



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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To: Mayor Foreman, Members of Council and Mr. Taber

From: Gregory Tkac

Date: March 25, 2013

Subject: Public Works activities for the Month of March 2013

STORMWATER

- Construction was started on the Possum Point Road drainage improvement project. The 42-inch drain running under Possum Point Road was cleaned.
- Improvements to the storm drainage system on Fairfax Street between Duke Street and Prince Street were made. Final paving awaits good weather.
- Reconstruction of the large storm water detention facility located within the Knolls of Dumfries will take place this spring. The project is anticipated to take about 6 weeks. We will be working within Town owned easements and right of way.
- Permit registration and preparation for new stormwater regulations proceeded (due 1 April).

PLAN REVIEW/PERMITS

- Public Works has issued 15 permits this month. A permit report through 25 March has been provided.
- The Department has five active Notices of Violation.

GINN PARK

- Final preparations and installations proceeded for the Grand Opening on 6 April.

TRANSPORTATION/ROADS

Tripoli Boulevard Drainage Improvement Project – Right of way agreement closures are progressing. Public Works is intending on proceeding with request for bids on the Tripoli Project in the near future.

Main Street Intersection Project – The Town has scheduled a Public hearing for Thursday March 28. The project schedule is as follows:

TASK	DATE	STATUS
Notice to Proceed for preliminary engineering design	March 2012	Complete
Survey	June 2012	Complete
Conceptual Design (10%) Review	September 2012	Complete
Preliminary Design (60%) Plan Submittal	February 2013	Progress
Environmental Document (PCE)	February 2013	Progress
Public Hearing	March 2013	Advertised
Town and VDOT Adopt Design	April 2013	
Request R/W Authorization	May 2013	
R/W Authorization	July 2013	
Final Plans (100%) and Bid Documents Submitted and Request Construction Authorization	September 2013	
Construction Authorization	February 2014	
Advertisement	March 2014	
R/W Acquisition and Utility Relocations Clear	March 2014	
Begin Construction	June 2014	
Complete Construction	November 2014	

MULTI- MODAL PHASE II

The schedule for this project is as follows:

TASK	DATE	STATUS
Issue Notice to Proceed	November 2012	Complete
Environmental Document (PCE)	February 2013	Issued
Public Hearing (not required) Willingness will be posted	April 2013	Progress
Final Plans (100%) and Bid Documents Submitted and Request CN Authorization	June 2013	
CN Authorization	July 2013	
Advertisement	August 2013	
R/W Acquisition and Utility Relocations Clear	August 2013	

Begin Construction

September 2013

Complete Construction

November 2013

MEETINGS ATTENDED

Public Works has attended daily meetings this month with property owners, contractors and developers regarding proposed new projects, permitting issues, code violations, building inspections and other related issues.

WORK PRIORITIES (six month)

Put Tripoli Boulevard project out to bid	Progress
Manage the Route 1 intersection project	Progress
<ul style="list-style-type: none">Plans are being prepared for a public hearing in March.	
Coordinate the Multimodal project	Progress
Coordinate the crosswalk implementation within the Town	Progress
Prepare the Public Works budget	progress
MS4 Plan maintenance	Progress
<ul style="list-style-type: none">Work is progressing as per our MS-4 plan	
Implement the Town's Rental program	Progress
Hazard Mitigation Plan maintenance	No progress
Develop an Emergency Operations plan	No progress

