



TOWN OF DUMFRIES
PARKS AND RECREATION COMMISSION

PARKS AND RECREATION TOWN OF DUMFRIES

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Parks and Recreation Commission
Dumfries Town Hall—Council Chambers
April 8, 2014 – 5:00 P.M. Meeting Minutes

A G E N D A

- I. 5:00 PM Roll Call of Attendees, Russell, Anansa Prince, Sean Peet, Chairman Derrick R. Wood, Antoine Harris, Daniel Taber
 - i. Absent members – Jimmy; Matt

- II. NEW BUSINESS
 - A. Ginn Memorial Park
 - i. Phase III to include the following:
 1. Expand walking trails to envelop the multi-purpose field
 - a. To be measured as 4' x 6' wide
 - b. Trail expansion can be used to mark off the perimeter of the multipurpose field
 2. Additional equipment
 - a. Bike Rack
 - b. Exercise Station (4 total); (monkey/pull-up bars; sit up station; push up station; stretching station)
 - c. Playground Equipment (Kiwanis Club is willing to match dollar for dollar towards construction and set up)
 3. Complete ground work on Pavilion (lay plumbing and electric)
 - i. Proposed
 1. Re-locate rocking horses (playground equipment) and benches to place Pavilion in that area
 2. Adding 2 additional grills and benches to already existing picnic area
 4. Vote conducted on final proposal of Phase III of Ginn Memorial Park Construction.
 - i. Russell – Yes
 - ii. Wood – Yes
 - iii. Harris - Yes
 - iv. Prince - Yes
 - v. Peet - No
 - B. Meeting was recessed for 5 minutes at 5:55pm due to start of ARB Meeting. Parks and Recreation Commission moved meeting from Town Hall to Community Center.

- i. Meeting resumed at 6pm
 - ii. Members Present
 - 1. S. Peet
 - 2. A. Prince
 - 3. D. Wood
 - 4. A. Harris
- C. Budget for FY 2015
 - i. 3 Events scheduled for remainder of FY 2014
 - 1. Inspiration Fest - April 19, 2014 2pm-5pm
 - a. Budget for Inspiration Fest is set at \$3,500.00
 - 2. 3 on 3 Basketball Tournament - May 17, 2014 12pm- 4pm
 - a. Budget for 3 on 3 Basketball Tournament is set at \$3,000.00
 - 3. 5K Family Walk/Run Fundraising Event
 - a. Budget for 5K Family Walk/Run is set at \$2,000.00
 - ii. Total estimated money amount remaining in FY 2014 Budget is currently at \$11,000.00 as of April 8, 2014
 - iii. Total Budgeted for FY 2015 is estimated at \$25,000
 - 1. Total of 5 tentative planned events
 - a. Commonwealth Day
 - b. Inspiration Fest
 - c. 3 on 3 Basketball Tournament
 - d. Annual 5K Family Walk/Run Fundraiser
 - 2. Total of 1 planned training event for Commission Members
- D. Inspiration Fest scheduled for April 19, 2014
 - i. Concerts-
 - 1. Total of 3 confirmed acts/performers at the time of today's meeting
 - 2. Quotes will be completed and submitted via Anansa for verification and approval by Dan Taber
 - 3. Easter Egg Hunt Event Hosted by the Town of Dumfries will take place 11am to 2pm
 - 4. Inspiration Fest scheduled for 2pm-5pm
 - 5. Dumfries Elementary School Chorus Teacher was contacted to allow students to perform – confirmation still pending
 - 6. A. Prince will contact Muslims for Peace for possible Vendor Participation
 - 7. Matt (Commission member) volunteered to where the Easter Bunny Costume for families to take pictures with
 - 8. DJ Angie will be solicited for event
- E. Basketball Tournament
 - 1. This item was pushed to the next scheduled Parks and Recreation Commission meeting
- III. OLD BUSINESS –Tabled to another meeting
 - A. Community Use Policy
 - a. Reviewed by Commission

B. Community Garden Build

- a. Will continue as weather permits.
- b. Scheduled to be completed beginning of May 2014
 1. Delays caused by severe weather over the past few weeks.

III. Members Comments

Anansa will compile list of volunteers assisting with Community Garden Build to submit to Council.

Chairman will initiate communications with local HOAs to encourage support and participation in planned community events.

Chairman stated that he wished to partner/collaborate with the Virginia Parks and Recreation Association. Fees will be considered and added to FY 2015 budget.

Russell inquired as to who is responsible for the broken down brown wooden fences around the park. Wants to solicit restoration.

S. Peet had a question about the gap around the multipurpose field. He wants to expand the field to close out the current gap between the field and the fence enclosing its perimeter.

Russell explained that there is a steep slope between the field and the fencing. He stated that if attempts were made to expand the field, it will result in the slope becoming steeper.

Chairman Wood wants to invite public works to a discussion about field expansion. He wants to explore what are the possible safety hazards concerning the area where the field slopes.

IV. Next Meeting May 13, 2014 at 4pm

- A. 3 on 3 Basketball Tournament
- B. Budget review for FY 2015

V. Adjournment 6:45pm