



DUMFRIES, VIRGINIA  
Virginia's Oldest Continuously Chartered Town  
CHARTERED 1749 INCORPORATED 1961

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MEMORANDUM

TO: Mayor and Town Council  
FROM: Daniel E. Taber, Town Manager  
DATE: November 12, 2012  
RE: Town Manager's Report – October 2012

During the month of October, Town Staff discussed items for potential inclusion in the Capital Improvement Plan that will be presented to Council after the mid-year budget review. In addition, staff is projecting budget revenues and expenditures and I will be creating my mid-year budget review and requests based on that input.

**Ginn Park Project**

I am very pleased with the progress that has been made on this project in such a relatively short period of time. Procedurally things could have been orchestrated better, but there were certainly no fatal flaws and staff has learned what to avoid as we continue to develop the park over the next several years. It is clear that the original final park concept will change over time based on actual use and a refinement of community needs and suggestions.

**Potomac Landfill**

I have been advised that Potomac Landfill, Inc. will not be responding to the list of questions that we provided them until after the consent decree with VDEQ is finalized and they get a reply from VDEQ on their pending permit applications. At this point, all discussions are on hold.

I am pleased to share that there were no negative effects at the landfill from the rainfall and winds associated with Hurricane Sandy

**First Town Center Project**

Although Town staff continues to support this project, the pace of moving forward has slowed and at least two of the landowners whose parcels are necessary for the completion of the project as submitted have contacted the Town and indicated they are no longer under contract for their land use and do not want their parcels included in any plan submissions or approvals. We will continue to work with the developer on the issues involved.

**Hurricane Sandy**

The East Coast was under a severe storm alert beginning on October 28<sup>th</sup> in anticipation of the arrival of Hurricane Sandy. Town Staff met in advance and reviewed our Emergency Response Plan and all equipment and storm water components were checked for operational status. The storm made landfall much farther up the East Coast than expected and there was a minimal effect on the Town with no significant damage or concerns reported.

### **Zoning and Ordinance Violation Enforcement**

As time has allowed, staff has continued to meet with residents and businesses in the Town concerning zoning and other ordinance violations. As always, our goal is to obtain voluntary compliance and we have seen improvements and actions moving several of these properties closer to total compliance.

### **Other Various Town Manager Activities for October**

- Daily Administrative Responsibilities
- Staff Meetings
- Regular Council Meeting
- Briefings and Meetings with Town Attorney On Several Issues
- Individual Meetings with Staff
- Meeting with Williamstown HOA
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Meetings with County Elected Officials and Staff
- Various Committee Meetings
- Personnel Related Meetings
- Weekly Drive-Through of the Town

Should you have any questions or concerns, please contact me.