



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

**TO: Mayor Foreman, Vice Mayor Toney, Council
Dan Taber, Town Manager**

FROM: Christine R. Sanders, Town Attorney

DATE: November 8, 2012

RE: October 2012 Report

Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

Below is a list of items that I have been working on since my last report to you for the month of October 2012. It is not exhaustive, but gives you an overview.

- Consulted with Town Manager on matters concerning personnel, land use, planning and development issues, town ordinances, and other matters.
- Criminal and Traffic Prosecutions – Obtained the dockets in Prince William County Court Clerk's offices, researched summons and statutes and met with officers in preparation for Court. Appeared in Prince William County General District Court and Juvenile and Domestic Relations Court. There has been an enhanced police enforcement effort leading to a larger court docket, bond motions and time involved in prosecution of these.
- Trial preparation for domestic assault appeal in circuit court.
- Consulted with Town Planner/Zoning Administrator to discuss pending determinations, violations, occupancy permit updating, public advertisements, proposed zoning text amendments.
- Attended staff meetings to plan Council meetings and follow up issues related to matters that arose during those meetings. Included in this effort is research of Town ordinances and state law, including applicable reported case law.
- Responded to FOIA requests for council work sessions and meeting minutes.
- Ongoing coordination with DPW consultant RDA on the Tripoli Heights drainage improvement project. Continue to negotiate purchase agreements, together with RDA.

- PLI – update received from DEQ on status of Consent order.
- Coordinate defense efforts and forward extensive position statement in response to EEOC complaint. Discussions with VML claims representative on the matter.
- Met with Director of Community Services and Town Manager regarding updated Community Center usage policy.
- Ongoing discussions regarding negotiations for renewed cable franchise agreement with telecommunications counsel and Comcast agent. Research Town's options under state and federal law. Met with Town Manager and IT Director on a governmental needs assessment.