



## DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town  
CHARTERED 1749 INCORPORATED 1961

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**To:** Mayor Foreman, Members of Council and Mr. Taber

**From:** Gregory Tkac

**Date:** December 27, 2012

**Subject:** Public Works Activities for the Month of December 2012

### STORMWATER

Public works completed working on the installation of storm drainage pipes and the reestablishment of ditch lines on Washington Street this month. We anticipate installing curb and gutter along the southern side of Washington Street between Cameron Street and Fairfax Street within the next few weeks. We will full depth mill and reconstruct the sub-grade of Washington Street between Fairfax and Cameron Streets and re-establish the roadway crown in the spring.

We anticipate beginning similar work on Fairfax Street between Duke Street and Prince Street in January as weather permits.

### PLAN REVIEW/PERMITS

- Conducted 2 Certificate of Occupancy inspections.
- Issued 2 Certificate of Occupancy certificates
- Issued 3 building permits
- We have not issued any new nuisance letters and are processing 3 additional violations.
- We have closed 4 code violations; there are 4 active code violations.

### GINN PARK

- Certified playground mulch has been placed within the playground area.
- The crew will be placing boarder around the whole playground and a ramp will be constructed to allow for Handicap accessibility.
- The painting contractor will be installing lines on the multi-purpose court within the next few weeks.
- The fence has been placed around the temporary restroom facilities.
- The Ginn Memorial Park sign has been manufactured and is currently at our shop. Our crew is constructing finish molding and hanging brackets and the signs should be hung within the next week.

## TRANSPORTATION/ROADS

**Tripoli Boulevard Drainage Improvement Project** – Right of way acquisition is progressing, we are actively working to have right of way completed as soon as possible.

**Main Street Intersection Project** – The project design is on schedule for submittal of a 60% plan in January of 2013. The schedule is as follows:

<b>TASK</b>	<b>DATE</b>	<b>STATUS</b>
Notice to Proceed for preliminary engineering design	March 2012	Complete
Survey	June 2012	Complete
Conceptual Design (10%) Review	September 2012	Complete
Preliminary Design (60%) Plan Submittal	January 2013	Progress
Environmental Document (PCE)	February 2013	Progress
Public Hearing	March 2013	
Town and VDOT Adopt Design	April 2013	
Request R/W Authorization	May 2013	
R/W Authorization	July 2013	
Final Plans (100%) and Bid Documents Submitted and Request Construction Authorization	September 2013	
Construction Authorization	February 2014	
Advertisement	March 2014	
R/W Acquisition and Utility Relocations Clear	March 2014	
Begin Construction	June 2014	
Complete Construction	November 2014	

## **MULTI-MODAL PHASE II**

We have authorized notice to proceed on the Multi-Modal Phase II project. This project consists of the installation of sidewalk between Route 234 and Main Street along the south bound side of Fraley Boulevard. The schedule for this project is as follows:

<b>TASK</b>	<b>DATE</b>	<b>STATUS</b>
Issue Notice to proceed	November 2012	Complete
Environmental Document (PCE)	February 2013	Issued
Public Hearing	April 2013	
Final Plans (100%) and Bid Documents Submitted and Request CN Authorization	June 2013	
CN Authorization	July 2013	
Advertisement	August 2013	
R/W Acquisition and Utility Relocations Clear	August 2013	
Begin Construction	September 2013	
Complete Construction	November 2013	

## **MEETINGS ATTENDED**

Public Works has attended daily meetings this month with property owners, contractors and developers regarding proposed new projects, permitting issues, code violations and building inspections. Below are a few worth noting:

- December 4<sup>th</sup> Potomac Landfill – discussed multiple issues with regard to the future of the landfill.
- December 10<sup>th</sup> Resident of the town – discussed multiple issues regarding property owners rights with regard to neighbors and tree issues
- December 12<sup>th</sup> Day care facility – discussed multiple issues with regard to expanding an existing business
- December 12<sup>th</sup> Virginia Department of Transportation – discussed route 1 widening and future transportation dollars
- December 17<sup>th</sup> Prince William County School Board – discussed the Dumfries Elementary School and the plans for future minor expansion and upgrades.
- December 17<sup>th</sup> Representatives from Potomac Shores – discussed the Potomac Shores project and the impacts it will have on the Dumfries community.
- December 18<sup>th</sup> Local Developer – discussed multiple issues regarding a potential future housing development on Orange Street

### Work Priorities (six month)

Put Tripoli Boulevard project out to bid	Progress
<ul style="list-style-type: none"><li>We are scheduling a progress meeting in early January and will provide additional details</li></ul>	
Manage the Route 1 intersection project	Progress
<ul style="list-style-type: none"><li>Plans are being prepared for a public hearing in March.</li></ul>	
Coordinate the Multimodal project	Progress
<ul style="list-style-type: none"><li>Plans are being prepared for a public hearing in April</li></ul>	
Coordinate the cross walk implementation within the Town	Progress
<ul style="list-style-type: none"><li>ADA ramps are scheduled to be installed at all locations within the 3<sup>rd</sup> week in January and the cross walks will be installed thereafter</li></ul>	
Finalize the Capital Improvement plan	completed
<ul style="list-style-type: none"><li>CIP is being reviewed by the planning commission and is scheduled for a public hearing on the 22<sup>nd</sup> of January.</li></ul>	
Prepare the Public Works budget	No progress
MS4 Plan maintenance	Progress
<ul style="list-style-type: none"><li>Work is progressing as per our MS-4 plan</li></ul>	
Implement the Town's Rental program	Progress
<ul style="list-style-type: none"><li>Rental Inspection program: initiated database for property owners in rental property overlay district; drafted notification letter and successfully tested mail merge with database</li></ul>	
Hazard Mitigation Plan maintenance	No progress
Develop an Emergency Operations plan	No progress