



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town

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DUMFRIES TOWN COUNCIL REGULAR SESSION MINUTES AUGUST 2, 2011, 7:00 PM

Present: Mayor Yohey, Vice-Mayor West, Councilors Barr, Foreman, Forrester, Jurgensen

Absent: Councilman Toney

Others Present: Kim Alexander, *Town Manager*; Christine Sanders, *Town Attorney*; Chief Taber, *Chief of Police*; Rob Forker, *Administrative Manager (DPD)*; Greg Tkac, *Dir. of Public Works*; Debi Sandlin, *Dir. of Community & Economic Development*; David Moss, *Zoning Administrator*; Retta Ladd, *Deputy Town Clerk* and approximately 11 citizens.

Mayor Yohey called the meeting to order at 7:00PM, followed by a moment of silence and the Pledge of Allegiance.

Mayor Yohoy stated Councilman Toney had a work function in DC and would be unable to attend tonight's Council meeting.

Mayor Yohey asked if there were any changes to the agenda.

Ms. Alexander stated Councilman Foreman would like to remove the closed session items he requested be put on the agenda until Council's next meeting due to Councilman Toney's absence.

Mayor Yohey asked what items. Ms. Alexander read the four items.

Ms. Sanders stated a motion from Council is needed to change the agenda.

Councilman Foreman made a motion to remove the four items until next Council meeting, seconded by Mayor Yohey, ayes: Forrester, Foreman, Barr, Jurgensen, Yohey; nays: West; absent: Toney, motion carried.

Council Lady Forrester asked why vote now, they have not done it that way before.

Mayor Yohey stated they are following the town procedures.

Ms. Sanders stated Council is required to vote to change the agenda according to Roberts Rules of Orders.

Council Lady Forrester stated it doesn't make sense.

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Ms. Alexander asked if Council wanted to discuss the other closed session item, the Town Attorney's contract or remove it until the next Council meeting, due to Councilman Toney's absence.

Mayor Yohey asked Councilman Foreman if he wanted to amend his motion to include the Town Attorney's contract. Councilman Foreman stated no.

Mayor Yohey made a motion to remove discussion of the Town Attorney's contract from the closed session until the next Council meeting, seconded by Council Lady Jurgensen, ayes: Forrester, West, Foreman, Barr, Jurgensen, Yohey; nays: none; absent: Toney, motion carried.

Presentation by MDA Technologies – Ms. Sandlin stated she is thrilled to bring this to Council, it has been a labor of love and she is excited in the unveiling of the new website tonight. Ms. Sandlin stated she would like to thank Matt McDonald and his staff.

Ms. Sandlin introduced Mr. Matt McDonald and Mr. Tim Jackson, President of MDA Technologies.

Mr. McDonald gave a visual presentation of the town's new website, going into several different departments. Mr. McDonald stated there is still training to do; the website is a "living thing" that will change often and the town will maintain their own website which is a great benefit going forward. Mr. McDonald showed that the website can be translated into different languages.

Mr. McDonald stated it was a great effort on the committee's side in getting all the information gathered.

Vice-Mayor West stated she would like to have photos of Council on the website so people can see who their Council is. Ms. Sandlin stated she would like to get a group picture of Council.

Mayor Yohey asked Mr. McDonald what "beta testing" means.

Mr. McDonald stated it is a development standpoint-near completion product, where they need input from both businesses and citizens, who visit the website and give the committee feedback on what they think.

Mayor Yohey asked how are people selected to do this testing. Ms. Sandlin stated the committee is looking at the selection process.

Mr. Jackson stated it should be a cross section of users.

Ms. Alexander stated she would invite everyone, even if not formally selected for testing, to review the new website and let us hear your comments.

Council Lady Barr stated it is a small town and everyone can comment.

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Presentation by MDA Technologies (cont) - Council Lady Jurgensen stated as she understands it if someone uses the old website address it will “bounce” to the new website.

Vice-Mayor West asked how long will the “bounce” stay in effect.

Ms. Sandlin stated normally the “bounce” is kept in effect for twelve months.

Mayor Yohey asked who the committee members are. Ms. Sandlin stated Council Lady Jurgensen, Teresa Johnson, Kim Alexander, herself, and two former employees.

Vice-Mayor West stated she would like to give Council Lady Barr some credit for pushing this item.

Council Lady Barr stated that is why she did not serve, because she was too close to the subject, but she is very, very pleased with the outcome.

Mayor Yohey thanked MDA for coming. Ms. Alexander stated she would suggest a slower picture rotation on the home page.

DISCUSSION ITEMS

a. Consider adopting a resolution to amend Town Council meeting dates for remainder of 2011 so that all work session dates are now meeting dates.

Ms. Sanders stated the work sessions currently limit the efficiency of town business because Council can't act on new business at the work sessions and the issues are moved to the regular Council meeting. Ms. Sanders stated she would like to prepare a resolution for the September 2011 meeting, to amend the remaining 2011 work sessions to be meetings.

