



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

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**TO: Mayor Foreman, Vice Mayor Toney, Council
Dan Taber, Town Manager**
FROM: Laura O'Dell, Zoning Administrator
DATE: July 9, 2013
RE: June 2013 Report

Honorable Mayor Foreman, Vice Mayor Toney and Town Council:

This past month I have had the pleasure of working with the Planning Commission, Architectural Review Board, and Town Council. Below is a list of items that I have been working on. Please feel free to contact me directly via email at lodell@dumfriesva.gov or phone 703-221-3400 ext. 124 to inquire more particularly on any of the following matters.

- Met with applicant proposing to demolish the BP gas station on the corner of 234 and Rt. 1 and rebuild a Walgreens.
- Met with three different applicants all proposing to start new restaurants along Main Street, one of which will be at Emoni's.
- Worked with Star of Bethlehem Church on hosting a community movie night in Ginn Park for the residents of Williamstown. However due to the fact that a clear policy has not been established and implemented for the use of the park, we directed them to use Garrison Park, to which they declined.
- Met with director from Word of Faith Christian Church about having a daycare at the site. They will need to apply for a Conditional Use Permit, which will be presented in the next month or two.
- Presented language for yard sales to the Planning Commission, received comments, and redrafted based on input received.
- Attended ribbon cutting ceremony at the Matthews Center, a wonderful private school that aids in the development of older teens to young adults with Autism.
- Worked with Staff on application/site plan review for lots on Orange Street, several concerns were noted, and were discussed with the developer.
- Continued to work with Darren Coffee from The Berkley Group on the update to the Comprehensive Plan, many revisions were made and further review has taken place.

- Met with ARB and drafted changes to the Historic District Guidelines to allow for a more expedited process for homeowners wishing to make alterations to their home in the Historic District. The ARB also reviewed and approved a sign for Jehovah's House located across the street from Town Hall.

- Assisted in creating application for Mobile Food Vendors, which will be available July 10, 2013, provided the ordinance is passed.