be approved in advance by the Town Manager and/or his designee.
2. Approved fundraising events and activities, shall have a clear, identifiable message for the goals for fundraising, including an accurate statement of the programs to be benefitted, items or types of items to be acquired, and the purpose for which all money received will be used.

3. All fundraising donations that are not earmarked for a specific existing Town program, or one identified by the adopted Capital Improvement Program, shall be incorporated into the general fund and such funds shall be spent or donations received shall be used according to the needs of the Town as determined by the Town Manager.
4. All earmarked donations from fundraising activities shall be spent accordingly or they will be returned to the donor. Should the donor not be able to be reached in the event that a Town program is abandoned or altered, then the Town Manager will bring the matter before Council with a recommendation for reallocation of the donated funds. Town Council must pass a resolution approving the reallocation of the donated funds before any of the funds may be used in a manner not consistent with the original donation.

II. Donations—Guidelines for Acceptance of Donations

1. Once donations are received for a specific purpose, the Town Manager or his designee shall see that the funds or donated items are used in accordance with that purpose. However, should the specific purpose for which donations were received be no longer feasible, the Town Manager shall bring this to the attention of the Town Council for direction as to what to do with the specified funds. The Town Manager may make a recommendation on the matter. The Town Council may either: a) return the funds to the original donors; or b) in the event that returning the donations to the original donors is not possible because the original donors are unable to be located or for some other reason, Town Council must pass a resolution to reallocate the specified funds to a new purpose as consistent with the original purpose as possible and not inconsistent with law.
2. The Town government and Council will be mindful of and comply with the Virginia Conflict of Interest Act (COIA). Accordingly, the Town Manager and Town Council may determine that in some circumstances proffered donations are not able to be accepted.
3. Donations may be eligible as a charitable contribution under the Internal Revenue Service but the Town will not participate in placing a monetary value on any donated items. Rather the Town may only acknowledge the acceptance of a gift. The Town reserves the right to not acknowledge the tax deductibility of a donation should there be any concern about a *quid pro quo*.
4. All donations should be accepted by the Town Council by resolution passed by a majority of the Council. Funds that are donated in connection with a fundraising or donation activity approved by Town Council shall be properly accounted for in accordance with this policy and with accepted accounting and bookkeeping practices.
5. There shall be complete transparency of any donations proffered and/or accepted by the Town. This means that the proposed donors will be appropriately and publically acknowledged.

6. All earmarked donations including those donations from fundraising activities or otherwise, shall be spent according to the purpose for which they were donated or the funds will be returned to the donor. Should the donor(s) not be able to be reached, found or located or in the event that a Town program is abandoned or altered, then the Town Manager will bring the matter before Council with a recommendation for reallocation of the donated funds. Town Council must pass a resolution approving the reallocation of the donated funds before any the funds may be used in a manner not consistent with the original donation.

III. Specific Charitable Programs

1. Christmas in Dumfries:

Christmas in Dumfries is a program that has been administered by the Town of Dumfries Police Department annually in December. Dumfries Town residents may request that their children participate in this program whereby children are able to shop with a police officer at a local retail store for presents for their families. Donations for Christmas in Dumfries are accepted by the Town and are accounted for by the Town Treasurer.

Donations received for the Christmas in Dumfries program shall be acknowledged by the Town with a letter sent to the donor from the Town Manager, the Treasurer or the Town Manager's designee.

2. ~~Dumfries Cares:~~

~~Dumfries Cares is a USDOJ grant being administered by the Town Director of Community Services. Donations of money or goods that further the grant or keep this program viable and operating once there is no longer a grant funding this program may be made to Dumfries Cares. Donations may be accepted by the Town and shall be acknowledged by the Town with a letter sent to the donor from the Town Manager or his designee. (9-3-13)~~

2. Town of Dumfries College Scholarship Program ("DCSP"):

~~Consistent with the Town's adopted 2020 Vision Statement, the Town is committed to setting up a scholarship program that will offer college scholarships to high achieving high school seniors. This program is currently not yet funded. Nor have any guidelines been adopted for administering the scholarships. This program is still a work in progress. Once established, donations to this program shall be acknowledged by the Town with a letter sent to the donor from the Town Manager or his designee and accounting for this program will be maintained by the Town Treasurer.(9-3-13)~~

Consistent with the Town's vision statement, the Town of Dumfries is committed to establishing a scholarship program that offers college scholarships to high school

seniors who are planning to attend college and have exceptional academic achievements. This program will be funded by donations from individuals as well as public and private institutions. The donations to the DCSP will be accepted in accordance with the guidelines provided in the Town of Dumfries Fundraising and Donation Policy and the revisions thereof.

Pursuant to the Town of Dumfries Donation Policy, the Town Manager is authorized to receive donations to the scholarship program, and the donations to this program shall be acknowledged by the Town with a letter sent to the donor from the Town Manager or his designee. The accounting for this program will be maintained by the Town Treasurer, and made available to Town Council upon request. (6-3-14)

3. Other Grant programs awarded to the Town:

From time to time, there may be other grant-funded programs that are awarded to the Town. Donations of money or goods that further the grant or keep these grant programs viable and operating once grant funding is no longer available may be accepted, when appropriate and upon the approval, in advance by the Town Council. Once Town Council has approved specific grant programs that are eligible for donations or fundraising, donations may be accepted by the Town and shall be acknowledged by the Town with a letter sent to the donor from the Town Manager or his designee. All monetary donations shall be properly accounted for by the Town Treasurer. (9-3-13)

**ORDINANCE TO AMEND THE CODE OF THE TOWN OF DUMFRIES,
VIRGINIA, AS AMENDED, BY AMENDING PART II, CHAPTER TWO
ADMINISTRATION, ARTICLE III OFFICERS AND EMPLOYEES, DIVISION II
SPECIFIC OFFICERS, SECTION 2-83 TOWN MANAGER, SECTION B, BY ADDING
SUBSECTION 19, TOWN MANAGER DESIGNATION**

WHEREAS, the Town Council wishes to amend Dumfries Town Code, Part II Code of Ordinances, Chapter II, Article III, Division II, Section 2-83 Town Manager, section (b) by adding subsection 19; and

WHEREAS, Town Council discussed the matter at their April 1, 2014 meeting and directed staff to move forward with scheduling a public hearing on an ordinance to adopt the amendment to Dumfries Town Code, Part II Code of Ordinances, Chapter II, Article III, Division II, Section 2-83, section b; and

WHEREAS, Town Council held a duly advertised public hearing on May 7, 2014 in order to address the adoption of the amended Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Dumfries on this 3rd day of June, 2014, that the Code of Ordinances, Town of Dumfries, as amended, is further amended by adding, Part II, Chapter II, Article III, Division II, Section 2-83, section B, by adding subsection 19 entitled "Town Manager Designation" as follows:

Sec. 2-83. Town manager.

(b) *Duties.*

(19) *Town Manager Designation.* In the event that the Town Manager is unable to perform his duties in accordance with the provisions of the Dumfries Town Code and/or his written employment contract due to absence, illness or disability as determined by the Town Manager or the Town Council, the Town Manager shall designate a qualified individual to be the chief administrative officer of the Town to serve and perform as the Town Manager on a temporary basis notwithstanding other provisions of this title."

RESOLUTION AUTHORIZING THE TOWN MANAGER ADVERTISE A PUBLIC HEARING FOR THE PROPOSED UPDATE TO THE COMPREHENSIVE PLAN

WHEREAS, the Town of Dumfries in conjunction with The Berkeley Group have been reviewing and making amendments to the Comprehensive Plan by means of public input, workshops, and an open house; and

WHEREAS, the Planning Commission has reviewed the Comprehensive Plan over the course of several months, and on April 7, 2014, the Planning Commission held a public hearing and voted to move the updated Comprehensive Plan forward for Town Council for review; and

WHEREAS, the Town Council reviewed the proposed updates to the Comprehensive Plan at the May 20, 2014 work session and directed staff to move forward with scheduling a public hearing on the proposed Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED by Town Council that the Town Manager is authorized to advertise for a public hearing to be held on July 8, 2014 to consider the Comprehensive Plan.

RESOLUTION AUTHORIZING THE TOWN MANAGER ADVERTISE A PUBLIC HEARING FOR A CONDITIONAL USE PERMIT - FIRST TOWN CENTER - CUP 2014-001

WHEREAS, the Town of Dumfries has received a conditional use permit application to allow for multifamily residential over ground floor commercial/retail/office with a building height of 58 feet extended up to 80 with architectural features; and

WHEREAS, the Planning Commission has reviewed the application over the course of several months, and on April 7, 2014, the Planning Commission held a public hearing and voted to move the application forward with conditions for Town Council review; and

WHEREAS, Town Council reviewed the application at the May 20, 2014 work session where Town Council directed staff to move forward with scheduling a public hearing on the conditional use permit.

NOW, THEREFORE, BE IT RESOLVED by Town Council that the Town Manager is authorized to advertise for a public hearing to be held on July 8, 2014 to consider the conditional use permit for First Town Center (Promenade).

RESOLUTION TO REALLOCATE FUNDS FROM THE PROJECT TO RECONSTRUCT A PORTION OF MAIN STREET (VDOT UPC 101295) TO POSSUM POINT ROAD DRAINAGE IMPROVEMENTS (VDOT UPC 104056) AND ROUTE 1 - IMPROVEMENTS TO MAIN STREET (VDOT UPC 81517), AND CANCEL THE PROJECT TO RECONSTRUCT A PORTION OF MAIN STREET (VDOT UPC 101295)

WHEREAS, the Town has received state Revenue Sharing funds for the project to Reconstruct a Portion of Main Street (VDOT UPC 101295) in the amount of \$1,805,000 and \$1,805,000 in local funds and match; and

WHEREAS, the Town has designated Possum Point Road Drainage Improvements (VDOT UPC 104056) and Route 1 - Improvements to Main Street (VDOT UPC 81517) as Revenue Sharing projects; and

WHEREAS, the Town desires to consolidate federal funding on one project (VDOT UPC 81517); and

WHEREAS, the Town desires to reallocate funds from VDOT UPC 101295 to VDOT UPC 104056 and VDOT UPC 81517; and

WHEREAS, the Town VDOT UPC 101295 encompasses the same transportation goal of providing safe turning movements, lane configurations and pedestrian safety as VDOT UPC 81517.

NOW, THEREFORE, BE IT RESOLVED by Town Council that the Town wishes to reallocate \$619,000 from VDOT UPC 101295 to VDOT UPC 104056.

BE IT FURTHER RESOLVED by Town Council that the Town wishes to reallocate \$2,991,000 from VDOT UPC 101295 to VDOT UPC 81517.

BE IT FURTHER RESOLVED by Town Council that the Town wishes to cancel VDOT UPC 101295.