Vice-Mayor West stated when she came on Council there was the regular meeting and work session and she thought that was fine, but soon learned everything from the work session was moved to the regular meeting for action, so Council changed it so they could take action at work sessions, so she is for having two meetings, as opposed to a meeting and a work session.

Council Lady Forrester stated she is ready to go ahead and accept the change, instead of moving it forward.

Ms. Sanders stated she needs to have it moved forward because she needs to prepare the resolution.

CITIZEN COMMENTS

There were none.

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MAYOR'S COMMENTS

Mayor Yohey stated the celebration for Ms. Alexander today was well attended, approximately 40 to 50 in attendance; there were County Supervisors, School Board members, seniors and staff.

Mayor Yohey thanked those who helped coordinate the luncheon, Council Ladies Jurgensen and Barr, Ms. Sandlin, Ray Lowry and Thelma McGlothlin.

STAFF REPORTS

Town Manager – Ms. Alexander stated she would like to thank everyone for her going away luncheon; thank Mr. Price for the cookies; the Cosner's for the wine; Hamid for the flowers and Thelma for the medicine.

Ms. Alexander stated she will be completing the grant; they had the "kick-off" meeting this morning, for the Graham Park Road Park.

Mayor Yohey stated the demo has been done on both properties; Graham Park Road and Main Street.

Ms. Alexander stated Kelly Russell is working on designs.

Council Lady Barr stated she saw the press release on Russell, but did not see one on Critchley and asked that one be done. Ms. Alexander stated it will be done.

Council Lady Barr asked if a press release had been done on Neville. Ms. Alexander stated yes, along with the Interim Town Manager.

Chief of Police – Chief Taber stated tomorrow night is **National Night Out** in the town, there will be a motorcade throughout town with McGruff and town officials. Chief Taber stated he is asking town residents to turn their porch lights on and leave them on till midnight in support of the event.

Chief Taber stated the **Kid's Academy** was a great hands on experience for the children, they learned about fingerprinting; K-9's; say no to drugs, alcohol, tobacco, bullying; sexting; and internet safety.

Council Lady Barr stated she would like to participate in National Night Out. Council Lady Barr was advised to be at the Police Department at 6:00 PM tomorrow.

Council Lady Jurgensen stated Officer Richardson needs to be recognized for a perfect score in his firearms qualification.

Council Lady Jurgensen, representative for the town, on the Northern Virginia Cigarette Tax Board asked Mr. Forker when the training is scheduled. Mr. Forker stated August 11, 2011.

STAFF REPORTS (cont)

Chief of Police - Vice-Mayor West asked about the “tour” done by Mr. Forker of the Police Department, with some youths. Chief Taber stated it was a church based organization that Mr. Forker showed around the police station with help from some of the Officers.

Director of Public Works – Mr. Tkac reviewed his report stating the demo has been removed from the Graham Park Road property; he is working with the County on the well and septic closing; the paving and concrete work in the town is complete; and the porch renovation at Weems-Botts is finished.

Vice-Mayor West asked when the marking of Fairfax Street is going to be done. Mr. Tkac stated he has not had the markings done due to the pricing. Mr. Tkac stated he will continue to monitor the need and the pricing.

Mayor Yohey stated Mrs. Covington, member of PWC School Board, stated she had not heard anything as far as making Fairfax Street one way.

Mr. Tkac stated he will make contact with the PWC School Board.

Councilman Foreman asked about the grass cutting and tree trimming along Possum Point Road, are the trimmings from the trees supposed to be picked up. Mr. Tkac stated the tree trimmings should be picked up.

Councilman Foreman stated again he would like to comment on the need for crosswalks at Rt. 234 and Rt. 1 and Possum Point Road and Rt. 1; people are crossing the roads at these locations without crosswalks and it is very dangerous.

Mr. Tkac stated a memo is forthcoming to Council on what has been done and what can be done; US Rt. 1 belongs to VDOT. Mr. Tkac stated he will send another letter of request to VDOT.

Councilman Foreman stated it is on record that the town is doing the right thing; informing the right officials, VDOT, now VDOT needs to take the next step.

Council Lady Jurgensen asked Mr. Tkac about the mirror on Van Buren. Mr. Tkac stated Van Buren is in the County; he contacted the County and he responded to Council with the County’s answer on August 4, 2011 via email.

Director of Community & Economic Development – Ms. Sandlin reviewed her report, highlighting a few items. Ms. Sandlin stated she would like to welcome a new member to the town staff, David Moss, she is looking forward to working him; August 6, 2011 is the second annual Multi-Cultural Festival; the Economic Advisory Counsel will be hosting a job fair on October 26, 2011 from 4:00 pm to 7:00 pm, in Mr. Singh’s building next to Town Hall, more information will be provided as they get closer to the date.

