



DUMFRIES, VIRGINIA
Virginia's Oldest Continuously Chartered Town
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MEMORANDUM

**TO: Mayor Foreman, Vice Mayor Toney, Council
Dan Taber, Town Manager**

FROM: Christine R. Sanders, Town Attorney

DATE: January 3, 2013

RE: December 2012 Report

Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

Below is a list of items that I have been working on since my last report to you for the month of December 2012. It is not exhaustive, but gives you an overview.

- Consulted with Town Manager on matters concerning personnel, land use, planning and development issues—specifically the Town Center project as proposed by Mr. Singh, town ordinances, and other matters. Met with Mr. Singh and his architect on the latest iteration of his plan which is more in compliance with comprehensive plan goals. Discussed sale of property for storm water detention. Discussed Mr. Singh's ability to work with current property owners for their assent to his project.
- Criminal and Traffic Prosecutions – Obtained the dockets in Prince William County Court Clerk's offices, researched summons and statutes and met with officers in preparation for Court. Appeared in Prince William County General District Court and Juvenile and Domestic Relations Court. Responded to numerous discovery requests propounded by defense council.
- Follow up on PLI including meeting with Crippen, Leake, Pete and attorney on continued interest in expanding vertically. Discussed process, including a CUP process and subsidiary businesses at the site selling recycled materials, namely wood chips and crushed stone.
- Consulted with Town Planner/Zoning Administrator to discuss pending determinations, violations, certificates of occupancy governing uses, public advertisements, and zoning text amendments.
- Attended staff meetings to plan Council meetings and follow up issues related to matters that arose during those meetings. Included in this effort is research of Town ordinances and state law, including applicable reported case law.

- Received comment from Council re: a FOIA policy and revised.
- Ongoing coordination with DPW consultant RDA on the Tripoli Heights drainage improvement project. Continue to finalize purchase agreements, together with RDA. Initiated contact with mortgage holders for releases on properties subject to deeds of trust. Received response from Lacy LLC. Regarding appraisal and await a substantive reply after their due diligence.
- Participated in Planning Commission interview selection process.
- Ongoing discussions regarding negotiations for renewed cable franchise agreement with telecommunications counsel and Comcast agent.
- Follow up on Orders of appointment for BZA members.