Employer Contribution Rates for Counties, Cities,
Towns, School Divisions and Other Political Subdivisions
(In accordance with the 2012 Appropriation Act Item 468(H))

Resolution

BE IT RESOLVED, that the Town of Dumfries, 55301 does hereby acknowledge that its contribution rates effective July 1, 2014 shall be based on the higher of a) the contribution rate in effect for FY 2014, or b) eighty percent of the results of the June 30, 2013 actuarial valuation of assets and liabilities as approved by the Virginia Retirement System Board of Trustees for the 2014-16 biennium (the "Alternate Rate") provided that, at its option, the contribution rate may be based on the employer contribution rates certified by the Virginia Retirement System Board of Trustees pursuant to Virginia Code § 51.1-145(I) resulting from the June 30, 2013 actuarial value of assets and liabilities (the "Certified Rate"); and

BE IT ALSO RESOLVED, that the Town of Dumfries, 55301 does hereby certify to the Virginia Retirement System Board of Trustees that it elects to pay the following contribution rate effective July 1, 2014:

(Check only one box)

- The Certified Rate of 16.53%
- The Alternate Rate of _____%; and

BE IT ALSO RESOLVED, that the Town of Dumfries, 55301 does hereby certify to the Virginia Retirement System Board of Trustees that it has reviewed and understands the information provided by the Virginia Retirement System outlining the potential future fiscal implications of any election made under the provisions of this resolution; and

NOW, THEREFORE, the officers of the Town of Dumfries, 55301 are hereby authorized and directed in the name of the Town of Dumfries to carry out the provisions of this resolution, and said officers of the Town of Dumfries are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Town of Dumfries for this purpose.

**Member Contributions by Salary Reduction for Counties, Cities,
Towns, and Other Political Subdivisions**

(In accordance with Chapter 822 of the 2012 Acts of Assembly (SB497))

Resolution

WHEREAS, the Town of Dumfries, 55301 employees who are Virginia Retirement System members who commence or recommence employment on or after July 1, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis upon commencing or recommencing employment; and

WHEREAS, the Town of Dumfries employees who are Virginia Retirement System members and in service on June 30, 2012, shall be required to contribute five percent of their creditable compensation by salary reduction pursuant to Internal Revenue Code § 414(h) on a pre-tax basis no later than July 1, 2016; and

WHEREAS, such employees in service on June 30, 2012, shall contribute a minimum of an additional one percent of their creditable compensation beginning on each July 1 of 2012, 2013, 2014, 2015, and 2016, or until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the Town of Dumfries may elect to require such employees in service on June 30, 2012, to contribute more than an additional one percent each year, in whole percentages, until the employees' contributions equal five percent of creditable compensation; and

WHEREAS, the second enactment clause of Chapter 822 of the 2012 Acts of Assembly (SB497) requires an increase in total creditable compensation, effective July 1, 2014, to each such employee in service on June 30, 2014, to offset the cost of the member contributions, such increase in total creditable compensation to be equal to the percentage increase of the member contribution paid by such pursuant to this resolution.

BE IT THEREFORE RESOLVED, that the Town of Dumfries, 55301 does hereby certify to the Virginia Retirement System Board of Trustees that it shall effect the implementation of the member contribution requirements of Chapter 822 of the 2012 Acts of Assembly (SB497) according to the following schedule for the fiscal year beginning July 1, 2014:

	PLAN 1 Percent	PLAN 2 Percent
Employer Paid Member Contribution	2 %	0 %
Employee Paid	3 %	5 %

Member Contribution		
Total	5 %	5 %

(Note: Each row must add up to 5 percent.); and

BE IT FURTHER RESOLVED, that such contributions, although designated as member contributions, are to be made by the Town of Dumfries in lieu of member contributions; and

BE IT FURTHER RESOLVED, that pick up member contributions shall be paid from the same source of funds as used in paying the wages to affected employees; and

BE IT FURTHER RESOLVED, that member contributions made by the Town of Dumfries under the pick up arrangement shall be treated for all purposes other than income taxation, including but not limited to VRS benefits, in the same manner and to the same extent as member contributions made prior to the pick up arrangement; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed so as to permit or extend an option to VRS members to receive the pick up contributions made by the Town of Dumfries directly instead of having them paid to VRS; and

BE IT FURTHER RESOLVED, that notwithstanding any contractual or other provisions, the wages of each member of VRS who is an employee of the Town of Dumfries shall be reduced by the amount of member contributions picked up by the Town of Dumfries on behalf of such employee pursuant to the foregoing resolutions.

BE IT FURTHER RESOLVED, that in accordance with the Appropriation Act, no salary increases that were provided solely to offset the cost of required member contributions to the VRS under § 51.1-144 of the Code of Virginia will be used to certify that the salary increases required by the Appropriations Act have been provided.

NOW, THEREFORE, the officers of the Town of Dumfries are hereby authorized and directed in the name of the Town of Dumfries to carry out the provisions of this resolution, and said officers of the Town of Dumfries are authorized and directed to pay over to the Treasurer of Virginia from time to time such sums as are due to be paid by the Town of Dumfries for this purpose.

AN ORDINANCE TO ADOPT AND APPROPRIATE FUNDS FOR FISCAL YEAR 2015 IN THE AMOUNT OF \$ 4,375,141.00

WHEREAS, Section 15.2-2503 of the 1950 Code of Virginia, as amended, provides that the governing body shall prepare and approve an annual budget; and

WHEREAS, the Town Manager has prepared and submitted to the Town Council the proposed annual budget for the fiscal year beginning July 1, 2014 and ending June 30, 2015, as required by 15.2-1541; and

WHEREAS, a brief synopsis of the budget was published and a public hearing was held on May 27, 2015, all as required by the provisions of Section 15.2-2506 of the State Code; and

WHEREAS, the Council has reviewed citizen comments, analyzed, deliberated, and made necessary revisions to create a budget; and

WHEREAS, Section 15.2-2506 provides that no money shall be paid out or become available to be paid out for any contemplated expenditure unless and until there has been made an appropriation for such contemplated expenditure; and

WHEREAS, the adoption of the budget requires the appropriation of \$ 4,375,141.00 or so much thereof as may be necessary to provide the operation and management of the Town; and

WHEREAS, this Council has adopted the attached Budget for Fiscal Year 2015 (Exhibit A) after holding a duly advertised public hearing required by law; and

NOW THEREFORE, BE IT ORDAINED by the Council for the Town of Dumfries, Virginia meeting in regular session this 3rd day of June, 2014 does hereby make the following appropriations of Town revenues as specified and required by the adopted budget attached hereto and made a part hereof, or so much thereof as may be necessary for the purposes specified and in the amounts identified therein for Fiscal Year 2015 in the amount not to exceed \$ 4,375,141.00.

<u>Department</u>	<u>FY 2015</u>
Governing Body	\$ 58,502
Administration	931,912
Economic Development	0
Information Technology	190,144
Buildings and Grounds	81,600
Public Safety	1,264,405
Street Maintenance	240,000
Community Development	113,604
Public Works	752,118
Storm Water Management	194,568
Community Services	140,229
Boards and Commissions	19,450
Non-Departmental	0
Debt Service	388,609

The salaries, wages, and allowances set out in said Budget are hereby authorized as per the terms of the Town’s classification and merit system as approved compensation for officers and employees for services rendered, unless hereafter otherwise provided by ordinance; provided however, that the Town Manager is authorized to make such rearrangement of positions in the several departments named in the Budget, in respect to officers and employees appointed by him, as may best meet the needs and interests of the Town and after approval by Council.

All payments from operating funds provided for in said Budget shall be made in accordance with the Charter and ordinances of the Town and with approval by Council.

The amounts appropriated by this Ordinance shall be expended for the purposes designated under the several groups as shown in said Budget, and with the exception of the items, the payment of which is fixed by law or ordinance, in such proportions as may be authorized by the Town Manager from time to time and with approval by Council.

ITEM	Line Item	Revenue (cont)				FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15 PROPOSED
		FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 ACTUAL				
10-324-0409	Sanitation Fees - Delinquent	3,000	3,169	2,000	0	0	150	0	
10-324-0410	Blighted Property	2,500	1,087	2,377	2,377	5,000	1,184	2,500	
10-324-0411	VDOT Rd Const Funds	100,000	0	0	159,982	0	228,041	0	
10-324-0412	CDAR Road Construction Funds	250,000	61,120	0	0	0	0	0	
10-324-0413	Federal Road Construction Funds	50,000	0	0	0	0	0	0	
10-324-0414	Police Aid	134,972	147,417	134,972	134,968	134,972	101,226	134,968	
10-324-0415	DCJS - LLEG	5,635	5,535	4,305	4,305	4,305	3,438	1,490	
10-324-0416	Jane Eyrnes Grant	0	7,190	71,250	33,202	71,250	3,025	0	
10-324-0417	DMV Grants	14,000	4,119	12,000	7,595	12,000	4,122	10,000	
10-324-0419	Cigarette Tax	241,362	215,791	220,000	215,334	200,000	157,066	184,000	
10-324-0421	CDBG	0	0	0	0	0	0	0	
10-324-0422	Walmart Grant Community Services	5,000	0	5,500	5,500	5,500	0	0	
10-324-0700	Community Center Fees	500	310	1,000	1,127	1,000	900	1,000	
10-324-0805	TOWN EVENTS-parade-charter day-festival	2,365	3,685	2,500	4,971	3,000	1,690	3,000	
10-324-0900	Transfer to General Funds	0	232,283	0	0	0	0	0	
10-324-0901	Transfer from General Funds	0	0	57,647	57,647	169,310	0	184,075	
10-324-0902	Transfer from SWM Funds	50,000	0	0	0	0	0	50,000	
10-324-1201	*Christmas in Dumfries*	14,785	14,785	8,000	8,637	8,000	4,510	6,000	
10-324-1206	Fire Fund Program	13,014	13,014	12,629	1,874	12,629	26,693	14,149	
10-324-1300	Stormwater Management	145,000	141,338	145,000	152,154	145,000	77,079	145,000	
10-324-1301	SWMP Development & Implementation Grant	0	0	0	0	0	0	32,500	
Grand Total		\$3,380,874	\$3,428,689	\$4,427,917	\$4,651,231	\$4,431,854	\$3,066,703	\$4,375,141	

4 cent RE Tax rate reduction
1 cent BPOL reduction

ITEM	Expenditures - Governing Body	FY12		FY13		FY14		FY15	
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
Line Item									
10-411-0100	Town Council/Mayor	36,182	35,065	33,501	33,501	34,171	34,171	34,171	
10-411-0300	Payroll Taxes	2,768	2,682	2,563	2,563	2,614	2,614	2,614	
10-411-0500	Travel/Training	8,050	4,905	8,050	3,359	4,000	5,311	6,000	
10-411-0800	Dues/Subscriptions	7,810	7,669	10,838	10,538	11,971	11,817	14,317	
10-411-5600	Other	1,400	1,140	1,000	1,370	1,500	84	700	
10-411-5700	Council Expense	0	0	1,750	697	1,000	0	700	
10-411-5800	Election Costs	2,500	3,085	2,500	700	2,500	2,500	0	
10-411-5900	Boys & Girls Club Member	0	0	0	0	2,500	2,500	0	
	Total	\$66,710	\$54,546	\$60,202	\$52,728	\$60,256	\$46,760	\$58,502	