ADOPTION OF CONSENT AGENDA

Council Lady Jurgensen stated the **July 19, 2011** work session minutes, **page 4, item 7.b.**, needs to have “**Barr**” inserted after “**Council Lady.**”

Vice-Mayor West moved for adoption of the Consent Agenda with the stated change to the July 19, 2011 work session minutes, seconded by Council Lady Forrester, ayes: Forrester, West, Foreman, Barr, Jurgensen, Yohey; nays: none; absent: Toney, motion carried.

ACTION ITEMS

a. Approval of auditing services for fiscal year ending June 30, 2011, by Johnson CPA, PLLC and Consulting.

Council Lady Barr so moved, seconded by Council Lady Jurgensen.

Mayor Yohey asked if this is the same firm that has been doing the towns audits. Ms. Alexander and Mrs. Ladd stated yes.

Vote: ayes: Jurgensen, Barr, Foreman, West, Forrester, Yohey; nays: none; absent: Toney, motion carried.

b. Resolution to accept donation of real estate.

Ms. Sanders stated there are taxes owed to the town on this property. Council Lady Jurgensen asked if the county taxes are paid. Ms. Sanders stated she didn't know.

Ms. Alexander stated they will need to check that out.

Ms. Sanders recommended Council wait till their work session, so she can check on the county taxes.

Council Lady Forrester moved to carry this item to the August work session, seconded by Vice-Mayor West.

Ms. Alexander stated the Town Attorney is checking the county's website now regarding the taxes if the Council would like to move on with the agenda and come back to this item.

Council Lady Forrester withdrew her motion and Vice-Mayor West withdrew her second.

COUNCIL COMMENTS

Council Lady Forrester had nothing.

Vice-Mayor West stated she would like to wish Kim well, she will miss her. Vice-Mayor West asked the Town Manager who supervises the Summer Interns? Ms. Alexander stated Cydney Neville. Vice-Mayor West stated she has concerns with the project scheduled for the interns tomorrow.

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COUNCIL COMMENTS (cont)

Ms. Alexander stated she has heard the same concern and will check it out with Ms. Neville.

Vice-Mayor West stated she wanted to thank Council for allowing her to participate in the last meeting by way of the conference call.

Councilman Foreman had nothing.

Council Lady Barr stated she hopes all can participate in National Night Out, however if they can't, that they would turn their porch lights on in support. Council Lady Barr stated the towns Multi-Cultural Festival is the same day as Manassas, but she hopes to see everyone from town come out and participate and enjoy the event. Council Lady Barr stated she would like to wish Kim well and she would like to thank Mr. Hashimi for the flowers, Padrinos for the pizza and everyone who helped out and attended Kim's going away luncheon today.

Council Lady Jurgensen stated she too would like to wish Kim well, she will be missed. Council Lady Jurgensen stated she would like to thank the Town of Occoquan for provided a vendor list to use for the Multi-Cultural Festival and a thank you to the Town of Quantico for allowing Dumfries to post signs advertising the Multi-Cultural Festival. Council Lady Jurgensen stated she too would like to thank everyone for their help and attendance at Kim's luncheon also.

Mayor Yohey asked the Town Manager if she had any recommendations for Council.

Ms. Alexander stated she would like to recommend Chief Taber as Interim Town Manager and Robert Forker as Interim Chief of Police.

Council Lady Barr so moved, seconded by Council Lady Jurgensen.

Mayor Yohey asked about salary. Ms. Alexander stated she would recommend \$20,000 increase for both.

Council Lady Barr amended her motion to reflect the increase in salary by \$20,000 for the Interim Town Manager and Interim Chief of Police, Council Lady Jurgensen seconded the amended motion, ayes: Forrester, West, Foreman, Barr, Jurgensen, Yohey; nays: none; absent: Toney, motion carried.

Council went back to Action Item 10.b.

Council Lady Forrester moved to accept the donation of land if taxes do not exceed \$250.00, seconded by Councilman Foreman; ayes: Foreman, Forrester; nays: Jurgensen, Barr, West, Yohey; absent: Toney, motion died.

Council Lady Barr made a motion to move the item to the August 16, 2011 work session, seconded by Council Lady Jurgensen; ayes: Forrester, West, Foreman, Barr, Jurgensen, Yohey; nays: none; absent: Toney, motion carried.

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ADJOURN

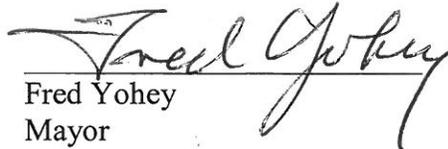
Vice-Mayor West moved to adjourn at 8:55 pm, seconded by Council Lady Jurgensen, ayes: Jurgensen, Barr, Foreman, West, Forrester, Yohey; nays: none; absent: Toney, motion carried.

Minutes submitted by



Retta Ladd
Deputy Town Clerk

Approved by



Fred Yohey
Mayor