TOWN OF DUMFRIES Fees Received: 3/1/2013 - 3/25/2013

Type / No / PayMethod / PayNote	Sub-Type	Date	Fee	DateRecd	FeeRecd	Balance
Building						
613-006 cash N/A Electrical Permit I Inspect		3/5/2013	\$147.00	3/5/2013	\$147.00	\$0.00
613-006 cash N/A Levv		3/5/2013	\$3.00	3/5/2013	\$3.00	\$0.00
613-007 Check 3301 Alteration /Renovation/Re		3/12/2013	\$147.00	3/12/2013	\$147.00	\$0.00
613-007 Check 3301 Levv		3/12/2013	\$3.00	3/12/2013	\$3.00	\$0.00
613-008 Check 2012 Alteration/Renovation /Re		3/15/2013	\$490.00	3/15/2013	\$490.00	\$0.00
613-008 Check 2012 Building Violation		3/15/2013	\$490.00	3/15/2013	\$490.00	\$0.00
613-008 Check 2012 Levv		3/15/2013	\$10.00	3/15/2013	\$10.00	\$0.00
613-008 Check 2012 Levv		3/15/2013	\$10.00	3/15/2013	\$10.00	\$0.00
613-009 cash N/A Building Violation		3/20/2013	\$490.00	3/20/2013	\$490.00	\$0.00
613-009 cash N/A Levv		3/20/2013	\$10.00	3/20/2013	\$10.00	\$0.00
Total Fees from :Building						\$1,800.00
Total Balance Due from :Building						\$0.00
Electrical						
E13-005 Check 9261 Levv		3/11/2013	\$3.00	3/11/2013	\$3.00	\$0.00
E13-005 Check 9261 Electrical Permit		3/11/2013	\$147.00	3/11/2013	\$147.00	\$0.00
E13-006 Check 2163 Levv		3/18/2013	\$3.00	3/18/2013	\$3.00	\$0.00
E13-006 Check 2163 Electrical Permit		3/18/2013	\$147.00	3/18/2013	\$147.00	\$0.00
E13-007 Check 1610 Levv		3/20/2013	\$3.00	3/20/2013	\$3.00	\$0.00
E13-007 Check 1610 Electrical Permit		3/20/2013	\$147.00	3/20/2013	\$147.00	\$0.00
Total Fees from :Electrical						\$450.00
Total Balance Due from :Electrical						\$0.00
Gas						
G13-008 Check N/A Levv		3/20/2013	\$0.90	3/20/2013	\$0.90	\$0.00
G13-008 Check N/A Columbia Gas		3/20/2013	\$44.10	3/20/2013	\$44.10	\$0.00
Total Fees from :Gas						\$45.00
Total Balance Due from :Gas						\$0.00
Mechanical						
M13-002 cash N/A Permit		3/1/2013	\$147.00	3/1/2013	\$147.00	\$0.00
M13-002 cash N/A Levv		3/1/2013	\$3.00	3/1/2013	\$3.00	\$0.00
M13-002 Cash N/A Plan Review		3/1/2013	\$98.00	3/1/2013	\$98.00	\$0.00
M13-002 Cash N/A Levv		3/1/2013	\$2.00	3/1/2013	\$2.00	\$0.00
Total Fees from :Mechanical						\$250.00
Total Balance Due from :Mechanical						\$0.00
Plumbing						
P13-003 Check 5812 Levv		3/7/2013	\$3.00	3/7/2013	\$3.00	\$0.00
P13-003 Check 5812 Plumbing Permit		3/7/2013	\$147.00	3/7/2013	\$147.00	\$0.00
P13-004 Check 1196 Levv		3/14/2013	\$3.00	3/14/2013	\$3.00	\$0.00
P13-004 Check 1196 Plumbing Permit		3/14/2013	\$147.00	3/14/2013	\$147.00	\$0.00
Total Fees from :Plumbing						\$300.00
Total Balance Due from :Plumbing						\$0.00
Sign						
513-006 Cash N/A Sign fee		3/1/2013	\$24.50	3/1/2013	\$24.50	\$0.00
513-006 cash N/A Levv		3/1/2013	\$0.50	3/1/2013	\$0.50	\$0.00
Total Fees from :Sign						\$25.00
Total Balance Due from :Sign						\$0.00
Zoning						
Z13-040 Check N/A Home Occupation		3/19/2013	\$24.50	3/19/2013	\$24.50	\$0.00
Z13-040 Check N/A Levv		3/19/2013	\$0.50	3/19/2013	\$0.50	\$0.00
Z13-041 cash N/A Levv		3/22/2013	\$0.50	3/22/2013	\$0.50	\$0.00
Z13-041 Cash N/A Home Occupation		3/22/2013	\$24.50	3/22/2013	\$24.50	\$0.00
Z13-043 Cash N/A Home Occupation		3/22/2013	\$24.50	3/22/2013	\$24.50	\$0.00
Z13-043 Cash N/A Levv		3/22/2013	\$0.50	3/22/2013	\$0.50	\$0.00
Total Fees from :Zoning						\$75.00
Total Balance Due from :Zoning						\$0.00

Type / No / PayMethod / PayNote Sub-Type	Date	Fee	DateRecd	FeeRecd	Balance
Total Fees: 34			Total Fees Recd:		\$2,945.00
			Total Balance Due:		\$0.00