4 cent RE Tax rate reduction
1 cent BP DL reduction

ITEM	Line Item	Expenditures - Administration		FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15 PROPOSED	
		FY12 BUDGET	FY12 ACTUAL					4 cent RE Tax rate reduction	1 cent BPOL reduction
10-412-0100	Manager	111,113	111,101	110,000	110,000	110,000	110,000	84,615	111,650
10-412-0101	Admin Asst to Town Manager	48,000	47,250	25,000	25,000	25,000	25,000	45,075	59,530
10-412-0102	Treasurer	78,836	82,043	75,623	75,623	77,893	77,893	59,848	79,866
10-412-0103	Town Clerk/Executive Assistant	33,000	29,909	40,800	44,592	48,728	39,819	49,953	49,953
10-412-0104	Administrative Assistant	36,365	36,447	37,092	37,092	40,705	20,629	38,062	38,062
10-412-0105	Town Attorney	80,000	77,621	80,800	80,000	89,100	76,486	88,812	88,812
10-412-0300	Payroll Taxes	29,630	28,331	28,635	26,252	32,518	32,518	32,732	32,732
10-412-0301	Workman Comp/Liability Insurance	136,047	150,552	150,552	80,140	136,300	113,282	136,300	136,300
10-412-0302	Virginia Unemployment Tax	2,110	5,836	12,205	5,782	10,000	1,286	10,000	10,000
10-412-0400	Pensions	56,726	43,767	44,977	38,314	52,848	34,668	57,633	57,633
10-412-0401	Benefits	38,682	22,931	34,982	14,908	23,047	18,308	27,600	27,600
10-412-0500	Travel/Training	10,650	11,138	12,100	7,241	8,900	4,738	8,000	8,000
10-412-0600	Employee Drug Screening	0	0	0	0	750	0	750	750
10-412-0800	Dues/Subscriptions	5,575	4,251	5,000	3,682	6,000	4,022	5,000	5,000
10-412-1001	Legal Services	3,000	2,163	12,000	5,885	3,000	5,413	4,000	4,000
10-412-1002	Independent Auditor	24,610	27,162	25,000	54,758	25,000	25,000	30,000	30,000
10-412-2300	Equipment/Repairs	3,000	2,076	2,000	2,927	2,000	13	1,000	1,000
10-412-3000	Office Supplies	8,000	6,918	10,000	7,381	8,000	2,898	6,500	6,500
10-412-3001	Ads/Notices	4,500	5,472	4,500	6,075	5,500	4,141	5,500	5,500
10-412-3002	Vehicle Tags Preparation	1,073	1,409	1,073	1,413	1,500	1,075	1,075	1,075
10-412-3004	Ordinance Review	1,500	0	6,000	6,750	7,000	1,345	6,500	6,500
10-412-3006	Postage	8,000	6,774	8,000	7,839	8,000	2,485	7,000	7,000
10-412-3007	Marketing/Promotions	0	0	0	0	0	0	0	6,500
10-412-3301	Telecommunications	4,200	3,054	0	0	0	0	0	0
10-412-5300	Utilities	58,652	46,575	60,000	43,714	48,000	30,096	45,000	45,000
10-412-5400	Fire Program	12,629	13,014	12,629	0	12,629	0	14,149	14,149
10-412-5700	Unscheduled Expenses	3,000	3,479	3,000	2,124	2,477	1,508	2,500	2,500
10-412-5800	Capital Outlay	10,000	0	20,000	17,714	0	0	0	0
10-412-5900	Property Acquisition	0	0	0	0	0	0	0	0
10-412-6000	Maintenance Contracts	10,552	3,737	5,500	5,753	5,500	4,843	5,800	5,800
10-412-6200	Professional Contracts	12,500	7,384	7,500	6,001	100,000	675	90,000	90,000
10-412-6300	Jane Brynes Grant	64,826	45,729	0	0	0	0	0	0
	Total	\$896,776	\$826,123	\$834,968	\$708,770	\$924,045	\$605,866	\$931,912	

EXPENDITURES - ECONOMIC DEVELOPMENT									
Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY14	FY15 PROPOSED	
10-413-0100		72,000	71,615	73,440	30,004	0	0	4 cent RE Tax rate reduction	0
10-413-0300		5,508	5,726	5,618	2,295	0	0	1 cent BPOL reduction	0
10-413-0400		13,723	13,247	18,015	5,640	0	0		0
10-413-0500		7,427	7,254	5,400	1,647	0	0		0
10-413-0501		2,000	284	550	220	0	0		0
10-413-0600		3,857	664	2,200	664	0	0		0
10-413-0800		2,000	1,150	1,350	50	0	0		0
10-413-2300		1,500	0	0	0	0	0		0
10-413-3000		68	2614	500	1,758	0	0		0
10-413-3007		25,000	6,249	17,500	6,494	0	0		0
10-413-6200		0	0	7,500	9,042	0	0		0
Total		\$133,083	\$108,803	\$132,073	\$57,814	\$0	\$0		\$0

ITEM	EXPENDITURES - INFORMATION TECHNOLOGY									
	FY12		FY13		FY14		FY15		FY16	
Line Item	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL
10-414-0100										
10-414-0101	53,001	52,734	52,837	49,752	54,433	43,348				
IT Manager Salary	0	0	0	0	0	0				
10-414-0300	4,055	3,937	4,042	3,690	4,929	3,262				
Payroll Taxes	10,102	9,570	12,961	12,597	12,737	9,751				
10-414-0400	5,088	5,087	5,088	4,549	6,900	5,697				
Pensions	3,000	2,999	3,000	979	2,000	1,406				
10-414-0401	3,000	4,276	6,000	5,506	5,600	1,635				
Benefits	0	32	500	446	600	253				
10-414-0500	3,000	4,276	6,000	5,506	5,600	1,635				
Travel/Training	0	0	0	0	0	0				
10-414-2300	11,800	0	17,000	16,722	20,000	12,673				
Equipment/Repairs	0	0	0	0	0	0				
10-414-3000	11,800	0	17,000	16,722	20,000	12,673				
Office Supplies	0	0	0	0	0	0				
10-414-3301	0	0	26,936	22,598	36,000	22,230				
Telecommunications	0	0	0	0	0	0				
10-414-5800	37,007	35,353	64,028	44,047	73,500	49,616				
Capital Outlay	7,000	6,933	20,500	19,231	20,000	696				
10-414-6000	7,000	6,933	20,500	19,231	20,000	696				
Maintenance Contracts										
10-414-6200										
Professional Contracts										
Total	\$134,053	\$120,921	\$212,892	\$180,117	\$248,699	\$150,567				\$190,144

FY15
PROPOSED
4 cent RE Tax rate reduction
1 cent BPOL reduction

ITEM	Expenditures - Public Safety						FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15 PROPOSED 4 cent BR Tax rate reduction 1 cent BPOL reduction
	Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET				
10-431-0100	Chief of Police	85,000	76,669	85,850	90,160	93,760	90,726	67,942	90,726	
10-431-0101	Captain	43,836	43,925	76,500	78,285	70,000	69,710	22,565	69,710	
10-431-0102	Executive Asst to COOP	46,662	46,785	47,595	47,658	49,023	37,672	37,672	50,256	
10-431-0103	Records Specialist	36,000	36,072	36,720	37,426	38,575	29,636	29,636	39,545	
10-431-0104	Sgt	59,786	60,479	60,390	61,991	61,602	54,860	49,408	54,860	
10-431-0105	Sgt	29,435	20,318	53,856	56,337	55,472	44,740	44,740	60,939	
10-431-0106	Sr Police Officer	54,981	56,259	40,537	30,680	37,500	12,425	12,425	56,588	
10-431-0107	Sr Police Officer	53,046	53,723	53,882	43,826	30,600	39,232	39,232	43,543	
10-431-0108	Police Officer	32,451	30,242	44,880	47,433	46,227	14,360	14,360	46,690	
10-431-0109	Police Officer	45,451	45,835	45,910	42,435	47,288	35,387	35,387	44,660	
10-431-0110	Police Officer	42,505	36,954	23,000	19,189	43,399	23,176	23,176	22,500	
10-431-0111	Police Officer	40,400	35,949	46,359	48,505	47,750	36,798	36,798	44,660	
10-431-0112	School Resource Officer	0	0	0	0	46,500	33,465	33,465	48,486	
10-431-0200	Night Differential	0	0	9,000	3,071	11,000	2,217	2,217	9,000	
10-431-0201	Overtime/85	45,000	33,971	60,000	30,106	48,000	30,503	30,503	56,000	
10-431-0202	DMV Grants-salaries	14,000	6,418	14,000	6,283	9,000	4,809	4,809	10,000	
10-431-0203	Retention	3,000	890	3,000	2,435	4,284	6,344	6,344	4,782	
10-431-0204	Supplements	1,000	500	2,000	982	2,500	2,187	2,187	2,500	
10-431-0205	Line of Duty Act	1,403	1,403	4,210	3,793	4,800	4,176	4,176	5,742	
10-431-0206	DCJS-LLEG	0	0	4,305	4,305	4,305	3,437	3,437	1,490	
10-431-0300	Payroll Taxes	53,130	44,915	57,197	46,253	56,800	35,412	35,412	57,793	
10-431-0400	Pensions	107,443	84,669	139,656	116,978	173,740	90,424	90,424	171,150	
10-431-0401	Benefits	50,880	44,866	50,880	48,179	71,347	54,281	54,281	86,250	
10-431-0500	Travel/Training	12,500	8,448	19,500	15,143	16,000	12,707	12,707	14,000	
10-431-0600	Physicals & Hiring Costs	10,000	4,170	4,000	4,635	5,340	4,130	4,130	2,000	
10-431-0700	Uniforms/Maintenance	13,000	24,431	12,000	10,395	14,300	12,296	12,296	12,500	
10-431-0800	Dues/Subscriptions	600	545	720	274	760	400	400	3,000	
10-431-0900	Court Appointed Attorneys	1,680	2,040	4,000	3,796	4,000	1,800	1,800	3,500	
10-431-2000	Vehicle Maint/Operations	30,000	28,264	30,000	24,556	23,000	16,608	16,608	24,000	
10-431-2001	Fuel	27,500	28,444	41,000	18,675	40,000	12,490	12,490	32,500	
10-431-2300	Equipment/Repairs	8,035	15,186	8,035	5,725	4,000	1,121	1,121	3,000	
10-431-3000	Office Supplies	10,000	9,017	8,000	7,509	8,000	4,557	4,557	7,000	
10-431-3100	Contracts	9,860	11,701	4,865	4,401	5,515	3,297	3,297	5,515	
10-431-3300	Supplies	7,500	6,934	6,500	5,778	6,500	6,756	6,756	6,500	
10-431-4200	"Christmas in Dumfries"	14,785	14,752	8,000	8,637	8,000	900	900	6,000	
10-431-5700	Chief's Expense	1,000	975	500	235	500	170	170	500	
10-431-5800	Capital Outlay	78,899	14,540	80,000	68,949	0	0	0	0	
10-431-5900	Crime Prevention Program	6,500	5,231	7,450	6,686	8,500	562	562	8,500	
10-431-6000	Petty Cash	100	0	0	0	0	0	0	0	
10-431-7003	Rental Space	56,000	55,961	58,000	56,197	58,000	47,679	47,679	58,000	
	Total	\$1,133,368	\$991,481	\$1,251,997	\$1,098,113	\$1,255,887	\$806,069	\$806,069	1,264,405	

