



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street / P.O. Box 56
Dumfries, Virginia 22026-0056
Tel. 703-221-3400 / Fax 703-221-3544
www.DumfriesVirginia.org

MEMORANDUM

TO: Mayor Foreman, Vice-Mayor Toney & Town Council
FROM: Olaun A. Simmons, Town Attorney
DATE: 1/27/14
RE: Staff Report

To the Honorable Mayor Foreman, Vice Mayor Toney and Town Councilmembers:

I have included herein a list of items that I have been working on so far during the month of January 2014. If you have any questions, please feel free to contact me directly via email at osimmons@dumfriesva.gov or phone 703-221-3400 ext. 140.

- With regard to the Tripoli Boulevard Drainage Improvement project, we prepared and sent by registered mail a written notice of our intent to file a certificate of take in accordance with Virginia Code Section 25.1-306, 1950, as amended, with regard to the property located at 17461 Tripoli Heights Blvd. With regard to the property located on 17552 Main Street, we prepared a counter-offer letter in an effort to resolve this matter amicably. As I mentioned before, if we are unable to resolve the matter by negotiation, then we intend to pursue a certificate of take for Parcel 38 as well.
- Researched issues regarding conditional use permit applications as it pertains to religious institutions and I will provide a memorandum of law to Town Council.
- Researched and prepared a memorandum of law pertaining to the AMG Motors cases and provided a copy to Councilmembers.
- Researched issue regarding the request for a five year extension as it pertains to the Union Street property and provided a memorandum of law to the Town Manager.
- Completed my research regarding construction and development in the Resource Protected Area located in the Town of Dumfries, and whether the Town Council has the authority to override the Code of Virginia and Town Code. I prepared a memorandum of law and provided it to Town Council and the Town Manager.
- Completing my review of the Comcast Franchise Renewal and it's been placed on the February work session.

- Performed criminal and traffic prosecutions on January 8, 9 and 16, 2014. Prior to my court appearance I obtained the dockets from the Prince William County Court Clerk's offices, reviewed the relevant code sections of the Code of Virginia and met with officers in preparation for Court. I appeared in Prince William County General District Court and Juvenile and Domestic Relations Court and prosecuted criminal and traffic violations for the Town.
- Researched and responded to FOIA request pertaining to the Parks and Recreation Commission.
- Researching and preparing a response to FOIA request pertaining to Grass Roots Christian Church.
- Researched and provided an answer to the Town Manager regarding a member of the ARB and Planning Commission who had a potential conflict of interest.
- I am happy to answer any questions you have about the foregoing information.