



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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MEMORANDUM

TO: Mayor and Town Council
FROM: Daniel E. Taber, Town Manager
DATE: June 1, 2013
RE: Town Manager's Report – May 2013

During the month of May, several projects were completed and significant steps were taken toward the completion of other pending projects. Although a few of those projects continue to be delayed due to circumstances beyond the control of staff, I am generally pleased with the progress made to date.

Ginn Park Project

The Ginn Park Committee met on May 28, 2013, with a focus on discussing what actions still need to be taken to officially close out Phase Two of the park development. In addition, a proposal was discussed and agreed upon outlining what should be included in Phase Three of the continued build out of the park facilities. As a reminder, phases of park development should not be tied into specific fiscal years as the amount of money budgeted or otherwise available for Ginn Park will dictate how soon the next phase/s can be completed. It is generally accepted that Phase Three will take the longest amount of time, and will take several years to complete. There will be several Ginn Park related items on the June 18, 2013 Work Session agenda, including the issues mentioned above.

Potomac Landfill

Due to prioritization of workloads, especially as they relate to closures on property easements required for the Tripoli Heights project, Staff has not been able to move forward with several issues related to Potomac Landfill and its owner's desire to request Town approval for expansion. It is anticipated that we will be able to move this issue forward in June.

Delinquent Taxes/Business License Enforcement

Staff has continued to focus on the collection of delinquent property and business license taxes as time has allowed. This is a generally busy time of year for the Staff directly involved in these issues as property taxes have to be compiled and mailed and payments processed. This issue will continue to be dealt with as time allows.

Parks and Recreation Committee/Commission

The effort to solicit volunteers to participate as members of the Parks and Recreation Committee/Commission for FY 14 continues. At this point I have three town residents interested in participating as members of the committee. I have placed a draft "Charter" for this group on the June 18, 2013 Work Session Agenda as a starting point for discussions that hopefully will lead to Council approval of a charter to guide the commission in their activities and responsibilities.

Multi-Cultural Event

On May 4th, the Town of Dumfries held their annual Multi-cultural Event and I was present for most of the day. I continue to be impressed on how this event has grown in attendance and participation and offer my

congratulations to the Director of Community Services and the Events Committee for all of their hard work. I encourage all Council members to make suggestions early on concerning any changes or additions they would like to see prior to next year's event.

Town Association of Northern Virginia (TAVN) Meeting

On May 8, 2013, The Director of Public Works and I attended a TAVN meeting that dealt with new funding available after July 1, 2013 that would be paid directly to Towns for transportation initiatives. The specific formula that will be used is somewhat uncertain but it appears clear that the state will forward funding to the counties that will be responsible for distributing some of the funding to the Town's under a procedure that is still being developed. Prince William County has advised me that they hope to be able to provide me with more specific information in the not too distant future.

Potomac Shores - Route 1/Route 234 Proposed Intersection Design

At the direction of Council, I sent a letter to Prince William County, with copies to a significant list of individuals involved in this project, outlining our repeated objections to certain aspects of the project especially as they relate to traffic flow and access within the Town of Dumfries. Council has been provided a copy of that correspondence.

Ethanol Plant Approval in PWC

On May 9, 2013, the Mayor, selected Town Staff, and I met with several representatives of Nu Star to discuss issues related to their proposal to receive and ship ethanol from a location off Cockpit Point Road. We have asked that certain documents be provided to the Town concerning traffic impact and time lines involved in the routing of trucks to and from the proposed site. Once that information is provided, I will consider scheduling a presentation by Nu Star to Council at a future Council meeting.

On May 21, 2013, The Director of Public Works and I attended a meeting at VDOT along with Nu Star representatives and Prince William County officials concerning their proposal to store and transport ethanol. I was pleased that as we had requested, Prince William County notified us of this meeting and did invite us to participate. Generally there was no new information presented that we were not already aware of.

Other Various Town Manager Activities for May

- Daily Administrative Responsibilities
- Staff Meetings
- Regular Council Meeting and Work Session
- Special Work Session
- Briefings and Meetings with Town Attorney On Several Issues
- Attendance at DBA Meeting
- Individual Meetings with Staff on a wide variety of topics
- Individual Meetings and Telephone Conversations with Council Members
- Individual Meetings and Conversations with Citizens
- Various Committee Meetings
- Personnel Related Meetings
- Weekly Drive-Through of the Town

Should you have any questions or concerns, please contact me.