ITEM	EXPENDITURES - STREET MAINTENANCE										FY15	
	Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	PROPOSED	PROPOSED	
										4 cent RE Tax rate reduction	1 cent BPOI reduction	
10-441-0100	General Eng Administrative Salaries	45,164	38,215	0	0	0	0	0	0	0	0	
10-441-0300	Payroll Taxes	3,455	2,923	0	0	0	0	0	0	0	0	
10-441-0400	Pensions	8,608	8,608	0	0	0	0	0	0	0	0	
10-441-1400	Maintenance Contracts	146,911	106,720	195,994	186,855	195,486	42,159	18,000	3,300	18,500	180,200	
10-441-1500	Professional Services	14,507	0	7,323	0	0	0	0	0	0	0	
10-441-2001	Fuel	0	18	0	0	0	0	0	0	0	0	
10-441-2301	Equipment Rental	0	1,884	0	0	0	0	0	0	0	0	
10-441-3300	Materials	6,172	39,440	9,800	9,800	14,000	4,452	14,000	4,452	14,500	14,500	
10-441-4500	Snow Removal & Other	5,828	483	8,500	931	8,500	454	8,500	454	13,200	13,200	
10-441-5600	Miscellaneous	3,000	2,940	7,706	7,706	3,500	4,494	3,500	4,494	3,600	3,600	
	Total	\$188,481	\$163,016	\$229,323	\$205,292	\$239,486	\$55,109	\$239,486	\$55,109	\$240,000	\$240,000	

ITEM	EXPENDITURES - DEPARTMENT OF COMMUNITY DEVELOPMENT										FY15 PROPOSED 4 cent RE Tax rate reduction 1 cent BPOL reduction
	Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 ACTUAL	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET	FY14 YTD 3-31-14	FY15 BUDGET	
10-442-0100	Director of Community Dev	8,423	8,423	0	0	0	0	0	0	0	0
10-442-0101	Property Maint Official	38,000	30,260	20,000	0	0	0	0	0	0	0
10-442-0102	Planner/Zoning Admin	65,000	62,843	68,750	65,399	68,750	68,750	52,158	69,781	69,781	
10-442-0300	Payroll Taxes	6,215	5,524	6,789	4,405	5,259	5,259	3,826	5,338	5,338	
10-442-0400	Pensions	13,423	14,644	16,858	14,101	16,088	16,088	9,937	14,235	14,235	
10-442-0401	Benefits	6,545	6,633	9,921	5,036	6,900	6,900	5,697	6,900	6,900	
10-442-0500	Travel/Training	4,000	3,453	4,000	671	3,000	3,000	748	1,000	1,000	
10-442-0501	Codes & Standards	1,000	0	0	0	0	0	0	0	0	
10-442-0800	Dues/Subscriptions	1,000	590	750	50	400	400	50	250	250	
10-442-2001	Fuel	41	41	0	0	0	0	0	0	0	
10-442-3000	Office Supplies	219	413	500	555	500	500	801	600	600	
10-442-3001	Ads/Notices	3,881	6,355	3,500	2,984	4,500	4,500	444	3,000	3,000	
10-442-6200	Professional Contracts	10,000	436	15,000	10,400	20,000	20,000	19,308	9,000	9,000	
10-442-6300	Blighted Property	0	209	3,376	388	2,500	2,500	0	2,500	2,500	
Total		\$157,747	\$139,824	\$149,444	\$103,989	\$127,897	\$92,969	\$113,604			

ITEM	EXPENDITURES - PUBLIC WORKS						FY14 BUDGET YTD 3-31-14	FY15 PROPOSED 4 cent RE Tax rate reduction 1 cent BPOL reduction
	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14		
10-443-0100	18,065	25,014	92,134	103,843	80,000	62,639	81,954	
10-443-0101	17,000	4,802	7,500	2,464	1,000	2,420	2,000	
10-443-0102	16,800	14,266	59,160	59,115	30,947	23,045	60,900	
10-443-0103	30,687	30,468	37,889	34,272	46,358	21,300	43,137	
10-443-0104	31,950	0	0	0	0	0	0	
10-443-0105	32,803	32,449	32,584	36,972	15,600	11,812	15,534	
10-443-0106	28,840	28,558	28,590	28,441	31,923	24,589	32,726	
10-443-0107	0	0	0	0	15,600	4,810	15,534	
10-443-0108	11,038	10,315	19,533	19,328	16,639	10,761	25,375	
10-443-0300	24,262	23,168	62,522	55,894	44,513	32,476	47,812	
10-443-0400	7,632	9,803	10,176	8,789	24,221	20,804	27,600	
10-443-0500	7,500	5,852	4,000	2,259	3,000	1,389	2,000	
10-443-0700	475	596	750	273	500	25	250	
10-443-0800	12,700	22,166	102,847	107,300	12,500	6,264	310	
10-443-1000	0	0	0	0	50,000	22,069	9,000	
10-443-1100	0	0	0	0	45,000	0	19,000	
10-443-1200	0	0	0	0	20,000	0	15,000	
10-443-1300	8,960	19,840	30,000	21,834	20,000	2,220	6,000	
10-443-1400	208,950	198,884	215,219	204,851	221,675	158,339	217,552	
10-443-2000	3,000	953	3,000	4,401	3,000	1,698	2,600	
10-443-2001	4,000	4,222	6,200	4,816	5,500	4,396	5,000	
10-443-2300	2,000	1,727	2,500	3,196	2,000	1,652	1,750	
10-443-2301	3,000	450	1,250	138	1,250	0	750	
10-443-2302	0	0	0	1,088	1,000	787	500	
10-443-2600	10,000	8,284	10,000	566	4,000	2,120	3,000	
10-443-2400	10,433	58,469	5,000	22,881	5,000	2,742	4,000	
10-443-3000	2,125	1,483	1,500	2,850	2,000	2,128	1,485	
10-443-3001	6,000	0	5,000	3,078	2,000	0	1,250	
10-443-3200	0	1921	0	0	0	0	0	
10-443-3300	500	764	1,000	211	750	0	750	
10-443-4600	0	0	0	0	0	66	0	
10-443-4601	0	0	1,500	1,171	1,500	0	0	
10-443-9100	236,500	105,205	0	56,048	0	0	0	
10-443-9102	50,000	4,681	0	0	0	0	0	
10-443-9103	100,000	101,344	0	3,041	0	0	7,000	
10-443-9200	700	1,029	1,500	250	1,000	0	500	
10-443-9300	0	0	0	0	0	0	80,000	
Total	\$886,020	\$716,753	\$741,224	\$789,548	\$708,776	\$420,945	\$752,118	

ITEM	EXPENDITURES - STORMWATER MANAGEMENT						FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15	
	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 ACTUAL	FY14 BUDGET	PROPOSED				4 cent RE Tax rate reduction 1 cent BPOL reduction	
10-444-0100		27,088	27,088	0	0	0	0	0	0	0	
10-444-0102		39,200	33,358	0	0	0	30,000	20,942	0	0	
10-444-0300		5,072	4,500	0	0	0	2,285	1,434	0	0	
10-444-0400		12,636	11,280	0	0	0	7,020	0	0	0	
10-444-0500		1,732	1,308	2,500	971	0	2,500	690	0	2,500	
10-444-0801		3,000	0	4,500	7,000	0	4,500	3,300	0	3,000	
10-444-2000		1,500	0	3,000	11,424	0	3,000	0	0	2,500	
10-444-2001		500	418	600	766	0	600	449	0	625	
10-444-2300		1,000	125	0	0	0	0	0	0	0	
10-444-2800		89,025	99,288	120,950	125,672	0	88,635	32,813	0	45,000	
10-444-3001		0	0	800	0	0	800	0	0	500	
10-444-3300		2,000	3,035	0	3,045	0	0	1,976	0	2,000	
10-444-4800		2,650	10,752	2,650	0	0	2,650	0	0	2,943	
10-444-4801		0	0	0	0	0	0	0	0	1,500	
10-444-5600		9,587	3,312	10,000	3,405	0	3,000	36	0	1,500	
10-444-5700		0	0	0	0	0	0	0	0	100,000	
10-444-5800		0	0	0	0	0	0	0	0	32,500	
Total		\$128,702	\$134,018	\$145,000	\$152,283		\$145,000	\$61,640		\$194,568	

ITEM	Expenditures - Community Services				FY13		FY14		FY15	
	Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15 PROPOSED	FY15 PROPOSED	FY15 PROPOSED
10-472-0100	Director of Comm Services - Salary	52,200	52,078	61,200	61,154	67,048	48,743	57,500	57,500	57,500
10-472-0101	Farmers Market Dir P/T	0	0	0	0	1,750	918	0	0	0
10-472-0300	Payroll Taxes	3,993	3,975	4,682	5,952	5,646	5,628	4,399	4,399	4,399
10-472-0400	Pensions	9,949	7,624	15,012	14,590	15,689	11,673	11,730	11,730	11,730
10-472-0401	Benefits	5,088	6,243	5,088	5,179	8,074	6,213	6,900	6,900	6,900
10-472-0500	Travel/Education	95	687	3,800	3,734	1,000	821	1,000	1,000	1,000
10-472-2300	Equipment/Furnishings	1,500	1,371	2,500	1,667	1,000	368	0	0	0
10-472-2400	Newsletter	0	0	5,500	5,090	5,750	2,853	500	500	500
10-472-2800	Programs	27,209	23,679	0	0	0	0	0	0	0
10-472-2800	Easter Egg Hunt	0	0	1,000	918	1,000	0	1,200	1,200	1,200
10-472-2801	Black History Month	0	0	1,500	1,462	1,500	1,386	1,500	1,500	1,500
10-472-2802	Multi-Cultural Festival	0	0	5,000	4,668	6,000	6,000	5,000	5,000	5,000
10-472-2803	Fall Festival	0	0	3,919	3,918	5,000	5,064	4,200	4,200	4,200
10-472-2804	Volunteer Program	0	0	2,348	1,797	1,500	340	1,000	1,000	1,000
10-472-2805	Summer Employment Program	0	0	3,652	3,651	5,000	2,594	3,500	3,500	3,500
10-472-2806	Senior Luncheons	0	0	2,400	2,802	2,400	1,865	2,800	2,800	2,800
10-472-2807	Misc. Community Programs	0	0	3,500	2,843	0	0	0	0	0
10-472-2808	Parks & Rec Programs	0	0	0	0	25,000	9,046	25,000	25,000	25,000
10-472-3000	Office Supplies	5,852	4,582	1,500	1,418	1,500	230	500	500	500
10-472-3001	Ads/Notices	11,405	6,190	11,000	10,984	8,000	5,818	7,000	7,000	7,000
10-472-6000	Christmas Parade	469	951	4,581	4,322	5,000	2,843	3,000	3,000	3,000
10-472-6100	Charter Day	500	500	500	500	500	500	500	500	500
10-472-6101	Special Events	0	106	0	0	0	0	0	0	0
10-472-6500	Mil/Civ Meeting	0	0	1,500	1,500	0	0	0	0	0
10-472-7001	Quantico Creek Clean Up	1,500	218	0	0	0	0	0	0	0
10-472-7002	Jane Byness Grant	0	0	71,250	23,065	71,250	28,201	0	0	0
10-472-7003	Wal Mart Grant	0	0	5,500	1,839	5,500	5,500	0	0	0
Total		\$119,760	\$108,204	\$216,932	\$163,053	\$245,107	\$135,104	\$140,229	\$140,229	\$140,229

