



## DUMFRIES, VIRGINIA

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### Planning Commission Minutes 02/09/14

#### WORK SESSION

**Present:** Arshad, Webb, Padberg, Miles, O'Kelly

#### Application Process and Procedures

Padberg first commented that he would like to see an existing conditions map, so long as it is to scale, may be hand drawn by the applicant. It would be a good idea to have a sheet attached to the application packet of an example of a sketch drawing.

O'Dell agreed to add a sheet in the application packets to provide an example of a sketch drawing to scale.

O'Kelly agreed that it may be drawn by the applicant.

Webb suggested that a new subtitle be added under application submittal called New Construction, where topography and survey data be required.

O'Kelly asked if it would be possible for applicants to obtain topo maps from PWC GIS to meet requirements for an existing conditions map.

#### Training Opportunity Update

The PC agreed to cancel the March meeting one week prior to the meeting provided that no necessary agenda items arise. Members agreed to begin the training session at 5 pm on March 9th. When PC members were asked about any additional topics to be covered at the training session Chair Webb indicated that he would like to know what direction the consultants believe planning is heading in.

#### REGULAR MEETING

**Present:** Arshad, Webb, Padberg, Miles, O'Kelly

Minutes from January 12, 2015 were approved. Meeting was adjourned.