

TOWN OF DUMFRIES

RFP 16-007

Residential Refuse And Recycling Collection Services

ADDENDUM NO. 1

04 May 2016

TO ALL OFFERORS:

Reference: Request for Proposals - 16-007
Service: Residential Refuse And Recycling Collection Services
Dated: 27 April 2016
Proposal Due Date: 13 May 2016

By this Addendum, the following revisions are made to the Proposal documents:

1. Pre-Proposal Conference minutes and attendance list are attached. Responses to questions raised at the conference:
 - a. The Proposal Submission Form has been revised to reflect monthly and annual rates (see 2. below). Note that Refuse AND Recycling Collections are included in one cost.
 - b. The average monthly refuse tonnage is 175, ranging from 130 to 240 tons per month. The average recycling tonnage is 10, ranging from 6 to 13 tons per month.
 - c. "Special Pickups" are to be incorporated into the Proposal amounts. Each Offeror is encouraged to provide a discussion of their methodology for determining the "Special Pickup" costs in their Proposal.
 - d. Offerors are to provide unit costs for replacing Refuse Containers and Recycling Containers. These will establish the cost to Customers for replacing lost containers. According to the Town Code, residents are to bear the cost of replacing containers.
2. Replace pages 15 of 31 and 16 of 31 of the Request for Proposals with the new pages 15 of 31 and 16 of 31 attached hereto.

3. Proposal Submission Form

The **Contract Price** shall be fixed at \$_____ per month per service unit (\$_____ per year) based on 1450 service units as reflected in the Offeror's rates below:

a. Monthly cost per service unit for Collection and Disposal of Residential Solid Waste and Recycling \$_____

Increased Regulatory Costs At The Landfill:

b. Cost per month per unit for each dollar (\$1.00) increase or decrease in disposal fees \$_____

Customer costs for replacement containers:

c. Cost per replacement Refuse Container \$_____

d. Cost per replacement Recycling Container \$_____

4. Acknowledgment of Receipt of Addenda

I certify that I received and reviewed the following Addenda to this Proposal and have included their provisions in this Proposal:

Number	Date
_____	_____
_____	_____
_____	_____

5. Business Entity

Complete the following by checking the appropriate line that applies and providing the requested information.

A. ___ Offeror is a Virginia business entity organized and authorized to transact business in Virginia by the SCC and such Offeror's Identification Number issued to it by the SCC is _____.

B. ___ Offeror is an out-of-state (foreign) business entity that is authorized to transact business in Virginia by the SCC and such Offeror's Identification Number issued to it by the SCC is_____.

C. ___ Offeror does not have an Identification Number issued to it by the SCC and such Offeror is not required to be authorized to transact business in Virginia by the SCC for the following reason(s): _____

_____.

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Solid Waste Pre-Proposal Meeting Minutes

RFP 16-007

Date: May 2, 2016

Time: 10:30 am Eastern Time

Place: Town Hall Council Chamber
17755 Main Street
Dumfries, Virginia 22026

Attendees: Terry Myers, Assistant Director of Public Works
Yvette Ragland, Admin Coordinator
Republic Services Inc., Fairfax, VA
American Disposal Services Manassas, VA
Select Recycling Waste Services Inc, Chesapeake, VA
Charlie and Son Trash Services Inc., Woodbridge, VA
Champion Service Inc., Fairfax, VA
Bates Trucking Trash Removal Inc., Bladensburg, MD

Purpose: To discuss with all attendees the items listed in the packet

The pre-proposal meeting was called to order at 10:30 am by Terry Myers, Assistant Director of Public Works. Each attendee was given a copy of the proposal packet. Terry Myers acknowledged and explained each topic within the packet, answered questions and listened to comments attendees had. A couple of questions came up in the meeting.

Q1) On Page 15, Item 3, first sentence. American Disposal pointed out it asks for a per month and per year but sub-items a, b and c ask for weekly cost. For everyone to be on the same page the monthly would need to be divided by 4.3 to equal a weekly amount.

Q2) Bates Trucking asked if we can provide an approximate yearly tonnage.

Q3) Champion Services asked a multiple part question about 'Special Pickup' a. Are the contractors suppose to build 'Special Pickup' into their contract? b. Will we provide an approximate number or estimates of 'Special Pickup' notices they might receive per month? c. Would we rather be billed additionally for 'Special Handling' of these 'Special Pickup' orders?

Q4) Champion Services also said it might make sense to do replacement 'Toters' and 'Recyclable Bins' as a separate add on rather than placement inside of the Contract because it would be hard to arrive at a reasonable number and we might save money if they do not have to assume the cost in the contract rather than bill on an as necessary basis.

Meeting Adjourned at 11:21 am

SIGN IN SHEET FOR SOLID WASTE PROPOSAL BIDS

CONTACT LIST (PLEASE PRINT) DATE: MAY 2, 2016

FIRST AND LAST NAME	COMPANY NAME	MAILING ADDRESS	PHONE (CELL)	EMAIL
Dan Dumas	Republic Services	4619 W. Ox Rd. Fairfax, VA 22030	571 282-8833	ddumas@republicservices.com
Prapaiorn Johns	Republic Services	4619 W. Ox Rd. Fairfax, VA 22030	571 268-0082	pjohns@republicservices.com
Terry Lang	American Disposal Services	10370 Central Park Dr. Manassas, VA 20110	703 675-3956 or 703 368-0500	tlang@adsimail.com
Michael Shechan	Select Recycling Waste Services Inc.	1500 Steel St. Chesapeake, VA 23323	757 510-4471	msechan@srwscorp.com
Sandi Kern	Charlie and Son Trash Service Inc.	3665 Elm Farm Rd. Woodbridge, VA 22192	571 330-3834	info@charlieandsontrashservice.com
Joann McCoy	Champion Services	4000 Legato Rd #1100 Fairfax, VA 22033	703 239-8540	Joann.mccoy@cswaste.com
Carolyn Mills-Matthews	Bates Trucking Trash Removal Inc.	4305 48th St, Bladensburg, MD 20710	301 773-2069	cmillsmatt@batestrucking.com