ITEM	Expenditures - Boards & Commissions		FY12		FY13		FY13		FY14		FY15	
	Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET	FY14 YTD 3-31-14	FY15 PROPOSED	4 cent RE Tax rate reduction	1 cent BPOL reduction	
10-481-0500	Travel/Training	5,000	0	4,000	2,975	3,000	0	3,000	0	3,000		
10-481-1001	Legal Services	0	0	0	0	0	0	0	0	0		
10-481-4100	Planning	5,000	4,000	6,000	2,750	6,300	4,200	6,300	4,200	6,300		
10-481-4300	ARB	3,350	850	3,350	1,200	3,700	1,100	3,700	1,100	3,700		
10-481-4400	BOZA	1,650	1,200	1,650	500	1,650	400	1,650	400	1,650		
10-481-4500	Parks & Rec Committee	0	0	0	0	0	0	0	0	4,800		
	Total	\$10,000	\$6,050	\$15,000	\$7,425	\$14,650	\$5,700	\$14,650	\$5,700	\$19,450		

ITEM NON-DEPARTMENTAL									
Line Item	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13		FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15	
				UNAUDITED ACTUAL	ACTUAL			PROPOSED 4 cent RE Tax rate reduction	PROPOSED 1 cent EPOL reduction
10-491-5600									
Other Unbudgeted									
Transfer back to LGIP	189,642	0	52,173	52,173	52,173	0	0	0	0
Total	\$189,642	\$0	\$52,173	\$52,173	\$52,173	\$0	\$0	\$0	\$0

ITEM	Revenues	FY12 BUDGET	FY12 ACTUAL	FY13 BUDGET	FY13 UNAUDITED ACTUAL	FY14 BUDGET	FY14 BUDGET YTD 3-31-14	FY15 PROPOSED
	Total Revenue, Gen'l	\$4,314,003	\$4,390,381	\$4,427,917	\$4,651,231	\$4,431,854	\$3,066,703	\$4,375,141
	Expenditures, Gen'l							
1	Governing Body	58,710	54,546	60,202	52,728	60,256	46,760	56,502
2	Administration	896,776	826,122	834,968	708,770	924,045	605,966	931,912
3	Economic Development	133,063	108,904	132,073	57,814	0	0	0
3	Information Technology	134,063	120,921	212,862	190,117	248,669	150,567	190,144
4	Buildings & Grounds	91,900	63,525	173,438	158,740	74,250	53,106	81,600
5	Public Safety	1,133,368	991,481	1,251,997	1,088,113	1,255,857	806,069	1,264,405
6	Street Maintenance	233,645	201,233	229,323	205,292	239,486	55,109	240,000
7	Community Development	157,747	139,827	149,444	103,889	127,897	92,969	113,604
8	Public Works	886,020	716,753	741,224	789,548	708,776	420,945	752,118
9	Stormwater Management	195,000	194,475	145,000	152,283	145,000	61,640	194,568
10	Director Community Svc	119,760	108,203	216,932	163,053	245,107	135,104	140,229
11	Boards/Commissions	15,000	6,050	15,000	7,425	14,650	5,700	19,450
12	Non Departmental	189,642	0	0	52,173	0	0	0
13	Debt Svc	69,299	257,656	213,251	211,689	387,801	388,129	388,609
	Total	\$4,314,003	\$3,789,596	\$4,427,917	\$3,941,734	\$4,431,854	\$2,821,964	\$4,375,141

IN RE: CITIZEN COMMENT PERIOD

Elsie Garrison thanked the Town for cleaning up the flood. She was really flooded out. The Mayor, Mr. Brewer and the town Manager came by several times. The street was cleaned up and it was a mess. She thanked Khrissy Padberg and Joye Pattie Nichols, neighbors, who worked for three days to get all of the debris off of her deck and from around her house.

Judy Moore, Branch Director of the Heiser Boys and Girls Club, informed Council that they are finishing their school year and general membership program. These programs will end at the beginning of summer, June 13, at which time the summer camp program will begin. They anticipate approximately 100 kids per week. A few accomplishments this year include having nine of their kids participate in the regional spelling bee in D.C. who competed against other Boys and Girls Clubs. There were 75 youth who attended and three of the Heiser Boys and Girls Club members were in the top 15. The kids created garden plots from scratch and grew vegetables, herbs, and flowers. Registration has started for the summer leagues, which include co-ed basketball, girls' volleyball, and cheerleading.

Stacey Harvey was before Council to speak about the Town's negligence for keeping the drainage clear. Several neighbors joined her at the podium. She noted that there was three feet of water that backed up into her neighbors and her basement. There was severe water damage. ServPro had to come out because of the mold. Fans. Cut drywall. It is just a mess. No one, so far, wants to take accountability for the drainage system. They are before Council hoping to get some resolution and that this does not happen again. It has kept her home from work for the remainder of that week with people in and out of her home trying to get it straight. She and her son are asthmatics and allergies. Her son ended up on a nebulizer for three days and had not been on one for five years due to the water coming in. Previously, on numerous occasions, she contacted the HOA to get that back area behind their homes cleaned out. They came in at one point a few years ago fixed the landscaping up and put some bricks and things back there; however, they did nothing with the drainage system. It was caked with mud and on top of the mud, there were leaves. There was nowhere for the water to go. She is in the end unit so it backed into her yard. Her neighbor, Ms. Jackson, came and knocked on her door on the 16th at 6:15 a.m. and told me to look out back and check your basement. Phone calls have been made to Prince William County (PWC), the HOA, who claims they have nothing to do with it, Town Hall and a gentleman came out. No one seems to know anything at that time. It was this tag team thing going on. Ms. Jackson got a phone call the other day and was told it is the Town's responsibility. With all the things that they are required to do in the Town as homeowners and those as tenants with keeping their property clean and clearing things out. There are all of these rules and stipulations but when a disaster happens, no one wants to step up to the plate. She was glad to hear that the person who spoke before her got help. They had to make phone calls on their own dime. They are going to take this further because there is money involved here. The damage is not covered by insurance because of where the damage came from. The Town of Dumfries. The drainage system sits between the back of their homes between two houses. A week or two prior to that she was out there in her boots moving away the debris from the drainage so that it could flow. This should be a routine inspection, at least once a week, along with all the other drains in Williamstown that sit behind homes that also need

attention. We as a people. We as a Town. We as a HOA. Need to take all of this into consideration. Time in and time out you get nasty letters. Your vehicle is being towed for having the parking pass switched around. We work hard. She is a single mother. We work hard to keep a roof over our heads, keep our children fed and clothed, and the necessities. To have to come out of pocket to have to take care of something such as that is unacceptable. They pay their taxes and dues just like everybody else. It seems to be a lot of negligence back in the court area where they live in the newer home development. We are taking a stand. We want something done. The same way other projects are being worked, we as a people, as homeowners, want this issue cleared up, rectified so that it never happens again.

Zina May is a single mom with two jobs and has been fighting with the HOA for 11 years. She is taking care of her mother too. She was tagged to pick up debris from a fence that they never put back up and refuse to. A friend of hers car was towed because of the same situation Ms. Harvey spoke about. Okay, that is fine. Every time you turn around there is a new rule for parking. She cannot keep up with it. Yesterday she went to pick up her parking pass because it was removed from the car that was towed. She was informed that she was being penalized for the car being towed and she could not have the space back. Even though she is a homeowner, she found out she does not have the privilege to park there. She was told that she owns nothing but the house. She has no place to park. It got so bad that the lady got up in Ms. Janice's face and the police had to come. So now, if she wants to have get a visitor's pass she has to call the police because the police said she has to take a stand. She noted the Police Officers were very nice. Tomorrow when she goes to get a visitor pass she has to call the police because she does not want the lady in her face. She was then told that she has to provide the license plate for anyone who comes to see her and no one can come more than seven times in a month. She did not know when she bought property in Dumfries, and when she gets ready to pay the taxes, that she could be told who she can have at her house. Her mother is sick, she is getting dementia, and she has to take care of her two days a week. Since I work two jobs, so the person who takes care of her mother at night can only take care of her mother seven nights out of the month. She wanted someone to do some investigating on the HOA. She has to go out and rake out the back of her house on the other side of the fence in order to get out in case of a fire. She will be fined if she does not pick up the debris, where the fence was not replaced, that is left there by people hanging out smoking, drinking, and doing drugs. She just wants to know why and does not know where her money goes that she pays for the dues. She wanted a response from Council.

Mayor Foreman explained that during citizen comment Council does not respond; however, the Town Manager will get her information and work with them. The Town Manager then provides an update to the Council, at which time the Council can act as a governing body.

Juanetta Burrous also has a parking issue and the way the HOA is running the parking. They do not have rights to their parking spaces. Her biggest issue is when visitors come to visit her. Her grandmother and great grandmother, even with a visitor pass, cannot park in her space. She does not want her grandparents parking 50 yards away when she is able bodied and can walk. They will be towed if they park in her space.

Jeff Cox, Croppers Towing, appreciated the residents taking a stand against the HOA. He can vouch that every car in Williamstown has a Town decal. The Town has to go to the other HOA's and developments and look at how many cars do not have Town decals. You can only get decals if you pay your taxes. He indicated there is a way to get temporary stickers through the HOA and he will discuss this with Ms. May later on. He asked the Council to look into South Cove and Port O' Dumfries.

IN RE: MAYOR'S COMMENTS

Mayor Foreman stated that Council typically meets on the first and third Tuesday of each month. Council will not meet on July 1 but will meet July 8 and the 22nd. He asked everyone to be safe when celebrating the 4th of July holiday. Before this meeting, Council had a swearing in ceremony. He congratulated all of the elected officials. In regards to citizen comments. Council does heed what is being said. Typically, the process works as follows. Citizens make comments, it is recorded, the Town Manager and staff will listen, a response is drafted, and the Town Manager provides a report to Council.

