



DUMFRIES, VIRGINIA

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Planning Commission Minutes 03/09/14

TRAINING OPPORTUNITY 5 pm

A training session was conducted prior to the Work Session at 7 pm. Topics of discussion included history of the Planning Commission, overlay districts, building height regulations and right-to-view, Town Center districts, transfer of development rights, and disadvantages to aging infrastructure and the uses they attract.

WORK SESSION 7:00 pm

Present: Arshad, Webb, Padberg, Miles, Waggy

Capital Improvements Plan

Mr. Arshad asked if there was a need for public input. The answer was no, not specifically, but a public hearing is required.

Mr. Padberg noted that the PC is reviewing the CIP, as the law requires and that it is largely a Public Works document.

Mr. Webb noted that the PC review is simply a normal process and that he would like to get the document much earlier so that the PC can be more involved in the process of creating the CIP.

Mr. Arshad asked who a citizen calls for pothole or other related complaints. Mr. Webb answered that Public Works is contacted for such complaints.

Budget

Mr. Webb stated that he submitted the budget last year and have created the same budget again with the exception of training because all current members are certified.

Quorum

There was a closing discussion about quorum requirements. It was questioned if the quorum is based on the number of total appointed seats, or based on the required number of seats whether they are filled or not. Zoning Administrator stated that the quorum is a majority of active members, not the amount of members that may be appointed. The PC is required to have at least 5 members, which means that by current appointees, 3 members constitutes a quorum.

Per PC Bylaws:

Article XI: Quorum

A majority of members of the Commission shall constitute a quorum for the transaction of business.

Meeting was adjourned at 7:20, next meeting set for a public hearing on March 16 at 6 pm for the CIP.