



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

**TO: Mayor Foreman, Vice Mayor Toney, Council
Dan Taber, Town Manager**

FROM: Christine R. Sanders, Town Attorney

DATE: May 1, 2013

RE: April 2013 Report

Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

Below is a list of items that I have been working on since my last report to you for the month of April 2013. It is not exhaustive, but gives you an overview. Please feel free to contact me directly via email at csanders@dumfriesva.gov or phone 703-221-3400 ext. 140 to inquire more particularly on any of the following matters.

- Consulted with Town Manager on matters concerning personnel, litigation, and other legal issues as needed.
- Criminal and Traffic Prosecutions – Obtained the dockets in Prince William County Court Clerk's offices, researched summons and statutes and met with officers in preparation for Court. Appeared in Prince William County General District Court and Juvenile and Domestic Relations Court representing the Town
- Drafted a roadside food vendor ordinance, presented it to council and edited as consensus determined. In connection with this, researched other localities' ordinances and met with the Prince William Health District regarding permitting of vending vehicles and permits.
- Consulted with Town Planner/Zoning Administrator to discuss pending determinations, violations, certificates of occupancy governing uses, public advertisements, and zoning text amendments.
- Received and reviewed litigation filed pursuant to an appeal of the BZA determination on AMG motors case. Researching town records in response and coordinating defense efforts and discovery responses due.
- Attended staff meetings to plan Council meetings and follow up issues related to matters which arose during those meetings. Included in this effort is research of Town ordinances and state law, including applicable reported case law.

- Ongoing coordination with DPW and consultant RDA on the Tripoli Heights drainage improvement project. Continue to finalize purchase agreements, together with RDA. Have conducted closings on almost half (roughly 20 of the properties). Coordinated the closing and recordation of the Town's property acquisitions for the project. Coordinate with assistant to obtain releases on properties in advance of closings.
- Ongoing discussions with attorney for Lacy LLC. regarding appraisal their desire to pursue a CUP for expansion. Requested engineering documents pursuant to their request to use storm water detention facility.
- Received and reviewed litigation from Dumfries Animal Hospital regarding the zoning text amendments. Research legal issues raised and coordinated filing of defensive pleadings with outside counsel.
- Followed up with Comcast representative to finalize franchise renewal and await a reply.
- Continue to track and report on PLI status with Department of Environmental Quality regarding the status of the governing consent decree.
- Work with consultants and counsel on options regarding PLI and ongoing operations, request for vertical expansion of operations in the Town.
- Responded to individual Councilmembers request for opinion(s) regarding various legal issues affecting the Town.