IN RE: COUNCIL MEMBER COMMENTS

Mr. Toney echoed some of the Mayor's comments. He lives in South Cove for seventeen years. He has seen what we, homeowners, have been going through over there. He is glad that somebody is finally taking a stand. He has walked that area and talked to people. He has been asking people for the last six years to come to these Council meetings. People that look like me. So, you are finally here. It took getting water in your basement to get you here. He needs to see other folks here. He has been sitting there advocating for us, the townhouse communities. He gets emotional and that is what motivates and drives him sometimes. He has been seeing how they have been being taken advantage of over there. Nobody seemed to care. It seems we are so used to being hurt and taken advantage of that everybody is somewhat muted. He hopes the citizens at home are hearing and recognize that they need to come up into this room and hold Council and the administration accountable. He has been to so many meetings that nobody looks like him been in here. You need to stand up. You need to straighten your back up. People cannot eat off your back when you are standing up. He thanked everyone for coming. There is a lot more to be said but he is going to get off his soapbox. Especially when he sees help in one place, yet help is not in the other place. Things will get addressed. Speaking collectively things will get done, but you have to do that. He noted the Town has a very sensitive and competent Town Manager and he knows this matter will be

addressed. Last week, the African American Community and the entire nation, lost a giant, Dr. Maya Angelou. He has always said that one measure of an individual's life is who takes notice at their passing and she without a doubt has been a giant in the community.

Mr. Wood noted it has been said that pressure does one of two things to you. Pressure can crush you or it can make you shine like the diamond you are meant to be. Sometimes it takes a little bit of adversity, it takes a little bit of pressure, to kind of like push you off that cliff. But nothing is yours until you discover it for yourself. It is almost like a discovery process. A lot of times, we get apathetic to the system and what is going on and it is not until something controversial happens that now you really want to get involved and you become awakened. You become sensitized to what is going on and you are now awake. He echoes Mr. Toney's sentiments. Get involved. Continue to come out. Continue to advocate. Continue to want to get involved at a higher level in your community and participate. He noted that Council appreciates the comments, hear them, taking note, and will respond. Thank you for making the Council aware of even more problems that are happening out there. June also marks Father's Day. He wished all of the fathers a Happy Father's Day. He always liked two poets in school. One was Langston Hughes and the other was Maya Angelou. He read the following poem written by Dr. Angelou.

"You may write me down in history with your bitter, twisted lies, you may trod me in the very dirt but still, like dust, I'll rise. Does my sassiness upset you? Why are you beset with gloom? 'Cause I walk like I've got oil wells pumping in my living room. Just like moons and like suns, with the certainty of tides, just like hopes springing high, still I'll rise. Did you want to see me broken? Bowed head and lowered eyes? Shoulders falling down like teardrops, weakened by my soulful cries? Does my haughtiness offend you? Don't you take it awful hard 'cause I laugh like I've got gold mines diggin' in my own backyard. You may shoot me with your words, you may cut me with your eyes, you may kill me with your hatefulness, but still, like air, I'll rise. Does my sexiness upset you? Does it come as a surprise that I dance like I've got diamonds at the meeting of my thighs? Out of the huts of history's shame I rise. Up from a past that's rooted in pain I rise. I'm a black ocean, leaping and wide, welling and swelling I bear in the tide. Leaving behind nights of terror and fear I rise. Into a daybreak that's wondrously clear I rise. Bringing the gifts that my ancestors gave, I am the dream and the hope of the slave. I rise. I rise. I rise."

Ms. Forrester understands what the citizens on Fort Monroe Court are going through. She also had a PWC pipe burst about seven years ago and her basement was likewise flooded with black water. Insurance did not cover any of the damage. She does not want to give them false hope because the Town Manager can only do what is within his limits. She noted the HOA's do not report to Council. They are located in the Town, but HOA's are self-governed. She suggested they work on having their HOA Board Members overturned. They could also file a lawsuit. She mentioned a comment was made about helping other people. In regards to Ms. Garrison's situation, the Town went out and cleaned up a public street and the sidewalk. As you heard Ms. Garrison say her neighbors went out and helped, the Town did not spend any money toward damages or cleaning up her property. Prejudice against races and woman is a very

serious and hurtful thing and she hates when she feels like it is exploited sometimes when it really is not the situation. That is a very serious allegation and she thinks it needs to be used when appropriate.

Ms. Washington felt sorry for the citizens and suggested if they are going to go after the HOA, they should get other homeowners involved to help their cause. People who do not serve them well should be removed. She was sad to hear about the passing of Maya Angelou because she was a wonderful example for all people. One of the favorite thing that she said was, "When we know better, we do better." She thinks Council has learned some things here tonight and is certain that the Council, Town Manager, and the staff if there is anything that can be done, will be done.

IN RE: PRESENTATIONS

A. STUDENTS HELPING OTHERS THROUGH SERVICE (SHOTS)

Annie Trong, Student Council Association (SCA) President at Potomac High School, thanked Mr. Toney for inviting them to speak. Shannon Sulack, SCA Vice President, and Rachel Willis, SCA Secretary, introduced themselves. In March, Potomac Freedom of Forrest Park SCA teamed up to create SHOTS, which stands for Students Helping Others Through Service. A community collection drive was conducted taking in toiletries, nonperishable food items and clothing. The goal is to collect and distribute these items to the homeless communities in the area. They felt as though this is an important service because they want to provide outreach services and raise awareness to help the homeless communities in PWC.

Ms. Sulack explained that thanks to the businesses in the community they are able to achieve these goals. On June 15 from 1 to 3 p.m., they will be at the Potomac and Rappahannock Transportation Commission (PRTC) building, who has generously provided them the use of the parking lot, where the homeless can come and pick up the items they need. Hot food will also be provided. They have decided to make this a seasonal event.

Ms. Lewis mentioned they are still collecting travel size toiletries, nonperishable food, and food gift cards at Potomac High School every workday from 7:30 a.m. to 2:00 p.m.

Ms. Trong informed Council that if they have any questions they can email Ms. Jenkins at jenkind@pwcs.edu or call Potomac at 703-441-4200.

Sandra McClain, Founder of the Hope Project, supports SHOTS, has partnered with, and sponsored them at the K2 Restaurant in Woodbridge. Her passion is helping the homeless in the community and specifically the unsheltered homeless that are in Tent City. She wants to bring awareness of the unsheltered residents that live in Tent City. Point-in-Time (PIT) counts that are done yearly has the most recent numbers are staggering with approximately 1,750,000 individuals that are homeless across America. An accurate count in the Woodbridge area is not available; however, it has been rumored and

reported that there are 42 camps around PWC. There are 18 in Manassas and 24 in the Woodbridge/Triangle/Dumfries area. Last year the count tallied 447 homeless residents in PWC, including families with children. The numbers vary but the reality is this does exist. She is standing in support of SHOTS. She just wants to bring awareness to the problem.

Mayor Foreman mentioned that StreetLight gave a presentation regarding similar issues. The Town also has two homes that house homeless individuals after undergoing surgery to allow them to recover. He asked if the Hope Project works with StreetLight Ministries.

Ms. McClain responded that they do not, but she is aware of them.

Mayor Foreman asked for her information to be able to provide it to other groups, like StreetLight Ministries, in order to coordinate efforts.

Mr. Toney thanked them for coming. He met with this group yesterday and is aware of these issues. He stated Ms. McClain is very passionate. There are five tent cities in the immediate area that have anywhere from 50 to 100 people. He thanked Mr. Taber for altering the agenda to allow them to speak. This is a hands-on group and they give items to the folks without questioning why. Other programs have a process and require paperwork. He informed Council that Ms. McClain is a single mother who recently lost her home in a fire and she is still working hard.

Mr. Wood commended the students for getting involved in the community. Most high school students are concerned with the prom and graduating, but these students are working to care for other people.

Mr. Toney asked Ms. Jenkins to shed some light on what her part is in making this happen.

Tiffany Jenkins, a teacher at Potomac High School, also sponsors these students. Another coworker, Lavonda Wortham, is her mentor who got her involved, and is a sponsor. The students came up with the idea and the school tries to support and push the students toward what they want to do especially with a very serious issue like this. About three or four months ago they started collecting items and they currently have enough to provide items to 150 people.

Mayor Foreman thanked her and stated that if there was any way to link her success with other groups they should do it.

IN RE: BOARDS & COMMISSIONS

A. ARCHITECTURAL REVIEW BOARD (ARB)

There was no report.

B. BOARD OF ZONING APPEALS (BZA)

There was no report.

C. HISTORIC DUMFRIES

Joann Barron gave the following report.

- Children's Day at the Museum is this Saturday and will be about colonial spies.
- On June 6, 1774, a Resolve was done in Dumfries to support the colony of Boston. A reenactment of this event will occur this Saturday with George Washington, George Mason, Light Horse Harry Lee, and other demonstrations. Dumfries was the first Town to support the colony of Boston.
- On June 12, the annual membership meeting will be held at the Community Center. They will elect officers and adopt the bylaws. A presentation will be given by Gene Seevers, "Tempest of Teapots".
- On May 19, they held the African American Cultural Arts Round Table. She thanked Ms. Washington for all of her support and ideas. On July 1, there will be Tea in the Garden to continue discussions about African American history in Dumfries. They hope to incorporate these ideas into the Museum's program.
- Spirited History is facilitating a fundraiser for the Museum. They will do a spirit investigation. People will come from all over Virginia for this.
- Preparations are being made for the Kids Summer Colonial Camp. Two residents have been granted scholarships. More components have been added this year.

D. PLANNING COMMISSION (PC)

John Webb gave the following report.

Work Session

- ✓ Discussed and reviewed an application for a Conditional Use Permit (CUP) for God's Living Word Church, CUP 2014-004, located at 17698B Main Street. They are sharing the building with Fraley Furniture. The discussion was held off since the applicant was not present.
- ✓ At the request of the Mayor, the PC added to the agenda a discussion about the property located at 17762 Possum Point Road. The property is zoned FB/O-1. The property has a residence on it. The current resident has lived there since the property was zoned R-2. The applicant was asking the PC to relook at the zoning and rezone the property to R-2. The Mayor and some of the PC felt the property should not have been rezoned FB/O-1.

Regular Meeting

- ✓ The PC voted and approved the minutes for 4-9-12, 7-16-12, 7-23-12, 8-13-12, 9-17-12, 10-23-12, 11-26-12, 12-10-12, 12-17-12, and 4-7-14.

Work Session Continued

- ✓ The PC voted to remove God's Living Word Church application for a CUP since the applicant was not present.
- ✓ Richard West, Public Works Director, presented the proposed Floodplain Management Ordinance amendment.
- ✓ The PC discussed amendments to the bylaws.
- ✓ The Zoning Administrator presented a request from Council to the PC to discuss height restrictions in the Zoning Ordinance. The height mentioned by Council was 120 feet. The Zoning Administrator presented possible amendments to the PC. The PC discussed the possibilities but had concerns with the height that was suggested by Council. The PC could think of any existing buildings in PWC, or nearby jurisdictions, that had buildings at this height. Some PC members felt the height was too high for the B-2 district, which is a neighborhood district, and some of it lies in the Historic Overlay District. The PC delayed any action on this and felt this would be a good agenda item for a joint meeting.

Mr. Brewer would like the joint meeting scheduled.

Mayor Foreman stated the Town Manager was in the process of scheduling the meeting.

Mr. Taber affirmed he was working to schedule the meeting as part of the Council's work session. He noted that it would not be this month.

Mr. Webb recalled that in the past there were two joint meetings a year and that those have gone away.

Mayor Foreman suggested putting on the agenda the discussion about joint meetings.

Mr. Toney asked if the PC resolved the FB/O-1 zoning issue on Possum Point Road.

Mr. Webb indicated the issue was not resolved. The PC suggested the applicant check with PWC to see if the property was located in the floodplain. The applicant wants to subdivide the property, but if the property is in the floodplain, it cannot be subdivided.

Mayor Foreman stated that part of the property is located in the Resource Protection Area (RPA). The recommendation was made to the owner to get an architect and engineer to determine where the RPA is located to determine if the property can be subdivided and built on. Then come back to the PC with a proposed plan.

Mr. Webb expressed that if the property cannot be built on the owner may want to keep the property zoned FB/O-1 because it is worth more money that way. The owner lived on the property many years ago and happened to be overseas when the property was rezoned to FB/O-1.

Mr. Toney mentioned that in the past Council used to set up meetings with all of the Boards, Commissions, and HOA's. He wanted to go back to the process.

**IN RE: COUNCIL REPORTS
A. BOYS AND GIRLS CLUB**

There was no report.

B. PARKS AND RECREATION COMMISSION

Mr. Wood gave the following report.

- Discussions were had on the 2015 calendar of events. Action will be taken on the proposed dates at the next meeting.
- Bylaws were discussed.
- Elections will be held for the vice-chair and administrative support positions.
- Discussions were held on training and the pros and cons of getting involved with the Virginia Association of Parks and Recreation.
- Discussed the remaining events for FY14, which includes the conclusion of the community garden, the 5k walk/run, and the basketball tournament.
- The gate to the community gardens has been installed. Several garden plots have been completed. Discussions were had about reaching out to the elementary school to see if there was interest in doing a project. The nursery is interested in obtaining a plot.
- Discussions continued on the Community Use Policy.
- At the next meeting, discussions will include recommendations to be made to Council on the Capital Improvement Program (CIP) and Phase III of Ginn Memorial Park.

Mayor Foreman asked when the garden plots would be completed.

Mr. Wood noted that a few of the plots have been completed and the rest will be done by the end of the summer.

Mayor Foreman clarified that he wanted to know about the rocks, wood, gravel, and fencing.

Mr. Wood stated the gravel was installed yesterday. There is a walking trail where the youth are walking through. There is not a concrete date on when it is going to be completed.

Mayor Foreman expressed concern the garden would not be completed in time for planting.

Mr. Wood stated the rocks and mesh fence have been completed.

Mayor Foreman requested details regarding the scholarship walk.

Mr. Wood did not have any details regarding the scholarship walk. It is scheduled for June 21. The Commission plans to discuss this in more detail in their next meeting.

Mayor Foreman asked about sponsors, coordination with the Police Department, water, and the route.

Mr. Wood indicated the same route would be used that the Police Chief recommended Actions Through Community Service (ACTS) use.

Mayor Foreman asked if there are sponsors and if there is go or no go date.

Mr. Wood responded that there are no sponsors and the walk is a go.

Mr. Toney reminded everyone that volunteers are completing the work in the garden. The site is tiered and the fencing has been installed. The community garden has promise.

C. NORTHERN VIRGINIA REGIONAL COMMISSION (NVRC)

Mayor Foreman gave the following report.

- Discussions included a strategic underground plan from Virginia Dominion Power. He is trying to get Virginia Dominion Power to come down and discuss it with Council. They are looking at specific regions and have completed Purcellville. First, the new communities will have the underground utilities. The next priority is any reconstruction, for example Route 1, will include undergrounding utilities. The last one is the high failure areas. The cost associated with undergrounding would be a monthly fee of four dollars to the citizen.
- In the Executive Director's Report, there were statistics on household incomes. PWC ranks 18 in the nation with 25 percent of the residents making above \$150,000 a year. The Town's median household income is \$63,084, which is the same as the State average at \$68,300 as compared to the PWC average of \$95,000. In the Town, 20.7 percent make over \$100,000 a year compared to PWC's 47 percent.

Mr. Brewer asked how the undergrounding utility program would be funded.

Mayor Foreman explained that Virginia Dominion Power re trying to figure that out. He hoped to have Virginia Dominion Power available present the program in September and how it will impact the Town.

D. PLANNING COORDINATION ADVISORY COMMITTEE (PCAC)

There was no report.

E. NORTHERN VIRGINIA CIGARETTE TAX BOARD (NVCTB)

Mr. Brewer gave the following report.

- Money was appropriated money for a new computer and server.
- The budget was approved.

- A story was brought up about the people responsible for the death of a Police Officer in Waynesboro being caught because of a tax stamp found on a pack of cigarettes that were dropped.

IN RE: STAFF COMMENTS

A. DIRECTOR OF COMMUNITY SERVICES

Mr. Taber announced the summer internship program will run from June 7 through August 15. Information for the program is on the website and a complete application needs to be submitted by June 20. The same process for selection will be used. He encouraged citizens to check the Town website regarding the Dumfries Cares events that are occurring in June.

Mayor Foreman expressed the Dumfries Cares staff has reached out, made themselves part of the community, and have made a good impression.

B. PLANNING AND ZONING ADMINISTRATOR – LAURA O'DELL

Ms. O'Dell mentioned to Council that Project Mend a House would be an excellent resource for the citizens in Williamstown that need assistance with home repairs. She asked if Council had any questions.

Mayor Foreman clarified that anything Council does in the Town is not based on race and that everyone gets equal treatment. He complimented staff for doing a great job. He asked why L&M Body Shop has three signs and whether the signs were permitted.

Ms. O'Dell would investigate the matter and report back to Council.

Mr. Brewer asked if a discussion was had with the Town Attorney about the violations at T&O Contracting.

Ms. O'Dell had not yet, but will.

Mr. Wood asked what type of expansion Jiffy Lube wants to do.

Ms. O'Dell explained that they want to expand the overall business by adding floor space. This is a non-conforming use and is not allowed. She provided them with a list of allowed uses and uses permitted through a CUP. They are interested in doing something with the land adjacent to the facility.

Mr. Wood asked what land.

Ms. O'Dell noted where the Jiffy Lube sits. She was not sure how much though. She noted they are interested in possibly bulldozing the Jiffy Lube and rebuild for a new business to come in or expand.

Mr. Toney asked what the property is zoned where the Jiffy Lube is and if all the businesses in that area are non-conforming.

Ms. O'Dell explained that automobile related businesses are non-conforming because they are not permitted in the B-1 or B-2 zoning districts; however, these businesses are allowed in the industrial and FB/O-1 districts.

Mr. Toney noted that the majority of the automotive businesses in Town are non-conforming.

Mr. Brewer asked when the First Town Center CUP would be advertised for a public hearing.

Ms. O'Dell stated the advertisement will go out next week and will be advertised the two weeks prior to the Council's next regular meeting.

C. DIRECTOR OF PUBLIC WORKS – RICHARD WEST

Mr. West asked if Council had any questions.

Mayor Foreman asked what the status was regarding Tweezer and Twist Court with Picard Homes.

Mr. West stated the bond has not been released. There are issues that need to be completed before the PWC Service Authority will sign off on it. They have been considering having a contractor complete the work, which would be drawn off the bond. VDOT cannot complete its portion of the work until the PWC Service Authority signs off on its work.

Mr. Taber noted the next time this comes up the Town will require the PWC Service Authority get a bond for the work to keep from convoluting the Town's process and ability to move forward.

Mayor Foreman pointed out that sidewalks cannot be forgotten either as part of this project. He mentioned the first part of the project has a stormwater management pond that the developer is taking care of; however, the HOA was dissolved.

Mr. Taber stated this discussion will be part of a work session regarding the stormwater management pond and Council may decide to take over responsibility. He understood an HOA was never formed and the Town cannot require an HOA be set up to take care of the stormwater management pond.

Mayor Foreman asked what the status was on the crosswalks on Possum Point Road and Route 1.

Mr. West needed to get an update from VDOT and they should be moving on that soon. He would get a status update and let Council know.

Mayor Foreman explained that the legal crosswalks are at Route 231 and Route 1. You cannot legally cross the road until you get to Graham Park Road. This is a hot intersection and the study should have been completed by now. The sidewalks that were voted for in the last budget are still not installed. He does not want to create any illusions to Ms. Reynolds. He asked when the sidewalks would be completed connecting Liberty Village to Tripoli Heights.

Mr. West replied that they are ready to go to advertisement as soon as they get final approval from VDOT. VDOT has been in this process for two months. Every time staff thinks VDOT is ready to go, VDOT comes back with new requirements.

Mayor Foreman asked that he be reminded to mention this to Dic Burke the next time they meet.

Mr. Taber clarified that the project requires federal funding which makes the process a lot more difficult. The project that Ms. Reynolds championed does not include federal funding making it an easier process.

Mayor Foreman wanted to know specifics regarding the sidewalk and asked that this be a work session discussion. He asked what the Town needs to do to get a bus shelter in front of Town Hall. He did not expect an answer right now. Staff can provide a response in the next report.

Mr. Wood asked who is responsible for cutting the grass at the BP gas station.

Mr. West stated it is the responsibility of the property owner and if a tall grass issue exists, the Town can issue a violation notice and have the grass mowed at the property owner's expense. A lean would be placed on the property until the owner paid the Town back.

Mr. Taber explained the problem is that the Town must give a required statutory amount of time to comply before the Town can take care of it.

Mr. Wood asked about the storm drain the property owners on Fort Monroe Court complained about.

Mr. Taber stated the issue has been looked into and a letter was mailed to the two property owners. He wanted Council to know that he has not disregarded the issue. He went out to the site with Terry Myers, Assistant Public Works Director, and inspected several of the stormwater drains that were found to be clear; however, during storm events debris will often push against the drain openings and block water from draining. Research was done on the property and found nothing that would make the Town liable for the damages. He was advised, from the Town Attorney, not to assume responsibility for the pipe. The HOA is most likely the responsible party. If something comes up that states the Town is responsible, the Town will take care of it.

Mr. Wood asked if in the different HOA's whether the Town has any responsibility for stormwater management.

Mr. West stated there are one or two instances where there are portions of the stormwater system that easements have been obtained and the Town maintains the stormwater system.

Mr. Taber indicated one of the projects that staff has been working on is mapping of the Town's stormwater system. A more complete response will be provided to Council at the next meeting.

Mr. Wood asked if there is any course of action the Town can take to help the residents take on the HOA.

Mr. Simmons responded, from a legal perspective, there is nothing the Town can do. The Town can recommend to the citizens that they take legal action. The Town has no power over HOA's.

Mr. West stated the Federal Emergency Management Agency (FEMA) has a floodplain insurance program that is relatively inexpensive, but that does not necessarily mean that it is affordable for everyone. This insurance covers items that may not be covered by other insurance coverage.

Mr. Brewer asked what was going on with Tripoli Boulevard.

Mr. West indicated that nothing has occurred lately. The bid date has been extended to later this month and a few properties are still being worked on.

Mr. Brewer stated that even if a contractor was in place the work could not be started because the utilities have not been completely relocated.

Mr. West noted that VDOT will not issue a notice to proceed until all the utility work has been completed.

Mr. Brewer asked how long this was going to drag on considering this has been a three-year project already. He felt this was beyond ridiculous. He hoped the Town has learned something from this project. He asked that a meeting be set up with Virginia Dominion Power to get this done. He mentioned five other projects that were completed in half the time that this project is taking. He asked who was responsible for fixing the broken windows at the bus stop shelter in Williamstown.

Mr. West was going to look into the matter.

Mr. Brewer asked that it also be looked into as to why there are not shelters at all of the bus stops in Town.

Ms. Forrester stated, in regards to the Fort Monroe Court homeowners, the Town still would not be responsible for damage done inside the homes, even if the Town had an easement on the property. She noted the FEMA insurance may be cheaper, but they require all of the money up front, which makes it cost prohibitive.

Ms. Washington did not understand what was taking so long on the Tripoli Boulevard project. She recommended not using the contractors again in the future.

Mr. West stated that there is no contract yet. The only thing being discussed is the utility relocation.

Mr. Toney asked if the Town could use an overhead power line easement for recreational uses.

Mr. West noted that would depend on who owned the easement, what the easement was for, and what activities were being proposed.

Mr. Wood asked about the broken fence along the back of Ginn Memorial Park. The Parks and Recreation Commission is interested in recycling the material for projects in the Park.

Mr. West was waiting to meet with Commissioner Russell to discuss the proposal.

Mr. Taber explained a well thought out plan needs to be made before moving the broken fence. He had some concerns with stockpiling the wood in the playing field at the Park.

Mr. Wood stated the Commission would come up with a plan and bring it to Council for approval.

Mayor Foreman asked that the next time a response is provided to a citizen who made comments during citizen comment time at a meeting that Council is copied on it. He noted it was important for Council to have this information. This is the silver bullet time for Tripoli Heights. He is willing, as the representative on the NVRC, to send the Director of Virginia Dominion Power an email stating that the Tripoli Boulevard project is being held up due to them. He wanted to make sure first, that it is indeed Virginia Dominion Power that is causing the delay.

Mr. Taber understood it is the electrical box, but he will double check the information and get back to Council.

D. CHIEF OF POLICE – CHIEF EDWARDS

Chief Edwards gave the following report.

- Applications are being accepted Kids Academy through June 6. They have received 49 applications to date. They have sent out waiver letters to the parents for their consent and are waiting to get those back. The academy is scheduled for July 15 and 16.
- On May 25, staff began wearing the new uniforms.

Mayor Foreman complimented the Chief on meeting with the Principle at Dumfries Elementary.

Ms. Washington is concerned with Fairfax Street and the traffic problems on Route 1. There often is a backup on Mine Road and then they use Fairfax Street as an alternate route. They used to send an Officer out to monitor the traffic. The traffic has gotten even worse and requested that monitoring resume.

Chief Edwards stated monitoring of this area would begin again.

Mr. Toney was pleased to see there were no juvenile arrests. He asked that visibility be maintained at Ginn Memorial Park since the warmer weather has started. He extended his appreciation for the work the Police Department is doing with the youth in the community.

Mr. Wood asked when foot patrols will start and when the bikes would be delivered.

Chief Edwards noted the bikes will be ordered soon and then training will have to occur prior to the Officers starting bike patrol.

Mayor Foreman pointed out that there has been 27.5 hours of foot patrol done in May.

E. TOWN ATTORNEY – OLAUN SIMMONS

Mr. Simmons asked if Council had any questions.

There were no questions.

F. TOWN MANAGER – DAN TABER

Mr. Taber submitted for a Virginia Municipal League (VML) Achievement Award. If the Town does not get the award, VML may still write an article regarding the submission.

Mayor Foreman asked if they received any noise complaints for the 3-on-3 basketball tournament. Before the event, he drove around to the citizens that signed the petition to ask if the noise level bothered them. They all indicated that it was acceptable.

Mr. Taber responded that no complaints were submitted. Antoine Harris from Dumfries Cares had asked the DJ to turn the volume down on one song that was up high, which the DJ turned down.

Ms. Washington asked if the Town submitted for the award already.

Mr. Taber replied it was submitted.

Ms. Washington noted there were a few things that she noticed and would get with the Town Manager about them later. She asked if Council would have the opportunity to review the resumes of the final candidates for the Community Services Director as they did with the Town Attorney.

Mr. Taber responded that Council would not review them since it would be his decision; however, he would provide Council a copy of the individual who is hired.

**IN RE: COUNCIL REPORT ON MEETINGS WITH ELECTED OFFICIALS
PERTAINING TO THE TOWN**

Mayor Foreman met with Supervisor Caddigan and the Town Manager. Discussions included the speedbump study at Hampstead Landing and streetlights on Fraley Boulevard. Ms. Caddigan is willing to have her staff work with Town staff. They spoke on leveraging staff to help each other's constituents and he believes they can work together on economic development issues.

**IN RE: ACTION ITEMS
A. PUBLIC HEARINGS – ORDINANCE CHANGES TO ARTICLE II, CHAPTER 62, SECTION 46, VEHICLE LICENSE; ARTICLE II, CHAPTER 18, DIVISION 3, SECTION 18-98 THROUGH 18-113, CLASSIFIED BUSINESSES AND OCCUPATIONS (BUSINESS, PROFESSIONAL, OCCUPATIONAL LICENSE); ARTICLE VI, CHAPTER 58, SECTION 58-159 CIGARETTE TAX RATES (UNCODIFIED); AND ARTICLE V, CHAPTER 26, DIVISION 2, SECTION 26-156, STORMWATER MANAGEMENT FUND (UNCODIFIED)**

Mr. Taber indicated that based on the budget that Council approved it requires a public hearing to codify the changes in the proposed tax rates.

The public hearing was opened to public comments.

There being no comments the public hearing was closed.

Ms. Forrester moved, seconded by Mr. Toney, to introduce the four ordinances with adoption on July 8 under the consent agenda. The motion carried by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

B. AUTHORIZE TOWN MANAGER TO EXECUTE UPDATES MADE TO THE VML INSURANCE PROGRAMS MEMBER AGREEMENT AND BYLAWS ON BEHALF OF THE TOWN COUNCIL – DAN TABER

Mr. Taber informed Council that the Town participates in the VML insurance program and periodically they review the existing authorizations and how they conduct business. There are no significant changes.

The public hearing was opened to public comments.

There being no comments the public hearing was closed.

Ms. Forrester moved, seconded by Ms. Washington, to authorize the Town Manager execute updates made to the VML Insurance Programs Member Agreement and Bylaws on behalf of the Town. The motion carried and the following resolution was adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO SIGN ON BEHALF OF THE COUNCIL THE VIRGINIA MUNICIPAL LEAGUE INSURANCE PROGRAMS AMENDED AND RESTATED MEMBER AGREEMENT AND BYLAWS

WHEREAS, the Town of Dumfries (the “Town”) is a member of the Virginia Municipal League Insurance Programs (VMLIP); and

WHEREAS, administration of the VMLIP was brought in-house in November of 2013; and

WHEREAS, in 2011 the Line of Duty Act Coverage was added as an addendum; and

WHEREAS, some other changes were made to the member agreement and bylaws; and

WHEREAS, it has been requested that the changes be approved and a duly authorized representative on behalf of the Board by a duly authorized representative and on behalf of the Member by its chief executive officer or other designee by its governing body.

NOW, THEREFORE BE IT RESOLVED that the Council of the Town of Dumfries on this the 3rd day of June, 2014, does hereby authorize the Town Manager and/or his designee, to sign the updated VMLIP Member Agreement.

C. RESOLUTION AUTHORIZING THE TRANSFER OF FUNDS FROM THE STORMWATER MANAGEMENT SAVINGS TO STORMWATER MANAGEMENT CONTRACT SERVICES – RICHARD WEST

Mr. West explained the storm that occurred on the May 15 and 16 required having the on-call contractor perform work, which put them over budget by approximately \$10,000. They are seeking a transfer of funds from the stormwater management savings to the stormwater management contract services line item.

Ms. Forrester moved, seconded by Mr. Toney, to adopt the resolution authorizing the town Manager transfer funds from the stormwater management savings fund to the stormwater management contract services line item. The motion carried and the following resolution was adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

RESOLUTION TO AUTHORIZE THE TOWN MANAGER TO TRANSFER FUNDS FROM THE STORMWATER MANAGEMENT ACCOUNT

WHEREAS, the Town experienced a storm event on May 15 and 16, 2014; and

WHEREAS, the Town had severe torrential rains that caused flooding, mud, and debris; and

WHEREAS, staff worked on assessing the damage and found it necessary to contract out services to remediate the mud and debris; and

WHEREAS, the current budget for stormwater management does not have sufficient funds to cover the expense; and

WHEREAS, this is a request authorizing the transfer of \$10,000 from the stormwater management account to the stormwater management contract services line.

NOW, THEREFORE, BE IT RESOLVED by Town Council that the Town Manager be hereby authorized to make the transfer of \$10,000 from the stormwater management savings account to the FY14 stormwater management budget to cover the expenses incurred due to the storm event.

IN RE: CLOSED SESSION

Mr. Wood moved, seconded by Mr. Foreman, to convene into closed session. The motion carried and the following resolution was adopted by the following roll call vote: Mr. Brewer, yes; Mr. Foreman, yes; Ms. Forrester, yes; Ms. Reynolds, absent; Mr. Toney, yes; Ms. Washington, yes; Mr. Wood, yes.

WHEREAS, the Dumfries Town Council desires to discuss a particular subject in Closed Session during the course of its meeting of June 3, 2014; and

WHEREAS, the nature of the subject is the discussion and consultation with legal counsel pertaining to actual or probable litigation. The discussion of same in Closed Session is expressly permitted by Section 2.2-3711(A)(7) of the Code of Virginia, 1950, as amended; and

WHEREAS, the nature of the subject is the discussion of performance evaluation. The discussion of same in Closed Meeting is expressly permitted by Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of Dumfries does hereby convene in Closed Session for the purpose(s) herein expressed pursuant to the legal authorities herein recited.

